

CURRICULUM VITAE

NI KOMANG KARTIKA MAHARANI



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Banjar Pangkung Liplip, Desa Kaliakah, Kec.Negara, Jembrana-Bali.

PROFILE

A Front Office student at Elizabeth Internasional Hotel and Business School that is dedicated to learning and growing in the field. Have extensive knowledge of front desk operation and handling the guest allows to craft an excellent service for the guest. Through the studies and experience, has grown into a person who never gives up and likes to learn new things. Have commitment for perfection and eagerness to learn make an asset to any hospitality industry.

EDUCATION

Elizabeth Internasional Hotel and Business School	2023-2024
<i>Front Office Major</i>	
SMK Negeri 1 Negara	2020-2023
<i>Accounting Major</i>	

WORK EXPERIENCES

Amari Hotel Johor Bahru	Johor Bahru, Malaysia
<i>Front Office Trainee</i>	January 2024 – July 2024
Kantor Desa Kaliakah	Kaliakah
<i>Accounting Trainee</i>	October – December 2022

SEMINAR & WORKSHOP

- Build-up an Engage Correspondence Connection Upon Guests' Pre-arrival 2023
- Guest Cycle, an Overall Hotel Guest Activities 2023
- Unlocking Success 2023

SKILLS

- Able to Operate Property Management System
- Able to Handling Front Desk Operation
- Able to Providing Effective Communication as Telephone Operators.
- Able to Providing Bell and Concierge Service

ADDITIONAL SKILLS

- Fluent English both oral and written (TOEIC skor 455)
- Able to operate Ms.Office