

# C.K. BURNS SCHOOL

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Stephen D. Marquis  
Principal

*"WHERE EVERYBODY IS SOMEBODY SPECIAL"*

Peter L. Flaherty  
Assistant Principal

## Recommendation for Justin Cole

May 2, 2006

To Whom It May Concern:

I am writing this letter to acquaint you with Justin Cole. Justin has worked for School Union #7 for the past year, serving as our Director of Technology. During this time I have seen a dedicated individual who is committed to improving all aspects of technology implementation.

Justin possesses a firm understanding of technology. His background provided a vision for best practices in technology. This vision served Justin well as he developed the 2006-07 technology budget which would address current areas of weaknesses in our district. Much of this development was through his leadership as chair of the technology development team. In addition to budget development, this team refined our five year technology implementation plan. In an effort to support colleagues, Justin spent a great deal of time researching best practices in technology education and implementation. Through these efforts, staff were provided with countless free resources. These resources have provided both teachers and library media specialists tools they would not have had at their disposal if it were not for Justin.

Justin was presented with a significant learning curve when he joined School Union #7. He took over a department riddled with aging hardware, a limited budget, failing systems, as well as long range planning gaps. Through this all, Justin maintained a clear focus on the long term needs of the district. The focus on the future and the problems of today may have impeded his ability to be an instructional leader. Though Justin's work demands were challenging, he viewed these challenges as opportunities to improve the systems which are in place in Saco. Justin demonstrated his competencies with technology on a daily basis. What he knows, he implements; for what he does not know, he seeks the answer.

I recommend Justin Cole for a position in a highly technical environment where he is a member of a team. Please feel free to contact me if I can be of further assistance during your hiring process.

Sincerely,



Stephen D. Marquis