

MATJHABENG MUNICIPALITY

MINUTES OF THE

SPECIAL EXECUTIVE MANAGEMENT
COMMITTEE MEETING

CONVENED ON

FRIDAY, 16 MARCH 2018

AT

10:00

ROOM 104, 1ST FLOOR, CIVIC, WELKOM

MATJHABENG MUNICIPALITY

**MINUTES OF THE SPECIAL EXECUTIVE MANAGEMENT COMMITTEE
MEETING HELD IN ROOM 104, 1ST FLOOR, CIVIC CENTRE, MAIN
BUILDING, WELKOM ON FRIDAY, 16 MARCH 2017 AT 10:00**

PRESENT

Mr T Tsoaeli	:	Municipal Manager
Mr T Makofane	:	Executive Director Strategic Support Services
Mr B Maswanganyi	:	Executive Director Infrastructure
Me. Z Tindleni	:	Executive Community Services
Mr T Panyani	:	Chief Financial Officer
Mr M Martins	:	Chief of Staff
Mr L Rubulana	:	Senior Manager: Office of the Speaker
Me. L Mhlontlo	:	Acting Administration Officer

INVITEES

Mr F Phiri	:	Open Water: Director
Mr R Singh	:	Open Water: Director
Mr MH Thokoae	:	Open Water: Director

1. OPENING

The Municipal Manager, Mr Tsoaeli welcomed everyone present and declared the meeting officially opened.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Mr F Wetes	:	Executive Director Corporate Services
Mr B Golele	:	Legal Advisor, Office of the Executive Mayor

3. OFFICIAL ANNOUNCEMENTS

The Municipal Manager announced that there would be cut-offs/interruption as of next week Friday, 23 March 2018. He explained that engagements were being done with the Speaker to address the matter.

The Municipal Manager announced that there would be a special Mayoral Committee which will be followed by a special Council

It was also announced that the Provincial Legislature, Premiers office, Sports Art and Culture and the department of Education were convening their budget votes which would be held in Matjhabeng.

The Municipal Manager requested that Mr Martins please provide him with the notice of when the event will take place.

4. DISCLOSURE OF INTEREST

None

5. MOTIONS OF SYMPATHY AND CONGRATULATIONS

None

6. ANNOUNCEMENT FROM THE MUNICIPAL MANAGER

1. The Municipal Manager announced that he had written a letter to Sedibeng Water indicating that the municipality would pay them an amount on ten (10) million rand per month as well as five (5) million per week to make up for the twenty five (25) million that is owed to them.
2. He announced that the municipality would also be paying thirty (30) million to Eskom.
3. He announced that the budget would have to be reduced on Monday, 19 March 2018.
4. He announced that the equitable share as well as the MIG had been reduced.
5. He announced that there were deviations of eight (8) million rand on security companies and explained that there would be a court order on this matter regarding an under payment to Man in One security company.
6. He announced that all executive directors were expected to submit information to Me. Olyn yesterday because the municipal manager would be presenting to the revenue enhancement committee on Monday, 19 March 2018.
7. The municipal manger announced that the Free State treasury was assisting the municipality with a team of individuals who would be coming to Matjhabeng in the next couple of days. He explained that he had requested the managing team to introduce themselves and were invited at 11am, the program was called the 'municipal support program'.

THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (16 MARCH 2018)

1. That all executive directors **MUST BEAR** with the CFO when austerity measures were being made on the line items of departments.
2. That executive directors are **REQUESTED TO SCRUTINIZE** their deviations especially the Infrastructure Department.

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3. That executive directors are requested to **SUBMIT THEIR SPECIFICATIONS** in order for adverts to go out on Friday, 23 March 2018.
4. That the BID specification committee **MUST CONVENE** on Tuesday, 20 March 2018 to consider the specifications from departments.
5. That Mr Makofane **MUST BOOK** space for adverts on deviations received.
6. That the CFO, director community services, director infrastructure must convene and peruse all the deviations for adverts to go out on Friday, 23 March 2018 for twenty one (21) days.
7. That all specifications **MUST BE SENT** to the chairperson by Monday, 19 March 2018
8. That there will be **NO DEVIATIONS** from the speaker and executive mayor's office. There will be no exceptions, offices must anticipate what would be needed and submit accordingly.
9. That all executive directors were given an hour to ensure that the information required be submitted to Me. Olyn.
10. That the strategic plan session be rescheduled for Tuesday, 20 March 2018

7. DEPUTATIONS AND INTERVIEWS

The team from the provincial treasury were welcomed into the meeting. The Municipal Manager introduced the executive management committee and the team.

THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (17 MARCH 2018)

1. That the presentation of the 'Municipal Support Programme' **BE NOTED.**
2. That the executive management committee support the initiative from the provincial treasury

8. CLOSURE

The meeting ended at 12:08