

**MATJHABENG MUNICIPALITY**

**MINUTES OF THE**

**EXTRA-ORDINARY EXECUTIVE**

**MANAGEMENT COMMITTEE MEETING**

**CONVENED ON**

**TUESDAY, 15 AUGUST 2017**

**AT**

**15:00**

**ROOM 104, 1<sup>ST</sup> FLOOR, CIVIC, WELKOM**

**MATJHABENG MUNICIPALITY**

**MINUTES OF THE ORDINARY EXECUTIVE MANAGEMENT COMMITTEE  
MEETING HELD IN ROOM 104, 1<sup>ST</sup> FLOOR, CIVIC CENTRE, MAIN  
BUILDING, WELKOM ON TUESDAY, 15 AUGUST 2017 AT 15:00**

**PRESENT**

Mr T Tsoaeli	:	Municipal Manager
Mr T Makofane	:	Executive Director Strategic Support Services
Mr W Wetes	:	Executive Director Corporate Services
Me. L Williams	:	Acting Chief Financial Officer
Mr J Molawa	:	Acting Executive Director Community Services
Me. M Mothekhe	:	Acting Executive Director LED/HS
Mr. M Martins	:	Chief of staff
Mr B Golele	:	Legal Advisor
Mr L Rubulana	:	Senior Manager: Office of the Speaker
Me. L Mhlontlo	:	Acting Administration officer

**1. OPENING**

The Municipal Manager, Mr Tsoaeli explained that the purpose of the meeting was to give a few announcements and it would not take longer than thirty minutes. He welcomed everyone present and declared the meeting officially opened.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

Me. B Maswanganyi : Executive Director Infrastructure

**3. OFFICIAL ANNOUNCEMENTS**

None

**4. DISCLOSURE OF INTEREST**

None

**5. MOTIONS OF SYMPHATHY AND CONGRATULATIONS**

None

## 6. ANNOUNCEMENTS

The Following announcements were made:

1. That the Mayoral Committee meeting scheduled for Wednesday, 16 August 2017 would no longer start at 10 am but will start at 8 am.
2. That the Council meeting that took place last Friday, 11 August 2017 took a resolution that Mr Golele would be the Acting Executive Director Local Economic Development and Human settlements as of 1 September 2017. Council also resolved that Mr Sejake would be the Acting Chief Financial officer as of 16 August 2017.
3. That Me. Williams and Me. Motheke had acted for a period of six (6) months. These changes were made because the positions were advertised and the closing date was Monday, 28 August 2017.
4. The Municipal Manager announced that the ICT department will be removed from Directorate Corporate Services to the Strategic Support Services Directorate.
5. That Fleet Management will be removed from Corporate Services to Community Services.
6. The Municipal Manager made it clear that he was worried about the Annual report and that there seemed not to be synergy, departments seem not to be checking their submissions.
7. The Municipal Manager highlighted that the policies that served in the last Mayoral Committee meeting had been referred back too many times.
8. That Executive Directors must constantly communicate with their MMCs.
9. The Municipal Manger announced that the matter on the appointment of plumbers and finance staff will be raised in the Mayoral Committee on Wednesday, 16 August 2017.
10. Mr Rubulana announced that there were too many leakages in Thabong. He also explained that due to lack of service delivery response, community members were calling the national presidential hotline especially on the issue of waste removal.
11. The Municipal Manager announced that a legal opinion on the contracts of the section 57 manager needed to be sourced and reported at the Council sitting Wednesday, 30 August 2017.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (14 AUGUST 2017)**

1. That Mr Makofane **MUST CONSOLIDATE** the departmental SDBIPs
2. That the draft Annual financial statements **MUST BE SUBMITTED** at the Council sitting on Wednesday, 30 August 2017.
3. That all municipal by-laws **MUST BE SUBMITTED** at the Council sitting on Wednesday, 30 August 2017.
4. That the Organisational structure **MUST BE SUBMITTED** at the Council sitting on Wednesday, 30 August 2017.
5. That the Draft AFS **MUST FOR PART** of the Council agenda on Wednesday, 30 August 2017.
6. That the Draft Annual Report **MUST FORM PART** of the Council agenda on Wednesday, 30 August 2017.

**7. CLOSURE**

The meeting ended at 15:45