Work Diary – Matthew King

## After establishing our group members during lectures the previous week (March 8-14), the group proceeded to discuss on a weekday that would suit everyone for a regular weekly meeting. After some discussion, the most desirable day proved to be Mondays. The first meeting would take place on Monday 16th March and thus commence this work diary.

# Week 1, March 16-22

## Events of the week

**Group Meeting 1**

The first group meeting involved discussions about role allocation, versioning system to be used and the tasks for completion before the Wednesday lab.

Tasks –

1. Become familiar with an existing online booking system
2. Prepare some initial questions for the interview based on research undertaken
3. Versioning system selection

Time Spent on Tasks –

* Task 1 = 1hrs
* Task 2 = 1hrs
* Task 3 = A few minutes(not significant)

Summary of Deliverables –

After some use of an online booking system questions started to present themselves with regard to the system the group would need to build. A fairly general and high-level questionnaire was produced, as these questions would lead to more in-depth questions during the interview. The group also decided to use the Github versioning system for the project.

**First Client Interview (Hoa)**

Our group would be one of the last to interview Hoa, which gave us some further preparation time as a group to develop further questions. This time was valuable as the group realised studying the sample data provided would yield the group yet more relevant questions.

Tasks –

1. Study sample data to identify further questions
2. Interview Hoa with initial questionnaire

Time Spent on Tasks –

Task1 = 1hrs

Task2 = 1/4hrs

Summary of Deliverables

At the end of the interview the group had a solid requirements foundation with which to commence constructing scenarios and more importantly, an SRS.

# Week 2, March 24-29

## Events of the week

**Group Meeting 2**

The second group meeting involved further discussion relating to requirements questionnaire. These discussions lead to the decision for the group to begin immediate work on creating some stakeholder scenarios. During the creation of these, many more questions were identified and added to the requirements questionnaire. The hope was that either Hoa would be available after the lecture on Tuesday (March 25) or that one of the tutors would be available after the lab on Wednesday.

Tasks (completed during meeting as a group)–

1. Create mock scenarios
2. Prepare further questions relating to scenarios and additional use of an existing system

Time Spent on Tasks –

* Task 1 = 1.5hrs
* Task 2 = 0.5hrs

Summary of Deliverables –

After some use of an online booking system questions started to present themselves with regard to the system the group would need to build. A fairly general and high-level questionnaire was produced, as these questions would lead to more in-depth questions.

**Client Interview (Daniel)**

Daniel agreed to stay back after our lab to answer some more questions the group had prepared in Monday’s meeting. These questions related to scenarios created by the group as well as some more online booking experience.

Tasks –

1. Interview Daniel with questionnaire and scenarios

Time Spent on Tasks –

Task1 = 0.25hrs

Summary of Deliverables

At the end of the interview the group had further refined the requirements needed for the project and gained important knowledge relating the scenarios created.