



<b>Center:</b>		<b>Form Number:</b>	
<b>Address:</b>		<b>Date:</b>	
<b>Contact Person:</b>		<b>Contact Number:</b>	
<b>Equipment Type:</b>		<b>Sales Invoice:</b>	
<b>Brand:</b>		<b>Installation Date:</b>	
<b>Model:</b>			

Checklist		Remarks	
<b>Pre-sales requirement;</b> <input type="checkbox"/> Electrical Supply; ____ VAC; ____ Ø <input type="checkbox"/> Electrical Supply Distance ≤2m <input type="checkbox"/> Grounding; ____ VAC <input type="checkbox"/> Transformer; Rating: ____ VA <input type="checkbox"/> AVR; Rating: ____ VA <input type="checkbox"/> UPS; Rating: ____ VA <input type="checkbox"/> Water Supply <input type="checkbox"/> Waste Drain <input type="checkbox"/> Temperature; _____ <input type="checkbox"/> Adequate Workspace; Length: _____ Width: _____ Height: _____ <input type="checkbox"/> YES <input type="checkbox"/> NO; Computer (Workstation) <input type="checkbox"/> YES <input type="checkbox"/> NO; Near a heat source? <input type="checkbox"/> YES <input type="checkbox"/> NO; Near a water source? <input type="checkbox"/> YES <input type="checkbox"/> NO; Presence of vibration? <input type="checkbox"/> YES <input type="checkbox"/> NO; Direct sunlight?		<input type="checkbox"/> YES <input type="checkbox"/> NO; Well ventilated? <input type="checkbox"/> YES <input type="checkbox"/> NO; Nearby motor? <input type="checkbox"/> YES <input type="checkbox"/> NO; Leveled platform? <input type="checkbox"/> YES <input type="checkbox"/> NO; Acceptable altitude? Other: _____ <b>Machine Delivery Status;</b> <input type="checkbox"/> Delivered <input type="checkbox"/> For Delivery; Date: _____ <input type="checkbox"/> Other: _____ <b>Free items;</b> <input type="checkbox"/> Reagent; _____ Delivered? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Accessories; _____ Delivered? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Other: _____	
		<b>Requested by: (Name and Signature)</b>	
		<b>Approved by: (Altamedica only)</b>	
		<b>Inventory</b>	
		<b>Sales</b>	
		<b>Credit &amp; Collection</b>	
		<b>Technical</b>	
		<b>General Manager</b>	

