

MATJHABENG MUNICIPALITY



MINUTES

MEETING : 3RD SPECIAL MAYORAL COMMITTEE
VENUE : EXECUTIVE MAYOR'S BOARDROOM
DATE : WEDNESDAY, 16 & 24 MAY 2018
TIME : 08:00

Matjhabeng Municipality
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MATJHABENG MUNICIPALITY

MINUTES OF THE 3RD SPECIAL MAYORAL COMMITTEE MEETING FOR THE YEAR 2018 HELD IN EXECUTIVE MAYOR'S BOARDROOM, 4TH FLOOR, CIVIC CENTRE, WELKOM ON MONDAY, 16 & 24 MAY 2018 AT 08:00.

PRESENT

EXECUTIVE MAYOR

Cllr NW SPEELMAN

MEMBERS OF THE MAYORAL COMMITTEE

(i)	Cllr DR Direko	-	LED, Small Business, Spatial Planning and Land Use Management
(ii)	Cllr MC Radebe	-	Tourism, Environmental Affairs & Agriculture, Health, Children & Women
(iii)	Cllr VE Mawela	-	Corporate Services & Human Resources
(iv)	Cllr SD Manese	-	Finance
(v)	Cllr VR Morris	-	Public Safety and Transport
(vi)	Cllr TD Khalipha	-	Human Settlement
(vii)	Cllr ML Radebe	-	IDP, Policy, Monitoring & Evaluation
(x)	Cllr ME Tshopo	-	Municipal Infrastructure and Technical Services
(xi)	Cllr TB Lushaba		Community Services and Youth
(xii)	Cllr TB Lushaba		Community Services and Youth
(xiii)	Cllr M Kabi		Sport, Arts, Culture, Disability & Elderly

OFFICIALS

Mr ET Tsoaeli	:	Municipal Manager
Mr CT Panyani	:	Chief Financial Officer
Mr T. Makofane	:	Executive Director: Strategic Support Services
Me B. Maswanganyi	:	Executive Director: Infrastructure
Mr FF Wetes	:	Executive Director: Corporate Services
Mrs Z Tindleni	:	Executive Director: Community Services
Mr B. Golele	:	Legal Advisor (Executive Mayor and Speaker's Office)
Mr M Martins	:	Chief of Staff (Executive Mayor's Office)
Me DF Ramakhale	:	Admin Officer (Corporate Services)

II

SECTION A PROCEDURAL MATTERS

(a)	Opening
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	<p>The Executive Mayor welcomed everyone present and declared the meeting open. He indicated that he hoped that this meeting will help the Municipality to achieve what is expected. He also mentioned that he will not be apologetic on the issue of land grabs and encourages that correct procedures must be followed.</p>
(b)	<p>Applications for leave of absence</p> <p>None</p>
(c)	<p>Official Announcements</p> <ol style="list-style-type: none"> 1. The Executive Mayor announced that it is the time for South Africans to support the Government of South Africa regarding the issue of Palestine and Israel. 2. He also announced that on Friday, 25 May 2018 at 09:00 the Mineral Resources Minister Mr. Gwede Mantashe will be visiting Matjhabeng area to brief stakeholders on Mining Charter engagement and immediate priorities for the industry. 3. He further announced that on Thursday, 24th of May 2018 there will be a PCF meeting.
(d)	<p>Motions of sympathy and congratulations</p> <p><u>Congratulations</u></p> <ol style="list-style-type: none"> 1. The Executive Mayor congratulated Mrs Lauretta Van Wyk on her achievement for being appointed as an Advocate. 2. He also wished all women a happy belated Mother's Day. <p><u>Sympathy</u></p> <ol style="list-style-type: none"> 1. The Executive Mayor conveyed a message of sympathy to the family who resides in ward 19, their shack burnt down and other family members died in the incident. 2. Councillor V. Morris also conveyed a message of sympathy to the family of the late anti-apartheid photographer Mr Sam Nzima.
(e)	<p>Disclosure of interests</p> <p>The Executive Mayor reminded Councillors to update their declaration forms at the office of the Municipal Manager, however if a Councillor has a personal/financial interest on any matter for consideration, such Councillor has to declare his/her interest in the meeting.</p>

III

(f)	<p>Matters for Discussion</p> <p>SMC1 of 2018 – SMC23 of 2018</p>
	<p>Deputations and interviews</p> <p>Mr. B Golele expressed his concern that all the presentations must start at the relevant section 80 committees, the following companies were however given the opportunity to present in the meeting.</p> <p>a) Votex</p>

	<ul style="list-style-type: none"> b) Power Matla Energy c) Kasi 2 Kasi d) MAGEBA: Money Group e) FRESHCO f) RKO's Consulting <p><u>THE MAYORAL COMMITTEE RESOLVED: (24 May 2018)</u></p> <p>That the above mentioned companies MUST in future present at the relevant Portfolio Committees and further to the Management Committee.</p>
(g)	<p>Closing remarks</p> <ul style="list-style-type: none"> a) The Executive Mayor indicated that Council meeting will take place in Virginia to table Budget, IDP and SDBIP. b) He also expressed his concern that the Municipality is not claiming its Skills Development Grants and other Municipality Grants. c) He also indicated that Mayoral Committee meetings will always take place at 08:00.
(h)	<p>Closure</p> <p>The Executive Mayor thanked everyone who participated in the meeting and closed the meeting at 12:20</p>

CLLR NW SPEELMAN
EXECUTIVE MAYOR

DATE

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SMC1 of 2018

MONTHLY FINANCE REPORT – MARCH 2018 (CFO) (6/4/1)

PURPOSE

To submit to the Mayoral Committee the Monthly Finance Report for March 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

THE MAYORAL COMMITTEE RESOLVED: (16 MAY 2018)

- [CFO]
1. That the Finance Report for March 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
 2. That the Finance Report for March 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to provincial and national treasury.

SMC2 of 2018

THE 2018-2019 ANNUAL BUDGET FOR THE MATJHABENG MUNICIPALITY
(CFO) (6/1/1/1) (2018/2019)

PURPOSE

To table the Annual Budget for the 2018/2019 medium term revenue and expenditure framework (MTREF) financial year.

DISCUSSION

The Chief Financial Officer presented the item and briefly explained as follows;

In its sitting the Section 80 Finance Committee resolved as follows;

- a) That the projected consolidated budget for 2018/2019 financial year amount to R2, 6 billion
- b) That the projections were very exclusive of capital transfers and contributions
- c) That the projected revenue budget reflected is calculated on the basis of average pay rate of 60 per cent.
- d) That this is informed by historic collection trends.
- e) That the equitable share allocation for 2018/2019 financial year be will be R459 418 000.
- f) The meeting detected that the amount of R2 billion is in short so as to submit a funded.
- g) That this shortage of R2 billion for the capital transfers must be sourced somewhere in order to submit a realistically funded revenue budget for council to consider it.
- h) That measures speeding be put in place so as to source the R2 billion.
- i) That ,these measures will assist to generate cash flow for purposes of submitting a real funded consolidated budget to council for consideration.

THE MAYORAL COMMITTEE RESOLVED: (16 MAY 2018)

- [CFO]
1. That the 2018/19 MTREF Budget **BE NOTED**.

2

SMC3 of 2018

SPECIAL ADJUSTMENT FOR 2016/2017 FINANCIAL YEAR (CFO) (6/1/1/1) (2016/2017)

PURPOSE

The purpose of the item is to request Council to approve the Special Adjustment Budget for 2016/2017 financial year

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (16 MAY 2018)

[CFO]

1. That Council must condone the special adjustment budget that was not submitted on the stipulated time.
2. That Council **APPROVES** the Special Adjustment Budget to authorise the 2016/2017 unauthorized expenditure incurred.

SMC4 of 2018

DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR 2017/2018 FINANCIAL YEAR (ED: SSS) (6/1/1)

PURPOSE

The purpose of this item is to submit the draft Service Delivery and Budget Implementation Plan for 2018/19 Financial year to Mayoral Committee for consideration.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (16 MAY 2018)

[ED: SS]

1. That Mayoral Committee **CONSIDERS** the draft Service Delivery and Budget Implementation Plan for 2018/2019.
2. That the Draft Service Delivery and Budget Implementation plan for 2018/2019 **BE SUBMITTED** to Council for noting.
3. That the final Service Delivery and Budget Implementation Plan 2018/2019 **BE PUBLISHED** together with the IDP and the budget after the Executive Mayor has signed.
4. That the final SDBIP for 2018/2019 **BE SUBMITTED** to Offices of the Provincial and National Treasuries as well as Provincial COGTA.

SMC5 of 2018

PROGRESS ON THE FIRST DRAFT REVIEWED INTEGRATED DEVELOPMENT PLAN FOR THE FINANCIAL YEAR 2018/2019 (ED: SSS) (9/3/1)

PURPOSE

To present to the Mayoral Committee sitting progress towards the Draft Reviewed Integrated Development Plan (IDP) for the Financial Year 2018/2019 for consideration in terms of Chapter 5 of the Municipal Systems Act.

3

DISCUSSION

The Executive Mayor requested the item to be deferred and re-submitted with sector plans.

THE MAYORAL COMMITTEE RESOLVED: (16 MAY 2018)

[ED: SS]

1. That the item **BE DEFERRED** and re-submitted in the Mayoral Committee to be held on Wednesday, 23 May 2018.

SMC6 of 2018

DRAFT PUBLIC PARTICIPATION SCHEDULE FOR 2018/2019 DRAFT IDP/BUDGET (ED: SSS) (6/12/1)

PURPOSE

To submit a draft public participation schedule to Mayoral Committee and progress report for discussion and adopt recommendation.

DISCUSSION

The Executive Mayor requested that all critical issues raised by the community per Ward, be submitted together with the IDP.

THE MAYORAL COMMITTEE RESOLVED: (16 MAY 2018)

[ED: SS]

1. That Mayoral Committee **TAKES NOTE** of the draft public participation schedule.
2. That Mayoral Committee **TAKES NOTE** of the updated draft public participation report.
3. That discussions and finalization of priorities in the IDP **MUST TAKE** into account needs that were raised during public participation process.
4. That all critical issues raised by the community **BE SUBMITTED** in the IDP before the end of May 2018.

SMC7 of 2018

PROGRESS REPORT REGARDING THE ALLOCATION OF SITES/FORMALISATION OF 7000 SITES IN THE AFFECTED WARDS OF MATJHABENG (AED: HS) (8/3/2)

PURPOSE

To present progress report with regard to site allocation/ formalization for 7000 pegged sites within Matjhabeng.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (16 MAY 2018)

[AED: HS]

1. That Mayoral Committee **TAKES NOTE** of the report.

4

2. That Mayoral Committee **RESOLVE** that all verification list to **BE SUBMITTED** to the Human Settlement department on or before 15 May 2018.
3. That a time frame **BE INDICATED** in terms of allocation process.
4. That an item **BE PREPARED** on RDP houses and the Municipality **MUST DETERMINE** how much administration fees should be paid.

SMC8 of 2018

PROGRESS ON MUNICIPAL ACCREDITATION PROGRAMME (ED: LED, P & HS) (7/1/4/1)

PURPOSE

To inform Mayoral Committee about the progress in Municipal Accreditation Programme.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (16 MAY 2018)

[AED: HS]

1. That Mayoral Committee **TAKES NOTE** of the progress report.

2. That the funds **BE MADE AVAILABLE** for the service provider to proceed with Sector plans.
3. That the area **BE CONSIDERED** for Gap Market development.

SMC9 of 2018

REQUEST FOR APPROVAL OF MATJHABENG LOCAL MUNICIPALITY 1st DRAFT RESETTLEMENT PLAN – UPGRADING / RELOCATION OF INFORMAL SETTLEMENTS (ED: LED, P & HS) (8/3/2)

PURPOSE

To obtain Council approval for Matjhabeng Local Municipality 1st Draft Re-Settlement Plan in order to upgrade or relocate Informal Settlements in Matjhabeng.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (16 MAY 2018)

[AED: HS]

1. That Mayoral Committee **TAKES NOTE** of the report.
2. That Council **APPROVES** Matjhabeng Local Municipality 1st Draft Re-Settlement Plan – Upgrading / Relocation of Informal Settlements.

5

SMC10 of 2018

DISPOSAL OF CAPITAL ASSET – ALIENATION OF IMMOVABLE PROPERTIES: COMMUNITY FACILITIES SITES IN MATJHABENG (ED: LED P & HS) (8/3)

PURPOSE

To request Mayoral Committee to pronounce itself pertaining to disposal Community Facilities sites (churches, crèches and NPO) within Matjhabeng Municipality.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (16 MAY 2018)

[AED: HS]

1. That Mayoral Committee **NOTES** the report.
2. That Mayoral Committee **RESOLVES** that Erven mentioned on the item and also depicted in table below are not needed to provide future minimum basic municipal services.
3. That Mayoral Committee **NOTES** the Valuation amount on each property as received from our revenue department.
4. That Mayoral Committee **RESOLVES**, in compliance to Section 14 (5) of the MFMA, that the property be disposed of at the market value in a fair, equitable, transparent, competitive manner and in accordance with Council's Supply Chain Management Policy and Policy on the Alienation of Immovable Assets.

5. That Mayoral Committee **RESOLVES** that the Municipal Manager, in compliance with Section 6.20 of the SCM Policy and Policy on the Alienation of Immovable Assets, shall submit a report concerning the outcome of the bidding process to Council.

SMC11 of 2018

REPORT ON PAYMENT CONTRIBUTION OF RENTAL STOCK TO MATJHABENG REVENUE (AED: HS) (5/9/3) (8/1/2/2)

PURPOSE

To submit a report on revenue contribution on Matjhabeng Rental stock as from July 2017 to March 2018.

THE MAYORAL COMMITTEE RESOLVED: (16 MAY 2018)

[AED: HS]

1. That R10M contributed from July 2017 to March 2018 within Rental Stock to Matjhabeng revenue **BE NOTED** by Mayoral Committee.
2. That Council **TO EXPEDITE** the eviction process at Masimong complex.
3. That both Masimong & Merriespruit services to **BE CONNECTED** by Directorate Infrastructure.

6

SMC12 of 2018

PROPOSED ORGANISATIONAL STRUCTURE (MM) (ED: CS) (2/1)

PURPOSE

To table the Proposed Organisational Structure of the Matjhabeng Local Municipality to the Mayoral Committee for discussion.

THE MAYORAL COMMITTEE RESOLVED: (16 MAY 2018)

[MM]

[ED: CS]

1. That the Organisational Structure **BE REFERRED BACK** to management for further refinement with the view to reduce its cost.

SMC13 of 2018

THE AVAILABILITY OF LAND FOR SHORT TO MEDIUM TERM RESIDENTIAL DEVELOPMENT IN MATJHABENG (LED) (8/3/2)

PURPOSE

The purpose of the report is to present Council with information pertaining to the availability of land for short to medium terms residential development in Matjhabeng.

THE MAYORAL COMMITTEE RESOLVED: (16 MAY 2018)

1. That the recommendations **BE KEPT IN ABEYANCE**.

SMC14 of 2018

[AED:LED]

RE: ESTABLISHMENT OF DISCIPLINARY BOARD TO ASSIST COUNCIL WITH ALLEGATIONS OF FINANCIAL MISCONDUCT (CFO)

PURPOSE

To submit to Mayoral Committee a proposal for establishing disciplinary board as required by section 4 (8) of Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (16 MAY 2018)

[CFO]

1. That Mayoral Committee to **APPROVE** the establishment of Matjhabeng Local Municipality disciplinary board.
2. That as a temporary solution we recommend Mayoral Committee to **APPROVED** the Committee to be established in terms of section 4 (8) of Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings in order to respond to the finding raised by the Auditor General.

7

SMC15 of 2018

ESTABLISHMENT OF MATJHABENG ECONOMIC ADVISORY COUNCIL (AED: LED) (3/3/19)

PURPOSE

To request Council to consider the establishment and selection of members of Matjhabeng Economic Advisory Council (MEAC) and recommend for Council's endorsement.

- The main purpose of the council is to advise the municipality on goals and objectives that further economic development within the municipality
- Council members advise the municipality on economic development and opportunities and represent their interest. The council consists of 20 members of which 4 members serves as office bearers, and with 2 members nominated from each municipal's 5 economic development.
- Members serve three year terms and can be reappointed

THE MAYORAL COMMITTEE RESOLVED: (16 MAY 2018)

[AED: HS]

1. That Mayoral Committee **NOTES** the report for the establishment of Matjhabeng Advisory Council.
2. That a budget **BE SET ASIDE** for the payment of the sitting allowance.

//The Executive Mayor thanked everyone in the meeting and adjourned the meeting at 13:20

//He welcomed everyone in the meeting and continued with the Agenda items

SMC16 of 2018

THE 2018-2019 ANNUAL BUDGET FOR THE MATJHABENG MUNICIPALITY (CFO) (6/1/1/1)

PURPOSE

To table the Annual Budget for the 2018/2019 medium term revenue and expenditure framework (MTREF) financial year.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (24 MAY 2018)

[CFO]

1. That the 2018/19 MTREF Budget **BE ADOPTED**.

8

SMC17 of 2018

DEVELOPMENT OF MASTER PLANS BY THE DEVELOPMENT BANK OF SOUTH AFRICA FOR THE MUNICIPALITY (DBSA) (EDI) (5/6/2/5)

PURPOSE

To seek approval from Mayoral Committee to pursue engagements with the Development Bank of South Africa (DBSA) on the development of the Water and Sanitation Master Plan and the Roads and Storm Water Master Plan through their in-kind grant.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (24 MAY 2018)

[EDI]

1. That the item **BE NOTED**.
2. That the Municipal Manager **BE AUTHORIZED** to continue engagements and co-operation with the development bank of South Africa (DBSA) in order to access their in-kind grant to develop the following master plans;
 - 1.1.1 water and sanitation master plan
 - 1.1.2 roads and storm water master plan
3. That the Municipal Manager **BE AUTHORIZED** to enter into a memorandum of agreement (moa) upon final approval of the application by the investment committee of the development bank of South Africa (DBSA).
4. That the Municipality's contribution towards the development of the Master Plans **BE IN-KIND** and not of monetary value.

SMC18 of 2018

CURRENT STATUS OF THE MUNICIPAL INFRASTRUCTURE GRANT (MIG) CAPITAL PROJECTS IN MATJHABENG LOCAL MUNICIPALITY FOR THE MONTH OF APRIL 2018 (EDI) (6/4/1)

PURPOSE

To provide information on the Current Status of Capital Projects and related MIG expenditure progress for the month of April 2018.

THE MAYORAL COMMITTEE RESOLVED: (24 MAY 2018)

- [EDI]
1. That the Mayoral Committee **TAKES NOTE** of the report.
 2. That Municipal Manager and the Executive Director Infrastructure **MUST ENSURE** that 100% of MIG expenditure is implemented failing which, they should resign.

9

SMC19 of 2018

DRAFT REVIEWED INTEGRATED DEVELOPMENT PLAN FOR THE FINANCIAL YEAR 2018/2019 (ED: SSS) (9/3/1)

PURPOSE

To present to the Mayoral Committee sitting progress towards the Draft Reviewed Integrated Development Plan (IDP) for the Financial Year 2018/2019 for consideration in terms of Chapter 5 of the Municipal Systems Act

THE MAYORAL COMMITTEE RESOLVED: (24 MAY 2018)

- [ED: SSS]
1. That the item **BE REFERRED BACK** and re-submitted with the Master Plans together with the priority issues of all wards raised in the Public Participation meetings.

SMC20 of 2018

BUDGET/IDP REVIEW PROCESS PLAN – 2019/2020 (ED: SSS) (18/1/18)

PURPOSE

To present to Mayoral Committee for consideration Budget/IDP Review Process-plan in terms of chapter 5 of the Municipal Systems Act and MFA chapter 4 section 21.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (24 MAY 2018)

- [ED: SSS]
1. That Mayoral Committee **CONSIDER** the Budget/Integrated Development Plan Review Process-Plan for financial year 2019/20.

SMC21 of 2018

DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR 2017/2018 FINANCIAL YEAR (ED: SSS) (6/1/1/1)

PURPOSE

The purpose of this item is to submit the draft Service Delivery and Budget Implementation Plan for 2018/19 Financial year to Mayoral Committee for consideration.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (24 MAY 2018)

- [ED:SSS]
1. That Mayoral Committee **CONSIDERS** the Draft Service Delivery and Budget Implementation Plan for 2018/2019.

2. That the Draft Service Delivery and Budget Implementation plan for 2018/2019 **BE SUBMITTED** to Council for noting.
3. That the final Service Delivery and Budget Implementation Plan 2018/2019 **BE PUBLISHED** together with the IDP and the budget after the Executive Mayor has signed.
4. That the final SDBIP for 2018/2019 **BE SUBMITTED** to Offices of the Provincial and National Treasuries as well as Provincial COGTA.

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SMC22 of 2018

PROPOSED ORGANISATIONAL STRUCTURE (MM) (ED: CS) (2/1)

PURPOSE

To table the Proposed Organisational Structure of the Matjhabeng Local Municipality to the Mayoral Committee for discussion.

THE MAYORAL COMMITTEE RESOLVED: (24 MAY 2018)

[EDCS]

1. That the item **BE DEFERRED** to the Management to re-work the organogram.

SMC23/2018

SANRAL INTERVENTION TO REPAIR ROADS IN MATJHABENG MUNICIPALITY THROUGH THE VENTERSBURG QUARRY (EDI) (8/3/2)

PURPOSE

To provide feedback to Mayoral Committee on engagements with SANRAL on the Ventersburg quarry.

THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (24 MAY 2018)

[EDI]

1. That the report **BE NOTED**.
2. A letter **BE WRITTEN** to the CEO of SANRAL and the Director General of the National Department of Transport respectively to express disappointment on the lack of progress as agreed on 20 April 2018.
3. The Executive Mayor and the Municipal Manager **MUST ARRANGE** a meeting with the Minister of the National Department of Transport for intervention