**Overall Timesheet Report**

Name: Course:

ID No.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | A.M. | | P.M. | |  |  |  |
| DAYS | IN | OUT | IN | OUT | UNDER TIME | REMARKS | total no. of HOURS |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |  |
| 14 | 10:00:00 AM | 12:00:00 PM | 13:00 | 6:00:00 PM |  | Orientation - Day 1 (Phase 1-2) | 8 |
| 15 |  |  |  |  |  |  |  |
| 16 |  |  |  |  |  |  |  |
| 17 |  |  |  |  |  |  |  |
| 18 |  |  |  |  |  |  |  |
| 19 |  |  |  |  |  |  |  |
| 20 |  |  |  |  |  |  |  |
| 21 | 10:00:00 AM | 12:00:00 PM | 1:00:00 PM | 6:00:00 PM |  | Orientation (Phase 3) | 8 |
| 22 |  |  |  |  |  |  |  |
| 23 | 10:00:00 AM | 12:00:00 PM | 1:00:00 PM | 6:00:00 PM |  | Orientation (Phase 4) | 8 |
| 24 | 10:00:00 AM | 12:00:00 PM | 1:00:00 PM | 6:00:00 PM |  | Morning Meeting ( All Interns) | 8 |

Isama pa sa ibaba yung ibang mga months

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SUMMARY OF HOURS RENDERED** | | | | | |
| MARCH |  |  |  |  |  |
| APRIL |  |  |  |  |  |
| MAY |  |  |  |  |  |
| JUNE |  |  |  |  |  |
| JULY |  |  |  |  |  |
| **TOTAL HOURS REQUIRED:** | |  |
| **TOTAL HOURS RENDERED:** | |  |
| **TOTAL HOURS REMAINED:** | | **0** |

**Monthly Timesheet Report**

Name: Course:

ID No. Month:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | A.M. | | P.M. | |  |  |  |
| DAYS | IN | OUT | IN | OUT | UNDER TIME | REMARKS | total no. of HOURS |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |  |
| 14 | 10:00:00 AM | 12:00:00 PM | 13:00 | 6:00:00 PM |  | Orientation - Day 1 (Phase 1-2) | 8 |
| 15 |  |  |  |  |  |  |  |
| 16 |  |  |  |  |  |  |  |
| 17 |  |  |  |  |  |  |  |
| 18 |  |  |  |  |  |  |  |
| 19 |  |  |  |  |  |  |  |
| 20 |  |  |  |  |  |  |  |
| 21 | 10:00:00 AM | 12:00:00 PM | 1:00:00 PM | 6:00:00 PM |  | Orientation (Phase 3) | 8 |
| 22 |  |  |  |  |  |  |  |
| 23 | 10:00:00 AM | 12:00:00 PM | 1:00:00 PM | 6:00:00 PM |  | Orientation (Phase 4) | 8 |
| 24 | 10:00:00 AM | 12:00:00 PM | 1:00:00 PM | 6:00:00 PM |  | Morning Meeting ( All Interns) | 8 |
| Total no. of hours for the month of march | | | | | | | 64 |