

STS1 – Amy’s Legal Research Study – Running Participants

1. Get box of headphones from Dr. Schwartz’s office (in white office max box)
2. Go to lab
3. Put “we need you” poster on outside of lab door
4. Prepare workstations (5 machines at a time) (only prepare # that are signed up). To set up the fastest, do each step on each machine BEFORE moving to the next machine. (Trust me- seems crazy, but it works)
 - a. Turn on computer if necessary
 - b. Plug in headphones
 - c. Log on to machine
 - d. Click on volume indicator in lower right corner – set to 15
 - i. IF the volume indicator has a red X – wait for it to disappear (this often happens with the USB headphones) Just move on to another machine and come back.
 - e. Start Google Chrome
 - f. Go to www.sts1.alwaysbeenamy.com
 - g. Press F11 to go full screen
 - h. Set the headphones on top of the keyboard

Note: The USB headphones are a bit of a pain. The computers won’t let you change the volume until they recognize that headphones are plugged in, and sometimes they don’t with the USB ones. If after 5 mins the volume icon STILL has a red X ... just leave the headphones plugged in, then log off/log back on to the machine.

5. As participants arrive, ask for their names. Put an X next to the participant’s name on the sign up sheet to indicate they showed up.
6. Tell them to take a seat at any machine with headphones
7. Wait until 5 minutes after the start time, for late arrivals.
8. At 5 minutes after, put the red “research in progress” sign on the door. Late entrants should knock, and then you can read them the instructions in the hallway, and show them to a computer to get them started quietly.
9. When ready to start, get everyone’s attention. Read the instructions page. When it comes time to tell them the SESSION ID – it is the word on the bottom right corner of the sign up sheet (although any word will work – you can make something up. This just tells me they all took it at the same day/time).

Common Problems People Have:

- a. Capitalization on “Woodward” in order to pass the second validation page
- b. **Sometimes the next button doesn’t appear until you click on the white space of a page (ie. click off of the question button)**
- c. On the bubble drag pages, sometimes one bubble gets stuck, and you have to click on other bubbles before going back to move a previous one.

Thank you so much for your help!