

McKenna Lawson

Stilwell, KS 66085

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Authorized to work in the US for any employer

Work Experience

Customer Service

Arbor Creek Wine & Spirits - Olathe, KS

February 2022 to Present

Event Staff

Overland Park Convention Center - Overland Park, KS

July 2021 to December 2021

- set up and break down events
- custodial duties
- coordinate with other event staff to complete duties

Garden Center Merchandiser

Bela Flor Nurseries - Overland Park, KS

February 2021 to July 2021

- placing merchandise
- organizing merchandise
- making sure fresh merchandise is placed and old is discounted

Direct Care Staff

Side By Side - Lee's Summit, MO

November 2020 to July 2021

- Direct care for children with autism
- Administering medicine
- Socializing with clients
- Driving clients to appointments

Team Member

Wonder Wonder - Overland Park, KS

August 2019 to November 2020

- Check in customers
- Maintain cleanliness throughout the space
- Construct and deconstruct art installations
- Build relationships with our customers
- Host birthdays or events for various companies

Receptionist

Midtown Home Improvements - Lee's Summit, MO

January 2019 to July 2019

- Filing order forms, customer information, etc.
- Data entry.
- Answering multi line telephone systems.
- Miscellaneous office duties.

Head Hostess

Jalapenos Mexican Restaurant - Overland Park, KS

August 2014 to August 2017

- First contact with incoming guests.
- Responsible for seating guests in a way that is fair to all servers in the most efficient manner to seat the guests as soon as possible.
- Team leader responsible for supervising the other hosts on duty.
- Train all new host employees.
- Responsible for keeping an organized hosting space.

Education

Associate's degree in General Studies

Johnson County Community College - Overland Park, KS

January 2021 to May 2022

High school diploma

Blue Valley High School - Overland Park, KS

2013 to 2016

Skills

- HTML5 (1 year)
- CSS (1 year)
- JavaScript (Less than 1 year)
- React (Less than 1 year)
- APIs (Less than 1 year)
- Full-stack development (Less than 1 year)
- Back-end development (Less than 1 year)

Certifications and Licenses

Software Engineer

September 2022 to Present

Assessments

Work Style: Conscientiousness — Proficient

December 2019

Tendency to be well-organized, rule-abiding, and hard-working.

Full results: [Proficient](#)

Customer Service — Expert

November 2020

Identifying and resolving common customer issues

Full results: [Expert](#)

Work Style: Reliability — Familiar

December 2019

Tendency to be dependable and come to work

Full results: [Familiar](#)

Attention to Detail — Familiar

December 2019

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Familiar](#)

Proficiency with Microsoft Office: Mail & Calendar (PC) — Familiar

January 2020

Using Microsoft Office Mail and Calendar tools to manage workload.

Full results: [Familiar](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.