

# MATJHABENG MUNICIPALITY



## MINUTES

**MEETING : 3<sup>RD</sup> ORDINARY MAYORAL COMMITTEE**  
**VENUE : EXECUTIVE MAYOR'S BOARDROOM**  
**DATE : WEDNESDAY 02 & 21 AUGUST 2018**  
**TIME : 80:00**

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# MATJHABENG MUNICIPALITY

## **MINUTES OF THE 2<sup>ND</sup> ORDINARY MAYORAL COMMITTEE MEETING FOR THE YEAR 2018 HELD IN EXECUTIVE MAYOR'S BOARDROOM, 4<sup>TH</sup> FLOOR, CIVIC CENTRE, WELKOM ON WEDNESDAY, 02 & 21 AUGUST 2018 AT 08:30.**

### **PRESENT**

#### **EXECUTIVE MAYOR**

Cllr NW Speelman

#### **MEMBERS OF THE MAYORAL COMMITTEE**

(i)	Cllr DR Direko	-	LED, Small Business, Spatial Planning and Land Use Management
(ii)	Cllr VE Mawela	-	Corporate Services & Human Resources
(iii)	Cllr M Kabi	-	Sport, Arts, Culture, Disability & Elderly
(iv)	Cllr TD Khalipha	-	Human Settlements
(v)	Cllr SD Manese	-	Finance
(vi)	Cllr ME Tshopo	-	Municipal Infrastructure and Technical Services
(vii)	Cllr MC Radebe	-	Tourism, Environmental Affairs & Agriculture, Health, Children & Women
(x)	Cllr ML Radebe	-	IDP, Policy, Monitoring & Evaluation
(xi)	Cllr VR Morris	-	Public Safety and Transport

### **OFFICIALS**

Mr ET Tsoaeli	: Municipal Manager
Mr T. Makofane	: Executive Director: Strategic Support Services
Mr CT Panyani	: Chief Financial Officer
Me B. Maswanganyi	: Executive Director: Infrastructure
Mr FF Wetes	: Executive Director: Corporate Support Services
Mrs ZK Tindleni	: Executive Director: Community Services
Mr B.Golele	: Acting Executive Director: LED, P & HS
Mr M Martins	: Chief of Staff (Executive Mayor's Office)
Me DF Ramakhale	: Admin Officer (Corporate Services)

### **OTHER**

Mr N Kgatlhanye	: Inovasion Model
Mr L Moahlodi	: Uyingcwele /BABA
Mr L Tihaole	: MBE Consulting
Mr SK Busakwe	: Ambassadors of change

## II

### SECTION A PROCEDURAL MATTERS

(a)	<p><b>Opening</b></p> <p>The Executive Mayor welcomed everyone and apologised for not commencing the meeting in time due to other commitments, he subsequently declared the meeting officially open.</p> <p>The Executive Mayor also indicated that this meeting it's an extended Mayoral Committee meeting where Ward Councillors are invited to share inputs on of Service Delivery issues based on Technical Services presentation programme.</p>
(b)	<p><b>Applications for leave of absence</b></p> <p>Cllr TB Lushaba : Community Services and Youth</p> <p>The Executive Mayor informed the members that as per instruction of the Deputy President of the ANC, he was forced to release all women to attend "A call of action for Women's Month and the 1<sup>st</sup> of August moment of silence march.</p>
(c)	<p><b>Official Announcements</b></p> <p>The Executive Mayor announced that the Office of the Premier requested all Municipalities to submit their planning based on a format provided by the Provincial Office.</p>
(d)	<p><b>Motions of sympathy and congratulations</b></p> <p>None</p>
(e)	<p><b>Disclosure of interests</b></p> <p>The Executive Mayor reminded Councillors to update their declaration of interest forms at the office of the Municipal Manager, however if a Councillor has a personal/financial interest on any matter for consideration, such Councillor has to declare his/her interest in the meeting.</p>
(f)	<p><b>Minutes of the previous meeting</b></p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: ( 21 AUGUST 2018)</u></b></p> <p>That the minutes of the Special Mayoral Committee held on the 16<sup>th</sup> and 24<sup>th</sup> May 2018 <b>BE APPROVED.</b></p>
g)	<p><b>Matters arising from the minutes</b></p> <p>None.</p>
(h)	<p><b>Questions of which notice had been given</b></p> <p>None.</p>

### III

(i)	<p><b>Matters deferred from the previous meeting</b></p> <p>The Executive Mayor requested that all matters deferred be submitted to the next Mayoral Committee meeting.</p>
(j)	<p><b>Reports of the Section 80 Committees</b></p> <p><b>MC9 of 2018 – MC28 of 2018</b></p> <p><b>Presentation by Executive Director Infrastructure</b></p>
(k)	<p><b>Reports of the Municipal Manager</b></p> <p>None</p>
(l)	<p><b>Deputations and interviews</b></p> <p><b>1<sup>st</sup> <u>Invasion Model</u> : Mr N Kgatlhanye</b></p> <p>The Executive Mayor welcomed Mr N Kgatlhanye and his team in the Mayoral Committee meeting and afforded him the opportunity to present.</p> <p>Mr N Kgatlhanye indicated that the purpose of the presentation is to assist and bring solution to the Municipality by introducing Energy Mix Model, the model will assist to decrease deep debts of the Municipality and have more beneficiaries in buying electricity at Eskom with a lessor amount.</p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: (02 AUGUST 2018)</u></b></p> <p>1. That the Municipal Manger <b>WILL INFORM</b> Mr N Kgatlhanye in writing.</p> <p><b>2<sup>nd</sup> <u>Uyingcwele /BABA</u> : Mr L Moahlodi CEO Capital</b></p> <p>The Executive Mayor welcomed Mr L Moahlodi in the Mayoral Committee meeting and afforded him the opportunity to present.</p> <p>Mr L Moahlodi indicated that the purpose of the presentation is to request the Municipality to avail land and to also sign Service Level Agreement (SLA) with the municipality to build Shopping Mall at Erf 10284 &amp; 10285 in Kutlwanong.</p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: (02 AUGUST 2018)</u></b></p> <p>1. That the Mayoral Committee <b>ACCEPT</b> the presentation made by Mr L Moahlodi.</p> <p>2. That Mr L Moahlodi <b>MUST MEET</b> with the Municipal Manager to sign Service Level Agreement.</p> <p><b>3<sup>rd</sup> <u>Development Strategies &amp; Opportunity in the F.S</u> : Mr L Tihaole</b></p> <p>He also welcomed Mr L Tihaole in the Mayoral Committee meeting and afforded him the opportunity to present.</p> <p>Mr Mr L Tihaole indicated that the purpose of the presentation is to Pilot on existing or initiated development inception and furthermore, to request the municipality to give SMME's a platform to develop their resources and capacity.</p>

	<p><b><u>THE MAYORAL COMMITTEE RESOLVED: (02 AUGUST 2018)</u></b></p> <ol style="list-style-type: none"> <li>1. That Mr L Tihale <b>MUST ENGAGE</b> with relevant department for further advice.</li> <li>2. That he <b>DEVELOP</b> an executive summary on his concept with the indication of the monetary value.</li> </ol> <p><b>4<sup>th</sup> <u>Ambassadors of change Community based</u> : Mr SK Busakwe</b></p> <p>He welcomed Mr SK Busakwe in the Mayoral Committee meeting and afforded him the opportunity to present.</p> <p>Mr SK Busakwe mentioned that they are a non-profitable organization and their objective is to sustain the Development of Youth. The organization also assist youth with projects such Plant Production, Chicken Poultry and Pig Gering. They request municipality to assist them with the technical and financial support.</p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: (02 AUGUST 2018)</u></b></p> <ol style="list-style-type: none"> <li>1. That Mr SK Busakwe <b>MUST MEET</b> with the MMC Tourism, Environmental Affairs &amp; Agriculture, Me MC Radebe for further engagement.</li> </ol>
<b>(m)</b>	<p><b>Closing remarks</b></p> <p>In his “closing remarks” the Executive Mayor indicated that September will be the service delivery month to address issues raised in the Public Participation meetings as well with issues on roads by Sibanye and Harmony.</p> <p>He further indicated that the ANC manifesto must be implemented, and the storm water towards ward 14 and ward15 must be closed in the next financial year.</p> <p>The Executive Mayor thanked everyone who participated in the meeting and closed the meeting <b>at 12h36.</b></p>

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**CLLR NW SPEELMAN**  
**EXECUTIVE MAYOR**

\_\_\_\_\_  
**DATE**

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//The Executive Mayor welcomed everyone in the meeting and continued with the Agenda items\\

## MC9 of 2018

### MONTHLY FINANCE REPORT – APRIL 2018 (CFO) (6/4/1)

#### PURPOSE

To submit to the Mayoral Committee the Monthly Finance Report for April 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

#### THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (21 AUGUST 2018)

- [CFO]
1. That the Finance Report for April 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
  2. That the Finance Report for April 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to provincial and national treasury.

## MC10 of 2018

### MONTHLY FINANCE REPORT – MAY 2018 (CFO) (6/4/1)

#### PURPOSE

To submit to the Mayoral Committee the Monthly Finance Report for May 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

#### THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (21 AUGUST 2018)

- [CFO]
1. That the Finance Report for May 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
  2. That the Finance Report for May 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to provincial and national treasury.

## MC11 of 2018

### MONTHLY FINANCE REPORT – JUNE 2018 (CFO) (6/4/1)

#### PURPOSE

To submit to the Mayoral Committee the Monthly Finance Report for June 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

#### THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (21 AUGUST 2018)

- [CEO]
1. That the Finance Report for June 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.



## 2

2. That the Finance Report for June 2018 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to Provincial and National Treasury.

### **MC12 of 2018**

#### **THREE MONTHS FINANCE REPORT – APRIL - JUNE 2018 (CFO) (6/4/1)**

##### **PURPOSE**

To submit to the Mayoral Committee three Months Finance Report for April – June 2018 in terms of Section 52(d) of the Municipal Finance Management Act, number 56 of 2003.

#### **THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (21 AUGUST 2018)**

- [CEO]
1. That the Finance Report for the Quarter (April - June 2018) in terms of Section 52(d) of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
  2. That the Finance Report for the Quarter (April - June 2018) in terms of Section 52(d) of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to Provincial and National Treasury.

### **MC13 of 2018**

#### **APPROVAL OF THE BANKING FACILITIES AND OVERDRAFT OFFERED BY ABSA BANK LIMITED FOR THE 2018/19 FINANCIAL YEAR (CFO) (6/3/1/2)**

##### **PURPOSE**

To request approval for the Banking Facilities and overdraft offered by ABSA Bank Limited for the 2018/19 financial year.

#### **THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (21 AUGUST 2018)**

- [CEO]
1. That the Council **APPROVES** the Banking Facilities and overdraft facilities of **R20 000 000** for the 2018/19 financial year.

### **MC14 of 2018**

#### **REQUEST FOR THE MATJHABENG LOCAL MUNICIPALITY TO CONCLUDE A LEASE AGREEMENT WITH THE FALCON CONCEPTS (PTY) LTD (AED: LED, P & HS) (8/3/2/6)**

##### **PURPOSE**

The purpose of this report serves to request the Matjhabeng Local Municipality to conclude a lease agreement with the Falcon Concepts (PTY) LTD in order to manufacture bricks in portion Saaiplaas situated in Welkom District near Bronville area next to the Municipal dumping site.

#### **THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS]
1. That the item **BE WITHDRAWN**.

### 3

#### MC15 of 2018

#### **REPORT ON THE CURRENT STATUS OF MUNICIPAL FARMS FOR PERIOD JUNE 2018 (AED: LED, P & HS) (8/3/3/5)**

##### **PURPOSE**

This report serves to provide Mayoral Committee with information data on the current status on municipal farms.

#### **THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS] 1. That the item **BE WITHDRAWN**.

#### MC16 of 2018

#### **REQUEST FOR THE MATJHABENG LOCAL MUNICIPALITY TO CONCLUDE A LEASE AGREEMENT WITH THE LENONG ENGINEERING (PTY) LTD. (AED: LED, P & HS) (19/1/2/6)**

##### **PURPOSE**

The purpose of this report serves to request the Matjhabeng Local Municipality to conclude a lease agreement with the Lenong Civil Engineering (PTY) LTD in order for them to conduct rehabilitation studies on farm Martinas Gift which is owned Municipality.

#### **THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS] 1. That the item **BE WITHDRAWN**.

#### MC17 of 2018

#### **REPORT ON PROPOSAL FOR LAND EXCHANGE (A PORTION OF FARM GELUCKSPAN 394 RD MESUARING 37 HA AND A PORTION OF FARM ONVERWAG 728 RD MEASURING 25 HA SITUATED IN THE DISTRICT OF VIRGINIA (AED: LED, P & HS) (8/3/3/5)**

##### **PURPOSE**

The purpose of the report is to inform the Mayoral Committee about the proposal for land exchange (A Portion of Farm Geluckspan 394 RD measuring 37 ha and a Portion of Farm Onverwag 728 RD measuring 25 ha situated in the district of Virginia).

#### **THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS] 1. That the item **BE WITHDRAWN**.

**MC18 of 2018****THE MUNICIPAL MINING DIALOGUE FOR THE MATJHABENG LOCAL MUNICIPALITY (AED: LED, P & HS) (12/2/2)****PURPOSE**

The purpose of this report is to inform the Municipal Mining Dialogue was held on the 20<sup>th</sup> April 2018 at the TS du Plessis Hall in Welkom. The theme of this Municipal Mining Dialogue was “Towards Municipal Mining Engagement Guidelines”.

**THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS] 1. That the item **BE WITHDRAWN**.

**MC19 of 2018****PROGRESS REPORT OF THE MUNICIPAL PLANNING TRIBUNAL (AED: LED, P & HS) (1/1/38)****PURPOSE**

The purpose of the item is to provide a progress report to the Mayoral Committee on the functioning and decisions taken on applications by the Municipal Planning Tribunal.

**THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS] 1. That the item **BE WITHDRAWN**.

**MC20 of 2018****ACQUISITION OF EDUCATIONAL ERVEN IN WARD 23 THABONG AND FORMALISATION FOR RESIDENTIAL PURPOSES (AED: LED, P & HS) (11/3)****PURPOSE**

The purpose of this item is to submit to the Mayoral Committee for consideration, an application by Ward 23 Councillor, Cllr. Reuben Tlake for acquisition of Erven 32704, 35429 and 29839 Thabong for formalization for residential purposes.

**THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS] 1. That the item **BE WITHDRAWN**.

**MC21 of 2018****THE ENTERPRISE INCUBATION PROGRAMME (EIP) PROGRAMME AS OFFERED BY THE SMALL ENTERPRISE DEVELOPMENT AGENCY (SEDA) (AED: LED, P & HS) (15/2/3/55)****PURPOSE**

Purpose of the item is to seek the Mayoral Committee's recommendation and support of Enterprise Incubation Programme (EIP), the programme will ensure real growth and contribute to the economic development of Matjhabeng and Free State at large.

**THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS] 1. That the item **BE WITHDRAWN**.

**MC22 of 2018****PROGRESS REPORT ON MATJHABENG YOUTH URBAN FLEA MARKET AND POWER BREAKFAST (AED: LED, P & HS) (15/2/3/53)****PURPOSE**

The purpose of this report is to give feedback on progress of the youth urban flea market and Power Breakfast.

**THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [LED, P&HS] 1. That the item **BE WITHDRAWN**.

**MC23 of 2018****CURRENT STATUS OF THE MUNICIPAL INFRASTRUCTURE GRANT (MIG) CAPITAL PROJECTS IN MATJHABENG LOCAL MUNICIPALITY FOR THE MONTH OF JUNE 2018 (EDI) (3/3/27)****PURPOSE**

To provide information on the Current Status of Capital Projects and related MIG expenditure progress for the month of June 2018.

**THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (21 AUGUST 2018)**

- [EDI] 1. That the Mayoral Committee **TAKES NOTE** of the report.

**MC24 of 2018****POLICY FRAMEWORK: RULES AND PROCEDURES REGARDING WATER DISTRIBUTION AND METERING IN THE MATJHABENG MUNICIPALITY AREA OF SUPPLY (EDI) (19/2/3)****PURPOSE**

To submit to the Mayoral Committee for Technical Services, a Policy Framework: Rules and Procedures regarding the distribution and metering of water in the Matjhabeng Municipality area of supply, for consideration.

**THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (21 AUGUST 2018)**

- [EDI] 1. That the Mayoral Committee recommend the **APPROVAL** of the Technical Services Policy Framework: Rules and Procedures Regarding Water Distribution and Metering in the Matjhabeng Municipality Area of Supply to the Mayoral Committee.

**MC25 of 2018****MELODING INDOOR SPORTS & RECREATIONAL FACILITY: REQUEST FOR BUDGET MAINTENANCE (EDI) (6/1/1-2018/19) (10/1/2)****PURPOSE**

The purpose of this item is to present before the Mayoral Committee the current status and progress report on the New Indoor Sport and Recreational Facility at Meloding (Virginia) Phase 1 in compliance with Municipal Systems Act 32 of 2000; Section 73 (1), and to request approval of the budget maintenance.

**THE MAYORAL COMMITTEE RESOLVED TO RECOMMEND: (21 AUGUST 2018)**

- [EDI] 1. That the budget maintenance of an additional amount of R 1 463 415.76 **BE APPROVED** to increase the project value to R 47 177 415, 76.

**MC26 of 2018****REPORT ON THE STATUS OF THE CONTRACTS OF PRIVATE SECURITY WITHIN THE MUNICIPALITY (EDCS) (1/1/32)**  
**BACKGROUND**

The Municipality has appointed five (5) Physical Security Service Providers in 2009 on a three years contract to provide physical security services to the Municipality. The contract expired in 2012 and the five companies operated on a month to month basis. Currently only 3 private security companies and are operating on a month to month basis, it must be noted that the contract of Hi Sense was taken over by Man in One and the one of Phakama was terminated.

**THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

- [EDCS] 1. The Contractors' Service Level Agreements which expired in 2012 **BE TERMINATED** by issuing the Contractors a 3 months' notice starting from the 1 July 2018 to 31 October 2018.
2. To minimise the huge security bill, the Municipality to start with the process of **REDUCING** the areas (posts) that are guarded by private security, by identifying the posts where electronic security system can be installed.
3. That Costs analysis of having private security versus Municipal Security, installing surveillance/security cameras and the utilisation of rapid response team **BE DONE** and written report **BE SUBMITTED**.
4. That the electronic security/surveillance camera at focal points **BE INSTALLED**.
5. That the services for rapid response security team **BE REQUESTED**.
6. That those areas (posts) that needs physical security, the process of tendering should **COMMENCE** from the 1 July 2018.

7. That the Municipality **MUST CONDUCT** skills audit and vetting of all the security personnel within the Municipal Employment as of the 1 July 2018.
8. That the Municipality should start with the recruitment of Security Officers as per the **APPROVED** organogram from the 1<sup>st</sup> of April 2018.

#### **MC27 of 2018**

#### **PHASING OUT OF PRIVATE SECURITY COMPANIES (EDCS) (1/1/32)**

##### **PURPOSE**

The purpose of the item is to present a Plan for the phasing out of Private Security companies. The plan identifies specific steps that the Municipality will undertake to phase out existing services but still protecting its assets in the process, how it will respond to the various types of threat identified in risk assessment, and how it will create security awareness on acceptable use and protection of assets.

##### **THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

1. That the **APPROVAL** of phasing out of Private Security companies at the most critical posts within Matjhabeng be done.
2. Systematic appointment and filling of vacant posts until all contracts are terminated to ensure seamless integration.
3. That the phasing out plan should not **BE REGARDED** as a static plan but an evolving plan and will be updated as and when technology is replaced, new innovations released or improved.

#### **MC28 of 2018**

#### **FLEET OF PUBLIC SAFETY & TRANSPORT (EDCS) (7/2/1/1)**

##### **PURPOSE**

Purpose of the item is to highlight Mayoral Committee on the status of the current vehicle fleet of the Department and the intended procurement of new fleet.

##### **THE MAYORAL COMMITTEE RESOLVED: (21 AUGUST 2018)**

[EDCS]

1. That the procurement of the vehicles **BE APPROVED** to avoid a total shut down of operations.
2. That the existing fleet **BE COMPLIMENTED** with new fleet on an annual basis and ageing fleet be auctioned