

Meeting Minutes – 04

Meeting Information

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|---------------------|--|----------------------|--------------------|
| Objective: | Overview of Final Project Description/Discussion of Functional and Non-Functional requirements | | |
| Date: | 21/10/2020 | Location: | Microsoft Teams |
| Time: | 15:30 GMT+8 | Meeting Type: | Official Meeting |
| Chairperson: | Gilbert Valentino | Secretary: | Yuddhishtir-Sharma |
| Attendees: | Yoong Joo Khor Yao Chong Foo Rahul Sharma Yuddhishtir-Gopaul Syed Ahmad Azhad Bin Ahmad Rosehaizat Dr. Radu Muschevici Sharfa Dhamin Gilbert Valentino | | |

Absent:

Agenda Items

Presenter

- 1 Qualifications and Limitations
- 2 Requirements Specification
- 3

Gilbert Valentino
Yoong Joo Khor

Decisions

- 1 Write requirements after writing the code
- 2 How to attribute the tasks to group members

New Action Items

Responsible

- 1 Decide tasks to be delegated to each member
- 2 Start writing the code

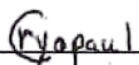
All members
All members

Other Notes & Information

Overview of how to write the code

Prepared By:

Approved By:



(Yuddhishtir-Gopaul Rahul Sharma)

Date: 21/10/2020



(Dr. Radu Muschevici)

Date: 8/12/2020