

SMB Mathematical Epidemiology Subgroup By-laws - 17 August 2017

Article 1. Name: The name of this subgroup of the Society for Mathematical Biology (*hereafter the "Society"*) is the Mathematical Epidemiology Group (*the "Group"*).

Article 2. Objective: The objective of the Group is to bring together scholars interested in dynamical modeling and statistical analysis of the spread of infectious diseases.

Article 3. Membership: The Group shall consist of members and voting members. A member is any person who shows an interest in mathematical epidemiology by attending a Group meeting, or by submitting their name to the Group chair. A voting member is a Group member who is also a member in good standing of the Society.

Article 4. Dues: Dues may be assessed to cover the necessary expenses related to operation of the Group. The amount and means of collection must be specified by a by-law adopted by the Group.

Article 5. Operation: The Group will be operated by a governing committee of three, with three-year overlapping terms. The **Chair** will be the committee member in their second year of a three-year term, and the **Secretary** will be the committee member in their first year. Duties of the Chair are to organize and conduct group meetings, and to advise the SMB about the activities and needs of the Group. Duties of the Secretary shall include the keeping of adequate records of membership and financial matters relating to the Group.

Article 6. Nomination: Any group member may nominate a candidate for the governing committee, but only voting members can be candidates for office. Nominees must accept their nomination prior to being placed on a ballot. The governing committee will designate a nomination period, and announce it to the Society.

Article 7. Elections: The governing committee will schedule nominations and elections. Elections shall be held either at a business session at the annual group meeting, or by email poll during the month leading up to the annual group meeting. Nominations shall be finalized and publicized at least a week before the elections are held. Only voting members are eligible to vote in elections. Officers will take office at the end of the annual business meeting held in conjunction with the annual meeting of the Society.

Article 8. Meetings: The Group shall meet each year during the annual meeting at the time designated for group meetings by the Annual Meeting organizers. Group members will be asked to suggest agenda items during the period leading up to this meeting.

Article 9. Amendments to the Bylaws: These Bylaws can be amended by a simple majority of all voting members present at a regular meeting (there shall be no quorum requirement) or by a majority of voting members responding to an email ballot. At least one week will be given for members to respond to any email ballot.