

MATJHABENG MUNICIPALITY

MINUTES

of

SECTION 80: FINANCE COMMITTEE MEETING

held on

TUESDAY , 18 JULY 2017

at

10:00

ROOM 206, 2ND FLOOR , MAINBUILDING

WELKOM

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MINUTES OF SECTION 80 FINANCE COMMITTEE MEETING HELD ON TUESDAY, 18 JULY 2017 AT 12:00 IN ROOM 427, 4TH FLOOR, MAIN BUILDING CIVIC CENTRE, WELKOM

PRESENT

COUNCILLORS

Cllr S Manese	: Chairperson
Cllr H Mokhomo	: Member
Cllr A. Styger	: Member
Cllr M. Moipatle	: Member
Cllr MJ Badenhorst	: Member
Cllr M Ntsebeng	: Member

OFFICIALS PRESENT

Me L. Williams	: Acting CFO
Mr N. Mokhonoane	: Manager: Credit Control
Mr S Sejake	: Finance Revenue
Me E Kobuoe	: Manager Facilities
Me Musapelo	: Council Admin

1. OPENING

The meeting was officially opened by the Chairperson Councilor S. Manese who welcomed everyone.

2. APPLICATION FOR LEAVE OF ABSENCE

Cllr Masina X

Cllr Poo I

3. OFFICIAL ANNOUNCEMENTS

None

II

4. MOTIONS OF SYMPATHY AND CONGRATULATIONS

Cllr S. Manese reminded the meeting about the Mandela day that gives us an opportunity to be charitable and selfless, he further indicated that Tata Madiba was always known as humanitarian, this Country immortalized him with a nation wide donation of time to spend 67 minutes and make an individual difference.

He congratulated the mentioned officials of Corporate Services who went to feed soup for old and sick people on the queue at Welkom Clinic as their 67 Minutes.

He indicated that most of the Committee Members will spend their 67 Minutes after the meeting including himself.

5. DISCLOSURE OF INTEREST

None

6. MINUTES OF THE PREVIOUS MEETING: 22 May 2017

- Finance Section 80 Committee adopted the previous minutes as a true reflection of the meeting.

7. MATTERS ARISING FROM THE MINUTES

- The meeting that was supposed to happen between Matjhabeng Municipality, Sedibeng Water and Fs Treasury did take place as Ms Lindsey Williams reported.

7.1 IT WAS RESOLVED ON THE (18 JULY 2017)

That Ms Lindsey Williams Acting CFO will send minutes of that particular meeting to the members of Committee.

7.2 IT WAS RESOLVED ON THE 18 JULY 2017

- That the matter of Reahola transfer be **taken further** to the next Executive Management, and Council.
- That the Reahola flats be **audited** in terms of population.
- That Municipality to check how many flats that **must** be installed with prepaid meters.

III

- That Municipality should **assess** the complex who is paying services and who is not paying the services before think of write off.

8. MATTERS FOR DISCUSSION

F6/2017 – F10/2017

9. CLOSURE

The Chairperson thanked everybody present for their inputs and ended the meeting at **13:35**

.....
CHAIRPERSON

.....
DATE

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FS6/2017

MONTHLY FINANCE REPORT – JUNE 2017 (ACFO)

PURPOSE

To submit to the Executive Management Committee the Monthly Finance Report for June 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

BACKGROUND

Section 71 of the Municipal Finance Management Act no 56 of 2003 states that the Accounting Officer must submit to the Executive Mayor a statement in a prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month.

IT WAS RESOLVED ON THE (18 JULY 2017)

That the Municipality must **improve** the revenue collection in terms of section 71 report of June 2017.

FS7/2017

THREE MONTHS FINANCE REPORT – APRIL - JUNE 2017 (CFO) (6/1/2/2)

PURPOSE

To submit to the Executive Management Committee three Months Finance Report for April - June 2017 in terms of Section 52(d) of the Municipal Finance Management Act, number 56 of 2003.

BACKGROUND

Section 52(d) of the Municipal Finance Management Act no 56 of 2003 states that the Accounting Officer must submit to the Executive Mayor a statement in a prescribed format on the state of the municipality's budget reflecting the following particulars for that quarter and for the financial year up to the end of that quarter:

IT WAS RESOLVED ON THE (18 JULY 2017)

That the Municipality must **improve** the revenue collection in terms of section 71 report of June 2017.

FS8/2017

APPROVAL OF THE BANKING FACILITIES AND OVERDRAFT OFFERED BY ABSA BANK LIMITED FOR THE 2017/18 FINANCIAL YEAR (ACFO)(6/3/1/2)

PURPOSE

To request approval for the banking facilities and overdraft offered by ABSA Bank Limited for the 2017/18 financial year.

BACKGROUND

In terms of Section 7 of the Municipal Finance Management Act 56 of 2003, must every municipality open and maintain at least one bank account in the name of the municipality. All the money received by the municipality must be paid into its bank account or accounts, and this must be done promptly and in accordance with Chapter 3 of the aforementioned act and any requirements that may be prescribed. Section 8 of the Municipal Finance Management Act 56 of 2003 indicates all the moneys that must be paid into a municipality's primary bank account.

Overdraft facility of R 10 000 000

RECOMMENDATION

It is recommended that the Council approves the banking facilities and overdraft facilities of **R10 000 000** for the 2017/18 financial year.

NOTING

The committee have agreed upon the aforesaid overdraft of R10 000 000.

FS9/2017

PROGRESS REPORT ON THE IMPLEMENTATION OF THE MUNICIPAL STANDARD CHART OF ACCOUNTS (ACFO)(6/1/1/1)

PURPOSE

To present the progress report on the implementation of the Municipal Standard Chart of Accounts (mSCOA) in terms of section 168 of the Local Government: Municipal Finance Management Act, 2003.

BACKGROUND

By the first of July 2017 every municipalities must be compliant to the Municipal SCOA (mSCOA) classification framework. Municipal SCOA (mSCOA) provides a uniform and standardised financial transaction classification framework. Essentially this means that Municipal SCOA (mSCOA) prescribes the method and format that municipalities and their

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entities should use to record and classify all capital and operational expenditure, revenue, assets and liabilities, policy outcomes and legislative.

Municipal SCOA (mSCOA) enables transparency, reliability and accuracy throughout the planning and reporting process and also enables the national government to integrate information and to formulate coherent policies in response to the objectives of local government.

The Municipal SCOA Regulations Notice 312 of 2014, Government Gazette No. 37577 were tabled in Council on 1 July 2014 whereby Council resolved as follow:

RECOMMENDATION

IT WAS RESOLVED ON THE (18 JULY 2017)

That one day training **be contacted** for Councilors depending on the schedule of the Treasury Department in terms of Venus and Solar Venus.

F10/2017

MONTHLY FINANCE REPORT – MAY 2017 (CFO) (6/4/1)

PURPOSE

To submit to the Mayoral Committee the Monthly Finance Report for May 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

BACKGROUND

Section 71 of the Municipal Finance Management Act no 56 of 2003 states that the Accounting Officer must submit to the Executive Mayor a statement in a prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month.

Discussion

The meeting took note of the importance for the establishment and utility of the attorneys we have in the Municipality instead of hiring service providers for legal matters.

IT WAS RESOLVED ON THE (18 JULY 2017)

That the issue of overtime should **be taken** to the next Executive Management to strategize further

That the Legal Services Lawyers report **be taken** further to the executive management and finance section 80 in terms of the compensation commissioner.