John Smith

IT Project Manager

IT Professional with over **10 years of experience** specializing in **IT department management** for international logistics companies. I can implement effective **IT strategies** at local and global levels. My greatest strength is business awareness, which enables me to permanently streamline infrastructure and applications. Striving to leverage my skills at SanCorp Inc.

Experience

Senior Project Manager

Seton Hospital, ME
2006-12 – Present

- Oversaw all major hospital IT projects for 10+ years, focus on cost reduction.
- Responsible for creating, improving, and developing IT project strategies.
- Implemented the highly successful Lean Training and Six Sigma projects.
- Cut costs by **32% in less than six months**.
- Reduced the costs of IT maintenance in 2015 by successfully rebuilding the server infrastructure resulting in over **$500,000 of annual savings**.

Junior Project Manager

Seton Hospital, ME
2004-09 – 2006-12

- Streamlined IT logistics and administration operation cutting costs by **25%**.
- Diagnosed problems with hardware and operating systems.
- Successfully migrated two servers to new data architecture.
- Maintained the user database of over **30,000 patients**.
- Managed project for lean training for all IT Support Officers.

IT Support Officer

Seton Hospital, ME
2002-08 – 2004-09

- Provided support for project managers and hospital staff for 2 years.
- Prepared over **100 infrastructure performance analyses and reports**.
- Implemented a new tracking dashboard, cutting manual data input by **80%**.
- Successfully resolved over **200 issues** in regards to IT infrastructure.

Education

Master of Computer Science

University of Maryland
1999-09 – 2001-05

- Graduated **Summa Cum Laude**.

- Andersen Postgraduate Fellowship to study advanced nursing techniques.

- Managed a student project to develop a weekly nursing podcast.

Bachelor of Computer Science

University of Maryland
1996-09 – 1999-06

- Graduated **Summa Cum Laude**.

- Member of Student Association of Computer Science.

- Managed a student project to organize a conference for 50+ professionals.

Certifications

- **2010-05** – PMP, Project Management Institute

- **2007-11** – CAPM, Project Management Institute

- **2003-04** – PRINCE2® Foundation

Personal Info

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Skills

- Business Process Improvement

- Vendor Management

- Sales Analysis

- Strategic Planning

- Communication Skills

Software

- Microsoft Project – **Excellent**
- MS Windows Server – **Very Good**
- Linux/Unix – **Very Good**
- Microsoft Excel – **Good**

Languages

- French – **Intermediate**
- Spanish – **Basic**