

MATJHABENG

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OFFICE OF THE MUNICIPAL MANAGER

TO : Office of the Speaker

From : Municipal Manager

Date : 24th August 2018

RE: ERROR THAT OCCURRED TO SALARIES OF COUNCILLORS FOR THE MONTH OF AUGUST 2018

Dear Honourable Speaker

This memo serves to inform the Office of the Speaker and all Councillors of the error that has occurred during the payment of salaries for the month end of August 2018.

This matter was brought to my attention by the Chief Financial Officer this afternoon. He has informed me that the Pay-roll office has informed him of the system error whereby payroll has picked up that the PayDay System has erroneously increased the salaries of Councillors which was not supposed to be the case.

We are further investigating this matter. A detailed report with recommendation regarding this matter will be tabled to Council in the next Council Sitting of Thursday, 30th August 2018.

Yours in good governance.


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THABISO TSOAELI
MUNICIPAL MANAGER