

Learning Summary

Congratulations on making it to the final task for the unit where you demonstrate you have achieved the unit learning outcomes.

Learning Goals

The learning summary aims for you to demonstrate achievement of the unit learning outcomes through reflection upon your tasks. These learning outcomes are:

- Evaluate procedural program code for correct use of coding conventions and use code tracing and debugging techniques to identify and correct issues.
- Design, develop, and test procedural programs using specified programming languages to achieve defined program goals, including effective use of data types, programming statements, control flow structures and modularisation techniques.
- Explain the principles of structured procedural programming, using appropriate terminology and by relating these principles to programming syntax and structures developed.
- Analyse, critique the quality, and reflect upon a portfolio of artefacts to justify the achievements of specified objectives and goals with evidence.

Focus

As you work through this task, focus on the following aspects of the unit:

- **Programming concepts, Programming Process, and Coding:** Demonstrate how your focus during the unit has helped you achieve these learning outcomes.

- **Professional characteristics:** Focus on demonstrating how you have grown as an IT professional, highlighting the characteristics you have developed and how you believe these will help you succeed in the future.

Summary – TL; DR

- Download and complete the Learning Summary Template
- Upload to the task for feedback
- Create your portfolio!

Your Task

For this task you will need to submit the following:

- A PDF document containing:
 - Reflections on the unit and your learning

The Learning Summary Report helps frame your portfolio and provides you with a chance to positively influence your results. When your portfolio is assessed, this will be the first thing the assessors will review. The key here is to **reflect** on your learning journey, and not just summarise.

Refer to the "[What? So What? Now What?](#)" critical reflection model. We are not very interested in the '*What?*' you did; we already know what tasks you did. Instead, reflect on the '*So What?*'... by completing the tasks, what did you **learn**? What was the importance of having learnt what you did? Were there any particular challenges you had to overcome, and how did you manage this? Did you find anything you learnt surprising? Then, think about the '*Now What?*'... having learnt what you did, how might it help you in the future exactly? How might you approach problems differently now? What else is left to learn in the future?

This task is like the other tasks, but you are presenting your learning result for the unit overall rather than a single module. The learning goals are the unit learning

outcomes – the things you need to demonstrate to show you can pass the unit. The learning activities, and evidence of your learning, are the tasks you have already completed for the unit. So, all that is left is to summarise your achievements and reflect on your journey.

1. Complete Your Learning Summary

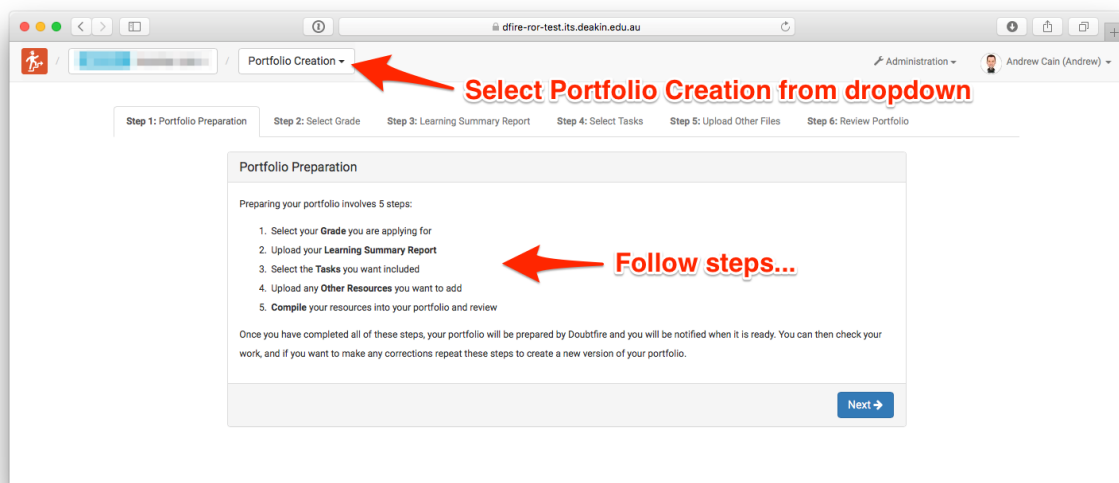
1. Start by returning to your Learning Plan to review two aspects:
 - a. From the Learning Plan's task sheet review the different [meanings of each grade](#)
 - b. From your submission, review your initial thoughts on the unit and your perspectives on programming. You can use these to frame your self-assessment and growth across the unit.
2. Download the template for the Learning Summary Report from the task resources and prepare your first submission. The sections contain:
 - **Portfolio overview:** In this section, you outline your achievements. Highlight which grade you believe you have met, and how you demonstrate the associated grade persona. Summarise how you have met the learning goals (the unit learning outcomes) and how your focus helped you achieve these.
 - **Reflections:** Use the guided questions to reflect on your achievements.
3. Submit your learning summary report, if you have time ask for feedback and incorporate this before creating your portfolio.

2. Upload Your Submission & Engage with Feedback

Once you have submitted this you should then go on to upload your portfolio. If you receive feedback on your learning summary, then you can incorporate those changes and re-create your portfolio.

3. Create your Portfolio.!

Your final grade is determined by your **portfolio**, so now you need to use OnTrack to put all your tasks together into your portfolio for final submission.



Use the **Portfolio Creation** tool in OnTrack to guide you. These steps will combine all your tasks with the *final* version of your learning summary report to create your portfolio. Once it is created you can download it and review it to make sure that it shows off what you have achieved. When your portfolio is available in OnTrack you can consider it submitted, and your work in the unit complete!