Melvin Kaneshiro

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EDUCATION

University of Hawai'i at Hilo — **Expected: May 2026**
Degree: BS, Minor: Computer Science & Japanese Studies — *Hilo, HI*
- **Relevant Coursework:** Data Structures & Algorithms, Computer Organization
- **Study Abroad:** Doshisha University (Kyoto, Japan): Focus on Japanese language and immersive cross-cultural learning.

WORK EXPERIENCE

Hawai'i County Police Department (HPD) — **Sept. 2025 – Current**
Information Technology Intern — *Hilo, HI*
- Supported IT operations for **400+** officers/staff, resolving hardware, software, and network issues to maintain operational uptime.
- Assisted with deploying and maintaining critical law enforcement systems across Hawaii Island, improving uptime and system stability.
  - ➢ **Key Results:** Strengthened IT reliability for island-wide police operations.

University of Hawai'i at Hilo Disability & Access Services — **May 2025 – Current**
General Office Assistant — *Hilo, HI*
- Designed and maintained secure digital systems for **19,000+** confidential student records in alignment with FERPA.
- Identified inefficiencies in data flow and proactively led scalable system improvements.
  - ➢ **Key Results:** Improved internal tooling reliability and system robustness.

Aloha Acupuncture & Wellness, Inc. — **Jul. 2022 – Aug. 2023**
Administrative Assistant — *Hilo, HI*
- Management and organization of **10,000+** sensitive medical documents.
- Coordination with various healthcare providers and adherence to data protection standards for patient information.
  - ➢ **Key Results:** Streamlined management and organization of sensitive files, resulting in optimized results.

PROJECTS

Personal Portfolio Website: https://melvin-kaneshiro.onrender.com
- Built a responsive, fast-loading portfolio site with clean UI/UX using HTML, CSS, and JavaScript.

AI Resume Scanner
- Built a Python CLI tool leveraging Sentence-BERT for efficient semantic alignment between resumes and job descriptions, optimized for large datasets.

FocusPad
- Developed a lightweight, scalable note-taking app with a modular frontend architecture using HTML, CSS, JavaScript, and Bootstrap.

LANGUAGES

- **English:** Native
- **Japanese:** Working-Knowledge

CERTIFICATIONS & SKILLS

- **Certifications:** Google Cybersecurity Professional Certification - Aug. 2024
- **Technologies:** JavaScript, Python, C++, HTML/CSS, Bootstrap, Git/GitHub
- **Skills:** Microsoft Office, Web Development, Frontend-Backend Communication, Problem Solving, Code Optimization