BCA Programme
Semester III

210303301 Principles of Management
Assignment – Unit 2

I Do as Directed:
1. _____ is the first function of management.
2. List Types of Plans
3. List Individual factors that are barriers to Effective Planning.
4. List Organizational factors that are barriers to Effective Planning.
5. List the steps in process of Management By Objectives.
6. List the constraints of Software Project Planning.
7. List the types of Decisions
8. List the steps in the process of Rational Decision Making.
9. List the types of Decision Making Models.
10. List the pros and cons of Individual Decision Making.
11. List the pros and cons of Group Decision Making.
12. If planning wrong, everything is _____.
13. If Planning is _____, it helps organisations meet the challenges and grasps opportunities.
14. _____ is a strategic approach to enhance the performance of an organization.
15. The MBO process helps the employees to understand their _____ at the workplace.
16. _____ are designed for each employee as per their interest, specialization and educational qualification.
17. _____ planning also helps in better utilization of resources and optimal usage of the allotted time for a project.
18. _____ refers to making choices among alternative courses of action which may also include inaction.
19. Decision Making involves an _____ component. (Ethical/ Inethical)
20. Software is a/an _____ product. (Tangible/ Intangible)
21. _____ Decisions set the course of organization.
22. _____ Decisions are decisions about how things will get done.
23. _____ Decisions are decisions that employees make each day to run the organization.
24. Organisations of only large scale production need to do planning. (True/ False)
25. Project Planning checks feasibility of the schedule and user requirements. (True/ False)
26. Factors affecting Software Project Planning are only internal to the project. (True/ False)