

**Name of Meeting: Minutes of Revenue Enhancement Committee Meeting**

**Date : Wednesday, 13 February 2019**

**Venue: Executive Mayor's Boardroom, Civic Centre, Welkom**

ITEM NO.	DISCUSSIONS	RESOLUTIONS	PROGRESS	TARGET DATE	RESPONSIBILITY
1.	<b>Opening</b>  The Chairperson Cllr Dr. SD Manese welcomed everyone present and declared the meeting officially open. The Chairperson indicated that the schedule for 2019 has been distributed to the members and requested the Technical Committee to provide the same.	It was re-emphasized that Municipal Manager and the Executive Directors should submit their reports on or three days before the REC meeting.	<b>Issues to be given urgent constant attention:</b> <ul style="list-style-type: none"> <li>- Ensure that Collection rate is 65% or above from March 2019.</li> <li>- Each Departmental Strategy in ensuring that we maintain our target of collection rate of 65% or more.</li> <li>- Working towards ensuring that our 2019\2020, will be based on the Collection Rate of 65% or More</li> </ul>	<b>13/03/2019</b>  i) Each department) to report on their activities that lead to achievement of our target of 65% or more, beginning March 2019.  ii) Presentations to be as per our Standing agenda	Executive Directors; CFO; MM: - Finance; Infrastructure; Corporate Services; Community Services; LED & Human Settlement; IDP etc  MM & CFO & Exec. Directors
2.	<b>Roll Call</b> <ul style="list-style-type: none"> <li>- LED/H&amp;HS</li> <li>- Finance</li> <li>- Infrastructure</li> <li>- Community Services &amp; Public Safety</li> </ul>	Directorate Corporate Services was not present in the meeting			
3.	<b>Signing of attendance</b>				

4.	<p><b>register: 13\02\19</b></p> <p>Minutes of the Previous meeting/Matters Arising/Adoption</p> <p><b><u>NEW MATTERS</u></b></p> <p><b>Overview of Technical Committee Report (MM &amp; CFO)</b></p>	<p><b>See attached attendance list</b></p> <p>Minutes of 13/02/2019 to be considered for adoption on 13\03\19</p> <p>Overview Report of Technical Committee Meeting to be presented in every REC meeting</p>	<p>The Municipal Manager was not present to provide the report.</p> <p>Strategies remain in place to ensure that our current budget (based on collection rate of 60%) remains funded and credible</p>	<p>The report is to be presented in the next meeting of 13\03\2019</p> <p>Report progress on 13\03\19 meeting</p>	<p>MM &amp; or CFO</p>
4.2	<p><b>Finance Reports:</b></p> <p>(Updated Reports to be presented in next meeting of 13\03) in relation to the following:  <b>Revenue Collected: From January 19 to February 19</b>  a) Government  b) Residential  c) Business &amp; Industrial  d) Schools  e) Mines  f) Municipal  g) Housing Rental Stock  h) Vacant Stands:  i) Churches  j) Clini  k) Sundries</p>	<p>4.2(a) <b>Finance:</b> Steps taken to ensure that Section 71 reports reflect collection rate of NOT less than 60% going forward towards new financial year 2019\20.</p> <p>b) inance and Infrastructure to have a session on reconciliation of Water and Electricity</p> <p>c) pdate and Progress report: on 60% Collection rate: Land sales of R92m; National Public Works to</p>	<p>Payments to be made on or before the end of our financial year 2018\2019, which will towards beginning of new financial year for Nation or Provincial Government Departments in March\April 2018\2019</p> <p>These properties used to be assets of the municipality which needs to be transferred from MLM to Public Works through Council</p>	<p>Special Issues to given attention:</p> <ul style="list-style-type: none"> <li>- The management to come up with the plans to capacitate the Indigents sub-section.</li> <li>- Due to additional properties that were in the Municipal Properties' Assessts which could not been billed, the municipality realised that the properties was supposed to be in the Public Works Assets register through transfer, hence the municipality will</li> </ul>	<p><b>CFO &amp; Finance Officials</b></p>

<p>4.3</p>	<p>l) Agriculture m) Tikwe lodge; n) La Rivera o) Fairview Projects p) Public Works Dept. q) Van Der Walt r) RSA (Gevangenis Virginia) s) Matjhabeng Municipality v) Flamingo Lake Pty Ltd</p> <p><b>Infrastructure Reports</b></p> <p>(Mr Makofane presented the written Electricity report on behalf of Mr W Sephton.</p> <p><b>Infrastructure (Water)</b></p> <p>Me. F MacBetty was not present for the meeting)).</p>	<p>pay R102m to MLM; Provincial Public Works to pay R77m to MLM, and therefore there will be an additional income of R250m</p> <p>(a) <b>Infrastructure</b> to present Progress report on installation of Water Meters: Phomolong 5123; Mamahabane 2189; Kutloanong 2500; Nyakallong &amp; Allendridge 274 + 297; etc.</p> <p>(b) Detailed Progress report to be presented on actions taken to enhance revenue</p>	<p>resolution so that the municipality can bill them.</p> <p>Detailed progress report on installation of meters</p> <p>Report on overall picture that reflects the impact of electricity challenges that impact negatively on our revenue collection (eg: illegal connections; handling of accounts that are in arrears)</p> <p>He further indicated that in terms of land use all the Gazette from 2014 was never sent to finance</p>	<p>received a R77 million on those properties rates. In addition, there are almost 111 properties that are not part of the valuation roll which are still have to be brought in to the municipality valuation roll so that they can be billed.</p> <p>Report Progress on 13\03\19 meeting in implementation of the indicated actions to be taken that will enhance MLM's Revenue Enhancement.</p> <p>Present Progress report on implementation and its impact to enhancing revenue.</p>	<p>Exec. Director: Infrastructure and Officials (Me MacBetty)</p> <p>And Mr Sephton</p> <p>Executive Dir: LED &amp; HS, and Officials</p>
<p>4.4</p>	<p><b>LED and Human Settlement</b></p>				

4.5	IDP & Strategic Office	<p>44(a) <b>LED&amp;HS</b> to detail Update Progress Report on: Open Land Sales Vote; on Business sales from evaluation stage(10 business sites); All gazettes that were never presented to finance since 2014; Entire state way land use resulting in a loss of R30m per given period; Completed Land use audit in relation to farms of Sedibeng and money owned to MLM; Harmony proposals not being evaluated accordingly.</p> <p>b) The negative impact of issuing of Clearance Certificates to be outline clearly in MLM's Policy position.</p> <p>c) ease agreements in relation to Airport / Rental Stock and consideration for outsourcing of : Marriespruit; Masimong; Reahola; etc</p> <p>45(a) Detailed progress report in ensuring that MLM's Departments revise and review the following: Consolidation of IDP and SDBIP that went to council as part of Section 72 in January 2019; The implications of MLM's Performance standing at 39%.</p>	<p>to be billed properly. He indicated that the Airport yield no income and already <b>R4 000 000.00</b> has been spent for the renovations.</p> <p>Masimong and Merriespruit billing – R2 million</p> <p>Hostels billing – R63 million.</p> <p>Progress report on alignment of IDP and SDBIP</p>	<ul style="list-style-type: none"> <li>- <b>inalization of MLM's Master Plan</b>, which its non-finalization retards MLM with a potential revenue <b>of R450m</b>. The need to have SDF also finalised.</li> <li>-</li> </ul> <p>Present new reviewed targets as per MLM's Executive Management</p>	<p>Executive Dir. Strategic Management and Officils</p>
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4.6	Community Services and Public Safety	<p>b) Realignment of Programmes within SDBIP which do not have targets.</p> <p>c) Review of departmental targets that are over-targetted</p> <p>4.6(a) CS &amp; PS to outline their planned activities that will enhance MLM's Revenue.</p>	Report on support given to CS\PS on analyzing landfill sites	Present Progress Report	Executive Dir: CS & PS and Officials
4.7	Corporate Services (Director 's apology was noted for being unavailable)	<p>b) Interaction to take place between LED/HS and CS/PS in analysing Landfill results</p> <p>47(a) Presentation of Corp./ Serv report in enhancing revenue in MLM:</p> <p>b) Strategies put in place to manage: Overtime; Acting Allowances.</p> <p>c) Report on meeting of all departments (Fin; Infrastructure; LED&amp;HS; CS&amp;PS; IDP\SDBIP; Corp. Serv to lead)'s meeting and develop Work Plan to reduce Overtime and keep it below R25m.</p> <p>d) Update report on MLM's Ghost Workers / Motor Vehicle Scheme: The matter be brought to the attention of the Municipal Manager and re-submitted in the next REC meeting / <b>Head Count</b> took place in all units of Matjhabeng</p>	Present Progress Reports by 13\03	Present Progress Report and its impact: Ghost Workers: The report be referred back to the Technical Committee and re-submitted in the next rec meeting (13\03) verifying the following; financial	Executive Dir. Corp. Serv and Officials

<p>5.</p>	<p><b>UPDATE ON TOP 20 DEBTORS</b></p> <p>The Chairperson requested the CFO and the Management to come up with the strategies on how the Top 20 Debtors list can be reduced, and as well to strategize on how the residents must pay their services.</p> <p>Ongoing to Progress</p> <p><b>CLOSURE</b></p> <p>The Chairperson, Cllr Dr Siphon Manese thanked everyone for attending and participating in the meeting.</p> <p>The Chairperson officially closed the meeting at 12: 00pm.</p> <p><b>DATE OF THE NEXT MEETING: 13\03\2019</b></p>	<p>municipality on the said date and the report was submitted, the extreme verification need to be done to better the accuracy of the Head Count</p> <p>c) implications and Council resolution.</p> <p>Progress Report on reduction of Debtors</p> <p>1. Detailed report be submitted in all Rental stock, Municipal Properties, Facilities, Community sites, Airport, Building Control, land audit, Masimong, Merriespruit and the Hostels be submitted after three days of the REC meeting.</p> <p>2. That item on extension of Airport renovations be developed and be submitted to Council for Approval.</p> <p>Re- emphasised Matters</p> <p>1. That Comprehensive report be submitted three days before REC meeting.</p> <p>2. That the Rate Payers Association and the Business Forum Leaders be invited to the REC meeting of the (13\03\2019).</p>		<p><b>PRIORITIZED PROGRESS</b></p> <p>Ongoing resolve on the remaining Top 20:</p> <p>a)Anglo Gold Ashanti b) Aztoprox Pty Ltd c) Erf 1210 welkom investments Pty Ltd d) Northern Free State Adult care Centre e) Pittas f) Boys Scouts g) Tiger Consumer Brands Ltd T/A Tigermilling h) Matjhabeng Local Municipality i) Welkom Landbougenootskap j) and Trust; k) Ph Deas; Ha Steyn l) Mokgwabong Primary School; m) Me Amajuba lodge (estate Late); n) Phindana Properties o) Thanks Trading 4 PTY LTD; p) Reahola Housing Association; q) Foundation for future Leaders;</p> <p>Meeting to be arranged to meet Presidents of Rate Payers Association and Business Forum Leader</p> <p>CFO &amp; MM</p>	
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