

## Standard Operating Procedure: Heavy Machinery Safety - Part 1

### 1. Purpose

The purpose of this SOP is to define the safety guidelines for operating the X-200 Hydraulic Press. All personnel must be trained and certified before operating this machinery.

### 2. Scope

This procedure applies to all production floor employees and maintenance staff.

### 3. Prerequisites

- Wear Personal Protective Equipment (PPE): Helmets, Gloves, Safety Goggles.
- Ensure the emergency stop button is functional.
- Verify that the voltage regulator is set to 240V.

## Standard Operating Procedure: Heavy Machinery Safety - Part 2

### 4. Emergency Procedures

In the event of a malfunction, immediately press the RED E-STOP button located on the main panel. Do not attempt to retrieve jammed materials with bare hands. Use the provided safety tongs.

### 5. Reporting

Any incidents, near-misses, or equipment damage must be reported to the Floor Manager within 15 minutes.

Failure to report incidents is a violation of company safety policy.