Miles Asher Dorai-Raj

(669)222-0610 madorairaj@proton.me Skills: Cleaning, Managing Routines, Problem-Solving Abilities, Scheduling, Teamwork, Creative Design, Research and Analysis, Business Correspondence, Social Media, Archival Object Handling, Microsoft and Google Office Suites

Experience

Breathe Together Yoga

Los Gatos, CA

2021-2022 | Front Desk Staff

Sigal Museum

Easton, PA

2022-2023 | Intern

- Checked people into classes (MindBody)
- Processed sales
- Cleaned studio
- Responded to emails
- Catalog books using Dewey Decimal system
- Used PastPerfect
- Handled and cleaned artifacts
- Scanned photos and documents (Silverfast AI)
- Assisted in writing an NEH grant proposal
- Compiled and analyzed statistical data
- Historical and genealogical research
- Transcribed historical documents
- Handled sales
- Label making and organization
- Used microfilm/microfiche
- Sent and responded to emails
- Met and spoke with possible donors, board members, local politicians, etc.
- Event tabling
- Read and transcribed historical documents
- Handled artifacts
- Data entry

Campbell History Museum Campbell, CA

Jul – Aug 2024 | Volunteer

Researcher

Education

Lafayette College

Easton, PA

2021-2025 | BA, Anthropology & Sociology and Religious Studies

Has taken classes on K-12 education, and has been a teacher's assistant in 6th and 9th grade history classes through Professor John Squarcia.

Treasurer and Social Media Assistant for oSTEM Lafayette Spring 2024, 2024-5 school year. Worked stage crew for several Lafayette College Theater shows: *A Midsummer Night's Dream* (props), *The Book Club Play* (costumes), *Bright Star* (costumes), and *Much Ado About Nothing* (props).

In Fall 2024, researched and completed a 15 page paper on child abuse within the Independent Fundamental Baptist movement. This capstone project also included a presentation and a five piece art show.