

Madisen Vogel

Denver, CO | 333-333-3333 | example@example.com

EDUCATION:

Smith College, Northampton, MA (2015-2019)

BA, French Studies

Study Abroad Concentration in Art History at Université Paris-Sorbonne, Paris, France

Denver University, Denver, CO (2022-2023)

Fullstack Web Development

RECENT WORK EXPERIENCE:

Shop Manager, Floyd's 99 Barbershop, Denver, CO (July 2020-Present)

- Responsible for all aspects of shop operations, including staffing, scheduling, training, ordering/inventory, performance management, and shop upkeep.
- Managed a team of 17 employees.
- Oversaw change management during COVID-19.
- Started as a receptionist in 2019.

Web Design Intern for Poetry Center, Smith College; Northampton, MA (2016-2019)

- Managed website information and HTML template updates.
- Maintained relationships with alumnae poets and board members for biographical updates.
- Managed social media accounts.

Building Research Intern, Historic Denver; Denver, CO (2018)

- Researched historic buildings, wrote reports to be reviewed by state officials and added to city archives.
- Edited posts to website and social media pages.
- Worked in Molly Brown House Museum coordinating volunteers and preparing for events.

EARLY WORK EXPERIENCE

- Student Work Coordinator, Smith College; Northampton, MA (2015-2019)
- Agent Assistant, Nimblelick Entertainment; Denver, CO (2017)

SKILLS:

- Linguistic: Professional Fluency in French
- Technical: CSS, HTML, JavaScript, Python, WordPress, Google Applications, Microsoft Suite
- Personal: Written and verbal communication, creativity, conflict resolution, multitasking, organization, problem-solving, time management