

# Travel Itenary Management

## Meeting Minutes

**Team Number :** 1  
Devappa

**Recorded By:** Tejaswini

**Meeting Location:** Atkins 110F

**Meeting Date:** 09/08/2014

**Meeting Start Time:** 14.30

**Meeting End Time:** 16.30

### Members present:

1. Madhukar Ganesh Chatra
2. Rakshit Rathi
3. Tejaswini Devappa
4. Prapull Prashanth Marrupedhi
5. Neha Gupta

### Members absent:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Action Items completed since last meeting

Action Item	Assigned To
Analysis of different modules implemented in our project	Team 1
Analysis of Non functional requirements	Team 1
Block diagram	Team 1
Identified and categorized various non functional requirements	Team 1

# Travel Itenary Management

## Meeting Minutes

### Impediments

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

### Agenda

#### 1. Requirements Specification

- Non functional requirements: Team members listed and categorized a few non functional requirements and described specific reasons to fall under a specific category.
- Functional requirements: Team members listed and categorized a few functional requirements that we came across in various

#### 2. Grouping into modules

Team members discussed and gave ideas on individual modules. Also had to alter the module based on the features implemented in the project.

#### 3. Flow of the modules

Members also discussed about the flow of the module which is further helpful for the preparation of Use case diagrams.

#### 4. Project Status

Gantt chart is prepared for different modules under project proposal and plan module and estimated days to complete each task

### Decision Made

1. Listed few non functional requirements and categorized them accordingly.
2. Listed few functional requirements and categorized them accordingly.

# Travel Itenary Management

## Meeting Minutes

3. Finalized module using the features implemented in the project.

### Post Meeting Action Items

Action Item	Assigned To	Deadline
Requirement analysis and Specifications	Team 1	09/17/2014
Use cases and descriptions	Team 1	09/17/2014

### Next Meeting

**Location:** G31

**Date:** 09/11/2014

**Start Time:** 14:00

### List of Agenda:

1. Completely listing out all the functional and non functional requirements and categorizing them according to modules.
2. Use cases for every module
3. The use case descriptions and pre conditions and post conditions.
4. Improvised project plan based on the comments secured in the first assessment.