

# Maddy Williams

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## EXPERIENCE

### Summer Childcare Provider, Elkhorn, NE

May 2017 - August 2018

- Prepared and served healthy meals for three children.
- Helped with summer reading and additional educational material.
- Created homemade crafts and games.
- Coordinated playdates and outings with other approved childcare providers.
- I was able to discuss progress and solve problems with the employer whenever necessary.

### Childcare Provider, Omaha, NE

February 2016 - present

- Prepare and serve healthy meals for one toddler and one infant.
- Ensure that the children enjoy engaging, educational toys, games, and activities.
- Clean up around the house and minimize stress for the parents.
- Mow the property's lawn weekly in the summertime.
- I am able to discuss progress, scheduling, or any problems that arise with the employer.

## EDUCATION

### Elkhorn South High School, Elkhorn, NE

2014 - 2018

- Graduated with honors
- National Honor Society 2016-2018
- Excelled in ESHS band 2014-2018
  - Section leader 2016-2018
- VP of Students Against Destructive Decisions (SADD) 2016-2017

### DePaul University, Chicago, IL

August 2018 - present

- Expected to receive B.S. in User Experience Design in June 2022
- Dean's List 2018-2019
- 4.0 GPA

## SKILLS

Interpersonal skills

Critical thinking skills

Problem solver

Team player

Adaptable

Perceptive

Accessible & friendly

Self-motivated

Excellent listening skills

CPR certified

HTML 5 & CSS

Proficient in Microsoft Excel

## REFERENCES

Dr. Michelle Bluford

(402)-981-5119

Mrs. Kris Castle

(402)-657-5446

Mrs. Neely Miller

(402)-699-9330