FS/13 of 2018

MONTHLY FINANCE REPORT – JULY 2018 (CFO)(6/1/2/2)

PURPOSE

To submit to the Executive Management Committee the Monthly Finance Report for July 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

BACKGROUND

Section 71 of the Municipal Finance Management Act no 56 of 2003 states that the Accounting Officer must submit to the Executive Mayor a statement in a prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- 1) Actual revenue per revenue source
- 2) Actual borrowings
- 3) Actual expenditure per vote
- 4) Actual capital expenditure per vote
- 5) The amount of any allocations received
- 6) Actual expenditure on allocations received

The compilation of the Section 71 report is as follows:

- 1. After the billing cycle the Income Department compile the income reports which consist of the following and submit to the Budget Department:
 - ➤ Billing and Income per month
 - > Top Outstanding debtors for the month
 - > Income per ward
 - > Debtors age analysis per service
- 2. After month end the ICT Department runs all the month end reports.
- 3. The Budget Department then extracts the required income and expenditure information from Solar. This is done with the GS 560 procedures. This report shows the transactions for the month **VAT EXCLUSIVE**.
- 4. The Expenditure Department provides the Budget Department with the creditor's age analysis and the top 20 outstanding creditors.
- 5. The Costing Section provides the Budget Department with the employee related reports and the overtime per department.
- 6. The Section 71 report is then compiled with all the information received from other sections and extracted from the Solar System.

DISCUSSIONS

The finance report for July 2018 is attached on.

FINANCIAL IMPLICATIONS

TABLE 1	Actual For the Month	For Year to date (2018/2019)
All Grants Received	(July 2018) 266 946 000	266 946 000
Actual Revenue Received	79 642 888	79 642 888
Actual Expenditure	137 271 030	137 271 030
Salaries	53 611 618	53 611 618
Water	-	-
Electricity	68 837 699	68 837 699
Other Expenditure	14 821 713	14 821 713
Sub-Total	209 317 858	209 317 858
Loan Redemptions	-	-
Net Surplus/(Deficit) before Capital payments	209 317 858	209 317 858
MIG Payments	11 052 965	11 052 965
INEG Payments	-	-
WSIG Payments	-	-
Capital Assets procured - Equitable Share	-	-
Fleet & Equipment	-	-
Office convention/ Furniture	-	-

Net Surplus/(Deficit) after Capital payments	198 264 893	

: The municipality had a surplus of R198 264 893 for the month of July after capital payments, This surplus indicates that the expenditure incurred is less than the revenue received for month. This surplus is due to grants received for the reporting period.

TABLE 2	Actual For the Month (July 2018)	For Year to date (2018/2019)
Total Billings	186 136 863	186 136 863
Less: Indigent Billings	-	-
Actual Billings	186 136 863	186 136 863
Actual Revenue Received	78 290 618	78 290 618
Consumer Revenue	69 255 964	69 255 964
Other	9 034 654	9 034 654
Grants & Subsidies	266 946 000	266 946 000

Pay rate for July 2018 (Total Billings)	42%
Total income percentage - July 2018	43%
Total income percentage – YTD	43%

The pay rate for July 2018 was 42%

The total income percentage July 2018 was 43%.

In order for the municipality to be financially sustainable the pay rate will have to be increased to 80% monthly on the consumer services.

LEGAL IMPLICATIONS

The Finance Report is submitted in compliance with Section 71 of the MFMA no 56 of 2003.

RECOMMENDATION

- 1. That the Finance Report for July 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
- 2. That the Finance Report for July 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** TO PROVINCIAL AND NATIONAL TREASURY.

FS/14 of 2018

<u>PROGRESS REPORT ON THE SUNELEX (MLM) SOLAR PLANT PROJECT</u> (CFO) PURPOSE

To present progress report on the SUNELEX (MLM) SOLAR PLANT PROJECT to Council by the Sunelex Ad-hoc Committee.

BACKGROUND

The project originated as an unsolicited bid for the establishment of a photovoltaic (PV) proposition for a 500 MW solar electric generating facility in Matjhabeng Local Municipality. The project has now been reduced to 450 MW and is registered as such with National Treasury. The project will be developed in two (2) phases:

- Phase 1: 200MW solar generated energy located south of the town of Odendaalsrus (Kalkkuil 153 1157.48ha).
- Phase 2: 250MW energy it is anticipated that 200MW will be solar generated energy and 50MW will be UCG generated energy located west of Odendaalsrus (Paleisheuvel 323 26.73ha, Dolly 404 -286.58ha, Portion 2 of Kalkkuil 153 1157.48ha & Ophir 405 286.68ha).

The above mentioned sites are in possession of Municipality and have been selected on the basis of proximity to the ESKOM grid. However the suitability of the land is still subject to full due diligence analysis in order to determine the total area available for the project. This will include but not limited to the following: Mining rights, surface permits, servitudes and other areas that must be excluded from development.

The Development Stage of the project comprises of work such as the development of a feasibility study, Environmental Impact Study, conducting of other studies to determine the design of the plant, Sourcing of funds, completion of the MFMA section 33, 43 and 120 processes, etc. Whereas the Construction stage is the physical implementation of the project, which is divided into two phases; one being to build the 200MW at Kalkuil farm 153 (1157 ha) and the second one being the building of a manufacturing plant for solar electricity components.

Over a period of time, the council took a number of resolutions which are stated in this report for the purposes of providing full background taking into consideration that the proposal for the project commenced in 2015

In a Council sitting held on 31 March 2015, the following was resolved:

That the progress on the development of the Sunelex project be noted.

In a Council sitting held on 01 September 2015, the following was resolved

- That the progress on the development of the Sunelex project be noted.
- That Council declares the Sunelex project as an emergency Economic Priority Project.

- That ESKOM be consulted if power will go through the ESKOM grid to establish the method of implementation.
- That the CFO should establish the authenticity of the Proof of Funds letter by HSBC bank which is attached in page 355 of the Annexures.

In a Council sitting held on 26 November 2015, the following was resolved:

- That the progress with the development of the Sunelex project be noted.
- That the CFO should establish the authenticity of the Proof of Funds letter by HSBC bank which is attached in page 268 of the Annexures.

In a Council sitting held on 29 June 2016, the following was resolved:

- That Council takes note of the general progress with the development of the Sunelex project.
- That Council takes note of the Feasibility Study in relation to the project as was submitted by Sunelex.
- That the Municipal Manager be authorized to engage with regard to all outstanding legal agreements pertaining to the project subject to recommendations of the Transactional Advisor and the ratification by the National Treasury including:
 - a) Tripartite Agreement
 - b) Land Lease Agreement
 - c) Power Purchase Agreement
- That the Municipal Manager be authorized to negotiate the appropriate incentives with the developer in collaboration with National Treasury, the Department of Trade and Industry and the Department of Energy to optimize the benefit for the Municipality.
- That Councilor's should submit their questions, remarks and inputs at the Offices of the Executive Mayor and the Municipal Manager via the following e-mail addresses: tumelo.makofane@matjhabeng.co.za, bulelwam@matjhabeng.co.za, as well as to matshidiso.seekoei@matjhabeng.co.za by Tuesday, 05 July 2016 at 12h00.
- That all inputs submitted by Councilor's be included in the recommendations when the item is re-submitted to Council.

In a Council sitting held on 20 July 2016, the following was resolved:

- That Council takes note of the SUNELEX progress report.
- That the Municipal Manager, in his engagement with Sunelex Agreement should take into cognisance of the following:
 - a) That the Municipality will only buy the electricity from Sunelex in accordance with its needs and that the excess energy produced will be the concern of Sunelex.

- b) That the Municipality will only purchase electricity from Sunelex if it is at a cheaper rate than Eskom's rate at that specific period of the day and less than the off-peak tariff of Eskom. It was further emphasized that averages should not be used by SUNELEX.
- c) That no other Agreements should be signed until the Power Purchase Agreement has been agreed to by the Municipality and the Developer.
- d) That the Municipal Manager can conclude the Power Purchase Agreement and the Land Lease Agreement.
- e) "That clauses relating to Insurance, Guarantee and, Buyer's Responsibilities (as indicated in paragraph 8.2 of the draft Power Purchase Agreement) be revised and/or removed where necessary."

Council resolved that matter in 'e' has already been resolved.

f) That the Maintenance of the Plant be done by Sunelex and not by the Municipality until the plant is handed over to the Municipality."

Council resolved that the matter in 'f' has already been resolved.

In a Council sitting held on 31 May 2017, the following was resolved:

- That Council **TAKES NOTES** of the progress on the Sunelex project.
- That all outstanding matters pertaining to the project **BE FAST TRACKED**.
- That a technical team headed by the Executive Director: Infrastructure be **ESTABLISHED** and submit quarterly reports to Council.
- That the exact contract as prescribed in Section 33 (1) (c) (ii) of the MFMA MUST BE SERVED before Council as soon as possible, for Council to pronounce itself on it before it authorises the Municipal Manager to sign it on behalf of the Municipality.

In a Council sitting held on 1 November 2017, the following was resolved:

- 1. That the item **BE REFERRED BACK**.
- 2. That Council **APPOINTS** a Multi-Party Ad-hoc Committee comprising of six members to look at all matters raised and ensure that the matter is dealt with according to the law.
- 3. That the Ad-hoc Committee **MUST GIVE** feedback at the next Ordinary Council meeting.
- 4. That the Committee MUST TAKE cognizance of all issues raised by Cllr A. Styger, as a guideline.
- 5. That the Committee MUST ALSO DISCUSS the contract which was already signed and implications thereof.

THE SUNELEX AD- HOC PROJECT DEVELOPMENT PROCESSES

Pursuant to the Council resolutions of 01 November 2017, a technical steering committee was convened on the 30 November 2017 and attended by three (3) members including the

chairperson, and the representatives of Sunelex, in order to address all the issues that were raised by Council on 01 November 2017. The verbatim transcript of the views expressed by our esteem Councillor Styger was solicited from council admin and was part of the Agenda of the meeting.

The committee further held several meetings and the last meeting was on 23 August 2018 an advisor from National Treasury was in attendance. The meeting was structured in the format reflected below and encompasses an action plan which is aligned to the National Treasury regulations.

The project has been registered as a Public Private Partnership and will follow a PPP framework. As a result, it is advisable that the Municipality must appoint a transactional advisor in order to conduct the necessary due diligence, costs benefit analysis, determine any benefits to the Municipality and the community of Matjhabeng.

The action plan discussed below is intended to address any omissions/concerns that were raised by council during its previous sittings.

PPP STAGES	IDEAL STEPS	ACTUAL STEPS: MLM & SUNELEX	CORRECTIVE STEPS	RESPONSIBLE PERSON
PPP STAGES 1. PROJECT INCEPTION	1.1 Project Identification Receipt of unsolicited Bid PI should describe the nature and size of the activity; Municipal Budget; Projected Development costs; and initial lists of Risks. 1.2 Notify Government: NT; PT and COGTA before commencing with feasibility study- Notification should include Municipal Council Resolution which- May authorize the Accounting Officer to conduct feasibility study, inclusive of determining the appropriateness of provision of municipal service by external mechanism inclusive of PPP. Outline municipal expertise to comply with provisions of MFMA and MSA. PPP unit to meet with the		Provincial Treasury, COGTA as regulators and DMR as general stakeholder to be informed. A simplified feasibility study with details on how the Municipality will benefit from the project, costs, amount of power needed, identified land, must be prepared for Council. After completion of the feasibility study, a PPP agreement that replaces all other agreements would be signed.	
	Municipality to discuss the precise function the municipality is seeking to assess.	vii) Meeting was held with PPP Unit at National Treasury.		

PPP STAGES	IDEAL STEPS	ACTUAL STEPS: MLM & SUNELEX	CORRECTIVE STEPS	RESPONSIBLE PERSON
	 Determine if it is important to appoint the Advisor. MLM's budget to meet Financing Project needs, Project Development costs, Project leader costs, PM and Advisor costs. Accounting Officer's willingness to assign delegations; Budget and Administrative support. Has the Accounting Officer obtained Council support for the Project? 	appointed. ix) Project costs were considered at the beginning and risk transferred accordingly.	i) The Accounting Officer should utilize expertise available to assist in finalization of the project.	Accounting Officer
2. FEASIBILITY STUDY	2.1 Three possible options for process guidelines that govern feasibility study- • MSA, Sec. 78(1) & (3): feasibility study for "Municipal service" • MFMA Sec. 120: feasibility study for "Municipal Support Activity" • MFMA Sec. 120 (6) (b) also for "Private Sector use of Municipal Property for its commercial purposes"	J		

PPP STAGES	IDEAL STEPS	ACTUAL STEPS: MLM & SUNELEX	CORRECTIVE STEPS	RESPONSIBLE PERSON
	2.2 The feasibility study should have the following stages: a) Needs analysis; b) Technical options; c) Service delivery Options; d) SD summary & Interim recommendations; e) Project Due Diligence; f) Full value assessment; g) Simplified value assessment; h) Procurement Plan; i) Submit report to Council. 2.3 Adhere to Public Participation requirements for a feasibility study for "MS"- as per MSA	Feasibility study was prepared for public comments and views and recommendations. The views and recommendations of National Treasury and relevant Provincial Treasury were considered and that constitutes TVR1.	It must be ensured that Value assessment covers the following: a) Is the Project affordable; b) Does it appropriately transfer risk from MLM to the Private Party; c) Does it provide value for money d) Demonstration that of MLM's capacity and	AO & PM
	Sec. 78 (1) & (3) and MFMA Sec. 120 (6) (b) • Outline needs analysis and delivery mechanism summary • Submit feasibility report. 1.4 In stage 4 of the feasibility study, it is important to engage Local Community and Labour notifications; 1.5 Stages 5 puts emphasize on Site enablement issues; BEE and Socio-Economic Issues; 1.6 Stage 6 on Value assessment	No obligation to engage labour, they could be just updated.	budget to handle the project. e) The Municipality should ascertain whether it was done	

PPP STAGES	IDEAL STEPS	ACTUAL STEPS: MLM & SUNELEX	CORRECTIVE STEPS	RESPONSIBLE PERSON
3. PROCUMENT	 3.1 MFMA Municipality PPP regulations and SCM regulation governing Municipality PPP procurement process: Should secure TVR during procurement process. Link between feasibility study and procurement doc. for PPP Procurement of municipal PPP should include: Pre-qualification Request for proposals Best and final offer Negotiations Financial closure 	during procurement, as per PPP guidelines. Critical considerations for the	i) The Municipality should ascertain whether it was received from Treasury.	i) AO & Project Manager

PPP STAGES	IDEAL STEPS	ACTUAL STEPS: MLM & SUNELEX	CORRECTIVE STEPS	RESPONSIBLE PERSON
	 Stages of Procurement In complex projects only pre-qualified bidders (RFQ) will receive and RFP i.e. Bid Bond; BEE; Parties eligible to participate. Observe all steps of RPF in preparation of RFP documents (Technical, Legal and Financial aspects) Step 2: Request for TVR IIA (The RFP and draft PPP must be submitted to municipal Accounting Officer to request TVRIIA. Step 3: Chose the preferred Bidder through Technical evaluation teams (technical; BEE and price) Adjudication Committee headed by the Accounting Officer and supported by appointed Committee members. 	i) To be skipped, as per guidelines related to unsolicited bid.	i) The Municipality should ascertain whether the public notice achieved what was intended. ii) Names of Bid Committees should be submitted for noting.	i) Project Manager

PPP STAGES	IDEAL STEPS	ACTUAL STEPS: MLM &	CORRECTIVE STEPS	RESPONSIBLE
		SUNELEX		PERSON
	• At this stage (AC) – MLM	TVRIIB received for value	As the PPP is more than	AO & PM
	should secure TVRIIB	assessment report.	three years, we need to	
	(secure NT & PT on Bid		check as to whether draft	
	evaluation) $-$ i.e. compilation		PPP agreement was	
	of Value Assessment Report.		published and community	
	• Present the Value		invited to make	
	Assessment report to Council		comments- Sec MFMA 33	
	for notification.			
	 Prior to executing a PPP 			
	agreement, the Accounting			
	Officer should secure			
	TVRIII: (if the PPP is more			
	than 3 years secure TVRIII			
	and).			
	• Following Financial			
	closure, Advisor must			
	produce a Confidential			
	Close-out report (for			
	MLM's Project Records).			
4. CONTRACT	4.1 The process enabling both			
MANAGEMENT	Parties to meet obligations:			
	• Secure Contract	i) Plan to manage it to be taken	i) People involved in	
	Management Plan	after the approval of the	Project preparation	
	(anticipating future needs).	feasibility study.	must be involved in	
			Project Management.	
	• Conform to PPP Agreement			
	Management Framework.			
	-			

PPP STAGES	IDEAL STEPS	ACTUAL STEPS: MLM &	CORRECTIVE STEPS	RESPONSIBLE
		SUNELEX		PERSON
	4.2 Critical Phases for PPP Framework: • Year 1-2: Inception & feasibility study • Y2-3: Procurement • Y3-5: Development • Y5-20: Delivery • Y18-20: Exit 4.3 Focus on Outcome: • Quality assurance • Performance • Monitoring • Corrective Action 4.4 Recommend a new Contract Monitoring Structure: • Responsibility of the Accounting Officer. • Delegated authority to Contract Manager. • Establish Contract Management team to also focus on Corporate Governance. • Establish resolution processes in PPP contract and all dispute resolution processes. • Contract Management team to ensure proper Risk Management.	 Feasibility Study has been conducted, and only needs inputs of MLM. We therefore over 1-2 years' phase of inception. Unsolicited bid proposal was accepted. Therefore there is some progress on Y3 phase stage. Multi-Party committee is establish to enhance quality and monitoring of the project 	 ➤ AO to establish a contract monitoring structure. ➤ AO to delegate authority to Contract Manager. • Contract Manager. • Contract Management Team to draw a schedule of meetings to ensure Corporate Governance and Risk • Establish Contract Management Plan: - Five year review of the PPP Project. - Establish a system of handling changes. - Exit strategy to be established Management 	AO & Project Manager

PPP STAGES	IDEAL STEPS	ACTUAL STEPS: MLM &	CORRECTIVE	RESPONSIBLE
		SUNELEX	STEPS	PERSON
5. UNSOLICITED BID	- Many of unsolicited bids	Unsolicited proposal is	Ensure that the current	AO & PM
	constitute PPP: because	accepted, because:	accepted unsolicited bid	
	they envisage private	 it is considered as 	is implemented as per	
	sector use of municipal	the unique	PPP Guidelines	
	property for commercial	innovative concept.		
	purposes.	 The product should 		
	- The project should be	be exceptionally		
	registered with the PPP	beneficial to MLM.		
	unit within NT.	- The person who		
	- At the end of Feasibility	made the bid was		
	Study an application for	the sole provider at		
	TVR I should be	the time.		
	submitted to NT	The project was registered with		
	- A draft PPP agreement			
	and obtain TVR IIA.	The application was done and		
	- Preparation of value	TVR I was secured, as per		
	assessment report and	section 120(6) of MFMA.		
	obtaining TVRIIB.	TVR IIA was obtained for a		
	- At conclusion of	draft PPP agreement.		
	negotiations, the	TVR IIB was obtained that		
	municipality must obtain	relates to value assessment		
	TVR III, as per section 33	report.		
	of MFMA for the council			
	resolution			
6. PROJECT	Perspectives on reasons for usage of	 PPP agreement is in 	Double check	
FINANCE	PF:	place.	Operations and	
	Contractual agreements:	 Finance Documents 	Maintenance sub-	
	PPP agreement; Finance	assessed	contracts	
	Direct Agreements; Finance			
	Documents; Security			

Documents:	Performance		
guarantees			

7. USE OF MUNICIPAL LAND FOR COMMERCIAL PURPOSES	The end goal of this move should be to target a more efficient management of a municipality's immovable property portfolio: a) Identify potential PPP Immovable Property: . Town planning requirements; Zoning and Sub-division issues . Consider Environment legislation and land claims - Ensure that potential use is consistent with IDP - Check potential revenues to the municipality by such uses. - Check potential costs to the municipality in order to manage the project - Socio-economic impact of the proposed project Implement as per Section 120(4) of MFMA - Copy MSP of CoGTA b) Feasibility study report on use on municipal land to be submitted to	"In Principle" decision was secured from the Council. Feasibility Study Report submitted to Council	PPP agreement to be adapted in the context of managing a PPP Agreement for private sector use of municipal property. Continue to manage specific terms and conditions of the PPP Agreement Set out the process for management of PPP Agreement	AO & PM
	120(4) of MFMA - Copy MSP of CoGTA b) Feasibility study report on use on			

		rofla	ecting public comments; views			
			recommendations received (as			
			Sec 21A of MSA). This is for			
			incil's "In Principle" decision			
<u>L</u>			,			
8.	ROLE AND	8.1	PPP regulation also require	Transaction Advisor appointed	TA to ensure that	AO & PM or
	RESPONSIBILITIES		MLM to appoint PO when it	in terms of regulation (2) (1)	detailed Technical;	Project Officer
	OF TRANSACTION		initiates PPP.	(b)	Financial; BEE and	
	ADVISOR		The Advisor details Financial; Technical; BEE and Legal work, as per MSA Sec 78 (1), for internal mechanism assessment.		Legal advice is continuously received to secure project sustainability	
		8.3	Conducts the MSA Sec 78 (3) feasibility study to the standard that meets MFMA Sec 120 (4) and Municipal PPP regulation.			
		8.4	Prepares Council documentation to obtain "in principle" decision where PP is recommended.			

THE SUNELEX (MLM) AD-HOC COMMITTEE RESOLVED: (16 JULY 2018)

- 1. That in terms of Council resolution SA33/2016, the Municipality WILL ONLY BUY the electricity from Sunelex in accordance with its needs and that the excess energy produced will be the concern of Sunelex.
- 2. Sunelex would submit the costs of the entire development and proof of funding, at their own costs.
- 3. That the Steering Committee must **MEET REGULARLY** to ensure that technical work is done and deals with all outstanding matters to enable the project to commence.
- 4. That the Municipal Manager must ensure that a simplified detailed feasibility study **IS PREPARED** for submission to Council at the end of August 2018.
- 5. That the Municipal Manager and his team **MUST SUBMIT** a progress report which includes the views of National Treasury to the Ad-hoc Committee during the meeting scheduled for the 27th July 2018.
- 6. That all files containing the project information, from all teams, must be **MADE AVAILABLE** to the Project Manager and his team.

The minutes are attached as annexure

FINANCIAL IMPLICATIONS

The capital cost for the construction of the solar project, including the manufacturing plant will be borne by Sunelex. The transactional advisor will provide the necessary advice on any costs of the development of the project, conduct a cost benefit analysis and the necessary due diligence upon which the Municipality can make and inform decision.

LEGAL IMPLICATIONS

The project is registered as a Public-Private Partnership (PPP) and the PPP framework will be applicable for this project.

POLICY/LEGISLATIVE POSITION

- The Constitution of the Republic of South Africa (Act. No. 108 of 1996);
- Land Act (Act No. 68 of 1981);
- Broad Based Black Economic Empowerment Act (Act No. 53 of 2003);
- Local Government: Municipal Finance Management Act (Act No. 56 of 2003);
- Spatial Planning and Land Use Management Act 16/2013;
- National of Regulator of South Africa (NERSA) Requirements:
- Eskom Regulations;
- Occupation Health and Safety Act 85/1993;
- Electrical Distribution Regulations;

- Department of Energy (DOE) requirements and policies;
- SANS and NRS standards

RECOMMENDATIONS

- 1. It is recommended that the council takes note of the report.
- 2. That council takes note that this project is registered as Public-Private Partnership.
- 3. That the Public-private partnership framework will be applicable in the implementation of this project.
- 4. That the Municipal Manager should appoint a transactional advisor to conduct the necessary due diligence of this project and advice council of its viability.