

RACI MATRIX

A **RACI Matrix** is a tool used to clarify and define roles and responsibilities for tasks or deliverables within a project. It ensures that for every activity, it is clear who is:

- **R - Responsible:** The person(s) who do the work to complete the task.
- **A - Accountable:** The person who is ultimately answerable for the correct and thorough completion of the deliverable or task. There should only be one Accountable person per task.
- **C - Consulted:** The person(s) whose opinions are sought, typically subject matter experts. This is a two-way communication.
- **I - Informed:** The person(s) who are kept up-to-date on progress, typically at completion of a task or deliverable. This is a one-way communication.

| Activity / Role | Front End Developer | Back End Developer | Project Manager | Product Owner | UX Designer | Testers |
|-----------------------------|---------------------|--------------------|-----------------|---------------|-------------|---------|
| Requirements Gathering | I | I | A | C | R | C |
| UI/UX Design | C | I | I | A | R | I |
| API Design | C | R | A | C | I | C |
| Front End Development | R | I | A | C | C | I |
| Back End Development | I | R | A | C | I | I |
| CI/CD Pipelining | C | R | A | I | I | C |
| Testing & Quality Assurance | C | C | A | C | I | R |
| Deployment | I | R | A | I | I | I |