



Marvie Macaspac

Fresh Graduate

CONTACT ME

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Sta. Cruz, Lubao,
Pampanga, Philippines

Education

High School Diploma

Sta. Cruz High Integrated School
2013 – 2019

Bachelor of Science in Information Technology

Don Honorio Ventura State
University
2019 – 2023

Skills

- Technical Support
- Graphic Design
- C++/C#
- HTML/CSS
- Java
- Unity 3D

WORK EXPERIENCE

IT Specialist

February 2023 – May 2023

Pradera Verde Golf & Country Club | Lubao Pampanga

- Explained technical information in clear terms to non-technical individuals to promote better understanding.
- Responded to support requests from end-users and patiently walked individuals through basic troubleshooting tasks.
- Monitored systems in operation and input commands to troubleshoot areas.
- Maintained servers and systems to keep networks fully operational during peak periods.
- Patched software and installed new versions to eliminate security problems and protect data.
- Configured hardware, devices, and software to set up work stations for employees.
- Monitored systems in operation and quickly troubleshooted errors.
- Documented support interactions for future reference.
- Designed graphics for websites, logos and promotions for marketing purposes.
- Built corporate brands by designing cohesive looks between elements.
- Displayed concepts and messaging on self-designed visual branding elements.
- Developed print materials such as brochures, banners and signs.
- Created advertisements, brochures and logo designs to promote new products and programs
- Created digital image files for use in digital and traditional printing methods.
- Used Adobe Suite to create images and layouts.

Graphic Designer

April 2019 – July 2019

BNS2 Enterprises | Balanga Bataan

- Utilized typography techniques to create compelling designs.
- Worked with clients to gather and define requirements, establish scopes, and manage project milestones.
- Created logos, illustrations and typography for various organizations.
- Developed original designs for print media, magazines and newspapers.
- Edited and enhanced existing artwork and graphics.
- Collaborated with other designers to create visually appealing graphics for range of print and digital media.
- Utilized Adobe Creative Suite and Microsoft Office Suite to develop creative designs.
- Implemented feedback and suggestions from clients to improve designs.

ACHIEVEMENTS

Most Innovative Capstone Research for Mobile System Category

3rd DHVSU Lubao Campus Research Colloquim
March 01, 2023