

Chitkara University

Department of Computer Science and Engineering

**Guidelines For Preparation of Integrated Project report**

**Size and copies:**

The Project report should be submitted in A4 size book and n+3 copies of the reports ( n is the no. of students in a batch) are required to be submitted to the respective HODs duly signed by supervisor/Guide. Typing should be done on the 12 font size letter, Times New Roman style.The lay-out should provide **1 ½ inch** on the left side, **1 inch** on top and bottom **1 inch** on the right side.

One and half spacing shall be provided throughout the Project report / report. The page number shall be indicated in footer and at the middle of each page.

The Project report / report shall be properly bound, using soft and transparent cover of **white colour**. The **First page** should indicate in **Navy Blue** letters with the following details:

Title

Submitted for the Partial Fulfilment of the requirements of the Award of the Bachelors Degree by **Chitkara University, Baddi, Himachal Pradesh**

in the Department of -----------------------Engineering

Submitted by

(Names of the candidate)

Under the guidance/Supervision of

(Name of the guide/Supervisor)

At the Bottom

**DEPARTMENT OF ---------------------**

**Chitkara University**

**Baddi, Himachal Pradesh**

**Month, Year**

One plain blank papers should be provided as the **second page**

**Third page:**

Same as on the first page

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**Fourth page**:

The fourth page should contain a certificate signed by the Supervisor in the following format.

**CERTIFICATE**

This is to certify that the report / Project report entitled ……………………………

……..………………………………….. ………………………………..that is being submitted by Sri / Smt. / Ms………………………………………. in partial fulfillment for the award of Ph.D / M. Phil / M.S in ………………………….. to the Chitkara University is a record of bonafide work carried out by him / her under our guidance and supervision.

The results embodied in this report have not been submitted to any other University or Institute for the award of any degree or diploma.

**Signature of Co-Supervisor Signature of Supervisor**

**Name and Designation Name and Designation**

**Fifth page:**

The fifth page may include the ‘Acknowledgement’.

**Sixth page**:

The sixth page may contain an abstract of the Project report / Report. The candidate may emphasize here his contributions.

**Pages 7TH, 8TH ------**

In these pages the candidate must provide a table of contents, list of tables, list of figures, and photographs and notation.

**NOTE: All the above pages are to be numbered in Roman numerals of lower case and the rest of the report should have English numerical numbers.**

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**Number of pages:**

In case the number of pages in the report (excluding the initial pages) exceeds 250, the candidate should get it printed on both sides of paper.

**Arrangement of Chapters:**

The following is suggested format for arranging the Project report / Report matter into various chapters. However this arrangement can be changed to suit the particular Research work.

Introduction

Literature Survey

Theoretical Analysis

Experimental Investigations

Experimental Results

Discussion of Results

Summary, Conclusion and Recommendations

Reference / bibliography

Appendices (if any)

**The arrangement of paragraph in a Chapter :**

Each topic Title in a chapter should be properly numbered for example: 2.1, 2.2. etc., (Bold and Upper case) where, the first digit represents the Chapter number, and second digit, the topic Title number.

Sub-topic titles, if any, may be indicated as 1.1.1, 1.1.2, etc. (Bold and title case) i.e. the first digit representing the chapter, the second representing the topic title and the third representing the sub-topic title.

**Photographs and Tables**:

The photographs and tables occurring in a chapter may be serially numbered as Fig: 1.1, 1.2 etc., where the first digit represents the chapter, the second digit represents figure number.

The photograph may be represented as: plate 1.1, 1.2 etc., the first digit representing chapter and the second representing the photograph number.

**Graphs :**

The graph should clearly indicate the points which are used for drawing the curve or curves.

**Bibliography or References:**

The following format may be used for the Bibliography / References:

**For Book**

Sl. No Author (s) Book Publisher Year Pages (PP)

**For Journal / Proceedings**

Sl. No Author (s) Paper Journal Vol. No, Year Pages (PP)