

Madison DeLaronde (she/her)

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Introduction

A recent graduate of the Web Development program at the University of Winnipeg. With a natural aptitude for creative front-end projects and fluent in a variety of programming languages and frameworks. 12 months of full-time academic experience creating and optimizing web applications. Developed a passion for creating user-friendly website architecture that exceeds accessibility standards. Excellent communication, collaboration, and organizational skills acquired from years of delivering a top-tier client service experience.

Practical Skills

- ★ MS Office
- ★ GitHub/Bitbucket
- ★ Front-end UI
- ★ Adobe Photoshop/Illustrator
- ★ Project Management
- ★ WordPress
- ★ Unix/Linux

Technical Skills

- ★ HTML5/CSS3
- ★ PHP
- ★ JavaScript
- ★ Vue.js 2
- ★ jQuery
- ★ MySQL
- ★ Java

Professional Certifications/Training

- ★ Indigenous Insights Certificate (2022)
- ★ San'yas Indigenous Cultural Safety Training (2020)
- ★ Indigenous Learning Series: Cultural Protocols (2019)
- ★ LGBTQ1A2s+ Positive Space Training (2018)

Professional Experience

Junior Programmer

May 2021 - August 2021

Integrated Application Services (IAS)

Agriculture and Agri-Foods Canada (AAFC)

- Created small web-based projects to transition into the company's technical stack
- Worked independently in a remote-office setting and contributed to weekly team updates using Microsoft Teams
- Utilized front-end frameworks (Vue.js 2, Vuex, Vue Router, Node.js) for efficiency purposes
- Generated code to assist the integration of data from various back-end services and databases (IntelliJ, JDK 1.7/8, Grails)

Assistant Analyst

August 2020 - December 2020

Office of the Superintendent of Bankruptcy (OSB)

Innovation, Science and Economic Development (ISED)

- Created a functional user-friendly government web page for the OSB Canada West Region
- Incorporate technical layout, page features and formatted content organization
- Followed industry guidelines and expectations for professional development
- Worked independently from a remote office setting
- Communicated with regional offices to request and collect data
- Participated in weekly virtual team meetings to collaborate on testing, feedback, and improvements
- Consulted with team members on functionality, user experience, and design aspects
- Determined restriction, security, and accessibility for the site
- Tested website applications and links for errors or inefficiency
- Ensured the accuracy and timeliness of the content, such as process announcements, changes in operation
- Used basic HyperText Markup Link (HTML), Cascading Style Sheets (CSS), Microsoft Office, Adobe, and Foxit Phantom PDF

Administrative Assistant

May 2019 - August 2019

Indigenous Services Canada (ISC)

First Nations and Inuit Health Branch (FNIHB)

- Ensured necessary documents are organized and filed accordingly
- Scanned, updated and delivered sensitive material to senior-level staff
- Exercised a high degree of initiative in both an independent and team setting
- Prepared information for senior-level conferences and recorded action items for future project integration
- Prioritized workload and multi-tasked various concurrent assignments

Administrative Agent

March 2018 - January 2019

Skip The Dishes Headquarters

- Resolved conflicts via phone, email, and chat applications with restaurants, customers, and couriers
- Exercised position as a senior-level coach to explain expectations and policies to fellow agents in the department
- Troubleshoot courier application glitches in the programming
- Assisted with courier earning discrepancies and payroll information.
- Dealt with sensitive and confidential information pertaining to incident reports
- Made executive decisions to revoke or continue access to the Skip The Dishes network including both customer and courier cases
- Calculated subsidies, reimbursements for travel, and payment disparity due to algorithmic mishaps in the software
- Prepared material and presentations for multiple group projects or policy reforms

Education

★ Web Development Diploma (August 2022)

University of Winnipeg, PACE

★ Highschool Diploma (May 2017)

Niverville Collegiate Institute