

ALTAMEDICA INCORPORATED
DAILY EXPENSE REPORT

NAME:			DATE:	
I Transportation Expenses:				
From	To	Mode	Amount	Remarks
Sub Total				
II Other Expenses:				
Nature	Payee	Reference	Amount	Remarks
Meals				
Lodging				
Promotional				
Office Supplies				
Xerox Copy				
Telephone Bills				
Freight and Hadling				
Sub Total				
Grand Total				
Prepared By:		Checked By:		Approved By:

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