

Charlie Mikulich
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EDUCATION:

VASSAR COLLEGE, Poughkeepsie, New York	Graduated May 2011
– Major: Film; Major GPA: 3.3	
NEW YORK UNIVERSITY, New York, New York	Summer 2009
– Courses in Film Genre and Computer Animation	
SAINT PETER’S PREPARATORY SCHOOL, Jersey City, New Jersey	Graduated May 2006
– Graduated with Honors; National Honors Society	
NY FILM ACADEMY, New York, New York	Summer 2005
– Writing, directing and film editing workshops	
– Hands on experience with 35mm camera and lighting techniques	

WORK EXPERIENCES:

DAVID BURKE’S @ BLOOMINGDALES, Server	September 2011 – Present
NEW YORK PRODUCTION SERVICES, Intern/Production Assistant	June 2010 – August 2010
<ul style="list-style-type: none">• NYC based production company specializing in commercials, television, feature films and HD productions• Assisted coordinators/producers in the production of various short subjects, providing experience in all aspects of production• Assisted in the production of Macy’s commercials and Reality TV pilots	
GRASSROOTS CAMPAIGNS, Canvasser	June 2009 – July 2009
<ul style="list-style-type: none">• Door to door solicitor of contributions to national non-profit organizations	
THE ROOSEVELT HOTEL, Human Resources	May 2007 – September 2008
<ul style="list-style-type: none">• Summer followed by full-time employment with increasing responsibilities• Composed, posted, and advertised job descriptions seeking qualified applicants for hotel• Reviewed resumes and conducted preliminary interviews of applicants for hotel staff• Assisted in negotiation of employment issues between Management and Union• Hired and trained new staff for upscale lounge• Developed and implemented training program for junior staff of HR Department staff• Organized hotel employee communications and motivational events• Developed and instituted supply requisition procedures	
BARNES & NOBLE	January 2008 – March 2008
CHOCOLATE MODERNE	March 2007 – April 2007
KEE’S CHOCOLATES	June 2006 – August 2006
HOLSTEN’S CONFECTIONERY	January 2005 – April 2005

ACTIVITIES:

- AirCappella –President, Treasurer, and Media Coordinator of Vassar College’s premiere all whistling a cappella group. www.youtube.com/user/aircappella
- Project Eye to Eye – Mentoring learning disabled children (2008 – 2011)
- Guest Lecturer – Education Department, Montclair State University (2006 – 2011)
- Nazareth Farm – Building homes in Appalachia and Doddridge County, West Virginia (2005)
- Subway Run – Meal distribution to New York homeless (2003 – 2006)

SKILLS: Word, Excel, Power Point, Outlook, Final Cut Pro, and Maya (basic)