

MATJHABENG MUNICIPALITY

MINUTES

FOR THE

SECTION 80 PORTFOLIO COMMITTEE

FOR

**STRATEGIC SUPPORT SERVICES
(IDP)**

CONVENED FOR

TUESDAY, 16 JULY 2019

AT

10:00

AT

**4TH FLOOR ROOM 428, MAIN BUILDING,
WELKOM, CIVIC CENTRE**

I

MINUTES OF THE INTEGRATED DEVELOPMENT PLAN SECTION 80 MEETING HELD ON TUESDAY, 16 JULY 2019 AT 10H00, 4TH FLOOR ROOM 428, MAIN BUILDING, CIVIC CENTRE, WELKOM

PRESENT

COUNCILLORS

Cllr. ML. Radebe	:	Chairperson
Cllr. P. Ramatiisa	:	General Whip
Cllr. S. Pholo	:	Member
Cllr. S. Moshoeu	:	Member
Cllr. S. Meli	:	Member

OFFICIALS

Mr T. Makofane	:	Executive Director Strategic Support Service
Mme P. Sefuthi	:	Acting Senior Accountant: Risk Management
Mme P. Rakotsoane	:	Acting Manager IT
Mr. Senyane	:	Manager Internal Audit
Mr Majake	:	Acting Manager IDP
Mme A. Dithebe	:	Committee Officer

1. OPENING AND WELCOME

The meeting was officially opened by the chairperson and welcomes every member who was present.

2. APPLICATION FOR LEAVE OF ABSENCE

None

3. OFFICIAL ANNOUNCEMENTS

None

4. MOTION OF SYMPATHY AND

Condolences to the family of Cde Mmase who passed away on Sunday may her soul rest in peace.

CONGRATULATIONS

The Committee congratulate the Chairperson Cllr Radebe who has passed all her 4 modules at the university of Fort Hare for the first Semester.

5. DISCLOSURE OF INTEREST

None

6. DEPUTATIONS AND INTERVIEWS

Presentation: BY FIDES Data Company

PURPOSE

To present to the IDP Section 80 Committee the ICT policies.

II

RESOLVED BY THE SECTION 80 COMMITTEE (16 JULY 2019)

1. That those Policies must be presented in the MAYCO and be approved by the Council.

7. MINUTES OF THE PREVIOUS MEETING

The Minutes was adopted by the Committee as a true reflection of the last Sec 80 meeting.

8. MATTERS ARISING

- ✓ All the Risk Policies were for consideration and noting.
- ✓ The workshop for Councillor's must be a Council resolution not a section 80 resolution.
- ✓ It was suggested that the Monitoring and evaluation must sit for two days, but the dates of the meeting will be communicated.

9. MATTERS FOR DISCUSSIONS

IDP08 - IDP13

10. CLOSURE

The meeting was closed at 15h30

III

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IDP8 of 2019

PARTICIPATION OF MATJHABENG LOCAL MUNICIPALITY IN THE NATIONAL TRANSVERSAL CONTRACT (RT57)

PURPOSE

To present to MAYCO a municipal intention to participate on the National Treasury contract for purpose of procuring fleet.

RESOLVED BY THE SECTION 80 COMMITTEE (16 JULY 2019)

1. That the Mayoral Committee acknowledges the draft and annexed vehicle needs.
2. That the final be submitted to council for noting.
3. That the item must be submitted for discussions and then must go to MAYCO and the Council.

IDP9 of 2019

PROGRESS REPORT ON FUNDING APPLICATION TO NATIONAL TREASURY FOR THE NATIONAL DEVELOPMENT PARTNERSHIP GRANT (NDPG)

PURPOSE

To submit progress report to MAYCO about our endeavor to apply to National Treasury for grant funding.

RESOLVED BY THE SECTION 80 COMMITTEE (16 JULY 2019)

1. That the Mayoral Committee acknowledges progress report.
2. That Welkom be confirmed as the first town to benefit from the grant as per the guideline of the grant.
3. That the item be submitted to council for approval.

IDP10 of 2019

BUDGET/ IDP REVIEW PROCESS PLAN – 2020/ 2021 (

PURPOSE

To present the Budget/ IDP Review Process Plan in terms of chapter 5 of the Municipal Systems Act and MFA chapter 4 section 21, to Section 80 for consideration.

RESOLVED BY THE SECTION 80 COMMITTEE (16 JULY 2019)

1. That the IDP Section 80 Committee must approach wards individually not cluster them because challenges are not the same.
2. That Section 80 considers the Budget/Integrated Development Plan Review Process-Plan for financial year 2020/ 21.

2

IDP11 of 2019

TO INFORM A COMMITTEE ABOUT THE ICT SERVICES THAT ARE ADVERTISED FOR TENDERING (SSS)

PURPOSE

To inform a Committee about the ICT services that went out as tenders' adverts.

RESOLVED BY THE SECTION 80 COMMITTEE (16 JULY 2019)

1. That the Committee takes note of the report.

IDP12

TO REQUEST A COMMITTEE TO SUPPORT A PLAN OF PROCURING TABLETS FOR ALL COUNCILORS (SSS)

PURPOSE

To request a Committee to give a support to ICT in its intention on upgrading all the Councillors with Tablets as they are due for renewal.

RESOLVED BY THE SECTION 80 COMMITTEE (16 JULY 2019)

1. That a Committee gives a thumb up on ICT's plan of procuring Tablets for all the Councillors.

IDP13 of 2019

TO INFORM A COMMITTEE ABOUT THE CHALLENGES OF IT USERS LEAVING THE MUNICIPALITY/TRANSFERRED WITH IT EQUIPMENT WITHOUT ICT BEING INFORMED (SSS)

PURPOSE

To request the Committee to note and give inputs and recommendation on a way forward in mitigating the challenges of employees who are ICT Users leaving with Municipal equipment during termination of their service, being transferred to other departments without ICT being informed and transferring IT equipment amongst themselves without ICT consent.

RESOLVED BY THE SECTION 80 COMMITTEE (16 JULY 2019)

1. That a Committee gives its inputs and recommendations on a way forward.
2. that it must be the responsibility of the Manager's and the Director's to make sure that all the laptop's are left behind when the employees are transferred from one department to another.