

EO1/2020

FUNERAL: MR ET TSOAELI, MUNICIPAL MANAGER, MATJHABENG MUNICIPALITY (5/5/2) (ACTING MM)

PURPOSE

1. To submit an unopposed motion by the Executive Mayor.
2. To submit a report to Council for approval of expenditure with regards to the funeral of the late Mr ET Tsoaeli.

BACKGROUND

Mr ET Tsoaeli passed away on 14 January 2020, after a short illness.

Mr ET Tsoaeli was appointed as Municipal Manager on the 13th July 2017.

In accordance with Council's guide for etiquette and protocol, the Council must be formally convened for the Executive Mayor to formally put an unopposed motion in this regard.

In accordance with the Guide for Etiquette and Protocol the following office bearers of a Local Authority qualify for a Civic Funeral:

- Executive and Deputy Executive Mayors during their term of office.
- Serving Councillors.
- Municipal Managers and Heads of Department during their term of office.

With regard to such a Civic Funeral the Local Authority is responsible for the following arrangements in close co-operation with the deceased's family:

- Interaction with the family and Church Minister for the Funeral Service.
- Announcement of the Funeral Service to the press, radio and surrounding local governments including organized Local Government in the area.
- Convening an Extra-ordinary Council meeting.
- Invitations to Executive Mayors, Speakers and other dignitaries.
- Provision of refreshments.
- Arranging a fire engine truck or a hearse.
- Traffic escort.

It must be understood that the above is subsequent to negotiations between Council and the family and that the tradition values must be respected.

RECOMMENDATION

1. That the Council places on record its heartfelt sorrow at the passing away of Mr ET Tsoaeli, Municipal Manager, esteemed leader, adored by colleagues and the community of Matjhabeng.
2. That the funeral of Mr ET Tsoaeli be declared a civic funeral of the Municipality Matjhabeng.
3. That Council expresses its heartfelt sympathy with the family of the deceased, relatives and friends.
4. That the Offices of the Executive Mayor, the Speaker and the Acting Municipal Manager handle and report all matters relating to the cost of the funeral to Council and that the cost must not exceed the amount as stipulated in the Guidelines.
5. That the Acting Municipal Manager arranges a fire engine or a hearse to transport the deceased to the graveyard.
6. That the Johannesburg Metro be officially informed of Council's resolution as the funeral of the deceased, will be conducted in Midrand, Johannesburg.
7. That Council arranges the travelling of Councillors and Officials to the funeral.
8. That the office of the Speaker interacts with the Johannesburg Metro Municipality to make arrangements for the funeral and comply with protocol of a Civic funeral of the Municipality