

# MANOGYA HARSHA BAJRACHARYA

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Contact: (980) 123456789

Address: Kupondole, Lalitpur

Social Department  
ABC SCHOOL

Mr. ABCD,

I am a motivated college student enrolled at the University of Wolverhampton (3.30 GPA, +2). My professors have consistently praised me for being focused throughout my academic career. I appreciate the chance to apply for your company's teaching position. After reading your job description, it is obvious that you are seeking a candidate who is very familiar with the duties involved in the position and is capable of carrying them out with assurance. I am confident that I possess the skills necessary to successfully complete the job competently and perform better than peers in light of these requirements. I have honed my planning, management, and creative thinking abilities through work on school and extracurricular projects, which I hope to apply to my student position at your business.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at (980) 1234556 or via email at [bajracharyamanogya@gmail.com](mailto:bajracharyamanogya@gmail.com) to arrange a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

Manogya Harsha Bajracharya