


## APPLICATION FOR LEAVE

<b>Name:</b>	M Nemadandila						
<b>Pension No.:</b>	02253944						
<b>Main Dept:</b>	Manufacturing						
<b>Address during leave:</b>	Midrand, Gauteng						

NATURE OF LEAVE	FROM	TO	NO. OF DAYS				CREDIT
Holiday leave	28-04-2022	29-04-2022	1/4	1/2	3/4	2Days	
Sick leave			1/4	1/2	3/4	Days	
Maternity leave							
* Family Responsibility leave							
* Study leave							
* Sport leave							
* Special / Extra Ordinary leave							
* Trade Union Leave							
Absent without leave							
Unpaid leave							
Injured on Duty							
Cancellation of leave							
Long Service leave							
Time off for Overtime work	26-04-2022		2 hours				

APPLICANT	APPROVED	FOR OFFICE USE ONLY
<b>SIGNATURE</b>   <b>DATE</b> 25/04/2022	<b>SIGNATURE</b> _____  <b>PRINT</b> _____  _____	<b>PERSONNEL DEPT</b> _____  <b>DATE</b> _____

\* Please attach proof

RDM-HR-004-1