

Madalyne Freedman

15 Tri-Park Way, Appleton WI
54914
Cell: 317-764-1942
Madalyne.freedman1@gmail.com



Objective Dedicated medical professional bringing two years in majoring Health Information Technology. I am committed to continuing my professional development and education in the medical field by performing data entry.

Skills

- Effective Time Management
- Attention to Detail
- Proper Cleansing techniques
- Efficient customer service
- Proficient Communication Skills
- Professional Support
- Strong observation
- Proper data entry

Experience

MAY 2024-PRESENT
HOUSEKEEPING- COUNTRYINN & SUITES

- Clean rooms
- Help customers
- Make sure customers are welcomed

OCTOBER 2023-JANUARY-2024
Sales Associate | Bath and Body Works

- Greet customers.
- Update customers rewards
- Give customers the best sale options.

SEPTEMBER 2022-AGUST 2023
NURSING ASSISTANT

- Empathy
- Communication skills
- Proper hygiene
- Listening and responding to patients concern

JUNE 6, 2019 – JULY 25, 2019
Certified Lifeguard | Banner Day Camp, 1225 Riverwoods Rd, Lake Forest, IL

- Taught children from ages 3-12 years old how to swim
- Watched the children for safety or anything unsafe
- Cleaned up the pools and brought the children to their parents at the end of the day

JUNE 6, 2018 – AUGUST 5 2018

Guest Services | Six Flags Great America, 1 Great America Parkway, Gurnee, IL 60031

- Handled responsibilities such as guest concerns, ticket transactions, and assisting the guests
- Handled guest concerns such as complaints, compliments, and maintain a safe and clean environment
- Promoted upcoming events by handing out fliers to the guests

Education

APRIL 2023

Healthcare customer service representative

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AGUSTT 2022

NURSE AIDE

- Completed 100 hours of nurse aide class and clinicals.

MAY 2020

Finished two years of college | Southern Illinois University, Carbondale, IL

- Completed two years at Southern Illinois University with a major in Nutrition and Dietetics.

MAY 2018

Achieved Highschool | Warren Township Highschool, Gurnee, IL

- Completed four years of high school with a 3.0

Certifications

JUNE 2019

Lifeguarding/First Aid/CPR/AED Certification | American Red Cross