Meeting Minutes

Meeting No: 6 - Stand Up

Meeting Minutes By- Maansi

Meeting Details

Date:	14/08/2022
Venue:	Microsoft Teams
Attendees:	Suhavni, Maansi, Janhvi
Apologies:	Saicharan, Darian

Information / Decisions

No.	Item
1	Epics, user-stories, acceptance criteria and test-cases finalised on JIRA
2	Completed wireframe designs and ensured that everything is consistent with each-other. Compiled the final wireframes in one document for submission.
3	Compiled the sprint 0 planning notes and meeting minutes for all the meetings held till now
4	Next meeting will be tomorrow (i.e. Monday-15/08/2022) at 1:00pm on-campus in room 010.06.71 regarding Sprint 0 retro and Sprint 1 planning. (If anyone cannot join in person, please make sure to join online and let us know in advance)

Action Items

No.	Item	Who	By
1	Sprint 0 planning notes	TBD	15/08/2022
2	Sprint 1 planning notes	TBD	15/08/2022