Assignment: Problem Statement

Group:		Commenter:	

*Please read this rubric and the comments on the paper carefully and see me if you have any questions about how to address any of my feedback. Note that on the paper, I have identified **examples** of different areas for improvement, and not every instance of every error.*	Meets few or no expectations	Meets some expectations	Meets most expectations	Meets or exceeds all expectations
Structure				
Introduction				
• Begins with clear statement of document's purpose and context • Summarizes essential ideas clearly, concisely, and comprehensively, and is specific to project				
Conclusion				
• Clearly and briefly restates purpose of report and main points covered • Summarizes significance of the content, clearly indicating what comes next in the project				
Introductory paragraphs appear where appropriate and are clear, concise, and comprehensive				
Paragraphs				
Include effective topic sentences				
Demonstrate unity: each paragraph supports one idea only				
Provide *logical* cohesion: ideas flow together smoothly				
Provide *structural* cohesion: sentence length and type vary sufficiently				
Section Content and Organization				
Description of the Design Problem				
Clearly discusses *all* relevant background information with appropriate supporting detail				
Analyzes all stakeholder needs clearly and with appropriate supporting detail				
Describes design functionality clearly and with appropriate supporting detail				
Discusses all relevant standards clearly and with appropriate supporting detail				
Describes all relevant use cases clearly and with appropriate supporting detail				
Discusses ethical considerations relevant to the project clearly and with appropriate supporting detail				
Ideas are organized clearly and logically throughout, including appropriate use of subsections				
Requirements Specification				
Clearly describes system inputs and outputs in reference to the I/O diagram				
Provides a clear, complete, and detailed set of input and output specifications				
Provides a clear, complete, and detailed set of UI specifications				
Provides a clear, complete, and detailed set of environmental specifications				
Provides a clear, complete, and detailed set of performance specifications				
Ideas are organized clearly and logically throughout, including appropriate use of subsections				
Team Qualifications				
Describes all team members' qualifications clearly and with appropriate supporting detail				
Describes all team members' planned contributions clearly and with appropriate supporting detail				

	Meets few or no expectations	Meets some expectations	Meets most expectations	Meets or exceeds all expectations
Visual Aids and Appendixes				
Figures and Tables are numbered, labeled, referred to, and placed in text per specifications				
Project responsibilities tables are clear, legible, and complete				
Graphic support is used elsewhere, as appropriate, and conveys information clearly and concisely				
Lists are formatted for readability				
Appendixes are referred to clearly in the text and formatted per specifications				
Proofreading				
Mechanics, Grammar, and Sentence Construction				

(*Marked items indicate areas for improvement***)**

☐ Comma Usage	☐ Phrasing / Word Choice
☐ Other Punctuation	☐ Sentence Construction
☐ Pronoun Usage	☐ Conciseness
☐ Verb Tense (consistency & agreement)	☐ Use of Active (vs. Passive) Voice
☐ Elimination of Contractions	☐ Consistency of Writing Across Document

Other:

Formatting

(*Marked items indicate areas with formatting errors***)**

☐ Memo Heading	☐ Block Paragraphing	☐ Bracketed Citations
☐ Font	☐ Page Numbering	☐ Reference List
☐ Line Spacing	☐ Section Headings	☐ Length
☐ Margins	**Other:**	

Summative Comments