

UASs15, Technical Faculty at University of Southern Denmark

Group Contract

GROUP 1

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12-02-2015

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1 EXPECTATIONS

Writing a good report on a finished project, utilizing UAS technology.

We expect the group to work well together and everyone to attend group meetings well and with concentration:
No glancing at facebook/phone conversations etc.

2 AMBITION

We aim to do our best in our tasks.

3 TIME INVESTMENT

As much as necessary.

4 WORK DIVISION

According to interests and competences. Motivation is important.

5 GROUP LEADERSHIP

We all lead the group.

6 DECISION MAKING

Big decisions require meetings. All decisions should be based on analyses. We should be able to defend our decisions.

7 WORKING HOURS

Tuesdays obviously, and whatever is necessary.

8 ABSENCE

As soon as you know you will be absent, inform (at least two of) the others as soon as possible, in writing, either on Facebook, per email or sms.

The group may give an absent member a notification if he's been absent too much or is bad at giving notice before absence. If a group member has received two notifications, the group will notify the instructors.

9 CONSEQUENCES OF NOT PERFORMING ASSIGNED TASKS

Talk about it. Expect the group to take over and perform the task.

If it happens too much and the group agrees that one member is slacking, the work division is going to be added to the report.

10 CONCERNS

Finishing the project, time consumption, overambitious goals.

11 COMMUNICATION

Facebook group, email and phone numbers will be used for communication. In addition to those, a dropbox folder will be used for sharing information.

12 OTHER

12.1 STATUS MEETINGS AND DOCUMENTATION

Weekly (or almost weekly) status meetings: What have I done last week, and what will I do this week?

Document decisions and meetings on the group journal. Write a summary of the conclusions of every meeting, and a plan for next week's meeting.

12.2 REPORT

We write the report in LaTeX.