# CURRICULUM VITAE (CV)



**A: PERSONAL PARTICULARS**

1. Full Name : Joseph Zacharia Roja.

2. Date of Birth : 06/12/1999.

1. Nationality : Tanzanian.
2. Marital Status : Single.
3. Present Address : Makulu – Dodoma Municipal,

P.O.BOX 459, Dodoma.

1. Email Address : josephroja99@gmail.com

# B: ACADEMIC QUALIFICATION AND CAREER DEVELOPMENT

* University of Dodoma - Bachelor of Science in Cyber Security and Digital Forensics,2021 - Now
* Minaki Secondary School – Advanced Certificate of Secondary Education, 2021
* ILboru Secondary School - Certificate of Secondary Education, 2018.
* Bugarama Primary School – Certificate of Primary School, 2014.

# C: WORK EXPERIENCE

1. **Deputy Training Instructor – Africa Code Week (DTBI-COSTECH) Dar es salaam from 19.05.2021 to 30.10.2021.**

To provide managerial and training Secondary schools’ Teachers Specifically to assist on the following strategic issues:

1. To provide training in programming using Scratch programming Language to secondary school teachers;
2. To enhance teachers' capabilities in integrating programming into their curriculum;
3. To support the development of teaching materials and resources for programming education;
4. To facilitate the continuous professional development of teachers in programming skills;
5. To coordinate workshops and training sessions to ensure effective delivery of programming education;
6. To monitor and evaluate the implementation of programming education in secondary schools.

# Deputy CyberCrime Investigation Officer (Police HQ – CyberCrime Unit ) – Dodoma from 30.7.2023 to 22.09.2023

To perform investigations and provide operational support to the Cybercrime Unit at the Police Head Quarter – Dodoma , specifically to assist on the following responsibilities:

1. Conduct Cybercrime Investigations.
2. Gather and Analyze Digital Evidence.
3. Monitor Cyber Threats over the Organization Systems.
4. Collaboration with Other law enforcement agencies, cybersecurity experts, and private sector organizations to solve cybercrime cases over the Organization infrastructures.
5. Implement Cybersecurity Measures by developing and implementing cybersecurity measures to protect sensitive information and prevent cyberattacks.
6. Court Testimony: Provide expert testimony in court regarding the findings of cybercrime investigations.
7. Providing Employees Awareness about cybercrime prevention and safe online practices.
8. **Assistance System Administrator – University of Dodoma from 27.07.2022 to 30.10.2022**
   1. Provide technical assistance and support for system users, including troubleshooting hardware and software issues.
   2. Assist in the installation, configuration, and maintenance of computer systems and network infrastructure.
   3. Monitor system performance, ensure security protocols are followed, and implement updates and patches as needed.
   4. Perform regular data backups and ensure systems are equipped with recovery plans to minimize downtime in case of system failures.
   5. Manage user accounts, permissions, and access rights to ensure security and compliance with organizational policies.
   6. **Hardware and Software Inventory Management.**
   7. **Troubleshooting** technical issues related to servers, networks, and other IT infrastructure components.
   8. Provide training and guidance to end-users on system usage, best practices, and security protocols.**.**
   9. Ensure systems and procedures adhere to regulatory requirements and industry standards related to data security and privacy.

# D: COMPETENCIES:

1. **Facilitation skill;**
2. **User Support and Technical Troubleshooting;**
3. **Digital Forensics, Cybercrime Investigation and Auditing Techniques;**
4. **Cybersecurity Threat Assessment and Mitigation;**
5. **Network Monitoring and Performance Optimization;**
6. **Data Backup and Recovery Procedures;**
7. **Legal and Regulatory Compliance in Cybercrime Investigations;**
8. **Analytical and Problem-Solving Skills;**
9. **Leadership Development;**
10. **Good Governance and Corporate Governance;**
11. **Negotiations and consultancy skills;**
12. **Risk and compliance Management**
13. **Compliance with IT Policies and Standards;**
14. **Emergency Response and Incident Management;**

# G: LANGUAGE PROFICIENCY:

* + - Fluent in English and Kiswahili.

# H: AWARD ATTAINED:

**THE 7th Best Agricultural innovation Technological idea , 2024 “President Samia Agriculture Youth Project *Award***”: a special recognition for outstanding contribution and performance in President Samia Agriculture Youth Project in support of agriculture sector, Given by Hon. Hussein Mohamed Bashe (MP) , MINISTER OF AGRICULTURE , 16 MARCH ,2024.

# I: REFEREES:

1. Engineer Isaya Kachemela, IT Service Operator, Bodi ya Mikopo ya Elimu ya Juu (HESLB) , P.O.Box 76068, Dar es salaam.

Cell Phone: +255 715 459744 Email: kachemelaissa[@gmail.](mailto:musa.iyombe@tamisemi.go.tz)com

1. Zacharia R. Gibore, Mhandisi wa Umeme na Machine, Mgodi wa Dhahabu (Ashanti) , GEITA. Simu: +255 785 867160.
2. Mr Ona Martin, Mhadhiri, Chuo Kikuu Cha Dododma P.O. Box 259, Dodoma.

Simu: + 255 746 185067 Barua pepe: onamartin27[@gmail.com](mailto:admambo@yahoo.com)

# J: DECLARATION:

I certify that all information stated in this resume is true and complete to the best of my knowledge. I authorize the institution or its agent to verify the information provided in this resume.



**Date:** 7nd June, 2024. **Signature** ………………………..