



PERSONAL

Nationality	American
Languages	English

CONTACT

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LINKS



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Personal Statement

Working in a customer service position I want to make sure each customer is treated with the upmost respect. I want each customer to be greated in a friendly manner. When not working I enjoy watching movies, building models, and playing board games with friends!

Professional Experience

Current

Configuration Management Engineer

XO Communications, Plano, TX - October 2014 - Present

- Created documentation for various applications, including Git, SourceTree, Tortoise Git, and Team Foundation Server.
- $\bullet \ Assisted \ developers \ with \ company \ programs, \ troubleshooting, \ and \ program \ development \ implementation.$
- Provided support for Git development tool and build environments.
- Managed Agile development process, hosting daily scrums with 10 developers.
- Researched new programs to see if they would be beneficial to developers.
- · Helped teach developers how to utilize new programs.
- \bullet Researched new programs to see if they would benefit developers

2014

Assistant Manager

Cinemark, Plano, TX - August 2010 - October 2014

- Assisted customers when they had issues
- $\bullet \ If \ a \ customer \ had \ an \ issue \ I \ could \ not \ help \ with \ I \ would \ get \ the \ proper \ person \ who \ could \ help \ them$
- \bullet Helped customers who had questions about the theater or a specific movie
- $\bullet \ Managed\ crowds\ by\ forming\ lines\ for\ theaters, and\ helped\ exiting\ crowds\ not\ overrun\ the\ entering\ crowds$
- · Balanced the theater safe
- · Worked with employees to schedule breaks and daily tasks
- Helped employees with work when the theater became busy
- ${\color{red} \bullet} \ \, \text{Helped check inventory of concessions product}$
- Helped customers with refunds

2010

Concessionist

Cinemark, Plano, TX - June 2008 - August 2010

- Served popcorn, sodas, and candy to customers
- Managed a personal register and made change for customers
- $\bullet \ \mathsf{Cleaned} \ \mathsf{and} \ \mathsf{maintained} \ \mathsf{the} \ \mathsf{cafe} \ \mathsf{area} \ \mathsf{including} \ \mathsf{the} \ \mathsf{equipment}, \ \mathsf{display} \ \mathsf{case}, \ \mathsf{and} \ \mathsf{transaction} \ \mathsf{area}$
- $\bullet \ Prepared \ coffee, frap puccinos, and \ milk shakes \ on \ request, served \ ice \ cream \ and \ nachos \ on \ request$
- Multitasked and made multiple orders at once to make sure customers were not kept waiting
- Made sure to be kind and treat customers with respect and received several compliments from customers

EDUCATION

2014

Savannah, College of Art and Design, Savannah GA Bachelor of Fine Arts in Interactive Design and Game Development 2014

SOFTWARE

• C++

Unreal Development Kit

Adobe Creative Suite

Google Product Suite

Jira/Team Foundation Server

Git

SourceTree/TortoiseGit

Microsoft Office