Mafaza S. Putra

Sales Assistant



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62-888-188-4718



🕥 037/014 Sewan, Menoreh, Salaman. Kabupaten Magelang, Jawa Tengah, 56162

EDUCATION

2ND PUBLIC VOCATIONAL SCHOOL OF **MAGELANG**

Kabupaten Magelang, Jawa Tengah Vocational Degree Software Engineering (Feb 2020)

Relevant Coursework

• The Art of Sales: Mastering the Selling Process Specialization (Coursera)

ADDITIONAL SKILLS

- Familiarity in Software Development (Database design, analyzing scope of work, choosing tech stack, managing repo, and the actual coding)
- Organizational Skills (Maintaining operational handbook, implementing seamless & efficient workflow, file management, organizing information database)
- Communication Skills (Email writing, phone calls, presentation.)

CAREER OBJECTIVE

Bringing value and profit to people whom I work with, while prioritizing minimum headache and promoting maximum efficiency.

EXPERIENCE

ADMINISTRATIVE ASSISTANT

Maroota Inc., Reston, VA

- Content Research
- Site Support & Optimization (WordPress)
- Writing Assistance
- Comment Moderation

SEARCH ENGINE EVALUATOR

Lionbridge Technologies, Inc., Watham, MA

- Evaluating Search Queries' Accuracy
- Evaluating Ads' Relevance
- Evaluating News' Relevance

LIDAR ANNOTATOR

Scale AI, San Francisco, CA

• Annotating Raw Lidar Points Into Usable Data