

MC138 of 2017

**REQUEST TO APPOINT AN ADDITIONAL MEMBER TO THE
MATJHABENG PLANNING TRIBUNAL (AED: LED & H/S) (1/1/40)**

URPOSE

The purpose of the item is to request Mayoral Committee to appoint an additional member to the Matjhabeng Municipal Planning Tribunal.

BACKGROUND

On the 13 December 2016, the Speaker submitted an item to Council on the appointment of the members for the Municipal Planning Tribunal in terms of the Spatial Planning and Land Use Management Act, No. 16 of 2013. Pursuant to the presentation, the Council resolved as follows:

“COUNCIL RESOLVED: (30 JUNE 2015)

1. That Council **APPOINTS** the following members to constitute the Municipal Planning Tribunal:
 - 1.1 Mr T.J.A. Mongake : Chairperson
 - 1.2 Ms N.M. Mbhele : Deputy Chairperson
 - 1.3 Ms M.R. Nkhasi : Member
 - 1.4 Mr M. Radiopane : Member
 - 1.5 Mr K.P. van der Walt : Member
 - 1.6 Ms V.A. Mashiyane : Member
2. That the Office of the Speaker **MUST DEVELOP** Terms of Reference including their seating allowance and present it at the next Council meeting.”

COUNCIL RESOLVED: (01 SEPTEMBER 2015)

1. That Council **APPOINTS** the Director for LED, Mr. X Msweli, the Director for Infrastructure, Mrs. HB Tlhabani and Mr. Koos Duvenage as members of the Municipal Planning Tribunal in their capacity as officials in the full-time service of the Municipality in terms of Regulation 36(1) (a) of the Spatial Planning and Land Use Management Act.
2. That the seating allowance for members of the Municipal Planning Tribunal **BE IN LINE** with National Treasury Regulations which is applicable to members of the Audit Committee.
3. That the seating allowance **BE PAID** to only those members that are not in full-time employment of the Council.
4. That the travelling allowance for members of the Municipal Planning Tribunal **BE IN LINE** with the tariffs for the use of transport issued by the Department of Transport.

5. That Council **RESERVES THE RIGHT** to change individuals that are appointed in the said Tribunal.
6. That Budget Adjustment **BE MADE** for their remuneration.

COUNCIL RESOLVED: (13 DECEMBER 2016)

- 1 That Council **AUTHORISES** the Municipal Manager to advertise for the filling of vacancies on the Matjhabeng Municipal Planning Tribunal created by the resignation and withdrawal of certain members.
- 2 That Council **APPOINTS** Mr B. Molelekoa and Mr F Niewoudt as alternate member to serve on the Municipal Planning Tribunal as an official representing the Matjhabeng Municipality in the Tribunal.
3. That the total membership of the Tribunal **BE CHANGED** from nine (9) to seven (7) consisting of four (4) outside members and three (3) officials.
4. That Council **APPOINTS** Ms. M.R. Nkhasi as the Deputy Chairperson of the Matjhabeng Municipal Planning Tribunal.
1. That Council **AUTHORISES** the Speaker to constitute the panel for appointment of additional members of the Matjhabeng Municipal Planning Tribunal.

That the appointments of the Municipal Planning Tribunal should **BE FINALIZED** by the end of January 2017.

DISCUSSION

Subsequent to that, an advert was placed in the Matjhabeng local newspaper inviting interested persons to apply for the vacant position in the Municipal Planning Tribunal. The advert closed on the 10th of March 2017 and no applications were received as a result of the fact that this advert could not be placed in the Provincial Gazette. Later on in May 2017 an advert was placed in the Provincial Gazette and only two applications were received before the closing date, 31st May 2017.

A memorandum was then sent to the Senior Manager in the Office of the Speaker to facilitate the process of appointing an additional member on the Tribunal. However, to date the process is still not yet finalized and the applications are in the Office of the Municipal Manager.

***** CV's of the applicants are attached on page 1 to page 7 of the Annexures.**

FINANCIAL IMPLICATIONS

As stipulated in the regulations under Gazette No. 38594 dated 23 March 2015 provides for norms and standards for the terms and conditions of service of the members of the Municipal Planning Tribunal under Schedule 1.

LEGAL AND POLICY REQUIREMENTS

Spatial Planning and Land Use Management Act, no 16 of 2013 provides a framework for Spatial Planning and Land Use Management. For the purposes of the Municipal Planning Tribunal, it provides for policies, principles, norms and standards for spatial development planning and land use management. It is intended to address past spatial regulatory imbalances; to promote greater consistency and uniformity in the application procedures and decision making by authorities responsible for land use decisions and development application; to provide for the establishment, functions and operations of the Municipal

Training Tribunal; to provide for the facilitation and enforcement of land use and development measures.

Chapter 6 of the aforementioned Act provides under Part B, the process that must be followed in the establishment of Municipal Planning Tribunal. Part C provides for processes of Municipal Planning Tribunal and Part D regulates related land development matters such as internal appeals.

Section 54 of the Spatial Planning and Land Use Management enjoins the Minister of the Department Rural Development and Reform to promulgate in terms of the Spatial Planning and Land Use Management Act 16 of 2013. The regulations have been promulgated.

RECOMMENDATION

1. That the Mayoral Committee recommends that Council appoints an additional member to the Matjhabeng Municipal Planning Tribunal (MPT).

MC139 of 2017

**PROGRESS REPORT: ALIENATION OF HIGH POTENTIAL
COMMERCIAL AND INDUSTRIAL LAND IN TERMS OF RESOLUTION
A107/2016 (SP) (8/B)**

PURPOSE OF REPORT

The purpose of the report is to depict the progress to date with the alienation of high potential commercial and industrial land that was advertised in the press in accordance with Resolution A107/2016.

BACKGROUND

COUNCIL RESOLUTION

In terms of Resolution A107/2016 Council resolved as follows:

1. That Council **APPROVES** that the erven listed in Table 1 of the report are not required to provide minimum level of services to the community, and can therefore be alienated for development of commercial and industrial functions.
2. That Council **NOTES AND ENDORSES** the values of the properties as depicted in Table 1 as the fair market values of the properties.
3. That the Municipal Manager be mandated **TO DISPOSE** of the listed properties by inviting development proposals in the press in which case developers be requested to submit development proposals and financial offers for the purchase or the long term lease of the land in accordance with Council's development guidelines for each property.
4. That the general conditions of alienation and development as contemplated in Par. 2.4 of the report **BE APPROVED**.
5. That the Municipal Manager, in compliance with Section 6.20 of the SCM Policy and Policy on the Alienation of Immovable Assets, **SHALL SUBMIT** a report to Council concerning the outcome of the bidding process.
6. That should ownership of any of these properties be disputed, such disputes **SHOULD BE LODGED** with the Office of the Municipal Manager before the closing date of the advert and such disputes should be resolved before the finalization of the disposal process.
7. That should the bidders who are awarded the land fail **TO DEVELOP** within a period of three years, the land must be reverted to Council.
8. That the concern regarding development in Matjhabeng as a whole should **BE TAKEN INTO** consideration.

WELKOM

SIT E NO	SUBURB/EXT ENSION	SIZE IN M	ZO NIN G	PERMIT TED USE ITO ZONING	OWNER SHIP	MUNICI PAL VALUE	MARKET VALUE
1064 0/4	Urania Industrial area	5553	Indu strial Gen eral	Industrial	Matjhabe ng	150000	230000
1064 0/5	Urania Industrial area / X8	5310	Indu strial Gen eral	Industrial	Matjhabe ng	79000	230000
6347	VOORspoED X8	19985	Indu strial Gen eral	Industrial	Matjhabe ng	445000	550000
9099	Voorspoed East / X24	5115	Indu strial Gen eral	General Industrial	Matjhabe ng	220000	230000
5072	Riebeeckstad X1	2602	Indu stry Gen eral	Industry	Matjhabe ng	70000	150000
5061	Riebeeckstad industrial area	3098	indu stry gene ral	Industry	Matjhabe ng	80000	150000
5062	Riebeeckstad industrial area	3508	Indu strial Gen eral	Industry	Matjhabe ng	90000	150000
5063	Riebeeckstad industrial area	2881	Indu stry Gen eral	Industrial	Matjhabe ng	70000	150000
4989	Riebeeckstad industrial area	1650	Indu stry Gen eral	Industrial	Matjhabe ng	40000	90000
4990	Riebeeckstad industrial area	1303	Indu stry Gen eral	Industrial	Matjhabe ng	30000	70000
4991	Riebeeckstad industrial area	1299	Indu stry Gen eral	Industrial	Matjhabe ng	30000	70000
9138	Voorspoed East	8236	Indu	Industrial	Matjhabe	360000	400000

SIT E NO	SUBURB/EXT ENSION	SIZE IN M	ZO NIN G	PERMIT TED USE ITO ZONING	OWNER SHIP	MUNICI PAL VALUE	MARKET VALUE
			strual Serv ice		ng		
9139	Voorspoed East	4182	Roa d and Stre ets	Industrial (subject to rezoning)	Matjhabe ng	180000	200000

BRONVILLE

SITE NO	SUBURB/EXT ENSION	SIZ E IN M	ZONIN G	PERMI TTED USE ITO ZONIN G	Ownershi p	MUNI CIPAL VALU E	MARKET VALUE
1993 Rem/Sub 1	Bronville	301 4 148 2	Garage Business	Garage Business			135000 74000
1918	Bronville	407 1	Municip al	Business			122000

THABONG

SITE NO	SUBURB/EXTE NSION	SIZE IN M	ZONI NG	PERM ITTE D USE ITO ZONI NG	OWNER SHIP	MUNICI PAL VALUE	MARKET VALUE
1/8312	Thabong	6401	Busine ss	Busine ss	Matjhaben g	165000	175000
30669	Thabong	2939	Busine ss	Busine ss	Matjhaben g	30600	70000
8077	Thabong	3654	Industr y Genera l	Industr y	Matjhaben g	110300	155000
8078	Thabong	5661	Industr y Genera l	Industr y	Matjhaben g	33000	155000
8079	Thabong	5818	Industr y Genera l	Industr y	Matjhaben g	34000	155000

8080	Thabong	3699	Industry General	Industry	Matjhabeng	29000	100000
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KUTLWANONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
10284	Kutlwanong	17953	Business	Business	Matjhabe ng	360000	360000
10283 Stadium Area	Kutlwanong	14462	Business	Business	Matjhabe ng	290000	290000
10285	Kutlwanong	6138	Business	Business	Matjhabe ng	120000	120000

VIRGINIA

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
1288	Virginia CBD	595	Business	Business - shops, offices, institutions	Matjhabeng	30000	45000
1289	Virginia CBD	600	Business	Business - shops, offices, institutions	Matjhabeng	30000	35000
1335	Virginia CBD	767	Business	Business	Matjhabeng	38000	45000
3079	Glen Harmony	2050	Business	Business - shops, offices, institutions	Matjhabeng	30000	45000

MELODING

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
2170	Meloding	¹¹⁶²	BUSINESS	BUSINESS	Matjhabeng	35000	55000
1/83	Meloding	¹⁶²⁶	BUSINESS	BUSINESS	Matjhabeng	12000	30000

NYAKALLONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
3828	Nyakallong	1814 m ²	Business	Business	Matjhabeng	54000	60000
3827	Nyakallong	1964 m ²	Public Garage	Garage	Matjhabeng	62000	100000
R/383	Nyakallong	1805	Business	Business	Matjhabeng	110000	250000
1/383	Nyakallong	1806	Business	Business	Matjhabeng		

ALLANRIDGE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
1815	Allanridge	7705	Business		Matjhabeng	42000	200000

MAMMAHABANE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
2184	Mammahabane	³³⁹⁵	Municipal	Business (Subject to rezoning)	Matjhabeng	785400	785400

PHOMOLONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE INTO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
2069	Phomolong	2008	Business	Business	Matjhabeng	130000	150000

8. *That the concern regarding development in Matjhabeng as a whole should **BE TAKEN INTO** consideration.*

BACKGROUND: PUBLIC BIDDING PROCESS**ADVERTISEMENT IN THE PRESS**

Invitations for development proposals were advertised in both local and the national press.

*** A copy of the advertisement is enclosed **on page 8 to page 13 of the Annexures.**

DEVELOPMENT PROSPECTUS AND GUIDELINES FOR SUBMISSION OF PROPOSAL

PROSPECTUS: Interested developers were provided with a prospectus for each property which provides information of all aspects of the property (zoning, permissible development rights, municipal services etc.)

*** The prospectus is **attached on page 14 to page 17 of the Annexures.**

GUIDELINES FOR THE SUBMISSION OF PROPOSALS: Potential developers were provided with a set of guidelines pertaining to the closure date for development applications as well as specific information that had to be provided about the proposed development which formed the basis of the evaluation.

*** An example is enclosed **on page 18 to page 24 of the Annexures.**

CLOSURE DATE, PUBLIC OPENING OF PROPOSALS AND THE REGISTRATION OF APPLICANTS BY SUPPLY CHAIN

The closure date for the applications was 24 March 2017. The applications were opened in a public meeting on 24 March.

APPLICATIONS RECEIVED:

The number of applications received for each property is depicted on the following Table 2:

WELKOM

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
8	CBD		Public Open Space	Business	0
10640/4	Urania Industrial area	5553	Industrial General	Industrial	1
10640/5	Urania Industrial area / X8	5310	Industrial General	Industrial	1
6347	VOORSPOED X8	19985	Industrial General	Industrial	1
9099	Voorspoed East / X24	5115	Industrial General	General Industrial	0
5072	Riebeeckstad X1	2602	Industry General	Industry	2
5061	Riebeeckstad industrial area	3098	industry general	Industry	2
5062	Riebeeckstad industrial area	3508	Industrial General	Industry	2
5063	Riebeeckstad industrial area	2881	Industry General	Industrial	0
4985/4986	Riebeeckstad industrial area	4985 = 1554m 4986 = 1549m	Industry General	Industrial	1
4989	Riebeeckstad industrial area	1650	Industry General	Industrial	0
4990	Riebeeckstad industrial area	1303	Industry General	Industrial	0
4991	Riebeeckstad industrial area	1299	Industry General	Industrial	1
9138	Voorspoed East	8236	Industrial Service	Industrial	0
9139	Voorspoed East	4182	Road and Streets	Industrial (subject to rezoning)	1
4122	Bedelia	4071	Park	Business/Industrial	1
Total					13

THABONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
1/8312	Thabong	6401	Business	Business	2
30669	Thabong	2939	Business	Business	2
8077	Thabong	3654	Industry General	Industry	1
8078	Thabong	5661	Industry General	Industry	2
8079	Thabong	5818	Industry General	Industry	2
8080	Thabong	3699	Industry General	Industry	0
61	Thabong				6
19144	Thabong				0
Total					15

KUTLWANONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
10284	Kutlwanong	17953	Business	Business	3
10283 Stadium Area	Kutlwanong	14462	Business	Business	
10285	Kutlwanong	6138	Business	Business	0
8943					0
8944					0
8945					0
TOTAL					3

VIRGINIA

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
1288	Virginia CBD	595	Business	Business - shops, offices, institutions	1
1289	Virginia CBD	600	Business	Business - shops, offices, institutions	
1335	Virginia CBD	767	Business	Business	0
3079	Glen Harmony	2050	Business	Business - shops, offices,	

				institutions	
Total					1

MELODING

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
2170	Meloding	1162	BUSINESS	BUSINESS	2
1/83	Meloding	1626	BUSINESS	BUSINESS	
Total					2

NYAKALLONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
3828	Nyakallong	1814 m ²	Business	Business	4
3827	Nyakallong	1964 m ²	Public Garage	Garage	5
383 and 1/383	Nyakallong	1805	Business	Business	1
383	Nyakallong	1806	Business	Business	1
Total					11

ALLANRIDGE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
1815	Allanridge	7705	Business	Business	1
Total					1

MAMMAHABANE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
2498	Mammahabane	3395	Municipal	Business (Subject to rezoning)	0
2177	Mammahabane	2343	Municipal	Limited retail	0
2484	Mammahabane		Municipal	Business	0
Total					0

PHOMOLONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
2069	Phomolong	2008	Business	Business	1
2066	Phomolong	274300	Community facility	Shopping complex	1
Total					2

BRONVILLE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
1993 Rem/Sub 1					7
1918					2
Total					9

EVALUATION OF PROPOSALS**EVALUATION TEAM**

The technical evaluation of the proposals was done by a technical team consisting of Spatial Planning and Human Settlement.

PROGRESS

The technical evaluation of all proposals is now finalised and a complete evaluation report was prepared for submission to the Bid Evaluation Committee.

EVALUATION CRITERIA

The applications were evaluated in terms of the criteria provided to the developers as contemplated in Par. 2.3.2, both in terms of general compliance as well as in terms of the specific guidelines regarding the provision of information regarding the proposed development. In this regard the emphasis was on the contribution of the proposed development on the growth and diversification of the local economy, the creation of jobs and in particular the value thereof to enhance the living conditions of the community.

In case where two or more applicants applied for the same property the following evaluation criteria were used in order to allocate the property to a developer:

- The property is critically required to expand an existing business.
- Creation of employment and diversification of the economy.
- Service delivery to communities in need of such business/services.

- The highest and best use of the land.
- Total development cost.
- Purchase offer

BID EVALUATION COMMITTEE

A comprehensive evaluation report is now completed and submitted to the Bid Evaluation Committee who will be responsible to evaluate and make recommendations regarding the allocation of the properties to the prospective developers.

LEGAL IMPLICATIONS:

The marketing of Municipal owned land is subject to the Municipal Financial Management Act No 56/2003 and the procedures stipulated in the Matjhabeng Supply Chain Policy and relevant legislation including.

FINANCIAL IMPLICATIONS:

The cost of advertising in the press as well as the guidelines for development for each of the portions must be taken into consideration. The direct income from the alienation of the land, municipal rates, the selling of municipal services and the economic spin-offs in terms of the creation of employment must be taken into consideration.

POLICY/LEGISLATIVE POSITION

APPLICABLE LEGISLATION

Regarding the marketing of Municipal owned land the following legislation must be taken into consideration:

- The Constitution of the Republic of South Africa (Act. No. 108 of 1996);
- of Land Act (Act No. 68 of 1981)
- Broad Based Black Economic Empowerment Act (Act No. 53 of 2003);
- Extension of Security of Tenure Act (Act No. 62 of 1997)
- Local Government: Municipal Finance Management Act (Act No. 56 of 2003);
- Municipal Supply Chain Management Policy Regulations (Act No. No. 27636);
- Property Rates Act (Act No. 6 of 2004);
- Matjhabeng: Policy on the Disposal of Immovable Assets
- Spatial Planning and Land Use Management Act 16/2013

RECOMMENDATIONS

1. That the progress with the alienation of Commercial and Industrial properties in terms of Resolution A107/2016 be noted.
2. That management must expedite the finalisation of the process.

MC140 of 2017

**REPORT ON RELOCATION OF FESSY KIDS ENTERTAINMENT CITY
FROM THABONG TO KALKUIL FARM 153 RD PORTION 2 NEXT TO
MIMOSA PARK ODENDAALSRUS (AED: LED & H/S) (18/4/1/32)**

PURPOSE

The purpose of the report is to inform the Mayoral Committee about the intentions relocate Fessy Kids Entertainment City which is currently located at Mxi Street in Thabong next to Thabong Stadium to an identified piece of land (Kalkuil Farm 153 RD Portion 2 next to Mimosa Park Odendaalsrus).

BACKGROUND

Fessy Kids Entertainment City is a project which is directed and managed by Ms. Fes Kutunga who is a young female entrepreneur with a vision and mission of shaping the future young people around Matjhabeng Local Municipality and the surrounding areas. She approached the Municipality with her unique concept during 2015 and was allocated a site in Thabong next to Thabong Stadium which was turned into a dumping area by the nearest community. The following are the reasons for the relocation of the project to Kalkuil Farm 153 RD Portion 2 next to Mimosa Park Odendaalsrus:

- The area is not having an ERF number which makes it difficult for infrastructure development (e.g. Water and Sewage System).
- The permit given to her was temporary (12 Months permit).
- Machinery utilised at the project demand three phase electrical system (as per ESKOM specifications).
- No proper drainage system (the area is flooding during heavy rains).

*** See the attached letter of request and the ID copy on page 25 to page 27 of the Annexures.

DISCUSSION

Fessy Kids Entertainment City presented their concept again to Matjhabeng Municipality Local Economic Development Directorate in July 2017 citing various challenges that they were confronted with at their previously allocated piece of land in Thabong. Their mission is to optimize production and empowerment of SMMEs through stalls and mentoring Youth in particular.

The project will benefit the Municipality on the following:

- Creation of more job opportunities for youth as 12 young people are already hired in different fields as per their skills (e.g. Security Officers, Operators, Events Coordinators, Marketing Officers and Health and Safety Officers).
- Reducing levels of alcohol and drug abuse amongst young people through educational awareness will continue to be conducted by the Entertainment City.
- Accommodating Orphans, Disabled and HIV affected Children by involving them in the project.

LEGAL AND POLICY POSITION

Compliance with the Commonage By law, Commonage Policy and Policy on disposal of immovable asserts.

Lease Agreements to be entered into between the Municipality and Fessy Kids Entertainment City.

*** See draft memorandum of Agreement (Lease Agreement) **on page 28 to page 35 of the Annexures.**

*** See the permission letter on **page 36 of the Annexures.**

FINANCIAL IMPLICATIONS

None

RECOMMENDATION

1. That the lease Agreement be concluded between Matjhabeng Local Municipal Council and Fessy Kids Entertainment City with regard to a piece of land (Kalkuil Farm 153 RD Portion 2 next to Mimosa Park Odendaalsrus) for a period of Five years.

MC141 of 2017

ALLOCATION OF LAND FOR INFORMAL BUSINESSES (AED: LED & HS)
(8/3/1)

PURPOSE

The purpose of this item is to submit a report on allocation of land for informal businesses as requested by Land Ad-hoc Committee.

To report on land audit progress used for car wash and containers, as resolved by Land Ad-hoc Committee.

BACKGROUND AND DISCUSSIONS

Municipality has established a special standing committee to oversee and address challenges regarding the Municipal land, the Adhoc committee then requested a report on land being utilised by informal businesses to put containers and car wash.

For the Matjhabeng, informal trading is a positive development in the micro businesses sector as it contributes to the creation of jobs and alleviation of poverty and has the potential to expand further the municipal's economic base.

National and provincial strategies affirm a commitment for development of local government's economic foot print, to create a well- managed informal trading sector which talks to the needs of its stakeholders and is effectively integrated into the economic and social development goals of the municipality.

To create opportunities for the informal trading sector and share in the benefits of economic growth, the division should provide a stable and predictable regulatory and management of an environment, a positive relationship with the formal sector will be natured so that the sectors operate effectively alongside each other in an environment that fosters sustainable economic growth.

It is therefore the mandate of Local Economic Development and Planning to ensure that informal sector need to be better located to improve their access to social amenities and economic opportunities trading or producing goods on better located land.

The Directorate has also undergone a process of identifying land for informal businesses, proclaiming of such land is a necessity to support upcoming businesses and, apart from a growing economy in which the benefits of growth reach all sectors of society. Probably resides in state action to manage land, creating enabling and efficient regulations and administrative systems. It will also give people access to markets, which improves the potential for sustainable poverty alleviation, after completion of the exercise the request will be submitted to council for approval.

CURRENT SITUATION

The applicants submit the request to use the land they have identified for their business purposes e.g. car wash, containers etc. The procedure being used is: -

Applicant	Requirements
Criteria – previously disadvantaged	RSA Identity document, Business/work permit, asylum seeker for foreigners
Citizenship – first preference to Matjhabeng residents	Proof of address (rates & taxes), affidavit by landlord
Profiling – Register on SMME database, registration status (in terms of Companies and Intellectual Property Commission (CIPC))	Declaration of business interest, assistance required.
Issuing of application form	Identification of location details
Office use	Requirements
Conduct site inspection	Vehicle
Verification of site/land	Check deed registration, zonal details and availability of infrastructure
Source comments/inputs	From Development Planning, Land Affairs and Spatial planning
Issue temporal permits	Issue an annual permit

CHALLENGES

- Experiencing illegal use of land if the identified land is not approved and applicant asked to look for an alternative.
- Invading of land by community members not requesting from the municipality,
- Ward Councilors approving the usage of land without consulting the relevant departments
- Interference with traffic
- Sites that are without infrastructure
- Disputes over sites

It is in this regard that the formation of the inter-departmental committee is required to scrutinize application forms so that these challenges can be addressed. Each department will responsible for its own specialties.

LAND ADHOC COMMITTEE RESOLUTIONS

After presenting a report to the Land Adhoc Committee the following resolutions were taken.

The committee resolved that: -

- The division conduct an audit of containers and car washes currently utilising land,
- The division draw a flowchart on processes of issuing a permit
- The division draft a policy regarding management of informal businesses

PROGRESS ON IMPLEMENTATION OF THE RESOLUTIONS**Resolution 1**

Below is the progress report on auditing of containers, due to lack of resources (shortage of staff, cars) the audit is still ongoing and will be finalised mid- June 2017.

VIRGINIA

Name & Surname	Place	Kind of Business	Permit	ERF No/address	Water Meter	Electricity	Validity of the Permit
1. Seema Thaba	Saaiplaas	Five star Car Wash	No	Cnr Messina and Namaqua Str	Illegal connection from house no 8 Messina	No	
2. Elizaberth Likotsi	Saaiplaas	Shark – for storage	No	Cnr Mesina str	No	No	
3.	X5 Taxi Rank	Container (Salon)		Cnr Mesina str, On the Pavement	No	No	
4.	Opposite Saaiplaas Complex,	5 Illegal structures of Sharks	No	No	No	No	

MERRIESPRUIT

Name & Surname	Place	Kind of Business	Permit	ERF No	Water Meter	Electricity	Validity of the Permit
Juliet Hogo	Merriespruit	Car Wash	Yes	No193 Dennie Erasmus	Meter	Generator	07/12/2001 7 Still valid
Jonny Nomandla	Merriespruit	Tube and tyre	Yes	No193 Dennie Erasmus	No	Yes, Eskom	Expired

MELODING

Name & Surname	Place	Kind of Business	Permit	ERF No	Water Meter	Electricity	Validity of the Permit
Godfrey Theletsane	Meloding	Car Wash (ZELA west)	Yes	Opposite Library	Yes	Hostel	Expired
	Meloding	Container	No	Opposite Reatlehile sec school	No	No	
		Car wash	No	Open space of Sampie complex	No	No	
		Container	No		No	No	
Tshidiso Mafumekwane	Stilte Park Meloding	Fast food – Illegal structure		Front of 2214			
		Illegal structure	No	No	No	No	
Thuso Slindo	Phahameng	Sprinter Car Wash	No	Front of 4024	No	No	
Neo Morake	Phahameng	Car Wash	No	Front of 4014	No	No	

Ayanda Bakana	Stilte Park Meloding	Car Wash	No	Front of 1579	No	No	
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KUTLWANONG

Name & surname	Place	Kind of business	Permit	ERF No	Water metre	Electricity	Validity of the Permit
	Kutlwanong	Three shacks closed		Opposite to taxi rank Block 5			
Billy Sakela		Sell tyres	No	Opposite to taxi rank Block 5	No	No	
Madipholo Marumo		Market	No	Opposite to taxi rank Block 5	No	No	
Khama Khama	Kutlwanong K1	Market	No	No ERF No	No	No	
Chani mothombeni	Kutlwanong	Salon	No	5423 Park	No	No	
Fihliwe Mlesu	Kutlwanong K5 taxi rank	Fast Food	No	No ERF No	No	No	
	Kutlwanong K4	Closed container	No	No ERF No	No	No	
	Opposite to ZCC Kutlwanong K3	Closed Container	No	No ERF No	No	No	
	Opposite to tswelopele bakery Block 5	Closed Market	No	No ERF	No	No	
Sibongile & Dasheka	Kutlwanong	Take away	No	K4	No	Yes	
Molefi Mokoena	Kutlwanong	Fruits and Vegetables Market	No	K4	No	Yes	
Teboho Mafisa	Kutlwanong	Car wash	Yes	13,0 K4	No	No	Expired
Ramatsebe	Kutlwanong	Market	No	K4	No	No	
Mapetla	Kutlwanong	Harambee car Wash	Yes	K4	No	No	Expired
Rasta Fonya	Kutlwanong	Market	No	Block 4 main road	No	No	
Samuel Mastitsi	Kutlwanong	Market	No	Block 7 Next to 6644 Main Road	No	No	
Patrick Motshabi	Kutlwanong	Mini Butchery & Mini Tuck Shop	Yes	Main Road K8	No	Yes	Still valid
Jabu	Kutlwanong	Market	No	Main Road K5	No	No	

	Kutlwanong	Closed to Shacks	No	Main Road K5	No	No	
Jwalane Thobala	Kutlwnong	Salon	No	Main Road K8	No	No	
Thulo	Kutlwanong	Market	No	Main Road	No	No	
Kopano	Kutlwanong	Market	No	Main road	No	No	
	Kutlwanong	Empty Container	No	Main Road K5	No	No	
Monaheng Masiteng	kutlwanong	Car wash	No	Main road K8	No	No	
Sizane Mbelekwanane	Kutlwanong	Car wash	No	Main road K8	No	No	
Empty	Kutlwanong	Market	No	Main road K5	No	No	
Roux	Kutlwanong	Market	No	Main road K8	No	No	
Masonwabe Bheme	Kutlwanong	Matjhabeng Car wash	No	Main road K8	No	No	
	Kutlwanong	Fruit & veg market	No	Main road K8	No	No	
Koena Mokhalinyane	Kutlwanong	Container cell clinic	No	Opposite taxi rank	No	No	
	Kutlwanong	Cash loan	No	Opposite taxi rank	No	No	
Thabo Makau	Kutlwanong	Barber shop	No	Opposite taxi rank	No	Yes	
Radebe	Kutlwanong	Container for electricity, phone and airtime	No	Opposite taxi rank	No	No	
	Kutlwanong	Illegal structure	No	Opposite taxi rank	No	No	
Pastor	Kutlwanong	Fruit & veg market	No	Opposite taxi rank	No	No	
	Kutlwanong	Illegal structure	No	Opposite taxi rank	No	No	
Lucas	Kutlwanong	Container tuck shop	No	Opposite taxi rank	No	Yes	
	Kutlwanong	Illegal structure	No	Opposite taxi rank	No	No	
	Kutlwanong	Market	No	Opposite taxi rank	No	No	
	Kutlwanong	11 closed shacks	No	Next to police station	No	No	
Modise	Kutlwanong	Fruit & veg market	No	Main road corner road to municipality office	No	No	
Sarah Nkuna	Kutlwanong	Market	No	Next to sassa	No	No	
Fatima Velankulu	Kutlwanong	Market	No	Next to sassa	No	No	

Dimpho Seipobi	Kutlwanong	Market meat	No	Block 6 Main road	No	No	
	Kutlwanong	Illegal Structure	No	Block 6 Main road	No	No	
Samuel Masivila	Kutlwanong	Shoe repairs	No	Block 6 ward 20 main road	No	No	
Moseki Letshoenyo	Kutlwanong	Old bus stop Car wash	Yes	Block 4 Main road	Yes	No	Expired
Ramasilo	Kutlwanong	Container public phone	No	Block 4 Main road	No	Yes	
Molefi	Kutlwanong	Market	No	Block 4 Main road	No	No	
Josias Nkala	Kutlwanong	Fruit & veg market	No	Main road	No	No	
	Kutlwanong	Closed Shack	No	Main road	No	No	
Cicilia Mokhele	Kutlwanong	Take away	No	Main road K8 taxi rank	No	No	
Lizibeth Mokodutlo	Kutlwanong	Food staff	No	Sechaba K6	No	No	
Joseph Motaung	Kutlwanong	Mobile barber shop	No	K6	No	No	
Patric Motshabi	Kutlwanong	Mini Butchery	Yes	Bam shop front K6 (5423)	No	Yes	Still valid
	Kutlwanong	Two Illegal structure	No	Main road	No	No	
Paulus Lebeso	Kutlwanong	Fruit & veg market	No	Main road K8	No	No	
	Kutlwanong	Car wash	No	Main road K8	No	No	
Seun	Kutlwanong	Barber shop	No	Main road Corner Bazabaza	No	No	
France Letsika	Kutlwanong	Thabo's market	No	Bazabaza K9 Opposite 9127	No	No	
Papiki Bekeer	Kutlwanong	Fast food	No	Bazabaza K9 Opposite 9124	No	No	
Seleke Ramokonopo	Kutlwanong	Car wash	No	Main road K9 Opposite 7895	No	No	
Moeketsi Mapohapona	Kutlwanong	Market	No	Main road K9 Opposite 7918	No	No	
Zusile Taaibos	Kutlwanong	Car wash	No	Opposite 1276	No	No	
Ndade	Kutlwanong	Car wash	No	K9 Opposite 9289	No	No	
Minoski	Kutlwanong	Car wash	No		No	No	

ODENDAALSRUS

MOoreko Lara	Odendaals trus	Car wash	Yes		Yes	No	Expired
Tiisetso	Odendaals	Container for	Yes	Opposite	No	No	Expired

Maooa	trus	CD, DVD, Clothes		Thabo & Taxi rank wholesales			
Lebohang Rantsiane	Odendaals trus	Caravan Car machenic	No	Opposite to thabo & Taxi rank wholesales	No	No	

NYAKALLONG

Name & Surname	Place	Kind of business	Permit	ERF No	Water Metre	Electricity	Validity of the Permit
	Nyakallong	Closed shack	No	Nkalallong taxi rank	No	No	
Gordon(Mashia letebele)	Nyakalong	Sells car parts	No	Next to Tshireletso primary school	No	No	
Gordon Williams	Nyakallong	Fast food	No	Corner of tshireletso primary school	No	No	
Marry Semousu	Nyakallong	Shack	No	Next to Tshireletso primary school	No	No	
	Nyakallong	Closed shack	No	Next to Tshireletso Primary school	No	No	
Mantie Tebedi	Nyakallong	Fast food	No	Opposite nyakallong clinic	No	No	
Ellase Molio	Nyakallong	Fruit & veg market	No	392 Taolo Taedi	No	No	
	Nyakallong	Container closed	No	Next to diwai projects	No	No	
	Nyakallong	Container closed	No	Opposite leratong school	No	No	
NAME & SURNAME	PLACE	KIND OF BUSINESS	PERMIT	ERF NO	WATER METER	ELECTRICITY	Validity of the Permit
Ntswaki Moss	Nyakallong	Fruit & veg market	No	Corner of Modise	No	No	
Mepereko	Nyakallong	Fruit & veg market	No	Corner of mathlarantleng	No	No	
Thabiso	Nyakallong	Tebza Car wash	No	Corner of K9 Mathlarantleng	No	No	
Papi Lebone	Nyakallong	Salon	Yes	Portion of mathlarantleng	No	No	Expired
Johannes Mahlatsi	Nyakallong	Market	No	Opposite nyakallong general dealer	No	No	

Khensani Nkuna	Nyakallong	Salon & shoes repairs	No	Opposite nyakallong general dealer	No	No	
Dimakatso Tlhone	Nyakallong	Market	No	Opposite 2729	No	No	
	Nyakallong	Food stuff	No	Opposite 1430	No	No	
	Nyakallong	Market	No	Opposite 2729	No	No	
	Nyakallong	Market	No	Next to wesi secondary	No	No	
George Sithole	Nyakallong	Tube & tyre	Yes	5828	No	No	25/05/2016 Expired
Buti Nonyane	Nyakallong	Market	No	Opposite 1476	No	No	
Mathabiseng Matee	Nyakallong	Market	No	Next to Dihwayi Primary	No	No	
Bovette Mthombeni	Nyakallong	Market	No	Opposite Hall	No	No	
Mamaloko Nhlapo	Nyakallong	Market	No	Next to makhotho primary	No	No	
Setjhaba Lenkoane	Nyakallong	Car wash	No	Opposite 1547	No	No	
Misiwe Matoane	Nyakallong	Market	No	Opposite 1546	No	No	
Matsedisio	Nyakallong		Yes		No	No	21/07/2017 Expired

Thabong report

NAME & SURNAME	PLACE	KIND OF BUSINESS	PERMIT	ERF NO	WATER METER	ELECTRICITY	Validity of the Permit
Silvia Nyama	Thabong	Fast food	No	Constantia road next to Lenakeng School	No	No	
Hope(Nigeria)	Thabong	Salon	No	Constantia road next to Lenakeng School	No	No	
	Thabong	Closed container	No	Constantia front Lenakeng School	No	No	
Mthunzi Tshabalala	Thabong	Black move Car wash	Yes	8312	Yes	Yes	Valid
	Thabong	Closed container	No	Constantia road	No	No	

	Thabong	Closed container	No	Constantia road hostel	No	No	
	Thabong	Closed container	No	Next to warenela modikeng road	No	No	
Semahla Toloane	Thabong	ABA Market	No	Corner Mokhomomo	No	No	
Fusi Ramabele	Thabong	Food stuff	Yes	Corner Nkoane			Valid
Moyiko Toto	Thabong	Market	No	Corner Khumalo & Mothusi road	No	No	
Paul Simango	Thabong	Salon	Yes	8060	No	Yes	Expired
	Thabong	Car wash	Yes	Mxi Street next to Thabong stadium	No	No	Valid
Flatha	Thabong	Fezzy kids entertainment	Yes	MXI Street next to Thabong stadium	No	No	Valid
	Thabong	Shoe repair	No	Corner Nkoane & Mthusi	No	No	
Matuka Moseli	Thabong	Car wash	No	Corner Morake & Mthusi next to 6264	No	No	
Papi Seliane	Thabong	Car wash	Yes	Corner mothusi and masole street	No	No	Valid
Mathapelo Seliane	Thabong	Container public phone	Yes	Corner Chume and mothusi road	Yes	Yes	Valid
Patric Baloi	Thabong	Panel beating	No	Next to majakathata	Yes	Yes	Expired
Patric Khumalo	Thabong	Manufacturing trailers	Yes	Constantia road	No	No	Expired
Klaas Modipa	Thabong	Manufacturing Slaps	Yes	Constantia road	Yes	No	Expired
Daniel Mahlane	Thabong	Pawn Shop	Yes	Constantia road	Yes	No	
Sasa	Thabong	Maritjhing car wash	Yes	Constantia road next to power station	Yes	Yes	Expired
Khotsi Nkone	Thabong	Car wash	No	Opposite Teto School	Yes	Yes	
Oliver Hans	Thabong	Car wash	Yes	Opposite oppenheimer complex	No	No	Valid
Koos Francis	Thabong	Depot	Yes	Opposite	No	No	

				complex			
Ishmael Mesa	Thabong	Panel beater	Yes	Opposite oppenheimer complex	No	No	Expired
John Bodiso	Thabong	Car wash	Yes	Next to Letsete School	Yes	No	Valid
Du	Thabong	Closed shack	No	Behind maleka complex	No	No	
Dumisane Ndlovu	Thabong	Entertain ment park	Yes	Opposite 16706	Yes	No	Expired
	Thabong	Closed container	No	Opposite 1105	No	No	
Moji	Thabong	Container tuck shop	No	Corner Constantia	No	No	
Lehlohonolo	Thabong	Market	No	Constantia road	No	No	
Dlamini	Thabong	Market	No	Constantia road	No	No	
Matle	Thabong	Container fast food	No	Contantia road	No	No	
Lerato Mokojo	Thabong	Market	No	Constantia road	No	No	
Mokete Selelane	Thabong	Manyake ng fast food	No	Corner Constantia and moroka street	No	No	
	Thabong	3 Market	No	Opposite mokgoabone school	No	No	
Tina argentina	Thabong	Container Fast food and market	Yes	Front Senogo complex	No	No	Expired
Masumpa	Thabong	Workshop	No	Front Senogo Complex	No	No	
Kaizer	Thabong	New age car wash	No	Front Senogo Complex	Yes	No	
	Thabong	Market	No	Front senogo comlex	No	No	
	Thabong	Car wash	No	Phakathi street opposite 22071	No	No	
	Thabong	Car wash	No	Phakathi street opposite street 36726	No	No	
Biza	Thabong	Group 11 Car wash	No	36703 Phakathi street	Yes	Yes	
Itumeleng	Thabong	Fast food	No	36703 Phakahi	Yes	Yes	

				street			
	Thabong	Bizisin box	Yes	36703 Phakathi street	Yes	Yes	Valid
	Thabong	Market	No	Ndaki street	No	No	
	Thabong	Market	No	Ndaki street	No	No	
	Thabong	Market	No	Ndaki street	No	No	
	Thabong	Shoe repair	No	Ndaki street	No	No	
	Thabong	Closed container	No	Mangosuthu	No	No	
	Thabong	Car wash	No	Mangosuthu	No	No	
Matumelo Mokoena	Thabong	Market	No	Corner Marumo and thubelisha	No	No	
Isaac Mashaba	Thabong	Car wash	No	Opposite 9440	No	No	
Teboho Maphachane	Thabong	Market	No	Opposite wesele	No	No	
	Thabong	Closed, Empty Container	No	Opposite dinko complex	No	Yes	
	Thabong	Closed, Empty Container	No	Opposite dinko complex	No	Yes	
	Thabong	Closed, Empty Container	No	Opposite dinko complex	No	No	
Vusile Masankoane	Thabong	Car wash	Yes	Opposite dinko complex	No	No	Valid
Paseka	Thabong	Washingt on car wash	Yes	Corner Nkoane and matima street	Yes	Yes	Expired
	Thabong	Car wash	Yes	Opposite zanzibar	No	No	Valid
	Thabong	Fast food	No	Phakathi	No	No	
B Foto	Thabong	Container internet cafe	No	Opposite dinko complex	No	Yes	
	Thabong	Closed container	No	Opposite 21896	No	No	
Mokhethi Mokhethi	Thabong	Motor mechanic container	No	Opposite 29478	No	No	
Madimpho Lefama	Thabong	Car wash	Yes				Valid
Dumile Koki	Thabong	Cash	No				
	Thabong	Closed container	No				
Lehlohonolo Letlala	Thabong	Tube and tyre	No				
Tsediso Moleko	Thabong	Car wash	No				
Phinias Misimango	Thabong	Car wash	No				
Adozinda Sithole	thabong	Market	No				

Keneilwe Qomla	Thabong	market	No				
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Bronville report

Name & Surname	Place	Kind of business	Permit	ERF No	Water Metre	Electricity	Validity of the Permit
Kenneth Mlambo	Ext 15 Hani Park Bronville	Car Wash	No	Way to Masionong mine	No	No	
Tony Mositoane	Ext 21 Hani Park Bronville	Down Town Car Wash	No	Way to Masionong mine	No	No	
Dieketseng Nyabanqoe	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
Mathapelo Raleting	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
Wilson Mkhabela	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
Chabedi Chabedi	Hani Park						
Bronville	Take Away	No	Main Road Hani Park	No	No		
Rose Sithole	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
MOYANE	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
	Bronville	2 Closed Container	No	Opposite Police Station Barendstal	No	No	

John Mashiya	Bronville	Barber Shop	No	Opposite Police Station Barendstal	No	No	
	Bronville	Closed container					
	No	Opposite 1190	No	No			
	Bronville	Closed Container	No	Opposite 301 Barend street	No	No	
Matheile Pule	Bronville						
Mandela Park	Take aways	No	At the corner to way Bronville	No	No		
Askis Coetze	Hani Park Bronville	Askis Car Wash	No	At the corner to way Bronville	No	No	
	Hani Park Bronville	Closed Container	No	Hani park way to Riebeckstad	No	No	
Lehlohonolo Petlane	Ext 15 Hani Park Bronville	Fast Food	No	Hani park way to Riebeckstad	No	No	
Fani	Ext 15 Hani Park Bronville	Car wash	No	Hani park way to Riebeckstad	No	No	
Nolusapho Sephendu	Ext 15 Hani Park Bronville	Fruit & Veg Market	No	Way to riebeeckstad	No	No	
Lekaota Morero	Ext 15 Hani Park Bronville	Rexan Car Wash	Yes	Way to riebeeckstad	Yes	No	
Makgetsi Malokotsa	Main Road of Bronville	Fruit & Veg Market	No	Main Road of Bronville	No	No	
	Next to Bronville clinic	Fruit & Veg Market	No	Opposite Hani Park Clinic	No	No	
Thabong Khumalo	Ext 15 31402	Fruit & Veg Market	No	31402 ext 15	No	No	
Mlambo I	Opposite 34658 Ext 15	Fruit & Veg Market	No	Opposite 34658 Ext 15	No	No	
Khotsi Nkone	Thabong	Car wash	No	Opposite Teto School	Yes	Yes	
	Dagbreek	Closed container	No	Next to luxmation or opposite Spar	No	No	
	Rietz park	Car wash	Yes	Twist Street	No	No	

	twist street						
	Rietz park twist street	Car Wash	No	Opposite steve tarven	No	No	
Phoka Taole	Rietz park thabong	White stone-Car wash	Yes	No 1	Yes	Yes	
	Jan hof meyer	Closed container	No	Jan hof Meyer next to market	No	No	
	Power Road manny's	Closed container	No	Manny's next to powerbuild	No	No	
Sarmito Mahumane	Power Road manny's	Selling tyres	Yes	Next to circle	No	No	
	Keerom street	Closed container	No	Opposite malen	No	No	
Thabo Mohale	Koppie alleen welkom	Container					
	Rheederspark						
Schurman	Market	No	Coner of schuman	No	No		
	Rheederspark ext12	Car wash	No	Entrance ext12	No	No	
	Rheederspark ext2	Closed container	No	Opposite 765	No	No	

CHALLENGES ENCOUNTERED DURING AUDIT

- In Kutlwanong and Thabong we encountered threats hence there was a delay of audit because of members of the community,
- We therefore requested security personnel to accompany us of which they will only be available on Monday to complete the remaining towns.

Resolution 2

*** A copy of the flowchart currently used is **attached on page 37 to page 42 of the annexures.**

Resolution 3

- Informal Trading and By-laws has since been adopted by council, pending promulgation of by-laws for final approval

PROPOSAL

The Council may, by resolution approve the strategy to set apart and demarcate land for informal trading. It is the mandate of Local Economic Development and planning to ensure that Informal Traders need to be better located in all Matjhabeng 6 Units to

improve their access to social amenities and economic opportunities trading or producing goods on better located land also gives people access to markets, which improves the potential for sustainable poverty alleviation.

There is currently no strategy in place for allocation of land for informal traders especially for light industries, manufacturing, recycling and retail. The proclamation of such land is a necessity to support informal traders and, apart from a growing economy in which the benefits of growth reach all sectors of society, probably resides in state action to manage land, creating enabling and efficient regulations and administrative systems.

LEGAL AND POLICY IMPLICATIONS

- MFMA
- Spatial Land Use Management Act
- Business Act

FINANCIAL IMPLICATIONS

None

RISKS IMPLICATIONS

- People invading land
- Illegal connections of water and electricity
- Loss of revenue from illegal occupants

RECOMMENDATIONS

1. That the Mayoral Committee notes the audit report.
2. That a strategy or Plan to set apart and demarcate land for informal trading be developed.

MC142 of 2017

**SMME DEVELOPMENT – PILOT PROJECT YOUTH BUSINESS CORNERS
IN MELODING (AED: LED & H/S) (15/2/3/53)**

PURPOSE

The purpose of this report is to give feedback on actual progress in relation to SMME development on youth business corners pilot project in Meloding.

BACKGROUND

Youth business corners is a pilot project implemented in partnership with Harmony Gold Mine on their Enterprise Development programme. The project seeks to identify young entrepreneurs with potential to flourish their businesses. This will result in maturity levels wherein they are able to create jobs in their own right leading to stimulus of the economy which is so much desired in Matjhabeng Municipality.

The project goal is to train, coach, mentor and provide infrastructure support, beneficiaries will be selected from potential local youth entrepreneurs of which focus will be on already existing businesses. This programme also aims to give youth a true taste of what it will be like operate independently. To provide efficiency the municipality and other relevant stakeholders will render business support to the beneficiaries.

The pilot project will be at erf 3 Meloding Township in Virginia, the site proclaimed and zoned as business site. The area has bulk and internal infrastructure; however, it lacks formal structures before the erven can be allocated to individual entrepreneurs.

*** A copy of the request for proposal for a Business Youth Corners Development is **attached on page 43 to page 47 of the Annexures.**

PROGRESS TO DATE

The council on its sitting on the 28th March 2017 resolved that:-

COUNCIL RESOLVED: (28 MARCH 2017)

1. That Council **TAKES NOTE** of the project.
2. That necessary technical support from other departments **BE RENDERED**.
3. That the project **BE REFLECTED** in the IDP and Budget.

The first meeting between Harmony and Matjhabeng was held on the 16th August 2017 to discuss project implementation plan. Some of critical issues discusses were that:-

- Municipality should organize and invite a technical person to advice
- and that a technical team should be formed for the duration of the project
- That the draft concept with specifications be presented in next meeting

The follow-up meeting was then held on the 29th August 2017 whereby the technical person was invited, draft concept document was discussed and inputs and comments were made. It was resolved that:-

- Harmony procurement processes will be followed since they fund the project
- That the concept will be presented to Harmony management so that a commitment letter can be issued to Matjhabeng.
- That a letter from the Municipal Manager supporting the project is required.

LEGAL AND POLICY POSITION

- Matjhabeng Informal Trading Policy
- Department of Small Business Development – National Informal Business Upliftment Strategy
- SALGA Municipal Guidelines for Informal Economy Policy: March 2012

FINANCIAL IMPLICATIONS

Harmony is funding the project to the value of R2m

RISK IMPLICATIONS

There is no risk identified

RECOMMENDATION

1. That the Mayoral Committee takes note of the progress.

MC143 of 2017

PROGRESS REPORT ON ESTABLISHMENT OF MATJHABENG ECONOMIC ADVISORY COUNCIL (AED: LED & H/S) (3/3/19)

PURPOSE

To present a progress report on establishment of Matjhabeng Economic Advisory Council (MEAC).

BACKGROUND

The Municipality successfully conducted an Economic Growth Summit which was held over two days on 4th to 5th December 2013 themed *“Creating economic growth through the green economy”*

The objectives of the summit were to: -

- Chart new path by diversifying the local economic landscape to respond to economic challenges resulting from reliance on mining activities.
- To create a platform and expedite the development of a local economic strategy.
- To lay the basis for the municipality to forge strategic partnerships with primary role players in economic development.
- To enable the municipality to drive social and community development in its area of jurisdiction, and

One of the resolutions to be implemented was the establishment of Economic Advisory Council which tailored to guide economic trajectory and growth of the municipality.

The advisory council is aimed to inter alia provide the latest expert knowledge on issues related to economic development, provide input and advice on the business plan of the Matjhabeng Economic Sector.

PROGRESS

Council (A36/2017) on its siting resolved that: -

- Council **approves** the establishment of Matjhabeng Economic Advisory Council (MEAC) to advice on changing the economic characteristics of the area
- That due to financial constraints, an option of getting volunteers be explored and Councilors must recommend people who are interested to serve in that committee to the Executive Mayor
- That Council mandates the Executive Mayor to investigate how this is done in other municipalities
- That members of the advisory Council must not exceed ten
- That the Acting Municipal Manager must place an advertisement in newspapers for people who would be interested in serving in the MEAC
- That in the event of getting somebody from outside Matjhabeng area who would use his/her energy, time, resources and ideas, the municipality should pay out-of-pocket-expenses.

ADVERT

An advert that was placed on the 12th April 2017 inviting people to serve in the Economic Advisory Council, closing date was 15 May 2017. 16 CV's were received.

RE – ADVERT

By the instruction of MMC to re-advertised on national newspaper so as to attract all South Africans with interest. The invitation was re-advertised on the 2nd August 2017 of which the closing date was the 25th August 2017.

*** Copies of the advert and the Long List is **attached on page 49 of the Annexures.**

*** The list of applicants is **attached on page 50 to page 57 of the Annexures.**

BENCHMARK WITH OTHER MUNICIPALITIES

Benchmarking has been conducted with municipalities of similar category and most of them they don't have the structure, only few has similar but under the Development Agency which is the entity of the municipality, and they have board members.

The objective is still the same, as to cultivate an environment to grow the economy through facilitation, implementation and management of developments with a specific focus on economic development and investment.

REMUNERATION OF MEMBERS

- Remuneration is done in terms of Treasury Regulations 20.2.2, to pay members.
- It only covers payment or stipend for sitting of meetings and Travelling allowance
- In cases where a research is to be conducted a municipality should use its own discretion in accordance with MFMA

LEGAL AND POLICY POSITION

- The integrated development plan
- Spatial development framework
- Free state growth and development strategy (2005-2014)
- The new growth path
- National development plan (NDP) 2030
- Municipal finance Management Act
- Treasury Regulations for departments, trading entities, constitutional institutions and public entities

*** **Attached on page 58 to page 60 of the Annexures.**

FINANCIAL IMPLICATIONS

There are financial implications involved of which payment should be sourced from relevant vote

RECOMMENDATION

1. That the Mayoral Committee recommends endorsement by Council.

MC144 of 2017

LOCAL ECONOMIC DEVELOPMENT: REQUEST FOR THE REAPPOINTMENT GOLDFIELD POUND AS POUND MASTER IN THE MATJHABENG LOCAL MUNICIPALITY (AED: LED & H/S)

PURPOSE OF THE REPORT

The purpose of this report serves to request the extension and/or reappointment of Goldfield Pound as the livestock pound Master in the Matjhabeng Local Municipality.

BACKGROUND

The Goldfield Pound was authorised to operate the livestock pound in the Matjhabeng Local Municipality,

*** See Appointment letter attached on page 61 to page 62 of the annexures.

They committed and available and be used as a temporary pound without any cost implication from the Matjhabeng Local Municipality.

It is therefore requested that Goldfield Pound be contracted for a period of 3 years to render livestock pound services in Matjhabeng Local Municipality

PROBLEM STATEMENT

The Municipality has adopted the Policy and By-Laws which makes it possible for a Livestock and Domesticated Animals Pound to be established. Currently the Municipality is faced with a challenge of managing the stray livestock while waiting for the pound to be constructed. Various stakeholders have lodged complaints and different members of the community have approached the Municipality about the dangers posed by these animals. Municipality does not have any farm nor space to accommodate livestock and all our farms are overstocked which has resulted in overgrazing.

FINANCIAL IMPLICATION

No financial implication from the Municipality

LEGAL AND POLICY POSITION

Matjhabeng Livestock Impoundment By-Law
Matjhabeng Livestock Impoundment Policy

RECOMMENDATIONS

1. That the Service Level Agreement (SLA) with Goldfield Pound be extended to a period of three years.
2. That the Goldfield pound is be authorized to operate a pound in Matjhabeng Local Municipality under the following terms and conditions.

- 2.1 It should be noted that the Matjhabeng Local Municipality will not be liable to any cost incurred with regard to the operation of the pound.
- 2.2 All fees to be charged should be in line with the Matjhabeng Local Municipality tariffs as contained in the 2017/2018 to 2019/2020 MTFF budget.
- 2.3 All operations of Pound should aligned to the Matjhabeng Livestock Impoundment By-Law as approved by Council.
- 2.4 Members of the community will be made aware through media on who to contact to report a stray animal.

MC145 of 2017

COMMUNITY GARDENS CONCEPT (AED: LED & H/S) (12/1/3)

PURPOSE

To submit before Mayoral Committee a community gardens concept for noting and support.

BACKGROUND AND DISCUSSION

The subject of poverty, unemployment and hunger in Matjhabeng and South Africa as a whole is a global concern that calls for immediate interventions whether on a small or large scale.

The downward economic shift brought about by the closure of the mines in our region has further exacerbated the dilemma and thus cannot be understated. This leaves most families unable to meet the daily nutritional needs of their households to an extent that some children and adults often go to bed without a meal.

Endless efforts from all spheres of government, parastatals and nongovernmental organisations are never sufficient to address the plight of hunger and food insecurity.

*** *The approach is addressed on the concept document attached on pages..of the annexures*

Beneficiaries and what the project must achieve

- Alleviate poverty and hunger within our wards
- Creates opportunity for ordinary local residents especially the youth and the elderly of wellness, social cohesion as well as participating in changing their circumstances for better

Consultation

LED MMC responsible for Tourism including children and social and environmental services.

Harmony Gold Mine

FINANCIAL IMPLICATIONS

Discussions are in progress with Harmony Gold Mining Company and a proposal for fencing and buying tools will be presented before their Board of Directors. The size and availability of the open spaces will inform the financial assistance required

LEGAL AND POLICY POSITION

- National Development Plan

RECOMMENDATIONS

1. That the Mayoral Committee considers and supports the proposed community gardens project.
2. That the Municipality avails unused open spaces to support the initiative.
3. That stakeholder such as the department of agriculture be included for Consultation.
4. That a Business Plan be developed.
5. That only purified affluent water must be used, water meters be installed and billing be determined.

MC146 of 2017

**REPORT TITLE: LOCAL ECONOMIC DEVELOPMENT: TOURISM MONTH
(LED P & H/S) (15/2/3/54)**

PURPOSE

The purpose of this item is to submit a report on Tourism Month Activities planned for 2017.

BACKGROUND

Tourism Month is an annual celebration held in September to focus on the importance of tourism to the economy of South Africa. The annual Tourism Month campaign is aimed at promoting domestic tourism. The objectives are to create awareness of available opportunities and create a friendly and safe environment for tourists.

BENEFICIARIES AND WHAT THE PROJECT MUST ACHIEVE

- Numerous activities are planned to bring previously disadvantaged and excluded individuals into the tourism arena.
- Creates opportunity for local SMMEs from previously disadvantaged communities to partake in the events e.g. caterers, communications companies.
- A tourism message would be highlighted all throughout the month long events of the festival. It would be subtle and not so on the face message relayed to the audiences. This would serve the purpose of a tourism awareness platform.

IDP OBJECTIVE

To promote Matjhabeng as a destination of choice

PROJECT NAME

Tourism Month

PROJECT LOCATION

Matjhabeng

TARGET DATES

The event would be spread throughout the month of September 2017

DATE	PROGRAMME	VENUE	TIME
07 September 2017	NTCE 2017 Media Launch	Virginia	10:00
22 September 2017	Matjhabeng Tourism Service Excellence Awards (MTSEA)	Goldfields Casino	18:00
30 September 2017	Heritage Fashion Show	Goldfields Mall	Goldfields Mall
28-30 September 2017	Arts and Crafts Exhibition	Goldfields Mall	09:00 – 18:00

ACTION PLAN AND PROGRESS

MATJHABENG SERVICE EXCELLENCE AWARDS

The tourism industry is cited as a major economic force and creator of jobs, however, if Matjhabeng is to take the lead, quality, hospitality, entrepreneurship and excellence must be encouraged and rewarded. A culture of service excellence in the area needs to be developed through which consumers are able to express or report their experiences. As an extension of our commitment to service excellence, we are to create an incentive program referred to as the **Matjhabeng Tourism Service Excellence Awards**. Nominations will be requested from the general public for the following categories.

CATEGORIES

1. Accommodation

B&B/ Guest House of the Year

2. Craft project

Craft Project of the Year

3. Restaurants

Restaurant of the year

4. Petrol Station

Petrol Station of the Year

5. Best Service with a Smile

Restaurant
Petrol Station

ARTS AND CRAFT EXHIBITION

Arts and Crafters from all the six town will be given an opportunity to showcase their products. The venue would be at the Goldfields Casino between 09:00 in the morning and 18:00 in the evening. The reason being the feet with buying power frequenting the mall and also the buying power of the potential clients. An advert would be placed in print media. A poster would be placed all throughout the mall.

HERITAGE FASHION SHOW

Three fashion designers with heritage inspired designs will be given an opportunity to showcase their work. This is done on the last Saturday of September as this is also heritage month. This will be held at the Goldfields Mall between 10am and 1pm.

MARKETING PLAN

The following media is intended to market the festival:

NEWS PAPERS

- Vista
- Free State Sun
- Enthooz
- Face Impression
- The Weekly

Publicity would be generated via a media launch and weekly media releases

ELECTRONIC MEDIA

- The Rock FM
- Gold FM

Telephonic radio interviews would be held with the above mentioned radio station.
Community events

Announcements and social calendar programmes will be used with the television stations.

The following advertising tools will be used as well:

POSTERS

Designer posters with artists and celebrities' line up to show professionalism and organisation but most of all to attract the general public. Matjhabeng branded posters around all towns in the Lejweleputswa district and neighbouring towns and districts (i.e. Fezile Dabi and Motheo) advertising the event. Banners would be placed in the surrounding provinces of Gauteng and Northwest.

TICKETS

The appointed service provider would be responsible for these. This would also serve the purpose of crowd control.

TARGET MARKET

Open to general public
Exclusive and stylish young and old

LEGAL AND POLICY POSITION

The Constitution of the Republic of South Africa 1996
The White paper on National Tourism Policy as amended in 1996
Tourism BEE Charter
National Tourism Sector Strategy
Matjhabeng Tourism Sector Strategy

FINANCIAL IMPLICATIONS

The expenditure will be in line with the Budget as per the approved SDPIB.

RECOMMENDATION

1. That the Mayoral Committee supports the proposal.

MC147 of 2017

REPORT ON THE MASTERS CATERES CHALLENGE (AED: LED & H/S)
(15/2/3/55)

PURPOSE

The purpose of this report is to give feedback on the participation of six caterers in the Free State Masters Caterers Challenge 2017.

BACKGROUND

The Free State Provincial Government undertook a commitment during the financial year 2014/15 to support 55 caterers who had a contract that enabled them to provide the overall catering for the government. The support includes skills development from technical catering skills to business management skills.

The Department of Economic, Small Business Development, Tourism and Environmental Affairs (DESTEA) in partnership with the International Labour Organisation (ILO) and Bidvest is embarking on development and support of caterers through the Master Caterers Challenge throughout the Free State Province. The challenge will be hosted for the third year in 2017 and the contestants will compete on baking yeast-based and confectionary.

The aim of the Challenge is to build the capacity and skills base of caterers with a view to build more sustainable businesses, creating jobs and rewarding excellence in the hospitality sector.

OBJECTIVE

The Master Caterers Challenge project is aligned with the tourism objective which is to promote tourism awareness and education.

ACTION PLAN

ACTIVITY	DISCUSSIONS/ PROGRESS
Sending of invitations to local caterers	Invitations for the workshop were sent via SMS to more than 135 Catering Companies in Matjhabeng, 13 Caterers attended the workshop and 4 applications were submitted by hand to Ms. Lulama Brooms. Applicants were also allowed to apply online before or on the 17 th March 2017.
Workshop	The workshop was held on the 10 th March 2017 at Ballroom Hall, Welkom. The purpose of the workshop was for Ms. Winnie Sereeco from the International Labour Organisation (ILO) to present the Challenge to the caterers and to elaborate on what the Challenge entails.

Aftercare and support	A formal aftercare program will be designed for the winners. Comprising of support from the ILO to developed access funding model to be used on the ThundaFund crowd funding website, possible access to bank finance through Nedbank and other support from partners.
Training session calendar	A calendar with confirmed dates for training sessions was provided by the ILO, see attached.
Awards Ceremony	The awards ceremony was held on the 24 th May 2017. An invitation was sent to Matjhabeng a day before the awards, hence there was no representation from Municipality.
Partners of the Bake-Off Challenge	<ul style="list-style-type: none"> - Department of Economic, Small Business Development, Tourism and Environmental Affairs (DESTE) - Bidvest Bakery Solutions - Nedbank - Thundafund - International Labour Organisation (ILO) - Central University of Technology (CUT) - Small Enterprise Development Agency (SEDA) - Flanders State of the Arts - Sustainable Enterprise Development Facility (SEDF)

BENEFICIARIES OF THE CHALLENGE

- The beneficiaries of the competition are caterers registered on the database of the partners in the Free State Province and youth that have a formal catering qualification.
- Up to 75 caterers will be selected in a short listing process managed by the members of the Provincial Steering Committee.

Categories of the bake off are:

<u>Category 1: Yeast-based, which includes products such as;</u> <ul style="list-style-type: none"> ▪ Donuts ▪ Danish pastry ▪ Hot cross buns ▪ Cheese breads ▪ Chelsea buns ▪ Rusks ▪ Breads and rolls ▪ Pizzas 	<u>Category 2: Confectionary, which includes products such as;</u> <ul style="list-style-type: none"> ▪ Muffins ▪ Banana loaves ▪ Cakes ▪ Lamingtons ▪ Cupcakes ▪ Ginger loaves ▪ Queen cakes ▪ Swiss rolls
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Matjhabeng participants won the following prizes at the Awards Ceremony:

COMPANY	OWNER	PRIZE
1. Golden Goose	Ms. Rethabile Maimane	1 st prize winner in the confectionary category: - R10000.00, 1000.00 worth of grocery and mobile kitchen.
2. Dream Events	Ms. Sophie Makaong	1 st prize winner in the youth confectionary category: - R2000.00, R1000 worth of grocery and mobile kitchen.
3. Tozi Consulting Services	Ms. Vuyelwa Matsheke	1 st prize winner in the yeast-based category: - R10 000.00 and R1000.00 worth of grocery.
4. Monica Trading	Ms. Monica Molefe	2 nd prize winner in the confectionary category: - R6000.00 and R1000.00 worth of grocery.
5. Dawn Cornell	Mr. Cornel Miti	3 rd prize winner in the yeast category: - R3000.00 and R1000.00 worth of grocery.

POTENTIAL ECONOMIC BENEFITS

- Improve quality of life for local communities and businesses
- Youth empowerment
- SMME empowerment and development through skills transfer.
- Job creation
- Capacity and skills
- Opportunity to market the municipality and the province through the concept

FINANCIAL IMPLICATIONS

R28 160.00 for transporting 8 caterers to attend training in Bloemfontein.

Matjhabeng Local Municipality also provided the following support:

- Provided a venue to host the first workshop (briefing session).
- Sending of invites to the local caterers to attend the workshop.
- Support to assist the caterers to complete applications.

LEGAL AND POLICY POSITION

- The Constitution of the Republic of South Africa 1996
- The White paper on National Tourism Policy as amended in 1996
- Tourism BEE Charter
- National Tourism Sector Strategy
- Matjhabeng Tourism Sector Strategy

RECOMMENDATION

1. That the Mayoral Committee takes note of the report.

MC148 of 2017

**REQUEST FOR INVESTIGATION OF ILLEGAL OCCUPATION OF LAND:
WARD 16 DICHOKOLETENG (AED: LED, P & HS) (20/19)**

PURPOSE

To request Council to investigate the illegal invasions of land at ward 16 Dichokoleteng.

BACKGROUND

The process of allocation of 1207 pegged sites in Dichokoleteng ward 16 started in April 2017. Some of the occupants were formalized next to indoor sports center and others had to be allocated sites in the green field next to Phokeng. A total of 296 sites were to be allocated to beneficiaries who have paid administration fee before end of July 2017 but allocation was disrupted by illegal invasion.

Challenges

- Most people on the original verification list submitted from the ward had no R5000,00 receipts issued by Baruch.
- Others had white receipts issued by persons employed and occupying the office of the contractor before it was closed down (that had Baruch stamp at the back or front of receipt).
- Others had white receipt alleged to be from Baruch's office but had no stamp.
- All the above mentioned people were reported to be staying at Dichokoleteng for more than two years and some had to be formalized (ward Cllr and committee members confirmation)
- The other challenge was that on the original verification list of beneficiaries who took occupation on pegged sites for more than two years are people born between 18-27 years who already had shacks constructed on site. Some had receipts and others submitted deceased parents' receipts. Most of them had paid R250,00 admin. Fee and were allocated/formalized sites either on pegged sites and those who were on school site and Paneng area were allocated at newly pegged sites (greenfield)
- The ward Cllr was requested to compile a list of people who did not appear on the verification list but always came to office and wanted to pay R250,00 admin fee. The compiled list was submitted to the office of Manager LA and apparently included people who are supposed to be on the waiting list for ward 16.
- On the 24-25 June 2017 physical verification on pegged sites where shacks are next to Indoor Sports Centre and had not paid R250,00 admin. fee, was done and 66 pegged sites were identified (26 shacks were locked and could therefore not be recorded accordingly. 4 people reported not to have Baruch receipts. 2 sites were vacant. 34 occupants were verified and six of them were born between 1991-1997)

FURTHER DISCUSSION

A list of people who had paid Administration fee during June Month were supposed to have been showed site pegs on the 8th July 2017 and a report was received on the 6th July 2017 that illegal occupation was taking place in Dichokoleteng (where Engineering Department did not highlight as being allocated). Because the Manager Land Affairs had family commitments, she requested that a call be made to SAPS requesting their assistance to stop illegal invasion and we were advised to first consult with ward councilor and municipal Public Safety Section.

Allocation of sites could not be done as the vacant sites have been illegally invaded.

An action plan regarding the illegal invasion was drafted as follows:

ACTION		TARGET DATE	RESOURCE REQUIRED
a)	Interaction with Ward 16 Councillor	21 July 2017	
b)	Community meeting(Mass)	23 July 2017	Loudhailer - Speakers office
c)	Verification of people illegally taking occupation & delivery of Notice to Evict letters(Seven (7) days' notice)	24-26 July 2017	Municipal Public Safety & SAPS , Human Settlements
d)	Establishment of Allocation Task team (Provision of names from SAPS	Urgently	Public Safety, SAPS
e)	Follow up meeting	27 July 2017	
f)	Interaction with Legal Services - Legal to brief Mayco on progress	Within fourteen days from date of delivery of notices to vacate.	Public Safety & Human Settlements, Legal Services.

A meeting was later held with people who invaded and they were cautioned that it is against the law to occupy sites without the Council's permission, and that failing to vacate will result in them being forcefully removed. Records of the meeting are available on audio visuals/cellphones

There has been a serious allegation leveled against certain individuals pertaining to fraudulent sales of sites as well as assisting in illegal land invasion.

RECOMMENDATION

1. That the allegation of people fraudulently selling/occupying sites be fully investigated so as to address and curb the growing cult of illegal land invasion and sought legal intervention (opening of criminal case).

MC149 of 2017

**PROGRESS REPORT ON THE AUGUST 2017 ACTION PLAN REGARDING
TITLE DEEDS DISTRIBUTION (AED: LED, T & HS) (20/14/4/3)**

PURPOSE

To present to the Mayoral Committee a progress report on the August 2017's Action Plan pertaining title deeds distribution.

BACKGROUND

The department of Human Settlement started the process of issuing title deeds in order for all government subsidized house owners to receive their title deeds. The department is responsible for providing shelter through human settlement development to families who would have otherwise not been able to afford homes for themselves. The executive council however took a decision that the responsibility for this programme is now placed within the Office of the Speakers in the municipalities. This meant that the municipalities were tasked with the programme of title deeds distribution.

On the 28th of July 2017 the MMC for Human Settlements tasked the Housing Administration section to develop an Action Plan for the month of August 2017 pertaining to title deeds distribution. The report will give progress regarding the agreed Action Plan for August 2017.

DISCUSSION

The Distribution of Title Deeds was carried out in the following wards:

Ward 1 Mmamahabane

Total Title Deeds for Mmamahabane captured: 274

Beneficiaries confirmed: 95

Beneficiaries without letters of authority: 78

Properties sold by beneficiaries: 03

Beneficiaries who could not be reached: 82

Beneficiary lost letter of authority: 01

Beneficiaries not known by occupants: 05

Properties sold: 05

Tenants staying on property: 02

Property vacated: 02

Greenfield: 01

NOTE:

The beneficiaries who could not be reached is basically because the gate is always locked or there is always no-one at home due to work commitments etc.

Beneficiaries not known by occupants is because the person who was allocated the site is the current occupant but the title deed is registered in the names of the wrong person. The affected erven are; 1162, 2411, 881, 662 and 876.

Properties sold means that the beneficiaries sold their properties to the current occupants and their whereabouts are not known. Such properties are erven; 121, 265, 294, 438 and 1368.

Erven 2425 and 2441 have been vacated as there is no one staying there.

Distribution of title deeds was planned for 16 August 2017 did not materialize owing to Call-in letters not being signed on time. New Call-in letters were distributed on the 11th of September 2017 with the intention to distribute the title deeds on the 13th of September 2017.

*** The report as per August Action Plan is attached on page 63 to page 64 of the Annexures.

Phomolong:

Ward 3

Deeds captured: 86

Beneficiaries confirmed: 44

Title deeds distributed by the Acting Executive Mayor Honourable Cllr Mojabeng Radebe: 25

Title Deeds still to be distributed: 19

Beneficiaries without letters of authority: 33

Beneficiaries who could not be reached: 06

Beneficiaries not known by occupants: 02

Tenants staying on property: 01

PROBLEM STATEMENT

Most of the beneficiaries have passed on and the next of kin do not have a letter of authority from the court.

Some of the beneficiaries have passed on and there is no next of kin or the next of kin is nowhere to be found.

Some of the people occupying the property are not the rightful owners and the whereabouts of the rightful owners are not known.

Some of the title deeds have been registered in the wrong names which are not of the rightful occupant.

RECOMMENDATIONS

1. That Councilors be requested to encourage beneficiaries to request letters of authority from the local magistrate court.
2. That Title deeds registered with the wrong names be deregistered and be registered in the names of the rightful occupants.

MC150 of 2017

MONTHLY FINANCE REPORT – AUGUST 2017 (ACFO) (12/1/2/3)

PURPOSE

To submit to the Mayoral Committee the Monthly Finance Report for August 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

BACKGROUND

Section 71 of the Municipal Finance Management Act no 56 of 2003 states that the Accounting Officer must submit to the Executive Mayor a statement in a prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- 1) Actual revenue per revenue source
- 2) Actual borrowings
- 3) Actual expenditure per vote
- 4) Actual capital expenditure per vote
- 5) The amount of any allocations received
- 6) Actual expenditure on allocations received

The compilation of the Section 71 report is as follows:

1. After the billing cycle the Income Department compile the income reports which consist of the following and submit to the Budget Department:
 - Billing and Income per month
 - Top Outstanding debtors for the month
 - Income per ward
 - Debtors age analysis per service
2. After month end the ICT Department runs all the month end reports.
3. The Budget Department then extracts the required income and expenditure information from Solar. This is done with the GS 560 procedures. This report shows the transactions for the month VAT EXCLUSIVE.
4. The Expenditure Department provides the Budget Department with the creditor's age analysis and the top 20 outstanding creditors.
5. The Costing Section provides the Budget Department with the employee related reports and the overtime per department.
6. The Section 71 report is then compiled with all the information received from other sections and extracted from the Solar System.

DISCUSSIONS

The finance report for August 2017 is attached on **page 65 to 82 of the annexures.**

FINANCIAL IMPLICATIONS

TABLE 1	Actual For the Month (August 2017)	For Year to date (2017/2018)
All Grants Received	-	230 725 000
Actual Revenue Received	89 915 011	173 208 634
Actual Expenditure	132 371 234	342 260 062
Salaries	57 810 173	114 911 875
Water	20 000 000	63 859 649
Electricity	6 206 599	33 947 075
Other Expenditure	48 354 462	129 541 463
Sub-Total	-42 456 223	61 673 572
Loan Redemptions	-	-
Net Surplus/(Deficit) before Capital payments	-42 456 223	61 673 572
MIG Payments	12 114 084	22 408 349
INEG Payments	-	-
WSIG Payments	1 849 820	1 849 820
Capital Assets procured - Equitable Share	574 247	616 247
Fleet & Equipment	-	-
Office convention/ Furniture	574 247	616 247
Net Surplus/(Deficit) after Capital payments	-56 994 374	

Table 1: The municipality had a deficit of R56 994 374 for the month of August after capital payments, This deficit indicates that the expenditure incurred is more than the revenue received for month.

TABLE 2	Actual For the Month (August 2017)	For Year to date (2017/2018)
Total Billings	148 516 346	316 992 012
Less: Indigent Billings	3 747 452	7 939 986
Actual Billings	144 768 894	309 052 026
Actual Revenue Received	88 038 302	157 213 314
Consumer Revenue	79 088 611	137 666 907
Other	8 949 691	19 546 407
Grants & Subsidies	-	230 725 000

Pay rate for August 2017 (Total Billings)	61%
Total income percentage - August 2017	62%
Total income percentage – YTD	56%

The pay rate for August 2017 was 61%

The total income percentage August 2017 was 56%.

In order for the municipality to be financially sustainable the pay rate will have to be increased to 80% monthly on the consumer services.

LEGAL IMPLICATIONS

The Finance Report is submitted in compliance with Section 71 of the MFMA no 56 of 2003.

RECOMMENDATIONS

1. That the Finance Report for August 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, be noted.
2. That the Finance Report for August 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, be submitted to provincial and national treasury.

MC151 of 2017

MONTHLY FINANCE REPORT – AUGUST 2017 (ACFO) (12/1/2/3)

PURPOSE

To submit to the Mayoral Committee the Monthly Finance Report for August 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

BACKGROUND

Section 71 of the Municipal Finance Management Act no 56 of 2003 states that the Accounting Officer must submit to the Executive Mayor a statement in a prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- 7) Actual revenue per revenue source
- 8) Actual borrowings
- 9) Actual expenditure per vote
- 10) Actual capital expenditure per vote
- 11) The amount of any allocations received
- 12) Actual expenditure on allocations received

The compilation of the Section 71 report is as follows:

- 7. After the billing cycle the Income Department compile the income reports which consist of the following and submit to the Budget Department:
 - Billing and Income per month
 - Top Outstanding debtors for the month
 - Income per ward
 - Debtors age analysis per service
- 8. After month end the ICT Department runs all the month end reports.
- 9. The Budget Department then extracts the required income and expenditure information from Solar. This is done with the GS 560 procedures. This report shows the transactions for the month VAT EXCLUSIVE.
- 10. The Expenditure Department provides the Budget Department with the creditor's age analysis and the top 20 outstanding creditors.
- 11. The Costing Section provides the Budget Department with the employee related reports and the overtime per department.
- 12. The Section 71 report is then compiled with all the information received from other sections and extracted from the Solar System.

DISCUSSIONS

*** The finance report for August 2017 is attached on **page 83 to 101 of the annexures.**

FINANCIAL IMPLICATIONS

TABLE 1	Actual For the Month (August 2017)	For Year to date (2017/2018)
All Grants Received	-	230 725 000
Actual Revenue Received	89 915 011	173 208 634
Actual Expenditure	132 371 234	342 260 062
Salaries	57 810 173	114 911 875
Water	20 000 000	63 859 649
Electricity	6 206 599	33 947 075
Other Expenditure	48 354 462	129 541 463
Sub-Total	-42 456 223	61 673 572
Loan Redemptions	-	-
Net Surplus/(Deficit) before Capital payments	-42 456 223	61 673 572
MIG Payments	12 114 084	22 408 349
INEG Payments	-	-
WSIG Payments	1 849 820	1 849 820
Capital Assets procured - Equitable Share	574 247	616 247
Fleet & Equipment	-	-
Office convention/ Furniture	574 247	616 247
Net Surplus/(Deficit) after Capital payments	-56 994 374	

Table 1: The municipality had a deficit of R56 994 374 for the month of August after capital payments, This deficit indicates that the expenditure incurred is more than the revenue received for month.

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Consumer Revenue	79 088 611	137 666 907
Other	8 949 691	19 546 407
Grants & Subsidies	-	230 725 000

Pay rate for August 2017 (Total Billings)	61%
Total income percentage - August 2017	62%
Total income percentage – YTD	56%

The pay rate for August 2017 was 61%

The total income percentage August 2017 was 56%.

In order for the municipality to be financially sustainable the pay rate will have to be increased to 80% monthly on the consumer services.

LEGAL IMPLICATIONS

The Finance Report is submitted in compliance with Section 71 of the MFMA no 56 of 2003.

RECOMMENDATIONS

1. That the Finance Report for August 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, be noted.
2. That the Finance Report for August 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, be submitted to provincial and national treasury.

MC153 of 2017

CURRENT STATUS OF THE MUNICIPAL INFRASTRUCTURE GRANT (MIG) CAPITAL PROJECTS IN MATJHABENG LOCAL MUNICIPALITY AUGUST 2017 (EDI) (6/4/1)

PURPOSE

To provide information on the current status of capital projects and related MIG expenditure progress for the month of August 2017.

BACKGROUND

The PMU Department is currently in the Infrastructure Directorate, while working closely with the office of the Chief Financial Officer for the purpose of expediting the Municipal Infrastructure Grant (MIG) funding expenditure.

PMU has its own staff complement and an appointed service provider (E'tsho) appointed to provide technical assistance to the PMU. The operational costs including salaries and tools of trade is funded from the MIG allocation and has been approved for **R 6 060 800.00** for the current financial year.

DISCUSSION

There are various projects currently being implemented and are on various stages summarized as follows:

STAGE	NUMBER OF PROJECTS
Planning Stage	11
Design Stage	6
Tender Stage	0
Evaluation/ Adjudication Stage	0
Construction Stage	9
Retention Stage	11
Complete beyond DLP/ Retention	0
TOTAL NUMBER OF PROJECTS	37

See attached implementation plan on page 102 to page 106 of the annexures.

LEGAL IMPLICATIONS

Municipal Finance Management Act (MFMA) 56 of 2003

Division of Revenue Act (DORA) 3 of 2016

FINANCIAL IMPLICATION

ALLOCATION	PLANNED EXPENDITURE	CURRENT CUMULATIVE EXPENDITURE	BALANCE TO BE SPENT
r121 216 000.0	r 14 545 920.00 (12%)	r 19 196 793.03 (16%)	r 102 019 207.00 (84%)

CHALLENGES AND PROPOSED REMEDY FOR UNDER EXPENDITURE

We are above expenditure target by 4%. We have no challenges to report.

RECOMMENDATION

1. That the Mayoral Committee takes note of the report.

MC154 of 2017

**PROGRESS REPORT ON THE SUNELEX SOLAR PLANT PROJECT -
SEPTEMBER 2017 (AED: LED) (19/3/2/1)**

PURPOSE

To present to Mayoral Committee the current progress on the Sunelex Solar Plant Project for the month of September 2017.

BACKGROUND

Sunelex was appointed through an unsolicited bid for the establishment of a photovoltaic (PV) proposition for a 500 MW solar electric generating facility in Matjhabeng Local Municipality.

The Solar Plant project comprises of two stages, namely; the Development stage and the Construction Stage. The Development Stage of the project comprises of work such as the development of a feasibility study, Environmental Impact Study, conducting of other studies to determine the design of the plant, Sourcing of funds, completion of the MFMA section 33, 43 and 120 processes, etc. Whereas the Construction stage is the physical implementation of the project, which is divided into two phases; one being to build the 200MW at Kalkuil farm 153 (1157 ha) and the second one being the building of a manufacturing plant for solar electricity components.

The farm in which the first phase of Construction will be located belongs to the Municipality but Harmony has surface rights in favor of mining operations on it. However, the land would not have future operations and thus it has been identified as the best option for the project.

Council took a number of resolutions about the project over a period of time since 2015 as follows:

In a Council sitting held on 31 March 2015, the following was resolved:

That the progress on the development of the Sunelex project be noted.

In a Council sitting held on 01 September 2015, the following was resolved:

That the progress on the development of the Sunelex project be noted.

That Council declares the Sunelex project as an emergency Economic Priority Project.

That ESKOM be consulted if power will go through the ESKOM grid to establish the method of implementation.

That the CFO should establish the authenticity of the Proof of Funds letter by HSBC bank which is attached in page 355 of the Annexures.

In a Council sitting held on 26 November 2015, the following was resolved:

That the progress with the development of the Sunelex project be noted.

That the CFO should establish the authenticity of the Proof of Funds letter by HSBC bank which is attached in page 268 of the Annexures.

In a Council sitting held on 29 June 2016, the following was resolved:

That Council takes note of the general progress with the development of the Sunelex project.

That Council takes note of the Feasibility Study in relation to the project as was submitted by Sunelex.

That the Municipal Manager be authorized to engage with regard to all outstanding legal agreements pertaining to the project subject to recommendations of the Transactional Advisor and the ratification by the National Treasury including:

Tripartite Agreement

Land Lease Agreement

Power Purchase Agreement

That the Municipal Manager be authorized to negotiate the appropriate incentives with the developer in collaboration with National Treasury, the Department of Trade and Industry and the Department of Energy to optimize the benefit for the Municipality.

That Councilors should submit their questions, remarks and inputs at the Offices of the Executive Mayor and the Municipal Manager via the following e-mail addresses: tumelo.makofane@matjhabeng.co.za, bulelwam@matjhabeng.co.za, as well as to matshidiso.seekoei@matjhabeng.co.za by Tuesday, 05 July 2016 at 12h00.

That all inputs submitted by Councilors be included in the recommendations when the item is re-submitted to Council.

In a Council sitting held on 20 July 2016, the following was resolved:

That Council takes note of the SUNELEX progress report.

That the Municipal Manager, in his engagement with Sunelex Agreement should take into cognisance of the following:

That the Municipality will only buy the electricity from Sunelex in accordance with its needs and that the excess energy produced will be the concern of Sunelex.

That the Municipality will only purchase electricity from Sunelex if it is at a cheaper rate than Eskom's rate at that specific period of the day and less than the off-peak tariff of Eskom. It was further emphasized that averages should not be used by SUNELEX.

That no other Agreements should be signed until the Power Purchase Agreement has been agreed to by the Municipality and the Developer.

That the Municipal Manager can conclude the Power Purchase Agreement and the Land Lease Agreement.

“That clauses relating to Insurance, Guarantee and, Buyer's Responsibilities (as indicated in paragraph 8.2 of the draft Power Purchase Agreement) be revised and/or removed where necessary.”

Council resolved that matter in 'e' has already been resolved.

That the Maintenance of the Plant be done by Sunelex and not by the Municipality until the plant is handed over to the Municipality.”

Council resolved that the matter in ‘f’ has already been resolved.

In a Council sitting held on 31 May 2017, the following was resolved:

That Council TAKES NOTES of the progress on the Sunelex project.

That all outstanding matters pertaining to the project BE FAST TRACKED.

That a technical team headed by the Executive Director: Infrastructure be ESTABLISHED and submit quarterly reports to Council.

That the exact contract as prescribed in Section 33 (1) (c) (ii) of the MFMA MUST BE SERVED before Council as soon as possible, for Council to pronounce itself on it before it authorises the Municipal Manager to sign it on behalf of the Municipality.

DISCUSSION

The project is currently on the Developmental Stage, whereby the process in terms of section 33 of the MFMA has been completed and an application submitted to the National Treasury, which in turn they supported.

- *** *Find the set of correspondence between the Municipality and the National Treasury in relation to the section 33 application on page 1 to page 39 of separate cover 1*
- *** *Find the current Project Status Report on page 40 to 44 of separate cover 1*
- *** *Find the presentation of Messrs Sunelex named “Sunelex Solar Energy Project Offering” as submitted to the Executive Committee on the 5 September 2017 on page 45 to 58 of separate cover 1*
- *** *Find the Department of Energy (DOE) Media Statement Dated the 1st September 2017 in relation to the Power Purchase Agreements between Power Producers and Eskom on page 59 to 72 of separate cover 1*

Messrs Sunelex response on the above DOE Media Statement can be indicated in verbatim also as per their presentation in the Annexures as follows:

“Sunelex is the IPP, but does not offer power to Eskom;

The Municipality is the off taker; Eskom is experiencing infrastructure limitations – inability to evacuate power where only Eskom power ‘suppliers’ are located;

The project falls outside the DOE IPP;

Project not affect by Eskom’s policy on power off take”

LEGAL IMPLICATIONS

The Municipal Manager has already signed the power purchase agreement and the land lease agreement as authorized by Council on 20 July 2017.

POLICY/LEGISLATIVE POSITION

The Constitution of the Republic of South Africa (Act. No. 108 of 1996);

Land Act (Act No. 68 of 1981);

Broad Based Black Economic Empowerment Act (Act No. 53 of 2003);

Local Government: Municipal Finance Management Act (Act No. 56 of 2003);
Spatial Planning and Land Use Management Act 16/2013;
National of Regulator of South Africa (NERSA) Requirements:
Eskom Regulations;
Occupation Health and Safety Act 85/1993;
Electrical Distribution Regulations;
Department of Energy (DOE) requirements and policies;
SANS and NRS standards

FINANCIAL IMPLICATIONS

The capital cost for the construction of the project, including the manufacturing plant will be borne by Sunelex with funding from the HSBC.

OTHER IMPLICATIONS

The project has good socio-economic benefits;

Local SMMEs will be empowered,

Over 2000 jobs will be created during the construction stage of a three (3) year and necessary accredited training undertaken, and

Recent partnership with Huawei where Five (5) Engineers will be trained in China, centre of excellence built and training facility built on site.

RECOMMENDATIONS

1. That Mayoral Committee notes the progress of the Sunelex project.
2. That all outstanding matters pertaining to the project be fast tracked.

MC155 of 2017

REQUEST FOR COUNTER FUNDING FOR PROVISION OF 2KM PAVED ROADS IN MELODING, VIRGINIA (EDI)**PURPOSE**

The purpose of this item is table to the Mayoral Committee the request for counter funding for the Provision of 2km Paved Roads in Meloding, Virginia project that is being implemented by the Municipality and funded through the MIG grant.

BACKGROUND

This project entails the construction of 2km paved roads in Meloding to improve the unsurfaced roads and address storm water. Meloding has a road network consisting of 32.8km of surface roads and 64.1km of unsurfaced roads of which 16km is un-proclaimed. The cost of maintaining the un-surfaced road network places a heavy financial burden to the Municipality as the unpaved gravel roads can be lost by erosion and traffic wear.

This project was registered with MIG in 2016 for an amount of R17 375 336.00 VAT Inclusive. It was then prioritized to be implemented in the 2016/17 and 2017/18 financial years.

DISCUSSION

A Consultant was appointed in October 2015 to prepare technical report, apply for MIG funding and designing of the project on a turnkey basis. The project was then registered and the designs were submitted and approved by the Municipality and the Consultant was paid an amount of R1 020 741.23 and the balance of the project was R16 354 594.77. Unfortunately in November 2016 the Consulting Engineer's services were terminated by the Municipal Manager. A new Consultant was then appointed in May 2017.

The project went out on tender in January 2017 and after a public open tender process a contractor was appointed for an amount of R16 008 864.96 and there was a shortfall of R1 034 858.48 VAT Inclusive in the budget amount and the amount that the contractor was appointed for due to the money that was paid to the Consultant that was terminated.

LEGAL IMPLICATIONS

This item has been prepared in compliance with the provision of the Municipal Systems Act. 32 OF 2000

FINANCIAL IMPLICATION

Costs Description	Total Current Registration Amount (Incl Vat)	New proposed registration amount (Incl Vat)	Total Shortfall (Incl Vat)
Construction Costs	R15 795 760.20	R16 008 864.96	R213 104.96
Professional fees	R1 579 576.02	R2 401 329.74	R821 753 72
Total	R17 375 336.22	R18 410 194.70	R1 034 858.48

*** *Refer to the attached appointment letters and termination letter on pages 107 to 112 of the annexures.*

OTHER IMPLICATIONS

It is very important that the Executive Committee recommends this counter funding as the available funding will not be enough to complete the project and thus the project will not serve its purpose and might result to Community unrest.

RECOMMENDATION

1. That the counter funding be recommended for the successful completion of the project.

MC156 of 2017

SEWER CHALLENGES IN THABONG AND BRONVILLE (EDI)

PURPOSE

To provide a report on the challenges experienced with sewers in Thabong and Bronville, and request for the approval of the proposed recommendations.

BACKGROUND

The Municipality is responsible for the provision of basic services to its residents. This includes maintenance of the sewer network used to deliver sanitation services to the residents.

The Municipality is currently experiencing an increased number of sewer blockages in Thabong and Bronville, which is overwhelming to the sewer maintenance teams.

1.1 Existing Infrastructure

The Thabong and Bronville sewerage infrastructure consists of the following:

- About 500km of sewer pipes,
- More than 50 000 sewer connections,
- More than 8 000 sewer manholes, and
- 4 Sewer Pump Stations
- 2 Waste water treatment plant (Thabong and Witpan)

1.2 Human Resources

The Staff compliment for the sewer section responsible for the maintenance of the sewer network in the central area of the Municipality (Welkom, Thabong, Bronville and Riebeckstad) is as follows:

POSITION	JOB GRADE	NO. OF APPROVED POSTS	NO. OF FILLED POSTS	NO. OF VACANT POSTS
Manager: Effluent and Effluent Water	3	1	0	1
Technologist	5/4	1	1	0
Foreman (Acting)	8	1	1	0
Operators	10	6	3	3
Assistant Artisan Gr. I	12/11	2	0	2
Driver Gr. I	12/11	1	0	1

Driver Gr. II	12/11	4	0	4
Artisan Aid	16/15	2	0	2
General Worker	18/17	56	28	28
TOTALS		74	32	42

With the vacancy rate of more than 50%, it is evident that the capability of the staff to perform work satisfactorily is significantly affected.

1.2 Vehicles and Equipment

The ability of this staff to perform their functions depends on the availability of the following vehicles and equipment. Currently the availability of vehicles and equipment is as follows:

- 1 x 8 Ton Truck with high-up for lifting of manhole rings and placement of sewer pipes, none available;
- 1 x TLB/ Excavator for repairs of collapsed sewer lines, none available;
- 2 x High Water Pressure Jet Blasters for unblocking and cleaning of sewer lines, none available;
- 6 x LDV Bakkies for Operators, only one (1) is available;
- 2 x LDV Bakkies for Assistant Artisans Grade I, none available;
- 6 x Tool sets for Operators, none available; and
- Sufficient material for maintenance.

2. DISCUSSION

The Municipality is receiving between 250 and 350 sewer complaints per month from Thabong and Bronville only. The sewer blockages complaints reported are mainly caused by the following:

- Foreign objects;
- Illegal mining activities;
- Operation and Maintenance challenges of Sewer Pump Stations.

2.1 Foreign objects in the Sewer Network

There are lots of foreign objects that cause blockages in the sewer network, resulting in spillages from manholes. The cause of presence of the foreign objects in the network is attributed to the users and therefore there is a need for user education. Community Awareness Programs play an important role in educating the community on how to use and maintain their toilets and prevent blockages.

Below are photos showing challenges with foreign objects that are not biodegradable.



Manhole full of foreign objects



Used motor oil possibly disposed in the sewer network

3.2. Illegal Mining Activities

Illegal Mining Activities in the area are the biggest challenges that cause blockages in the sewer network. The illegal miners block the sewer line with large objects to gain access to the line for mine sand or silt, which is believed to have some gold deposits. The impact of blockages by illegal miners is very significant and challenging in a sense that the Municipality has no capacity or equipment to remove large objects from the lines, which are regularly blocked by these illegal Miners.

Below are photos showing illegal mining activities causing sewer blockages.



Illegal mining in action after blocking sewer line



Municipal Refuse Bin removed from the sewer line



Large rock in the manhole used to block sewer line is being removed by use of TLB

3.3. Operations and Maintenance challenges of Sewer Pump Stations

The Operations and maintenance of sewer pump stations is a challenge due to number of factors ranging from the ageing of equipment to theft and vandalism and to blockages caused by foreign objects and illegal mining activities.

Below are some of the photos showing the effect of non-functional pump stations.



Flooded pump station



Vandalized Electric Panel



Sewer spillage caused by dysfunctional Pump Station

CURRENT STATUS

There is currently a huge number of sewer blockages reported in Thabong and Bronville due to various reasons as discussed above.

2.2 Bronville

The two (2) Sewer Pump Stations in Bronville, i.e. Bronville North and Bronville South Pump Stations have experienced operational challenges due to ageing equipment, theft and vandalism and blockages due to foreign objects in the sewer network clogging the pumps. The operational challenges experienced at the Pump Stations resulted in an increased number of blockages within the network in Bronville and Mandela Park.

2.3 Thabong

The sewer blockage on the outfall sewer line next to the R73/R730 Highway Interchanged caused by illegal mining activities has resulted in most houses and roads

in Thabong being flooded with sewer, putting many lives exposed to serious health hazards. T8 Sewer Pump Station in the township, is unable to pump collected sewerage to Witpan Waste Water Treatment Works due to this blockage next to the interchange.

The sewer from households is now back flowing to the houses, thus causing uncontrollable sewer spillages and resulting in serious health hazards.

Below are the photos that show sewer spillages in Thabong caused by blockages:



**Sewer
spillage
next to**



R73/R730 Highway Interchange due to blockage caused by illegal mining activities



Roads flooded and damaged by the raw sewerage from overflowing manholes due to the blockage



Unpleasant damages resulting from dysfunctional sewer network due to blockage next to the Interchange

3. INTERVENTIONS OR ACTIONS TAKEN TO RESOLVE THE ABOVE CHALLENGES

The following interventions or actions were taken so far to resolve the above challenges:

3.1 Refurbishment of sewer pump stations in Bronville and Thabong

Four (4) Sewer Pump Stations in Thabong and Bronville (*i.e. Bronville North, Bronville South, Old Thabong and T8 Pump Stations*) were recently refurbished by the appointed Service Provider to ensure their functionality and improve efficiency.

*** *Please see page 113 to 119 of the Annexures which is a report dated 07 September 2017, with all the details regarding the refurbishment work carried out by the Service Provider. The cost for this refurbishment work was R2 491 981.00 (Vat included).*

5.2. CLEANING OF SEWER LINES IN MANDELA PARK AND BRONVILLE

A High Water Pressure Jet Unit was hired to clean and unblock sewer lines in Mandela Park and Bronville after the Bronville North and Bronville South Pump Stations were refurbished. Most blockages were unblocked and sewer spillages reduced.

Below are photos showing work done by the jet unit:



Unblocking of sewer lines by High Water Pressure Jet Unit



Sewer line in Bronville before and after the repairs of Bronville South Pump Station and cleaning of the line

5.3. Unblocking of sewer blockage on the outfall sewer line next to R73/R730 highway interchange

The Municipal Sewer Maintenance Team made several attempts to unblock the sewer blockage on the outfall sewer line next to R73/R730 Highway Interchange with the use of sewer rods but there is no success to date. The main challenge discovered is the presence of large objects in the line inserted by the illegal miners to proceed with their activities of removing settled sand or silt in the line and washing it to take out gold deposits believed to be in the line.



Flooded sewer manhole on the outfall sewer line interchange

Blocked manhole next to the

Because of this blockage, the whole sewer network in Thabong, which relies on the T8 Sewer Pump Station and this outfall sewer line, is not functioning, meaning all the households from The Indoor Sports Centre to Doornpan in Ward 17 are in the risk of

flooding from sewer spillages. The other impacts experienced due to this blockage are as follows:

- a) The Municipality is in contravention of National Water Act and National Environmental Act, whereby the environment is being polluted by this sewer spillage. Letters of Directives have already been issued by the Department of Water and Sanitation regarding this spillage;
- b) There is Sedibeng Water bulk water pipelines next to this sewer spillage and there is a possibility of contamination of drinking water by sewerage from blockage;
- c) The Municipality may face possible litigation from Green Scorpions because of this spillage.
- d) To unblock this outfall sewer line, which is about 700mm in diameter, and the maintenance team has taken the following steps:
 - e) Blocking of the sewer line with the sand bags at the manhole that is upstream of the blockage;
 - f) Pumping out excess sewerage in the sewer line to gain access into the line for removal of large objects that caused blockage;
 - g) Bypassing T8 Pump Station by use of Mobile Trailer Pump to minimize the impact of sewer spillages in the township due the sewerage pushing back into the houses because of this blockage.
 - h) The methods above will continue until the sewer outfall sewer line is opened. Further on, an eco-combination unit has been arranged to start work by the 16 September 2017.

5.4 Refurbishment of the T8 Pump Station

A project to refurbish T8 pump station and assessment of the linking outfall sewer is in the process of registration for MIG funding, to the value of approximately **R13million**. The designs for the project have been completed and the Tender will be advertised by the 22 September 2017.

5.5 Sewer maintenance and cleaning of sumps term contracts

As the sewer maintenance team is under staffed and resourced, a tender for term contracts of sewer maintenance and cleaning of pump stations sumps was advertised, in order to supplement the available resources for improved service delivery. The tender is closing on the 26 September 2017.

LEGAL IMPLICATIONS

Section 19 (1) of the National Water Act states that:

“An owner of land, a person in control of land or a person who occupies or uses the land on which:

(a) any activity or process is or was performed or undertaken, or;
 (b) any other situation exists;
 which causes, has caused or is likely to cause pollution of a water resource, must take all reasonable measures to prevent any such pollution from occurring, continuing or recurring”.

Section 28 (1) of National Environment Management Act states that:

“Every person who causes, has caused or may cause significant pollution or degradation of the environment must take reasonable measures to prevent such pollution or degradation from occurring, continuing or recurring, or, in so far as such harm to the environment is authorized by law or cannot reasonably be avoided or stopped, to minimize and rectify such pollution or degradation of the environment”.

FINANCIAL IMPLICATIONS

The total costs spent by the Municipality to resolve the above challenges:

- Refurbishment of four (4) sewer pump stations in Thabong and Bronville = R2 491 981.00
- Hiring of Combination Unit for unblocking sewer lines in Thabong and Bronville = R1 248 642.00

TOTAL O&M BUDGET = R3 740 623.00

- Cost for the refurbishment of the T8 Pump Station
- **MIG funded = ±R13mil**
- Cost for term contracts and community awareness campaign/ user education not yet known.

RECOMMENDATIONS

1. That the report be noted.
2. National intervention be sought to deal with the issues of illegal mining in the area.
3. That a Community Awareness Program on the use of sewers must be implemented with the assistance of an outsourced expert and guided by the Department of Water and Sanitation.
4. That all vacancies in the sewer section be filled for improved service delivery.
5. That vehicles and equipment listed on section 2 above be made available for improved service delivery.

MC157 of 2017

MIG BUDGET MAINTENANCE FOR MMAMAHABANE WASTE WATER TREATMENT WORKS (EDI)

PURPOSE

The purpose of this item is table to the Mayoral Committee the application for budget maintenance that is required in the Mmamahabane Waste Water Treatment Work project that is being implemented by the Municipality and funded through the MIG grant.

BACKGROUND

Mmamahabane Waste Water Treatment Works

This project entails the upgrading of the wastewater treatment works to increase the capacity to accommodate extensions and new proposed developments, upgrading of the existing pump station. Adding a pre-treatment inlet works at the pump station to deal with grid and sand and pollution materials in the sewer system. Replacing the old Asbestos pipe outfall sewer line with an acceptable quality and standard of pipe. Adding an additional polishing pond with “VETIVER HYDROPONIC-PHYTOREMEDIATION” grass, this is a pilot project for Matjhabeng. Fence the works with concrete palisade fencing to protect the environment and community. (Also see attached annexure)

FINANCIAL IMPLICATION

Mmamahabane Waste Water Treatment Works

The MIG registered project value is **R 12,953,760.00**. After a public open tender process a contractor was appointed for **R 14 785 504.19** (all inclusive) with professional fees amounting to **R 2 116 491.70** (all inclusive) resulting in a total project cost of **R 16 901 995.89** which is an increase of **R 3 948 235.89** (all inclusive) that is a 30% increase.

The values are based on the second preferred bidder as the previous appointed contractor was terminated. Kindly see the attached letter where the contractor confirms that their rates are still valid. The Municipal Manager is in the process of appointing the second preferred contractor.

MIG registered funds for these projects will not cover the appointed amounts scope of work hence there is a need for budget maintenance.

LEGAL IMPLICATIONS

The Municipal Financial Management no 53 of 2003 section 19;

- (1) A municipality may spend money on a capital project only if-
 - (a) the money for the project, excluding the cost of feasibility studies conducted by or on behalf of the municipality, has been appropriated in the capital budget referred to in section 17(2);

- (b) the project, including the total cost, has been approved by the council;
 - (c) section 33 has been complied with, to the extent that that section may applicable to the project; and
 - (d) the sources of funding have been considered, are available and have not been committed for other purposes.
- (2) Before approving a capital project in terms of subsection (1) (b), the council of a Municipality must consider-
- (a) the projected cost covering all financial years until the project is operational;
And
 - (b) the future operational costs and revenue on the project, including municipal tax and tariff implications.
- (3) A municipal council may in terms of subsection (1)(b) approve capital projects below a prescribed value either individually or as part of a consolidated capital programme.
- Water Service Act no 108 of 1997 section 2 (a);
The main objects of this Act are to provide for
- (a) the right of access to basic water supply and the right to basic sanitation necessary to secure sufficient water and an environment not harmful to human health or well-being;

RECOMMENDATION

1. That the Budget Maintenance be approved for the successful completion of the project.

MC158 of 2017

UPGRADING OF WELKOM AIRPORT (EDI)

PURPOSE

The purpose of this item is request Mayoral Committee to allocate a budget for the upgrading of Welkom Airport.

BACKGROUND AND DISCUSSION

The tarmac in the Welkom Airport has dilapidated to a point it will become hazardous to the users of the runway. The project is in the 2017/2022 IDP but it was not allocated a budget in the 2017/18 financial year and the consultant has now made progress on the project. The municipality currently has received layout drawings and detailed designs of the runway to be upgraded.

Due to the urgency of the project and the current progress, it is therefore requested that during budget adjustment the project be allocated a budget of R4 000 000.00, to enable the start of construction.

LEGAL IMPLICATIONS

As per Section 19 of the Municipal Finance Management Act 56 of 2003, the following;

- (1) A municipality may spend money on a capital project only if-
 - (a) the money for the project, excluding the cost of feasibility studies conducted by or on behalf of the municipality, has been appropriated in the capital budget referred to in section 17(2);
 - (b) the project, including the total cost, has been approved by the council;
 - (c) section 33 has been complied with, to the extent that that section may be applicable to the project; and
 - (d) the sources of funding have been considered, are available and have not been committed for other purposes.
- (2) Before approving a capital project in terms of subsection (1)(b), the council of a municipality must consider-
 - (a) the projected cost covering all financial years until the project is operational;

And

- (b) the future operational costs and revenue on the project, including municipal tax and tariff implications.

- (3) A municipal council may in terms of subsection (1) (b) approve capital projects below a prescribed value either individually or as part of a consolidated capital programme

FINANCIAL IMPLICATION

R4 000 000.00 be allocated from the municipalities own funds to enable the start of construction. Further funds will be allocated in the new 2018/2019 financial year according to the contract amount after appointment of the Contractor.

RECOMMENDATION

1. That an allocation of R4 000 000.00 be approved and allocated in the budget during budget adjustment for the refurbishment of the airport runway.

MC159 of 2017

REPORT ON TASK JOB EVALUATION (EDCSS) (2/1)

PURPOSE

The purpose of the report is to provide Mayoral Committee:

- With progress on implementation of **Tuned Assessment of Skills and Knowledge (TASK)** Job Evaluation;
- To inform Mayoral Committee about the training of the TASK Job Evaluation Unit;
- To support the roll out of the TASK Process.

BACKGROUND

Matjhabeng Local Municipality has been in the process of reviewing its Organisational Structure which was last approved in 2009.

“Council at its meeting held on the **31 May 2017** resolved among others that:-

1.
2. ***That the TASK-JOB-EVALUATION system MUST BE APPLIED to ensure that salaries are correlating with the jobs that are performed, within a period of 30 days.”***

The first training on TASK Job Evaluation took place from the 06th – 10th October 2014 at Lejweleputswa District Municipality. From the 21st August 2017 August 2017 – 25th August 2017 SALGA and Deloitte came to provide further training to the District JE Unit due to the fact that there were changes in the team that was originally trained.

In the exercise SALGA then decided to combine Training and Coaching on TASK Job Evaluation. The coaching sessions were the entire Matjhabeng Local Municipality positions will be evaluated is scheduled tentatively from the 26th – 29th September 2017.

DISCUSSIONS

Training Program

- All Local Municipalities in the Lejweleputswa District were invited to the TASK Job Evaluation Training/Coaching programmes at Matjhabeng Local Municipality.
- Job Evaluation guideline was used as the basic document for the training.
- Training of Job Evaluation Units (JEU) was coordinated and conducted at Matjhabeng Local Municipality.
- The duration of the Training session took two days (21-22 August 2017) and Coaching session took three days (23-25 August 2017) with the assistance of Deloitte.

Establishment of TASK Job Evaluation Unit (Committee)

A Job Evaluation Unit (Committee) was established which is constituted by all the members trained as Job Evaluators in Lejweleputswa District.

- Mr. Chris Alexander from Lejweleputswa District Municipality was nominated as Chairperson.
- Mr. Victor Kolisang from Matjhabeng Local Municipality was nominated as Deputy Chairperson, and
- Mr. Abraham Kholumo from Matjhabeng Local Municipality was nominated as the Administrator.

Roles and Responsibilities of Job Evaluators.

- The JE Unit shall conduct the evaluation of all jobs within the municipalities falling under its jurisdiction and present the outcome thereof for auditing by the Provincial Audit Committee (PAC)
- The responsibility of JE Unit is both administrative (planning, prioritising grading programs, quality control, receiving checking and filing job descriptions etc.) and grading of jobs prior to submission to the PAC
- For purpose of grading, a quorum shall consist of at least two (2) members of JE unit or in the event of larger Unit at Least 50% plus 1.
- The JE Unit may invite both the incumbent of the job, as well as his/her Manager and the Head of Department's input to confirm if the full particulars of the job were taken into account.
- To monitor adequate implementation of the TASK Job Evaluation System to achieve uniform grading of posts.

Trade union representation

- **One trade Union representative from each of the recognized trade unions may participate as observers in the JE Unit.**

Role and responsibilities of the Municipal Manager

SALGA's Guideline Policy on Job Evaluation outlines the following as roles and responsibilities of Municipal Managers in job evaluation.

- The Municipal Manager is responsible for ensuring the implementation of the TASK Job Evaluation System in the Municipality;
- The Municipal Manager must ensure that the designated JE Manager takes full responsibility for supporting and directing the job evaluation implementation and maintenance process.
- The Municipal Manager shall ensure that sufficient staff and resources are allocated to support the process;
- The Municipal Manager shall in terms of Section 66 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000 as amended) ensure that there is a job description for each post on the staff establishment of the municipality;
- The Municipal Manager must ensure that the municipality keeps custody of the copies of job descriptions for all posts;

- The Municipal Manager shall incorporate the responsibility for the compilation of the job description in the performance contract of every Manager.
- The Municipal Manager shall ensure that all staff are informed of the objective of the TASK JE System as required in terms of Section 67 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000 as amended);
- The Municipal Manager for the cluster of municipalities who are responsible for job evaluations at district level shall appoint appropriate persons to serve of the Job Evaluation Unit;
- Municipal Managers shall ensure that Job Evaluation Units are established and are functional.

Role of the Directorates in ensuring that the Job Evaluation process is carried out successfully.

- To enable the Job Evaluation Unit to complete the process effectively and efficiently, it is necessary that all Executive Directors and/or Heads of Department ensure that all their directorates'/departments' Job Descriptions, as per the current approved Organisation Structure, are submitted to the Senior Manager Human Resources as soon as possible.
- All job descriptions confirmed or revised and/or by relevant Supervisors or Management to ensure they are correct according to TASK requirements. A blank copy (template) of the TASK job description format, as well as guidelines for compilation of a job description is attached hereto.
- All job descriptions must be signed by the relevant incumbent and Head of Department. Where there are vacant posts, job descriptions must still be provided, indicating that the post is vacant and signed by the Head of Department.
- When a job description is revised, or a new one compiled, it is important that the functions indicated should be only those functions that belong to the relevant post and not functions that belong to another "post", but are performed by the relevant incumbent due to vacancies or other circumstances. For control purposes a numbering system, e.g. MM1, MM2, etc. for Municipal Manager's Office can be used, to ensure that all posts are covered.

POLICY POSITION

1. Matjhabeng Job Description Policy.
2. Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000 as amended).
3. SALGA's Guideline Policy on Job Evaluations.

RECOMMENDATION

1. That Mayoral Committee takes note on the progress in respect of the TASK Job Evaluation Project.

MC160 of 2017

**PROGRESS REPORT ON THE PROJECTS MEETING THAT WAS HELD
BETWEEN MATJHABENG AND PROVINCIAL DEPARTMENT OF HUMAN
SETTLEMENTS (PDHS) (AED: LED, P & HS)**

PURPOSE

To present before Mayoral Committee progress report with regard to the previous and current Human Settlements projects as well as challenges faced by the Municipality.

BACKGROUND AND DISCUSION

In the Municipality there are Human Settlements projects that have been approved a while back as well as the recently approved ones.

Some of the projects remain incomplete due to numerous challenges emanating both from the Municipality and from the Provincial Department of Human Settlements (PDHS)

On the basis of this, Province was approached and subsequently a meeting was held on the 16th May 2017 under the auspices of Matjhabeng Municipality (Human Settlements), spear headed by MMC T Khalipha and the HOD Provincial Human Settlement and his team. Present also was a team from Sibanye Gold mining company. All the Ward Councilors were invited to this meeting in order to input the challenges that they are faced with in their respective wards and the remedial actions that could be put in place.

Emanating from the deliberations and the discussions the below action list was developed:

SUBJECT	RESPONSIBILITY	CURRENT STATUS	FURTHER ACTION REQUIRED TO FINALIZE THE MATTER
SIBANYE GOLD HOUSING PROJECT	SIBANYE GOLD	<p>Sibanye had committee to build the initial 24 houses for its employees but process has not started;</p> <p>They reported that the delays were due to procurement issues were done taken into account affordability of the mine workers</p> <p>Disagreement between</p>	<p>Sibanye to provide specification /BOQ per unit for the Department to analyse and advise.</p> <p>Sibanye to provide profiles of the beneficiaries to determine their affordability and to be subjected to searches for approval of FLISP where applicable.</p> <p>The Department will visit</p>

		<p>Sibanye Gold and the unions around the preferred method</p> <p>Employees to be subsidized by about R44 thousand for a R400 – R256 thousand bond</p>	<p>the Show Houses on Friday, 23rd June with another visit to</p> <p>our Mil Vets Units in Kroonstad on Monday, 26th June 2017 to compare the two units and advise further on the affordable option.</p> <p>There is still no necessary cooperation from Sibanye Gold</p>
7000 SITES	FSHS	That the first process is to appointment of a Consultant by the Department of PDHS and be introduced to the Municipality	The consultants were appointed for the designs and were already introduced to the Municipality. Work is in progress
AMKELO PROJECT PHOMOLONG: APPOINTMENT OF CONTRACTOR	FSHS	<p>That a Contractor will be appointed and be introduced to the Municipality</p> <p>That the termination of the previous Contractor was due to non-performance.</p>	<p>The Department introduced the appointed implementing Agent to complete this project to the Municipality on Friday, 23 June 2017 for the delivery of Housing projects in Matjhabeng and work is underway to complete the project</p>
APPOINTMENT OF CONTRACTOR: VENTERSBURG (Racial intergration)	FSHS	<p>The Department has appointed a PRT and a consultant will be pointed to proceed with the design of the infrastructure on side.</p> <p>Electricity in the area has been vandalized and the Municipality should fix it</p>	<p>Both the consultants and the contractors have been appointed and introduced to the Municipality.</p> <p>The first meeting was held to clarify roles and provide beneficiary list.</p> <p>Letter is being prepared for MMC to request the identification of more beneficiaries from the white community of Hennenman provided they are willing and they</p>

			<p>qualify.</p> <p>Electrical substation challenges have been raised with the Infrastructure Department and the current financial implications have been provided.</p>
INCOMPLETE RDP HOUSES	FSHS & MATJHABENG	<p>That a list of all incomplete RDP houses be submitted;</p> <p>That a Local Contractor will be appointed to do this programme;</p> <p>Cllr's to profile people per their respective wards, who had skills and qualifications on plumbing, bricklaying, carpenter etc and the list be submitted on the 15 June 2017</p> <p>That FSHS will make a submission to National Department to appeal for changing their status on the system and be approved again as they appear as they had benefited before.</p>	<p>That a list has been submitted to the office of the HOD</p> <p>The Department to subject the list for further confirmation on HSS</p> <p>Department will provide the Municipality with a list of the validated beneficiaries in order to compare with their list.</p> <p>The implementing agent to complete these houses</p> <p>has already been appointed and introduced to the Municipality.</p>

SUBJECT	RESPONSIBILITY	CURRENT STATUS	FURTHER ACTION REQUIRED TO FINALIZE THE MATTER
HANI PARK	FSHS	<p>HOD: informed the members that the purpose of the project was to allow a sustainable income generated by the sale of carbon credits;</p> <p>The Contractor had to create the</p>	<p>The Department has appointed a consultant to rectify the reticulation the area and was introduced to the Municipality on the 15th May 2017</p> <p>The Department clarify the</p>

		<p>infrastructure pertaining to roads, electricity supply, water supply and the sewer.</p> <p>HOD explained that Quick Leap took both the Provincial</p> <p>Department and the Municipality to court as 1st and 2nd responded respectively</p> <p>That Quick Leap later withdraw the court proceedings.</p> <p>That Provincial Department will continue with construction of houses in phases</p>	<p>status of the replacement contract in view of the fact that the previous contractor(Quick Leap0 has complete the first 2000 houses;</p> <p>Ward Councilor's to establish Steering committee meetings and all stakeholders be involved;</p>
TWO ROOMED HOUSES	MATJHABENG	<p>HOD informed the meeting that the Minister does not approve of this programme being implemented as it does not contribute to housing opportunities and the costs are too high.</p> <p>That the Provincial Government will consider providing funding for this programme,</p>	<p>That Cllr's to profile all two roomed houses in their respective wards and be submitted.</p> <p>A List of these outstanding houses was submitted to the Provincial Department</p>
RENTAL STOCK	MATJHABENG	<p>That an audit be done on all rental stock</p> <p>Those people who earn a high salary should pay according to the market related price.</p>	<p>The Municipality is complying with the rental;</p> <p>Audit of occupation in both CRU will be provided by Tuesday, 27th June</p> <p>Audit report will serve in the</p>

		That Masimong and Merriespruit occupation report is re-visited.	Exco ensuing and the Section 80 immediately thereafter
RHEDEERPA RK	MATJHABENG	<p>That an Engineer be appointed and check the capacity of infrastructure.</p> <p>That the Municipality provide an alternative land for those people</p>	<p>The Municipality has conducted physical verification and confirmed illegal connections;</p> <p>The Municipality is busy with the costing;</p> <p>Mass meeting was held on Thursday, 22nd June to inform the community of the audit exercise that is to commence;</p> <p>Municipality will conduct physical verification an audit on Monday, 26th June to established the housing need register</p> <p>Municipal engineering unit has also conducted a verification exercise to confirm capacity of the infrastructure in the area;</p>
MELODING(A LBANY	FSHS	That the Department will avail officials to do profiling, together with the District office and the Municipality	<p>A detailed report has been provided and submitted to the Department for Further verification.</p> <p>Most of the sites could however not be verified due non availability of occupants</p>
Burnt houses:	FSHS & MATJHABENG	That the matter be thoroughly investigated, and be	Not achieved

		<p>verified whether those people had benefited before and whether they are owners of the houses</p> <p>The officials are to be sent on site to do profiling.</p> <p>That people should make sure that they insure their houses.</p> <p>That some people overload their houses with illegal electricity which causes fire.</p> <p>That it is also the responsibility of the Disaster Management, and there is a criterion to follow.</p>	
Dilapidated houses	FSHS & MATJHABENG	<p>Building Inspectors to go on site and investigate take photos of those houses and make recommendations.</p> <p>That Cllr's to submit a list of all those houses to the Department.</p>	List has been compiled and submitted in the office of the Mayor.
People who received material from Government to build for themselves	PDHS & MATJHABENG	<p>Beneficiaries of these houses appeared on HSS as if they had already benefited before, the system cannot change the information.</p> <p>That officials be delegated to do profiling and submit a list of all those beneficiaries</p> <p>That the PDHS will</p>	List compiled and submitted to the Department for further verification.

		make a submission to National Department to appeal and request to develop houses for those beneficiaries and requesting that such beneficiaries be awarded full subsidy.	
Agri-Village:	MATJHABENG MUNICIPALITY	<p>That the Department of Agriculture is responsible for farm workers,</p> <p>That the Department of Agriculture will have to enhance partnership with the farmers and be able to assist them with a piece of land to do agriculture.</p> <p>That a meeting with the Regional Department of Agriculture be scheduled for the 12th July 2017.</p>	No progress
Military Veterans Project (62 houses)			<p>The stakeholder meeting took place and the contractor was introduced.</p> <p>Work will commence in phases, starting with Riebeeckstad.</p> <p>The project Steering committee was also established.</p> <p>Beneficiary lists are provided to the Municipality by the Provincial Department of Human Settlements</p>
Revitalization of mining towns project	National and Provincial Departments of Human Settlements	The Municipality received a letter from the National Department, advising of the R80. million re-in fenced for	Further meeting was held between National, Provincial and the Municipality where an explanation was given that the R80.1 million forms part

		Matjhabeng as a mining town. The municipality responded by providing projects that needed funding for Infra structure especially Informal Settlements	of the R173 000 000 Human Settlement Development grant that is being utilized on an on-going basis to support Human Settlements projects within a municipality (separate annexure)
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POLICY AND LEGISLATIVE FRAMEWORK

The Constitution of the Republic of South Africa
Division of Revenue Act (DORA)
Housing Act of 1997 as amended
Matjhabeng IDP

RECOMMENDATION

1. That a report be submitted for consideration.