

EO1 of 2018

CIVIC FUNERAL: COUNCILLOR M.R. TSUPA, ANC PR COUNCILLOR IN MATJHABENG LOCAL MUNICIPALITY (SPEAKER) (14/3/3)

PURPOSE OF REPORT

To submit an unopposed motion by the Speaker, regarding the declaration of Cllr M.R. Tsupa's funeral as a civic funeral.

BACKGROUND

Councillor M. R. Tsupa was elected as a Councillor of Matjhabeng Municipality on the 16th August 2016 and served as an African National Congress Party Representative. She passed away on the 17th February 2018 in Virginia whilst still serving as a PR Councillor.

In accordance with the Guide for Etiquette and Protocol, the following office bearers of a Local Authority qualify for a Civic Funeral:

- Executive and Deputy Executive Mayors during their term of office.
- Serving Councillors during their term of office.

With regard to such a Civic Funeral, the Local Authority is responsible for the following:

- Interaction with the family and Church Minister for the Funeral Service.
- Announcement of the Funeral Service to the press, radio and surrounding local governments including organized Local Government in the area.
- Convening an Extra-ordinary Council meeting.
- Invitations to Executive Mayors, Speakers and other dignitaries.
- Provision of refreshments.
- Traffic escort.

*** Attached on **page 1 to page 3 of the Annexures** is a copy of the Guidelines on Civic Funerals of Matjhabeng Municipality as adopted on 24 December 2007 (SA10/2007).

RECOMMENDATIONS

1. That the Council places on record its heartfelt sorrow at the passing away of Councillor M.R. Tsupa, a humble leader, adored by colleagues and the community of Matjhabeng.
2. That the funeral of Councillor M.R. Tsupa be declared a civic funeral of Matjhabeng Local Municipality.
3. That Council expresses its heartfelt sympathy with the family of the deceased, relatives and friends.

2

4. That the Executive Mayor, the Speaker and the Municipal Manager handle and report all matters relating to the cost of the funeral to Council and that the cost must not exceed the amount as stipulated in the Guidelines.
5. That Council provides transport to the funeral for Councillors, officials and other mourners.
6. That the Municipal Manager provides a fire engine or arranges the hearse to the funeral.