



PROVINCIAL DISASTER MANAGEMENT CENTRE (PDMC)

MINUTES OF THE PROVINCIAL FIRE SERVICES ADVISORY COMMITTEE (PFSAC) MEETING

DATE: 22 FEBRUARY 2019

TIME: 10H00

VENUE: PDMC, MANGAUNG, BLOEMFONTEIN

ITEM	DISCUSSION POINT	RECOMMENDATION/ RESOLUTION	RESPONSIBLE PERSON/ UNIT	TIME FRAME
1. Opening and Welcome	Mr. Butler chaired and welcomed everyone who attended the meeting.	Noted	PDMC	-
2. Adoption of the Agenda	The agenda was adopted.	Noted	PDMC	-
3. Attendance Register	The attendance register was circulated	Noted	Secretariat	To circulate at the meeting



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4. Announcements	<p>The following announcements were made:</p> <ul style="list-style-type: none"> - Working on Fire team does not work over the weekend anymore; they work a forty hour shift. - IDDR in Thabo Mofutsanyana was not a success; people that were invited did not attend. 			
5. Apologies	<p>The following apologies were announced:</p>	Noted	All	-

	<ul style="list-style-type: none"> ✦ Mr. Lamprecht- Mangaung MM ✦ Mr. Moloi- Mangaung MM ✦ Me Morake – PDMC ✦ Me Nkosi – PDMC ✦ Mr. Van der Westhuizen -Magaung ✦ Mr. Ntombela- Dihlabeng LM ✦ Mr. Nzume – Lejweleputswa DM ✦ Mr. Legodi - Ngwathe LM ✦ Mr. Mkhwanazi- Metsimaholo LM ✦ Mr. Ingram- Moqhaka LM ✦ Mr. Riddle – Mangaung -Saesi Secretary 			
6. Adoption of the Previous minutes	<p>Mr. Breytenbach adopted the minutes as a true reflection of what was discussed and Mr. Mokale seconded.</p>	Noted	All	-



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<p>7. Matters arising from the previous minutes</p>	<p>The following was the feed-back given:</p> <p>LEGAL ACTION ON MUNICIPALITIES:</p> <p>Mr. Breytenbach reported the following:</p> <ul style="list-style-type: none"> • Litigations in the municipalities still continues • The thirty three(33) FPAs in the Free State Province but none compliance and nonfunctionality have been discussed in National • Involvement of municipalities in the FPA is vital as it is a community thing • DAFF is reluctant to take action • PROFSAC should write a letter to DAFF to request the amalgamation of FPAs. <p>Mr. Procter informed the meeting of the following:</p> <ul style="list-style-type: none"> • The issue of FPA is on the DAFF's agenda • The amount of fire in Free State is too much • A general letter should be written to DAFF • The PDMC requested Mr. Breytenbach to draft a letter of amalgamation and forward it to the PDMC for endorsement. <p>Adding to that Mr. Butler mentioned that:</p> <ul style="list-style-type: none"> • The Easter Free State is too vast and there should be one coordinating unit. • The issue of FPA in the Free State is very unique. • The Terms Of Reference(TOR) should be clear on the issue of FPA 	<p>Noted</p>	<p>PDMC</p>	<p>-</p>
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	<p>INTRODUCTION OF CAPs TO THE MEC:</p> <ul style="list-style-type: none"> The PDMC will draft a letter to EXCO on CAPs issues and for the appointment of Mr. Klaassen as a co-opted CAP. <p>QUARTELY FIRE STATISTICS:</p> <ul style="list-style-type: none"> Municipalities should submit their fire statistics to the PDMC on a regular basis. A record of municipalities that have send should be made and naming and shaming for the ones that did not submit should be done. A workshop on fire statistics is needed and assistance will be done to municipalities that are struggling. Veld fires statistics should be submitted to the PDMC FSUFPA can assist with the issue of statistics and there is a cloud based format which is done easily. <p>A system of reporting fires is vital and municipalities should have a method of reporting fire statistics</p> <p>BY-LAWS:</p> <ul style="list-style-type: none"> The CAPs are in a process of drafting the fire by-laws Fire will be incorporated in the IDP The white paper has been discussed from the National DAFF has a fire management Plan and it will be send to the CAPs 			
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	<p>NTJAPEDI EXERCISE:</p> <p>Mr Breytenbach reported the following:</p> <ul style="list-style-type: none"> • The exercise was held in Dewetsdorp on the 12 November 2018 after the five day training and it was a success. • Dr Khangale and Professor Jordaan presented • Advanced training will be done in three days and it will be adopted • The exercise locations were Dewetsdorp, Fezile Dabi and Bethlehem <p>FEEDBACK ON THE EXERCISE:</p> <ul style="list-style-type: none"> † There was a bit of confusion at the beginning † More training is needed † Protocols need to be followed † Communication was a big challenge † The purpose was to indicate to our politicians and get their involvement † Provincial JOC should be supported by local JOCs † Gross border arrangement should be looked at † The context of SANDRAL training should be looked at and feed purpose of the ICS context. † All first responders should be trained. † Establishment of the working group in the Free State Province 	<p>Members suggested the following:</p> <ul style="list-style-type: none"> † PDMC to have a communication system † Two way radio † Budget for effective communication to be kept † The Provincial JOC to hold † Coordinated integrated intergraded system is vital † A WhatsApp group maybe formed where there will be proper communication 		
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	<p>ESTABLISHMENT OF THE PROVINCIAL FIRE UNIT :</p> <ul style="list-style-type: none"> ✚ PDMC will submit the submission on disasters and fires to EXCO and Fire unit will form part of that submission. ✚ Re structuring of the PDMC will also be included ✚ The CAPs will be involved in the meeting by the PDMC to EXCO <p>Dr. Hlalele made a presentation</p> <p>Annexure A</p> <p>Mr. Mokoena reported the following to the meeting:</p> <ul style="list-style-type: none"> ✚ A fire workshop will be held in Centurion ✚ A funding model will be developed in that workshop ✚ Municipalities are funded differently but compliance is still a big challenge ✚ Municipalities do not prioritise fire services ✚ Funding in municipalities should be sustained 	<p>The meeting suggested the following:</p> <ul style="list-style-type: none"> ✚ Political will is vital ✚ The issue of equipment in municipalities to be looked at or attended to as they have deteriorated. ✚ Formalised structures in municipalities. 		
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Mr. Procter reported the following to the meeting:

- † Britain donated fifty trucks
- † The Free State have fire equipment but are not used
- † People should access the old military equipment
- † SITA funding is made available for students to do the Risk Mapping course.



8. Way forward	<p>The following resolutions were taken as a way forward:</p> <ul style="list-style-type: none"> ✦ Mr. Procter to submit the Fire Plan to the PDMC ✦ Fire Statistics to be done by FSUFPA ✦ Request of establishment of fire unit to be submitted to EXCO ✦ Improvements on buildings should be a priority by those in charge. ✦ A memo to municipal managers on fire legislation management plan for the HOD's signature should be done as soon as possible ✦ A memo to MEC to co-opt a CAP ✦ Model of funding in the province to be discussed in the next meeting. ✦ To improve on fire reporting by municipalities ✦ Sufficient funding for ICS training ICS to be Single unit ✦ Reports on wild fires, municipal fires and structural fires should be done and send to the PDMC monthly by local municipalities and districts. 		All	-
10. Closure	<ul style="list-style-type: none"> ✦ The Chairperson thanked PFSAC members and stakeholders for their attendance and their contribution to the meeting and wished everyone a merry Christmas and a happy new year. ✦ The date for the next PFSAC meeting will be send out to members. ✦ The meeting ended at 14:40. 	Noted	All	-

CHAIRPERSON:

SECRETARY:

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DATE:

DATE:



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