🟥	Special Para (Poems, Letters etc)
🟧	Numbered & Bulleted Lists
🟩	Chapter
🟦	Heading 1
🟩	Heading 2
🟥	Heading 3
🟪	Heading 4
⬜	Highlighted Text
🟪	FootNote
🟧	Table
🟦	EndNote

Transcript of Main Training Video

As you already familiar with simple book comparison where u check splitting and merging issues. This
video will help you to pick other issues during book comparison.

You can see another dropdown menu at the left side of your screen AFTER MOVING THE CURSOR AT LEFT.

Specific color scheme has been introduced. Each color denotes different textual parts including DARK PINK COLOR FOR Special paras, MUSTARD COLOR FOR Numbered and Bulleted Lists, LIGHT GREEN FOR Chapter, DARK BLUE FOR Heading 1, DARK GREEN FOR 2, MAROON FOR 3, MAUVE FOR HEADING 4, GRAY COLOR FOR Highlighted text LIGHT PINK

FOR Footnote, ORANGE FOR Tables and SKY BLUE FOR Endnotes.

Once u get familiarized with each color, it will become very easy for u to locate issues during comparison.

When u start comparison u see normal paras starting with blue lines. Now look how each color reflects a
different component of the book. Light Green color indicates a Chapter. If any chapter doesn't have light green color it ll be an error and u have to mention it accordingly.

After the chapter, you can see a heading *Chiropractic* and this Heading 1 is mentioned with dark blue color on produced page. So every Heading 1 must have Dark Blue color. Otherwise it ll be highlighted as error.

Below you can see the highlighted text and it should have gray color in produced pdf as the dropdown
menu suggests. If any highlighted text doesn't have gray color it should be marked as an error.

On next page you can see the heading 1 again. Check its colour whether its fine or not then move on.

Going through normal paras you can see another heading at the botom. Its looks a bit smaller than the
heading 1. This is heading 2 and it should be highlighted in dark green color in produced pdf.

Move on to next page. Here you see some bulleted points or bulleted list. A list with important points
can also have numbers and alphabets along with bullets. In produced pdf such lists should be in mustard color. If any such list is not in mustard color you have to mention it as an error.

Another heading with different font style and size can be seen on this page. This is heading 3 and it is
highlighted in maroon colour in produced pdf. Continue the comparison and you will see another heading 3
highlighted in maroon colour. As the dropdown menu color scheme suggests, this is fine without any
error.

Move on to next page where you can see that a paragraph here is different in indentation from other
normal paras. This para is placed on almost middle of the page and u can easily differentiate it from other normal paras. This is called a special para. A special para can be a quotation, letter, a reference or some extract from other book. During comparison if u

find a special para, it must be in dark pink color. Any special para that is not of dark pink color should be marked as an error.

Moving on you can see the heading 3 again highlighted in maroon color. As its fine just move on to next page.

On next page you can see that numbering has been marked on some specific words in normal paragraphs. These numbers are footnotes numbers. Each word with footnote number has the explanation at the bottom of this similar page. Both numbers and explanation has been marked with light pink color. If any such footnotes in produced pdf found with the designated color it must be reported as an error.

Next page starts with mauve-colored heading. This is heading 4. Heading 4 font size is smaller in comparison with heading 3. Each heading 4 must be in mauve color.

At the bottom of this page you can see the text divided into rows and columns. These are tables and they must have orange color in produced pdf as the drop down menu shows. Any such text not having orange color in produced pdf will be reported as an error.