

# Inslee for America Internships

Inslee for America is seeking talented and motivated interns who want to develop their leadership skills and work in a fast-paced, dynamic environment to elect Governor Inslee as president. Opportunities are available to gain campaign experience in the areas of finance, digital outreach, communications, operations, political outreach, and policy in Iowa, New Hampshire, South Carolina, Nevada, California, Washington, D.C., and at campaign headquarters in Seattle.

Governor Inslee is the only candidate for president who has said that defeating climate change – and building a more just, innovative and inclusive clean energy future – is his top priority. His vision for a Climate Mission for America to confront this challenge is grounded in four principles: powering our economy with clean energy; investing in good jobs, infrastructure and innovation; fighting for environmental justice and economic inclusion; and ending fossil fuel giveaways.

## **Position Summary:**

### Internship responsibilities vary by department but minimally include:

- Working with team to carry out specific projects and team objectives;
- Assisting with administrative duties, including data entry and other office related tasks;
- Supporting with special event coordination, planning, recruiting attendees, and dayof-event operations;
- Other responsibilities as they develop, based on intern interest areas and campaign needs.

### Minimum requirement and job skills:

- Outstanding verbal and written communication skills;
- Strong planning and strategic skills;
- Ability to handle multiple tasks and projects simultaneously;
- Solution-oriented problem-solver who can work independently, prioritize requests, and manage people and issues;
- Strong passion for progressive causes and issues especially climate change;
- Enthusiasm for political campaigns and ability to execute tasks within a team Dynamic;

 Ability to work in a fast-paced environment, prioritize tasks, learn quickly, and accept constructive criticism.

We're looking for passionate, hard-working individuals who are willing to go the extra mile to make the difference for a progressive national campaign. You will be expected to work on some evenings and weekends. You are calm under pressure, comfortable in a fast-paced environment, committed to meeting deadlines, a good communicator, and detail-oriented. Women and people of color are strongly encouraged to apply.

# To apply, please send resume and cover letter to <a href="mailto:insleeinterns@gmail.com">insleeinterns@gmail.com</a>.

Please specify your preference in location as well as the dates you would be available for an internship. Applicants will be considered on a rolling basis.

## Compensation, credits, and work requirements:

Summer, seasonal or temporary part-time and full-time internships are offered. Interns will be hired for either hourly pay or will receive course credit (educational). Paid interns will earn \$15.00 an hour. College credit interns will earn course credit in accordance with the requirements of the students' academic institution. All interns will be expected to work a minimum of twenty (20) hours per week, but not to exceed twenty-nine (29) hours per week, unless an alternate arrangement is made at hiring.

#### Location:

Iowa, New Hampshire, South Carolina, Nevada, California, Washington, D.C., and at campaign headquarters in Seattle.

Inslee for America is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. Inslee for America is an equal opportunity employer and it is our policy to recruit, hire, train, promote and administer any and all personnel actions without regard to race, color, sex, religion, age, sexual orientation, gender identity or expression, marital or parental status, creed, national origin, citizenship status, disability, pregnancy, ancestry, genetic information, military service, veteran's status or any other protected category under local, state, or federal law. Inslee for America will not tolerate any unlawful discrimination and any such conduct is strictly prohibited.