

Meeting Minutes – 02

Meeting Information

Objective:	Finalising Ethics Form and Project Description		
Date:	07/20/2020	Location:	Microsoft Teams
Time:	15:30 GMT+8	Meeting Type:	Official Meeting
Chairperson:	Yoong Joo Khor	Secretary:	Syed Ahmad Azhad Bin Ahmad Rosehaizat
Attendees:	Yoong Joo Khor Yao Chong Foo Rahul Sharma Yuddhishthir-Gopaul Syed Ahmad Azhad Bin Ahmad Rosehaizat Dr. Radu Muschevici		
Absent:	Sharfa Dhamin Gilbert Valentino		

Agenda Items

Presenter

1	Finalising ethics form	Yoong Joo
2	Project description brainstorming	Yoong Joo
3	Potential software flaws and solutions <ul style="list-style-type: none">- Problem of students leaving mid class- May be solved by a check in and check out token	Yoong Joo

Decisions

- 1 Data transferred between phones will be a token initially sent out by the lecturer
- 2 App must run in background and notify user when attendance is open and taken


New Action Items

Responsible

1	Become familiar with Android Studio using Java	All members
2	Literature review	All members
3	Compare frameworks for backend development: Firebase vs AWS	Azhad

Other Notes & Information

Prepared By:



(Syed Ahmad Azhad Bin Ahmad Rosehaizat)

Date: 07/10/2020

Approved By:



(Dr. Radu Muschevici)

Date: 8/12/2020