

# **CURRICULUM VITAE**

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## **PERSONAL DETAILS**

Name: Madhukar Gangani

Age : 25

Status: Student Visa

Language: English,Hindi,Gujrati

Address: 55 Kolmar Road, Papatoetoe Auckland 2025

Contact no: 0223430836(mobile)

Email: [madhukargangani@yahoo.com](mailto:madhukargangani@yahoo.com)

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## **PROFILE**

I am well-mannered, highly motivated and hardworking customer care representative, who has invaluable experience of providing a professional and efficient service to customer. I am able to establish successful relationships with customers, communicate clearly and able to ensure high level of customer satisfaction to exceed their expectation when it comes to customer care. Excellent client facing skills and a strong team player with an appreciate and understanding of the importance of customer care as a function within a business.

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## **EMPLOYMENT HISTORY**

### **INDIA EMPLOYMENT HISTORY** (2 year)

EVENT ORGANIZER AT (69 EVENT)

- Marriage event, Promotional event, Exhibition, Road show, management event
- Cash handling, Store product promotion, Assisting new staff
- Serving customers face to face as well telephone
- Float experience

### **RECEPTIONIST OF CAREER @ ABROAD(INDIA )** (6 MONTH)

- Admin, Managing Data
- Customer service representative
- Helping to the customers
- Fill the data of customers who is interested to join us

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## **QUALIFICATION**

### **Education:**

(2009-2011) Diploma in I.T from Government polytechnic of Jhansi

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## **GENERAL SKILLS**

- Excellent customer service skills
- Know how to make first impression
- Know how to communicate effectively with customers
- Can provide solution for customers
- Can do attitude
- Builds trust, confidence and credibility with managements
- Good communication skill, and know how to handle the customers
- Energetic, quick learner and easily adaptable to new requirements
- Know the computers skills (All type of work on computer)

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## **PERSONAL INTEREST**

- Playing Cricket
- Music
- Cooking
- Surfing on internet
- Music and Dance

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## **REFERENCE**

Bhumit Patel Work as Manager in New Zealand Natural Queen Street Auckland

Mob no:

022 310 4762