

IDP1/2019

TO INFORM A COMMITTEE ABOUT THE ICT SERVICES THAT ARE ADVERTISED FOR TENDERING (SSS)

PURPOSE

To inform a Committee about the ICT services that went out as tenders' adverts.

BACKGROUND

ICT has been engaging in unlawful business with almost every service provider. This was regarded as irregular expenditure. The following services have been advertised:

1. Internet Provision (**Tender 20/2019**)
2. Telephone System (**Tender 21/2019**)
3. Wireless network (**Tender 22/2019**)
4. Network visualization including support and maintenance (**Tender 23/2019**) and
5. Paperless Agenda (**Tender 24/2019**)

However, the following services we are still deviating for:

1. **Microsoft Services from Forest technologies** – They are our Microsoft Gold Partner, after 2020, we will buy licenses directly from Microsoft to eliminate a middle man.
2. **Telkom VPN** – Provide us with Virtual Private Network – Specification will be developed for this service.

See attached under Separate Cover tender adverts named Adverts for March.

RECOMMENDATION

1. That the Committee takes note of the report.

IDP2/2019

TO REQUEST A COMMITTEE TO SUPPORT A PLAN OF PROCURING TABLETS FOR ALL COUNCILORS (SSS)

PURPOSE

To request a Committee to give a support to ICT in its intention on upgrading all the Councilors with Tablets as they are due for renewal.

BACKGROUND

Council took a resolution that Council Agenda should be paperless. Consequently, ICT executed the mandate by providing all required tools of trade for the Councillors. Some Councillors chose to use laptops accompanied Wi-Fi routers than tablets. These tools of trade enable Councillors to download agenda anytime and wherever they are. However, a challenge with most Councillors chose to have laptops is that they cannot still operate with their tools of trade on their own, they always require assistance from ICT.

Most Councillors are still unable to connect their Wi-Fi routers in order to connect to the Internet, they will always say their data is depleted, or give any other reason. Besides the fact that this always creates inconvenience in IT when the meetings approach, it poses a threat of the network being infected by Virus because ICT is forced to download using a network especially where data is depleted. However, with Councillors that use Tablets, there was never any challenge discovered. Another advantage in upgrading with the tablets is that they are cost effective compared to the laptops.

RECOMMENDATION

1. That a Committee gives a thumb up on ICT's plan of procuring Tablets for all the Councilors.

IDP3/2019

TO INFORM A COMMITTEE ABOUT THE CHALLENGES OF IT USERS LEAVING THE MUNICIPALITY/TRANSFERRED WITH IT EQUIPMENT WITHOUT ICT BEING INFORMED (SSS)

PURPOSE

To request the Committee to note and give inputs and recommendation on a way forward in mitigating the challenges of employees who are ICT Users leaving with Municipal equipment during termination of their service, being transferred to other departments without ICT being informed and transferring IT equipment amongst themselves without ICT consent.

BACKGROUND

On the appointment of the employees, ICT provides all necessary tools of trade and different system access to the users. On employees' transfer/termination, ICT should be informed in order to do amendments accordingly, however, this is not the case. Consequently, segregation of powers is compromised, IT systems/information and equipment are also compromised.

RECOMMENDATIONS

1. That a Committee gives its inputs and recommendations on a way forward.