1. Download Cobian Backup from this link
https://files.cobiansoft.com/programs/cbSetup.exe
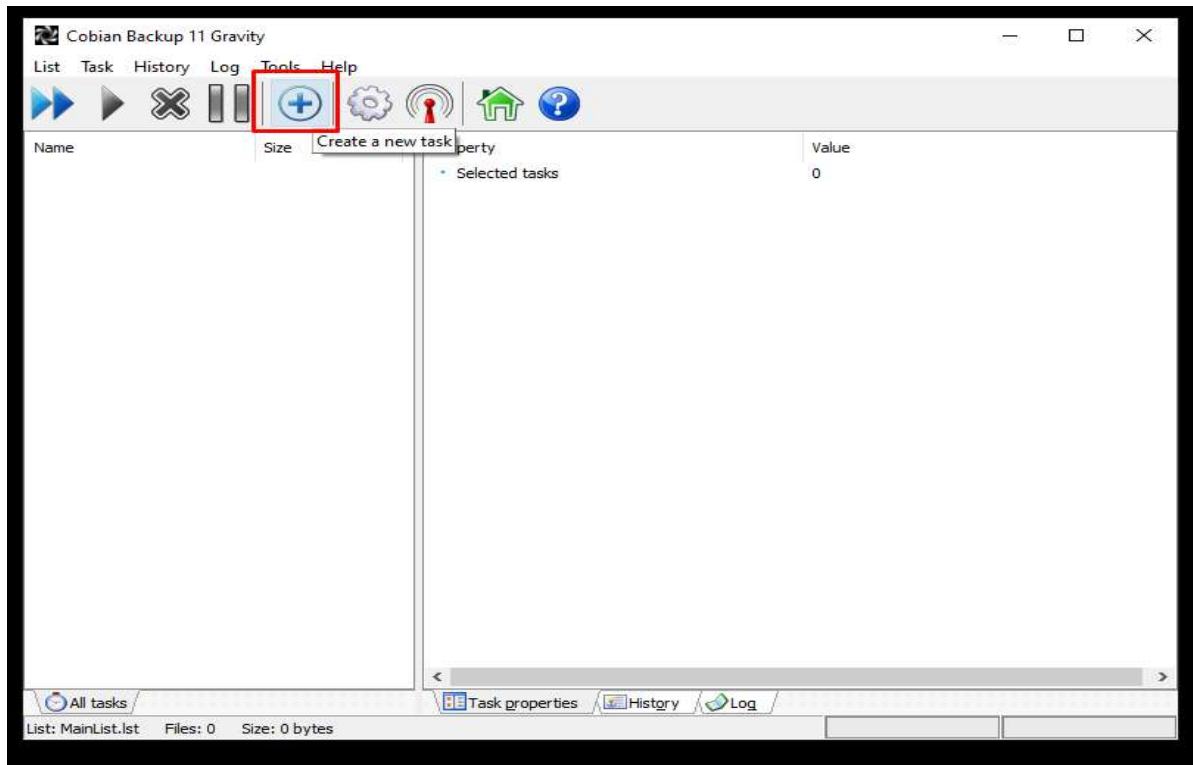

2. Install On your PC

- Accept The conditions
- Choose your installation path (Default: **"C:\Program Files (x86)\Cobian Backup 11"**)
- Select Application (no auto-start) & Next
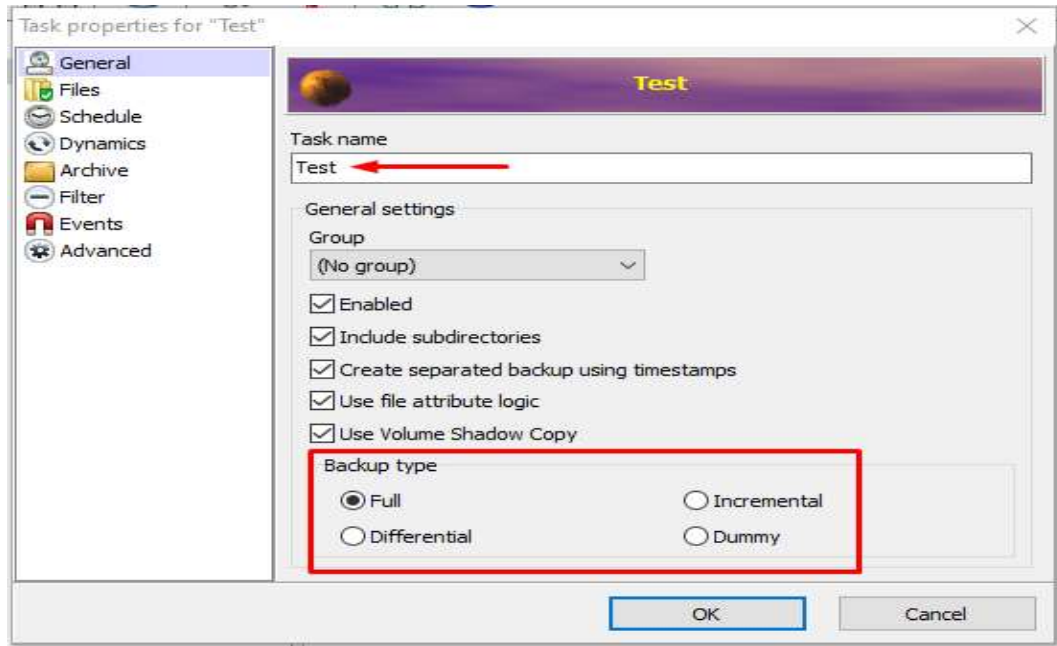
3. Create Backup Task

- When creating a task, we need to configure some parameter in

- **General (Task Name)**
- **Files (Source & Destination)**
- **Schedule (Schedule type, Timer)**
- **Archive (Compression Type)**

4. Add a new task

- Name this task whatever you like.
- Select Full in Backup Type.

5. Adding local directory to backup

Connect to sftp and find downloaded store path.
Right click the filename in notepad++ and select **"Full File Path to Clipboard"**. Paste it to somewhere & it will show out something like this:

C:\Users\User\AppData\Roaming\Notepad++\plugins\Config\NppFTP\Cache\stu2018dy0331@192.168.1.214\home\stu2018dy0331\public_html\kelvin_tutorial
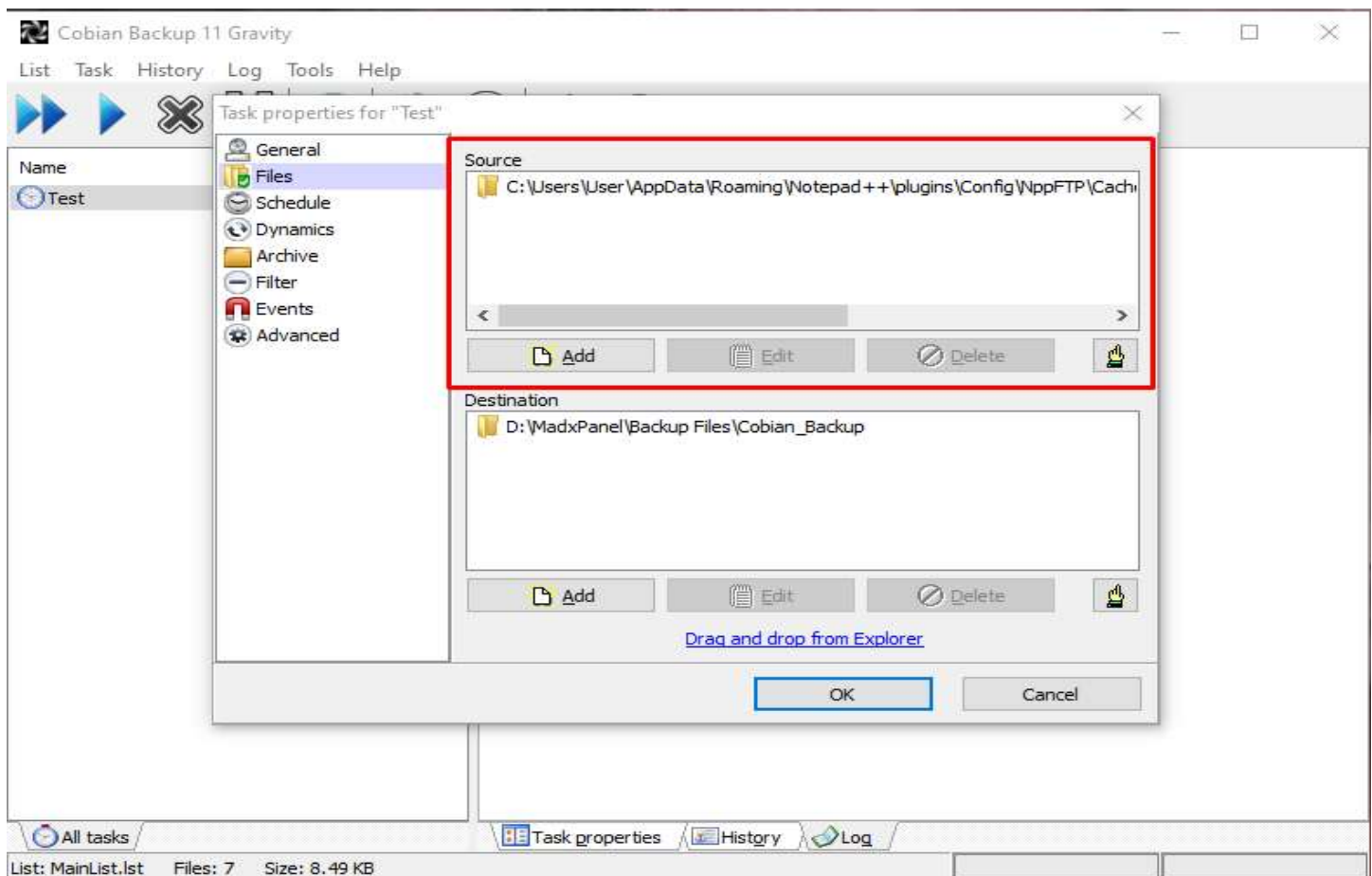
Copy the file path before the sftp name. For example, my sftp downloaded file will store in **C:\Users\User\AppData\Roaming\Notepad++\plugins\Config\NppFTP\Cache**
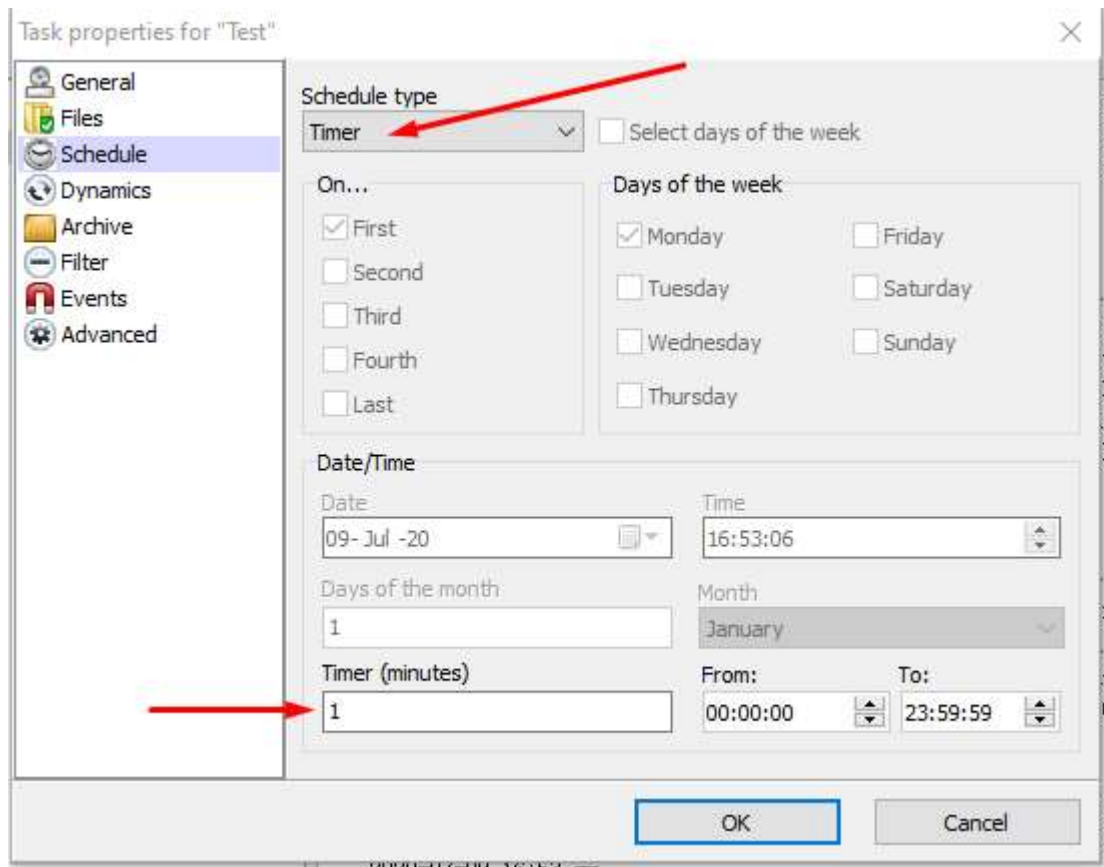
Add the path name into Cobian Backup
Click on **"Add"** button and choose manual. It will Prompt Up a new window, key in the path and click **"OK"**.

Same for destination. Click **"Add"** button and key in your backup path manually or select **"Directory"** to choose where you want to store your backup.
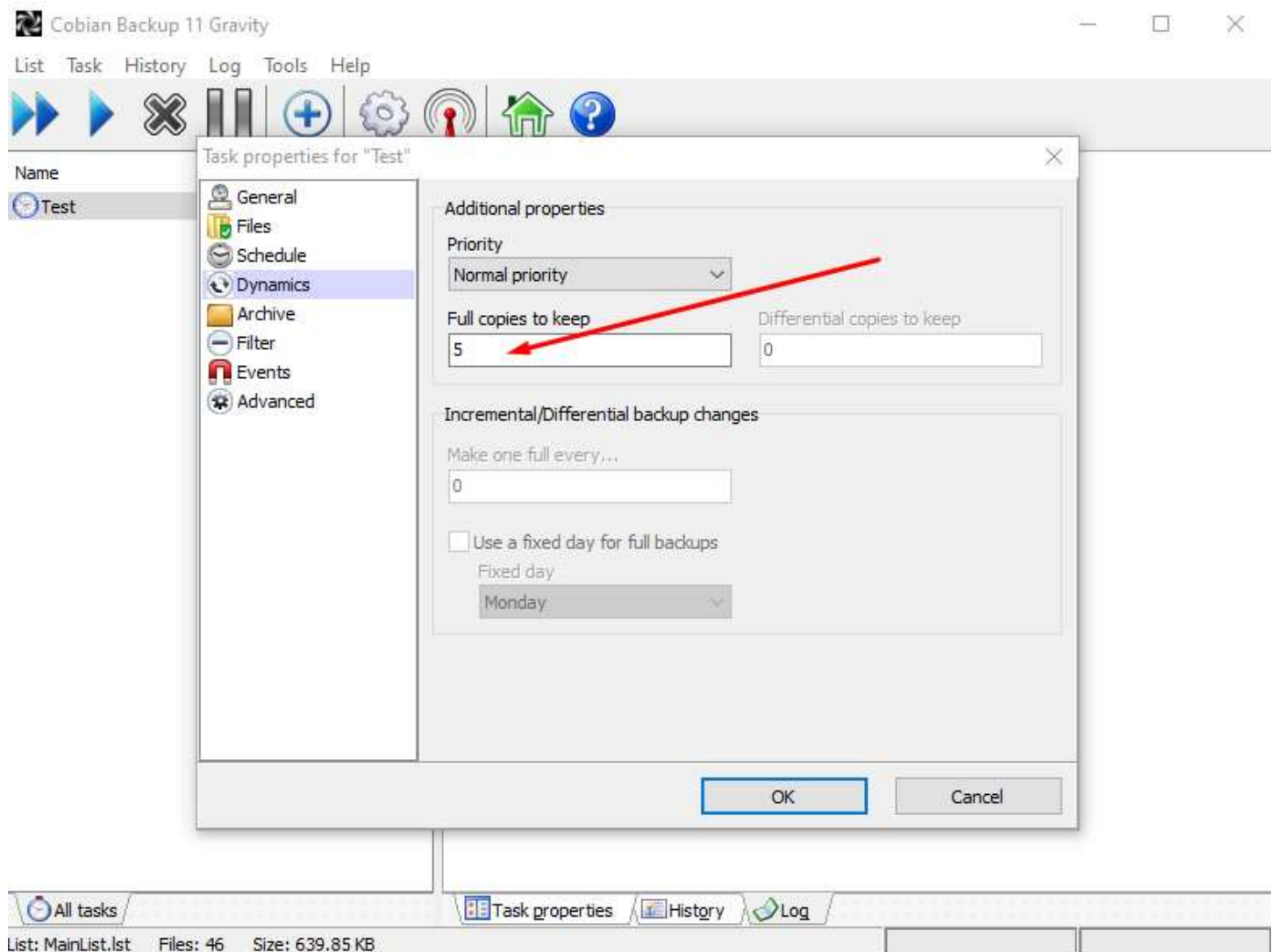
6. Setting up schedule to run backups.

After adding the Backup Source and Destination, move to the **"Schedule"** page and set when you want to run the backup. For example, I will set it to run backup every minute. Select **"Timer"** in Schedule Type, and set minutes to 1.

7. Auto clean backups

Next, we will set how many backups you want to keep in "Dynamics" page. For example, I will store only 5 backups. When running the backup, it will delete all the backups created earlier and keep 5 latest backups.
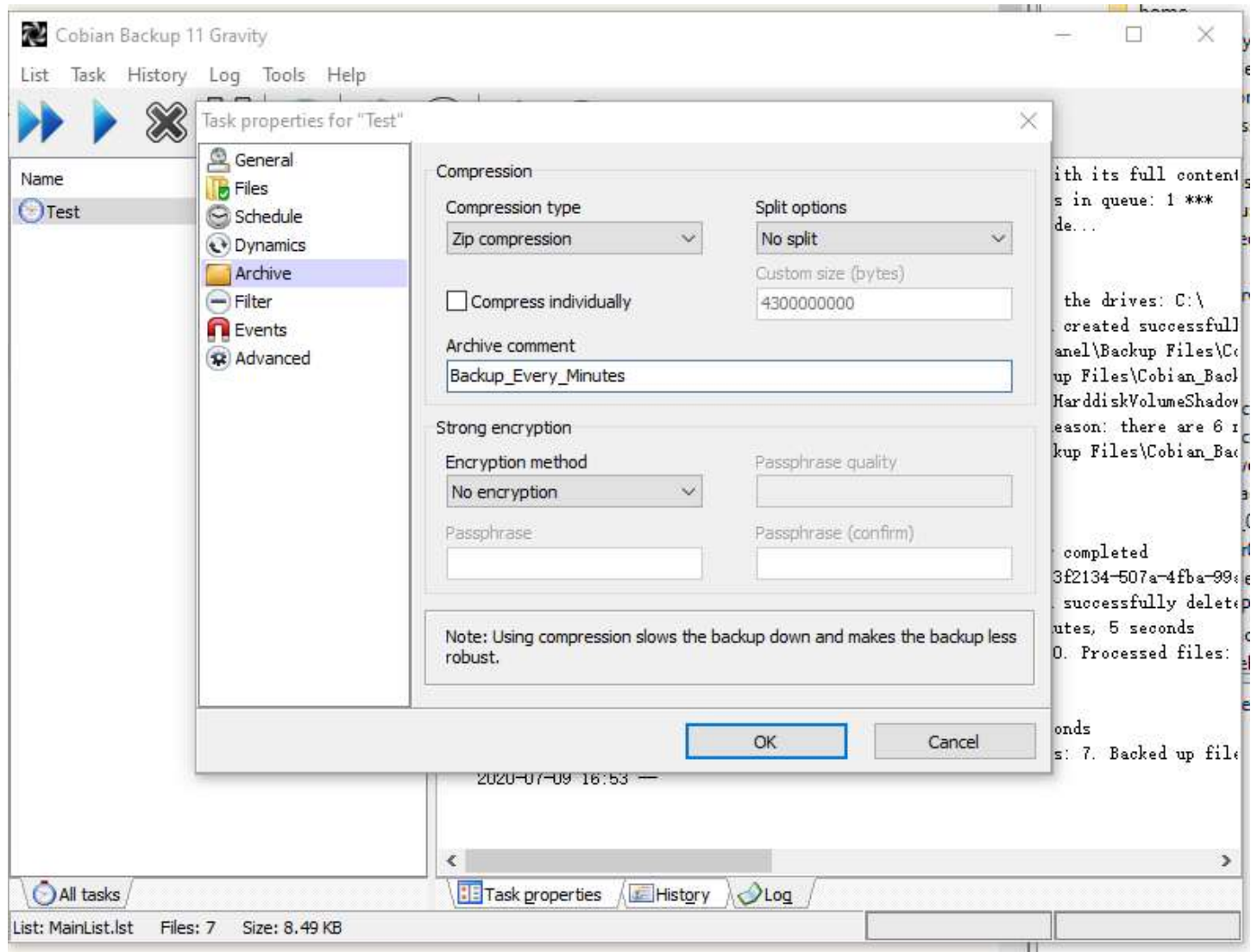
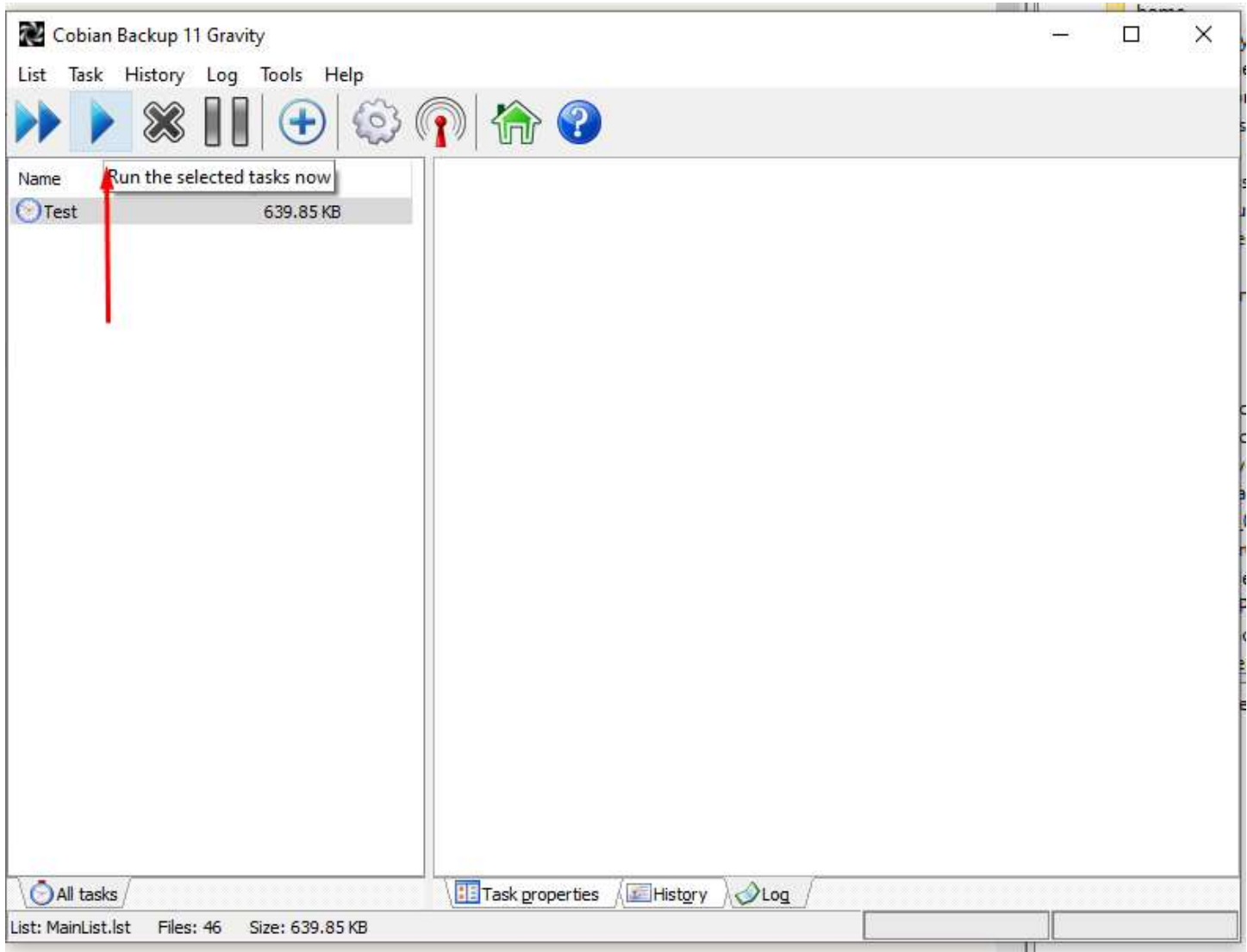Set the amount base on your needs, disk space, file size & etc.

8. Compress your backup files

Move to the "Archive" Page and select "Compression type" if you want to compress the backup files to save your disk space. Change "Archive Comment" to rename the backup files name.
This is optional, you can do this base on your needs, disk space & etc. If you don't want to compress it, just select "No Compression" will do.

Finally, click "OK" to save the backup task and click run to start your backup.

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If you want to backup separately, create a task & add the ftp name behind the path in Step 5. Example:

C:\Users\User\AppData\Roaming\Notepad++\plugins\Config\NppFTP\Cache\stu2018dy0331@192.168.1.214\