

LED, T & HS1 of 2017

REQUEST TO APPOINT AN ADDITIONAL MEMBER TO THE MATJHABENG PLANNING TRIBUNAL (AED: LED & H/S) (1/1/40)

URPOSE

The purpose of the item is to request Council to appoint an additional member to the Matjhabeng Municipal Planning Tribunal.

BACKGROUND

On the 13 December 2016, the Speaker submitted an item to Council on the appointment of the members for the Municipal Planning Tribunal in terms of the Spatial Planning and Land Use Management Act, No. 16 of 2013. Pursuant to the presentation, the Council resolved as follows:

“COUNCIL RESOLVED: (30 JUNE 2015)

1. That Council **APPOINTS** the following members to constitute the Municipal Planning Tribunal:
 - 1.1 Mr T.J.A. Mongake : Chairperson
 - 1.2 Ms N.M. Mbhele : Deputy Chairperson
 - 1.3 Ms M.R. Nkhasi : Member
 - 1.4 Mr M. Radiopane : Member
 - 1.5 Mr K.P. van der Walt : Member
 - 1.6 Ms V.A. Mashiyane : Member
2. That the Office of the Speaker **MUST DEVELOP** Terms of Reference including their seating allowance and present it at the next Council meeting.”

COUNCIL RESOLVED: (01 SEPTEMBER 2015)

1. That Council **APPOINTS** the Director for LED, Mr. X Msweli, the Director for Infrastructure, Mrs. HB Tlhabani and Mr. Koos Duvenage as members of the Municipal Planning Tribunal in their capacity as officials in the full-time service of the Municipality in terms of Regulation 36(1) (a) of the Spatial Planning and Land Use Management Act.
2. That the seating allowance for members of the Municipal Planning Tribunal **BE IN LINE** with National Treasury Regulations which is applicable to members of the Audit Committee.
3. That the seating allowance **BE PAID** to only those members that are not in full-time employment of the Council.
4. That the travelling allowance for members of the Municipal Planning Tribunal **BE IN LINE** with the tariffs for the use of transport issued by the Department of Transport.

5. That Council **RESERVES THE RIGHT** to change individuals that are appointed in the said Tribunal.
6. That Budget Adjustment **BE MADE** for their remuneration.

COUNCIL RESOLVED: (13 DECEMBER 2016)

- 1 That Council **AUTHORISES** the Municipal Manager to advertise for the filling of vacancies on the Matjhabeng Municipal Planning Tribunal created by the resignation and withdrawal of certain members.
 - 2 That Council **APPOINTS** Mr B. Molelekoa and Mr F Niewoudt as alternate member to serve on the Municipal Planning Tribunal as an official representing the Matjhabeng Municipality in the Tribunal.
 3. That the total membership of the Tribunal **BE CHANGED** from nine (9) to seven (7) consisting of four (4) outside members and three (3) officials.
 4. That Council **APPOINTS** Ms. M.R. Nkhasi as the Deputy Chairperson of the Matjhabeng Municipal Planning Tribunal.
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1. That Council **AUTHORISES** the Speaker to constitute the panel for appointment of additional members of the Matjhabeng Municipal Planning Tribunal.

That the appointments of the Municipal Planning Tribunal should **BE FINALIZED** by the end of January 2017.

DISCUSSION

Subsequent to that, an advert was placed in the Matjhabeng local newspaper inviting interested persons to apply for the vacant position in the Municipal Planning Tribunal. The advert closed on the 10th of March 2017 and no applications were received as a result of the fact that this advert could not be placed in the Provincial Gazette. Later on in May 2017 an advert was placed in the Provincial Gazette and only two applications were received before the closing date, 31st May 2017.

A memorandum was then sent to the Senior Manager in the Office of the Speaker to facilitate the process of appointing an additional member on the Tribunal. However, to date the process is still not yet finalized and the applications are in the Office of the Municipal Manager.

***** CV's of the applicants are attached on page 1 to page 8 of the Annexures.**

FINANCIAL IMPLICATIONS

As stipulated in the regulations under Gazette No. 38594 dated 23 March 2015 provides for norms and standards for the terms and conditions of service of the members of the Municipal Planning Tribunal under Schedule 1.

LEGAL AND POLICY REQUIREMENTS

Spatial Planning and Land Use Management Act, no 16 of 2013 provides a framework for Spatial Planning and Land Use Management. For the purposes of the Municipal Planning Tribunal, it provides for policies, principles, norms and standards for spatial development

planning and land use management. It is intended to address past spatial regulatory imbalances; to promote greater consistency and uniformity in the application procedures and decision making by authorities responsible for land use decisions and development application; to provide for the establishment, functions and operations of the Municipal

Training Tribunal; to provide for the facilitation and enforcement of land use and development measures.

Chapter 6 of the aforementioned Act provides under Part B, the process that must be followed in the establishment of Municipal Planning Tribunal. Part C provides for processes of Municipal Planning Tribunal and Part D regulates related land development matters such as internal appeals.

Section 54 of the Spatial Planning and Land Use Management enjoins the Minister of the Department Rural Development and Reform to promulgate in terms of the Spatial Planning and Land Use Management Act 16 of 2013. The regulations have been promulgated.

RECOMMENDATION

1. That the Section 80 recommends that Council appoints an additional member to the Matjhabeng Municipal Planning Tribunal (MPT).

LED, T & HS2 of 2017

PROGRESS REPORT: ALIENATION OF HIGH POTENTIAL COMMERCIAL AND INDUSTRIAL LAND IN TERMS OF RESOLUTION A107/2016 (SP) (8/B)

PURPOSE OF REPORT

The purpose of the report is to depict the progress to date with the alienation of high potential commercial and industrial land that was advertised in the press in accordance with Resolution A107/2016.

BACKGROUND

COUNCIL RESOLUTION

In terms of Resolution A107/2016 Council resolved as follows:

1. That Council **APPROVES** that the erven listed in Table 1 of the report are not required to provide minimum level of services to the community, and can therefore be alienated for development of commercial and industrial functions.
2. That Council **NOTES AND ENDORSES** the values of the properties as depicted in Table 1 as the fair market values of the properties.
3. That the Municipal Manager be mandated **TO DISPOSE** of the listed properties by inviting development proposals in the press in which case developers be requested to submit development proposals and financial offers for the purchase or the long term lease of the land in accordance with Council's development guidelines for each property.
4. That the general conditions of alienation and development as contemplated in Par. 2.4 of the report **BE APPROVED**.
5. That the Municipal Manager, in compliance with Section 6.20 of the SCM Policy and Policy on the Alienation of Immovable Assets, **SHALL SUBMIT** a report to Council concerning the outcome of the bidding process.
6. That should ownership of any of these properties be disputed, such disputes **SHOULD BE LODGED** with the Office of the Municipal Manager before the closing date of the advert and such disputes should be resolved before the finalization of the disposal process.
7. That should the bidders who are awarded the land fail **TO DEVELOP** within a period of three years, the land must be reverted to Council.
8. That the concern regarding development in Matjhabeng as a whole should **BE TAKEN INTO** consideration.

**TABLE 1:
WELKOM**

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
10640/4	Urania Industrial area	5553	Industrial General	Industrial	Matjhabeng	150000	230000
10640/5	Urania Industrial area / X8	5310	Industrial General	Industrial	Matjhabeng	79000	230000
6347	VOORSPOED X8	19985	Industrial General	Industrial	Matjhabeng	445000	550000
9099	Voorspoed East / X24	5115	Industrial General	General Industrial	Matjhabeng	220000	230000
5072	Riebeeckstad X1	2602	Industry General	Industry	Matjhabeng	70000	150000
5061	Riebeeckstad industrial area	3098	industry general	Industry	Matjhabeng	80000	150000
5062	Riebeeckstad industrial area	3508	Industrial General	Industry	Matjhabeng	90000	150000
5063	Riebeeckstad industrial area	2881	Industry General	Industrial	Matjhabeng	70000	150000
4989	Riebeeckstad industrial area	1650	Industry General	Industrial	Matjhabeng	40000	90000
4990	Riebeeckstad industrial area	1303	Industry General	Industrial	Matjhabeng	30000	70000
4991	Riebeeckstad industrial area	1299	Industry General	Industrial	Matjhabeng	30000	70000

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
9138	Voorspoed East	8236	Industrial Service	Industrial	Matjhabe ng	360000	400000
9139	Voorspoed East	4182	Road and Streets	Industrial (subject to rezoning)	Matjhabe ng	180000	200000

BRONVILLE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	Ownership	MUNICIPAL VALUE	MARKET VALUE
1993 Rem/Sub 1	Bronville	3014 1482	Garage Business	Garage Business			135000 74000
1918	Bronville	4071	Municipal	Business			122000

THABONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
1/83 12	Thabong	6401	Business	Business	Matjhabe ng	165000	175000
3066 9	Thabong	2939	Business	Business	Matjhabe ng	30600	70000
8077	Thabong	3654	Industry General	Industry	Matjhabe ng	110300	155000
8078	Thabong	5661	Industry General	Industry	Matjhabe ng	33000	155000
8079	Thabong	5818	Industry General	Industry	Matjhabe ng	34000	155000
8080	Thabong	3699	Industry General	Industry	Matjhabe ng	29000	100000

KUTLWANONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO	OWNERSHIP	MUNICIPAL VALUE	MARKET VALUE
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				ZONING			
1028 4	Kutlwanong	17953	Business	Business	Matjhabeng	360000	360000
1028 3 Stadium Area	Kutlwanong	14462	Business	Business	Matjhabeng	290000	290000
1028 5	Kutlwanong	6138	Business	Business	Matjhabeng	120000	120000

VIRGINIA

SIT E NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERS HIP	MUNICIPAL VALUE	MARKET VALUE
128 8	Virginia CBD	595	Business	Business - shops, offices, institutions	Matjhabeng	30000	45000
128 9	Virginia CBD	600	Business	Business - shops, offices, institutions	Matjhabeng	30000	35000
133 5	Virginia CBD	767	Business	Business	Matjhabeng	38000	45000
307 9	Glen Harmony	2050	Business	Business - shops, offices, institutions	Matjhabeng	30000	45000

MELODING

SIT E NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	OWNERS HIP	MUNICIPAL VALUE	MARKET VALUE
217 0	Meloding	1162	BUSINESS	BUSINESS	Matjhabeng	35000	55000
1/8 3	Meloding	1626	BUSINESS	BUSINESS	Matjhabeng	12000	30000

NYAKALLONG

SIT E	SUBURB/EXTENSION	SIZE	ZONING	PERMITTED USE	OWNERS HIP	MUNICIPAL	MARKET
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NO		IN M		ITO ZONING		VALUE	VALU E
382 8	Nyakallong	181 4 m ²	Busine ss	Business	Matjhaben g	54000	60000
382 7	Nyakallong	196 4 m ²	Public Garage	Garage	Matjhaben g	62000	100000
R/3 83	Nyakallong	180 5	Busine ss	Business	Matjhaben g	110000	250000
1/38 3	Nyakallong	180 6	Busine ss	Business	Matjhaben g		

ALLANRIDGE

SIT E NO	SUBURB/EXTE NSION	SIZ E IN M	ZONI NG	PERMIT TED USE ITO ZONING	OWNERS HIP	MUNICI PAL VALUE	MARK ET VALU E
181 5	Allanridge	770 5	Busine ss		Matjhaben g	42000	200000

MAMMAHABANE

SIT E NO	SUBURB/EXTE NSION	SIZ E IN M	ZONI NG	PERMIT TED USE ITO ZONING	OWNERS HIP	MUNICI PAL VALUE	MARK ET VALU E
218 4	Mammahabane	3395	Munici pal	Business (Subject to rezoning)	Matjhaben g	785400	785400

PHOMOLONG

SIT E NO	SUBURB/EXTE NSION	SIZ E IN M	ZONI NG	PERMIT TED USE ITO ZONING	OWNERS HIP	MUNICI PAL VALUE	MARK ET VALU E
206 9	Phomolong	2008	Busine ss	Business	Matjhaben g	130000	150000

8. That the concern regarding development in Matjhabeng as a whole should **BE TAKEN INTO** consideration.

BACKGROUND: PUBLIC BIDDING PROCESS

ADVERTISEMENT IN THE PRESS

Invitations for development proposals were advertised in both local and the national press.

*** A copy of the advertisement is enclosed **on page 9 to page 12 of the Annexures.**

DEVELOPMENT PROSPECTUS AND GUIDELINES FOR SUBMISSION OF PROPOSAL

PROSPECTUS: Interested developers were provided with a prospectus for each property which provides information of all aspects of the property (zoning, permissible development rights, municipal services etc.)

*** The prospectus is **attached on page 13 to page 15 of the Annexures.**

GUIDELINES FOR THE SUBMISSION OF PROPOSALS: Potential developers were provided with a set of guidelines pertaining to the closure date for development applications as well as specific information that had to be provided about the proposed development which formed the basis of the evaluation.

*** An example is enclosed **on page 16 to page 22 of the Annexures.**

CLOSURE DATE, PUBLIC OPENING OF PROPOSALS AND THE REGISTRATION OF APPLICANTS BY SUPPLY CHAIN

The closure date for the applications was 24 March 2017. The applications were opened in a public meeting on 24 March.

APPLICATIONS RECEIVED:

The number of applications received for each property is depicted on the following Table 2:

TABLE 2:

WELKOM

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
8	CBD		Public Open Space	Business	0
10640/4	Urania Industrial area	5553	Industrial General	Industrial	1
10640/5	Urania Industrial area / X8	5310	Industrial General	Industrial	1

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
8	CBD		Public Open Space	Business	0
6347	VOORSPOED X8	19985	Industrial General	Industrial	1
9099	Voorspoed East / X24	5115	Industrial General	General Industrial	0
5072	Riebeeckstad X1	2602	Industry General	Industry	2
5061	Riebeeckstad industrial area	3098	industry general	Industry	2
5062	Riebeeckstad industrial area	3508	Industrial General	Industry	2
5063	Riebeeckstad industrial area	2881	Industry General	Industrial	0
4985/4986	Riebeeckstad industrial area	4985 = 1554m 4986 = 1549m	Industry General	Industrial	1
4989	Riebeeckstad industrial area	1650	Industry General	Industrial	0
4990	Riebeeckstad industrial area	1303	Industry General	Industrial	0
4991	Riebeeckstad industrial area	1299	Industry General	Industrial	1
9138	Voorspoed East	8236	Industrial Service	Industrial	0
9139	Voorspoed East	4182	Road and Streets	Industrial (subject to rezoning)	1
4122	Bedelia	4071	Park	Business/Industrial	1
Total					13

THABONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
1/8312	Thabong	6401	Business	Business	2
30669	Thabong	2939	Business	Business	2
8077	Thabong	3654	Industry General	Industry	1
8078	Thabong	5661	Industry General	Industry	2

8079	Thabong	5818	Industry General	Industry	2
8080	Thabong	3699	Industry General	Industry	0
61	Thabong				6
19144	Thabong				0
Total					15

KUTLWANONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
10284	Kutlwanong	17953	Business	Business	3
10283 Stadium Area	Kutlwanong	14462	Business	Business	
10285	Kutlwanong	6138	Business	Business	0
8943					0
8944					0
8945					0
TOTAL					3

VIRGINIA

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
1288	Virginia CBD	595	Business	Business - shops,offices, institutions	1
1289	Virginia CBD	600	Business	Business - shops,offices, institutions	
1335	Virginia CBD	767	Business	Business	0
3079	Glen Harmony	2050	Business	Business - shops,offices, institutions	
Total					1

MELODING

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
2170	Meloding	1162	BUSINESS	BUSINESS	2
1/83	Meloding	1626	BUSINESS	BUSINESS	
Total					2

NYAKALLONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
3828	Nyakallong	1814 m ²	Business	Business	4
3827	Nyakallong	1964 m ²	Public Garage	Garage	5
383 and 1/383	Nyakallong	1805	Business	Business	1
383	Nyakallong	1806	Business	Business	1
Total					11

ALLANRIDGE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
1815	Allanridge	7705	Business	Business	1
Total					1

MAMMAHABANE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
2498	Mammahabane	3395	Municipal	Business (Subject to rezoning)	0
2177	Mammahabane	2343	Municipal	Limited retail	0
2484	Mammahabane		Municipal	Business	0
Total					0

PHOMOLONG

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
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2069	Phomolong	2008	Business	Business	1
2066	Phomolong	274300	Community facility	Shopping complex	1
Total					2

BRONVILLE

SITE NO	SUBURB/EXTENSION	SIZE IN M	ZONING	PERMITTED USE ITO ZONING	NUMBER OF APPLICANTS
1993 Rem/Sub 1					7
1918					2
Total					9

EVALUATION OF PROPOSALS

EVALUATION TEAM

The technical evaluation of the proposals was done by a technical team consisting of Spatial Planning and Human Settlement.

PROGRESS

The technical evaluation of all proposals is now finalised and a complete evaluation report was prepared for submission to the Bid Evaluation Committee.

EVALUATION CRITERIA

The applications were evaluated in terms of the criteria provided to the developers as contemplated in Par. 2.3.2, both in terms of general compliance as well as in terms of the specific guidelines regarding the provision of information regarding the proposed development. In this regard the emphasis was on the contribution of the proposed development on the growth and diversification of the local economy, the creation of jobs and in particular the value thereof to enhance the living conditions of the community.

In case where two or more applicants applied for the same property the following evaluation criteria were used in order to allocate the property to a developer:

- The property is critically required to expand an existing business.
- Creation of employment and diversification of the economy.
- Service delivery to communities in need of such business/services.
- The highest and best use of the land.
- Total development cost.
- Purchase offer

BID EVALUATION COMMITTEE

A comprehensive evaluation report is now completed and submitted to the Bid Evaluation Committee who will be responsible to evaluate and make recommendations regarding the allocation of the properties to the prospective developers.

LEGAL IMPLICATIONS:

The marketing of Municipal owned land is subject to the Municipal Financial Management Act No 56/2003 and the procedures stipulated in the Matjhabeng Supply Chain Policy and relevant legislation including.

FINANCIAL IMPLICATIONS:

The cost of advertising in the press as well as the guidelines for development for each of the portions must be taken into consideration. The direct income from the alienation of the land, municipal rates, the selling of municipal services and the economic spin-offs in terms of the creation of employment must be taken into consideration.

POLICY/LEGISLATIVE POSITION

APPLICABLE LEGISLATION

Regarding the marketing of Municipal owned land the following legislation must be taken into consideration:

- The Constitution of the Republic of South Africa (Act. No. 108 of 1996);
- of Land Act (Act No. 68 of 1981)
- Broad Based Black Economic Empowerment Act (Act No. 53 of 2003);
- Extension of Security of Tenure Act (Act No. 62 of 1997)
- Local Government: Municipal Finance Management Act (Act No. 56 of 2003):
- Municipal Supply Chain Management Policy Regulations (Act No. No. 27636);
- Property Rates Act (Act No. 6 of 2004);
- Matjhabeng: Policy on the Disposal of Immovable Assets
- Spatial Planning and Land Use Management Act 16/2013

RECOMMENDATION

1. That the progress with the alienation of Commercial and Industrial properties in terms of Resolution A107/2016 be noted.

LED, T & HS3 of 2017

REPORT ON RELOCATION OF FESSY KIDS ENTERTAINMENT CITY FROM THABONG TO KALKUIL FARM 153 RD PORTION 2 NEXT TO MIMOSA PARK ODENDAALSRSUS (AED: LED & H/S) (18/4/1/32)

PURPOSE

The purpose of the report is to inform the Section 80 Committee about the intentions relocate Fessy Kids Entertainment City which is currently located at Mxi Street in Thabong next to Thabong Stadium to an identified piece of land (Kalkuil Farm 153 RD Portion 2 next to Mimosa Park Odendaalsrus).

BACKGROUND

Fessy Kids Entertainment City is a project which is directed and managed by Ms. Fes Kutunga who is a young female entrepreneur with a vision and mission of shaping the future young people around Matjhabeng Local Municipality and the surrounding areas. She approached the Municipality with her unique concept during 2015 and was allocated a site in Thabong next to Thabong Stadium which was turned into a dumping area by the nearest community. The following are the reasons for the relocation of the project to Kalkuil Farm 153 RD Portion 2 next to Mimosa Park Odendaalsrus:

- The area is not having an ERF number which makes it difficult for infrastructure development (e.g. Water and Sewage System).
- The permit given to her was temporary (12 Months permit).
- Machinery utilised at the project demand three phase electrical system (as per ESKOM specifications).
- No proper drainage system (the area is flooding during heavy rains).

***** See the attached letter of request and the ID copy on page 23 to page 25 of the Annexures.**

DISCUSSION

Fessy Kids Entertainment City presented their concept again to Matjhabeng Municipality Local Economic Development Directorate in July 2017 citing various challenges that they were confronted with at their previously allocated piece of land in Thabong. Their mission is to optimize production and empowerment of SMMEs through stalls and mentoring Youth in particular.

The project will be benefit the Municipality on the following:

- Creation of more job opportunities for youth as 12 young people are already hired in different fields as per their skills (e.g. Security Officers, Operators, Events Coordinators, Marketing Officers and Health and Safety Officers).
- Reducing levels of alcohol and drug abuse amongst young people through educational awareness will continue to be conducted by the Entertainment City.
- Accommodating Orphans, Disabled and HIV affected Children by involving them in the project.

POLICY POSITION

Commonage By law
Commonage Policy
Policy on disposal of immovable asserts

LEGAL IMPLICATIONS

Lease Agreements to be entered into between the Municipality and Fessy Kids Entertainment City.

- *** See draft memorandum of Agreement (Lease Agreement) **on page 26 to page 34 of the Annexures.**
- *** See the permission letter **on page 35 of the Annexures.**

FINANCIAL IMPLICATIONS

None

RECOMMENDATION

That the lease Agreement be concluded between Matjhabeng Local Municipal Council and Fessy Kids Entertainment City with regard to a piece of land (Kalkuil Farm 153 RD Portion 2 next to Mimosa Park Odendaalsrus) for a period of Five years.

LED, T & HS4 of 2017

ALLOCATION OF LAND FOR INFORMAL BUSINESSES (AED: LED & HS) (8/3/1)

PURPOSE

The purpose of this item is to submit a report on allocation of land for informal businesses as requested by Land Ad-hoc Committee.

To report on land audit progress used for car wash and containers, as resolved by Land Ad-hoc Committee.

BACKGROUND AND DISCUSSIONS

Municipality has established a special standing committee to oversee and address challenges regarding the Municipal land, the Adhoc committee then requested a report on land being utilised by informal businesses to put containers and car wash.

For the Matjhabeng, informal trading is a positive development in the micro businesses sector as it contributes to the creation of jobs and alleviation of poverty and has the potential to expand further the municipal's economic base.

National and provincial strategies affirm a commitment for development of local government's economic foot print, to create a well- managed informal trading sector which talks to the needs of its stakeholders and is effectively integrated into the economic and social development goals of the municipality.

To create opportunities for the informal trading sector and share in the benefits of economic growth, the division should provide a stable and predictable regulatory and management of an environment, a positive relationship with the formal sector will be natured so that the sectors operate effectively alongside each other in an environment that fosters sustainable economic growth.

It is therefore the mandate of Local Economic Development and Planning to ensure that informal sector need to be better located to improve their access to social amenities and economic opportunities trading or producing goods on better located land.

The Directorate has also undergone a process of identifying land for informal businesses, proclaiming of such land is a necessity to support upcoming businesses and, apart from a growing economy in which the benefits of growth reach all sectors of society. Probably resides in state action to manage land, creating enabling and efficient regulations and administrative systems. It will also give people access to markets, which improves the potential for sustainable poverty alleviation, after completion of the exercise the request will be submitted to council for approval.

CURRENT SITUATION

The applicants submit the request to use the land they have identified for their business purposes e.g. car wash, containers etc. The procedure being used is: -

Applicant	Requirements
Criteria – previously disadvantaged	RSA Identity document, Business/work permit, asylum seeker for foreigners
Citizenship – first preference to Matjhabeng residents	Proof of address (rates & taxes), affidavit by landlord
Profiling – Register on SMME database, registration status (in terms of Companies and Intellectual Property Commission (CIPC))	Declaration of business interest, assistance required.
Issuing of application form	Identification of location details
Office use	Requirements
Conduct site inspection	Vehicle
Verification of site/land	Check deed registration, zonal details and availability of infrastructure
Source comments/inputs	From Development Planning, Land Affairs and Spatial planning
Issue temporal permits	Issue an annual permit

CHALLENGES

- Experiencing illegal use of land if the identified land is not approved and applicant asked to look for an alternative.
- Invading of land by community members not requesting from the municipality,
- Ward Councilors approving the usage of land without consulting the relevant departments
- Interference with traffic
- Sites that are without infrastructure
- Disputes over sites

It is in this regard that the formation of the inter-departmental committee is required to scrutinize application forms so that these challenges can be addressed. Each department will be responsible for its own specialties.

LAND ADHOC COMMITTEE RESOLUTIONS

After presenting a report to the Land Adhoc Committee the following resolutions were taken.

The committee resolved that: -

- The division conduct an audit of containers and car washes currently utilising land,
- The division draw a flowchart on processes of issuing a permit
- The division draft a policy regarding management of informal businesses

PROGRESS ON IMPLEMENTATION OF THE RESOLUTIONS

Resolution 1

Below is the progress report on auditing of containers, due to lack of resources (shortage of staff, cars) the audit is still ongoing and will be finalised mid- June 2017.

VIRGINIA

Name & Surname	Place	Kind of Business	Permit	ERF No/address	Water Meter	Electricity	Validity of the Permit
1. Seema Thaba	Saaiplaas	Five star Car Wash	No	Cnr Messina and Namaqua Str	Illegal connection from house no 8 Messina	No	
2. Elizaberth Likotsi	Saaiplaas	Shark – for storage	No	Cnr Mesina str	No	No	
3.	X5 Taxi Rank	Container (Salon)		Cnr Mesina str, On the Pavement	No	No	
4.	Opposite Saaiplaas Complex,	5 Illegal structures of Sharks	No	No	No	No	

MERRIESPRUIT

Name & Surname	Place	Kind of Business	Permit	ERF No	Water Meter	Electricity	Validity of the Permit
1. Juliet Hogo	Merriespruit	Car Wash	Yes	No193 Dennie Erasmus	Meter	Generator	07/12/2001 7 Still valid
2. Jonny Nomandla	Merriespruit	Tube and tyre	Yes	No193 Dennie Erasmus	No	Yes, Eskom	Expired

MELODING

Name & Surname	Place	Kind of Business	Permit	ERF No	Water Meter	Electricity	Validity of the Permit
1. Godfrey Thelatsane	Meloding	Car Wash (ZELA west)	Yes	Opposite Library	Yes	Hostel	Expired
2.	Meloding	Container	No	Opposite Reatlehile sec school	No	No	
3.		Car wash	No	Open space back of Sampie complex	No	No	
4.		Container	No		No	No	
5. Tshidis Mafume kwane	Stilte Park Meloding	Fast food – Illegal structure		Front of 2214			
6.		Illegal structure	No	No	No	No	
7. Thuso	Phahameng	Sprinter Car Wash	No	Front of 4024	No	No	

Slin do							
8. Neo Morake	Phahameng	Car Wash	No	Front of 4014	No	No	
9. Ayanda Bakana	Stilte Park Meloding	Car Wash	No	Front of 1579	No	No	

KUTLWANONG

Name & surname	Place	Kind of business	Permit	ERF No	Water metre	Electricity	Validity of the Permit
	Kutlwanong	Three shacks closed		Opposite to taxi rank Block 5			
Billy Sakela		Sell tyres	No	Opposite to taxi rank Block 5	No	No	
Madipholo Marumo		Market	No	Opposite to taxi rank Block 5	No	No	
Khama Khama	Kutlwanong K1	Market	No	No ERF No	No	No	
Chani mothombeni	Kutlwanong	Salon	No	5423 Park	No	No	
Fihliwe Mlesu	Kutlwanong K5 taxi rank	Fast Food	No	No ERF No	No	No	
	Kutlwanong K4	Closed container	No	No ERF No	No	No	
	Opposite to ZCC Kutlwanong K3	Closed Container	No	No ERF No	No	No	
	Opposite to tswelopele bakery Block 5	Closed Market	No	No ERF	No	No	
Sibongile & Dasheka	Kutlwanong	Take away	No	K4	No	Yes	
Molefi Mokoena	Kutlwanong	Fruits and Vegetables Market	No	K4	No	Yes	
Teboho Mafisa	Kutlwanong	Car wash	Yes	13,0 K4	No	No	Expired
Ramatsebe	Kutlwanong	Market	No	K4	No	No	
Mapetla	Kutlwanong	Harambee car Wash	Yes	K4	No	No	Expired
Rasta Fonya	Kutlwanong	Market	No	Block 4 main road	No	No	

Samuel Mastitsi	Kutlwanong	Market	No	Block 7 Next to 6644 Main Road	No	No	
Patrick Motshabi	Kutlwanong	Mini Butchery & Mini Tuck Shop	Yes	Main Road K8	No	Yes	Still valid
Jabu	Kutlwanong	Market	No	Main Road K5	No	No	
	Kutlwanong	Closed to Shacks	No	Main Road K5	No	No	
Jwalane Thobala	Kutlwanong	Salon	No	Main Road K8	No	No	
Thulo	Kutlwanong	Market	No	Main Road	No	No	
Kopano	Kutlwanong	Market	No	Main road	No	No	
	Kutlwanong	Empty Container	No	Main Road K5	No	No	
Monaheng Masiteng	kutlwanong	Car wash	No	Main road K8	No	No	
Sizane Mbelekwanane	Kutlwanong	Car wash	No	Main road K8	No	No	
Empty	Kutlwanong	Market	No	Main road K5	No	No	
Roux	Kutlwanong	Market	No	Main road K8	No	No	
Masonwabe Bheme	Kutlwanong	Matjhabeng Car wash	No	Main road K8	No	No	
	Kutlwanong	Fruit & veg market	No	Main road K8	No	No	
Koena Mokhalinyane	Kutlwanong	Container cell clinic	No	Opposite taxi rank	No	No	
	Kutlwanong	Cash loan	No	Opposite taxi rank	No	No	
Thabo Makau	Kutlwanong	Barber shop	No	Opposite taxi rank	No	Yes	
Radebe	Kutlwanong	Container for electricity, phone and airtime	No	Opposite taxi rank	No	No	
	Kutlwanong	Illegal structure	No	Opposite taxi rank	No	No	
Pastor	Kutlwanong	Fruit & veg market	No	Opposite taxi rank	No	No	
	Kutlwanong	Illegal structure	No	Opposite taxi rank	No	No	
Lucas	Kutlwanong	Container tuck shop	No	Opposite taxi rank	No	Yes	
	Kutlwanong	Illegal structure	No	Opposite taxi rank	No	No	
	Kutlwanong	Market	No	Opposite taxi rank	No	No	
	Kutlwanong	11 closed shacks	No	Next to police station	No	No	

Modise	Kutlwanong	Fruit & veg market	No	Main road corner road to municipality office	No	No	
Sarah Nkuna	Kutlwanong	Market	No	Next to sassa	No	No	
Fatima Velankulu	Kutlwanong	Market	No	Next to sassa	No	No	
Dimpho Seipobi	Kutlwanong	Market meat	No	Block 6 Main road	No	No	
	Kutlwanong	Illegal Structure	No	Block 6 Main road	No	No	
Samuel Masivila	Kutlwanong	Shoe repairs	No	Block 6 ward 20 main road	No	No	
Moseki Letshoenyo	Kutlwanong	Old bus stop Car wash	Yes	Block 4 Main road	Yes	No	Expired
Ramasilo	Kutlwanong	Container public phone	No	Block 4 Main road	No	Yes	
Molefi	Kutlwanong	Market	No	Block 4 Main road	No	No	
Josias Nkala	Kutlwanong	Fruit & veg market	No	Main road	No	No	
	Kutlwanong	Closed Shack	No	Main road	No	No	
Cicilia Mokhele	Kutlwanong	Take away	No	Main road K8 taxi rank	No	No	
Lizibeth Mokodutlo	Kutlwanong	Food staff	No	Sechaba K6	No	No	
Joseph Motaung	Kutlwanong	Mobile barber shop	No	K6	No	No	
Patric Motshabi	Kutlwanong	Mini Butchery	Yes	Bam shop front K6 (5423)	No	Yes	Still valid
	Kutlwanong	Two Illegal structure	No	Main road	No	No	
Paulus Lebese	Kutlwanong	Fruit & veg market	No	Main road K8	No	No	
	Kutlwanong	Car wash	No	Main road K8	No	No	
Seun	Kutlwanong	Barber shop	No	Main road Corner Bazabaza	No	No	
France Letsika	Kutlwanong	Thabo's market	No	Bazabaza K9 Opposite 9127	No	No	
Papiki Bekeer	Kutlwanong	Fast food	No	Bazbaza K9 Opposite 9124	No	No	
Seleke Ramokonopo	Kutlwanong	Car wash	No	Main road K9 Opposite 7895	No	No	
Moeketsi Mapohapona	Kutlwanong	Market	No	Main road K9 Opposite 7918	No	No	
Zusile Taaibos	Kutlwanong	Car wash	No	Opposite 1276	No	No	
Ndade	Kutlwanong	Car wash	No	K9 Opposite	No	No	

				9289			
Minoski	Kutlwanong	Car wash	No		No	No	

ODENDAALSRUS

MOoreko Lara	Odendaals trus	Car wash	Yes		Yes	No	Expired
Tiisetso Maooa	Odendaals trus	Container for CD, DVD, Clothes	Yes	Opposite Thabo & Taxi rank wholesales	No	No	Expired
Lebohang Rantsiane	Odendaals trus	Caravan Car machenic	No	Opposite to thabo & Taxi rank wholesales	No	No	

NYAKALLONG

Name & Surname	Place	Kind of business	Permit	ERF No	Water Metre	Electricity	Validity of the Permit
	Nyakallong	Closed shack	No	Nkalallong taxi rank	No	No	
Gordon(Masha letebele)	Nyakallong	Sells car parts	No	Next to Tshireletso primary school	No	No	
Gordon Williams	Nyakallong	Fast food	No	Corner of tshireletso primary school	No	No	
Marry Semousu	Nyakallong	Shack	No	Next to Tshireletso primary school	No	No	
	Nyakallong	Closed shack	No	Next to Tshireletso Primary school	No	No	
Mantie Tebedi	Nyakallong	Fast food	No	Opposite nyakallong clinic	No	No	
Ellase Molio	Nyakallong	Fruit & veg market	No	392 Taolo Taedi	No	No	
	Nyakallong	Container closed	No	Next to diwai projects	No	No	
	Nyakallong	Container closed	No	Opposite leratong school	No	No	
Ntswaki Moss	Nyakallong	Fruit & veg market	No	Corner of Modise	No	No	
Mepereko	Nyakallong	Fruit & veg market	No	Corner of mathlarantleng	No	No	
Thabiso	Nyakallong	Tebza Car wash	No	Corner of K9 Mathlarantleng	No	No	
Papi Lebone	Nyakallong	Salon	Yes	Portion of mathlarantleng	No	No	Expired
Johannes Mahlatsi	Nyakallong	Market	No	Opposite nyakallong	No	No	

				general dealer			
Khensani Nkuna	Nyakallong	Salon & shoes repairs	No	Opposite nyakallong general dealer	No	No	
Dimakatso Tlhone	Nyakallong	Market	No	Opposite 2729	No	No	
	Nyakallong	Food stuff	No	Opposite 1430	No	No	
	Nyakallong	Market	No	Opposite 2729	No	No	
	Nyakallong	Market	No	Next to wesi secondary	No	No	
George Sithole	Nyakallong	Tube & tyre	Yes	5828	No	No	25/05/2016 Expired
Buti Nonyane	Nyakallong	Market	No	Opposite 1476	No	No	
Mathabiseng Matee	Nyakallong	Market	No	Next to Dihwayi Primary	No	No	
Bovette Mthombeni	Nyakallong	Market	No	Opposite Hall	No	No	
Mamaloko Nhlapo	Nyakallong	Market	No	Next to makhotho primary	No	No	
Setjhaba Lenkoane	Nyakallong	Car wash	No	Opposite 1547	No	No	
Misiwe Matoane	Nyakallong	Market	No	Opposite 1546	No	No	
Matsedisio	Nyakallong		Yes		No	No	21/07/2017 Expired

Thabong report

NAME &SURNAME	PLACE	KIND OF BUSINESS	PERMIT	ERF NO	WATER METER	ELECTRICITY	Validity of the Permit
Silvia Nyama	Thabong	Fast food	No	Constantia road next to Lenakeng School	No	No	
Hope(Nigeria)	Thabong	Salon	No	Constantia road next to Lenakeng School	No	No	
	Thabong	Closed container	No	Constantia front Lenakeng School	No	No	
Mthunzi Tshabalala	Thabang	Black move Car wash	Yes	8312	Yes	Yes	Valid
	Thabong	Closed container	No	Constantia road	No	No	
	Thabong	Closed container	No	Constantia road hostel	No	No	
	Thabong	Closed container	No	Next to warenela modikeng road	No	No	
Semahla Toloane	Thabong	ABA Market	No	Corner Mokhomo	No	No	
Fusi Ramabele	Thabong	Food stuff	Yes	Corner Nkoane			Valid
Moyiko Toto	Thabong	Market	No	Corner Khumalo & Mothusi road	No	No	
Paul Simango	Thabong	Salon	Yes	8060	No	Yes	Expired
	Thabong	Car wash	Yes	Mxi Street next to Thabong stadium	No	No	Valid
Flatha	Thabong	Fezzy kids entertainment	Yes	MXI Street next to Thabong stadium	No	No	Valid
	Thabong	Shoe repair	No	Corner Nkoane & Mthusi	No	No	
Matuka Moseli	Thabong	Car wash	No	Corner Morake & Mthusi next to 6264	No	No	

Papi Seliane	Thabong	Car wash	Yes	Corner mothusi and masole street	No	No	Valid
Mathapelo Seliane	Thabong	Container public phone	Yes	Corner Chume and mothusi road	Yes	Yes	Valid
Patric Baloi	Thabong	Panel beating	No	Next to majakathata	Yes	Yes	Expired
Patric Khumalo	Thabong	Manufacturing trailers	Yes	Constantia road	No	No	Expired
Klaas Modipa	Thabong	Manufacturing Slaps	Yes	Constantia road	Yes	No	Expired
Daniel Mahlane	Thabong	Pawn Shop	Yes	Constantia road	Yes	No	
Sasa	Thabong	Maritjhing car wash	Yes	Constantia road next to power station	Yes	Yes	Expired
Khotsi Nkone	Thabong	Car wash	No	Opposite Teto School	Yes	Yes	
Oliver Hans	Thabong	Car wash	Yes	Opposite oppenheimer complex	No	No	Valid
Koos Francis	Thabong	Depot	Yes	Opposite complex	No	No	
Ishmael Mesa	Thabong	Panel beater	Yes	Opposite oppenheimer complex	No	No	Expired
John Bodiso	Thabong	Car wash	Yes	Next to Letsete School	Yes	No	Valid
Du	Thabong	Closed shack	No	Behind maleka complex	No	No	
Dumisane Ndlovu	Thabong	Entertainment park	Yes	Opposite 16706	Yes	No	Expired
	Thabong	Closed container	No	Opposite 1105	No	No	
Moji	Thabong	Container tuck shop	No	Corner Constantia	No	No	
Lehlohonolo	Thabong	Market	No	Constantia road	No	No	
Dlamini	Thabong	Market	No	Constantia road	No	No	
Matle	Thabong	Container fast food	No	Contantia road	No	No	
Lerato Mokojo	Thabong	Market	No	Constantia	No	No	

				road			
Mokete Selelane	Thabong	Manyakeng fast food	No	Corner Constantia and moroka street	No	No	
	Thabong	3 Market	No	Opposite mokgoabone school	No	No	
Tina argentina	Thabong	Container Fast food and market	Yes	Front Senogo complex	No	No	Expired
Masumpa	Thabong	Workshop	No	Front Senogo Complex	No	No	
Kaizer	Thabong	New age car wash	No	Front Senogo Complex	Yes	No	
	Thabong	Market	No	Front senogo comlex	No	No	
	Thabong	Car wash	No	Phakathi street opposite 22071	No	No	
	Thabong	Car wash	No	Phakathi street opposite street 36726	No	No	
Biza	Thabong	Group 11 Car wash	No	36703 Phakathi street	Yes	Yes	
Itumeleng	Thabong	Fast food	No	36703 Phakahi street	Yes	Yes	
	Thabong	Bizisin box	Yes	36703 Phakathi street	Yes	Yes	Valid
	Thabong	Market	No	Ndaki street	No	No	
	Thabong	Market	No	Ndaki street	No	No	
	Thabong	Market	No	Ndaki street	No	No	
	Thabong	Shoe repair	No	Ndaki street	No	No	
	Thabong	Closed container	No	Mangosuthu	No	No	
	Thabong	Car wash	No	Mangosuthu	No	No	
Matumelo Mokoena	Thabong	Market	No	Corner Marumo and thubelisha	No	No	
Isaac Mashaba	Thabong	Car wash	No	Opposite 9440	No	No	

Teboho Maphachane	Thabong	Market	No	Opposite welese	No	No	
	Thabong	Closed, Empty Container	No	Opposite dinko complex	No	Yes	
	Thabong	Closed, Empty Container	No	Opposite dinko complex	No	Yes	
	Thabong	Closed, Empty Container	No	Opposite dinko complex	No	No	
Vusile Masankoane	Thabong	Car wash	Yes	Opposite dinko complex	No	No	Valid
Paseka	Thabong	Washington car wash	Yes	Corner Nkoane and matima street	Yes	Yes	Expired
	Thabong	Car wash	Yes	Opposite zanzibar	No	No	Valid
	Thabong	Fast food	No	Phakathi	No	No	
B Foto	Thabong	Container internet cafe	No	Opposite dinko complex	No	Yes	
	Thabong	Closed container	No	Opposite 21896	No	No	
Mokhethi Mokhethi	Thabong	Motor mechanic container	No	Opposite 29478	No	No	
Madimpho Lefama	Thabong	Car wash	Yes				Valid
Dumile Koki	Thabong	Cash	No				
	Thabong	Closed container	No				
Lehlohonolo Letlala	Thabong	Tube and tyre	No				
Tsediso Moleko	Thabong	Car wash	No				
Phinias Misimango	Thabong	Car wash	No				
Adozinda Sithole	thabong	Market	No				
Keneilwe Qomla	Thabong	market	No				

Bronville report

Name & Surname	Place	Kind of business	Permit	ERF No	Water Metre	Electricity	Validity of the Permit
Kenneth	Ext 15	Car Wash	No	Way to	No	No	

Mlambo	Hani Park Bronville			Masionong mine			
Tony Mositoane	Ext 21 Hani Park Bronville	Down Town Car Wash	No	Way to Masionong mine	No	No	
Dieketseng Nyabanqoe	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
Mathapelo Raleting	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
Wilson Mkhabela	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
Chabedi Chabedi	Hani Park						
Bronville	Take Away	No	Main Road Hani Park	No	No		
Rose Sithole	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
MOYANE	Hani Park						
Bronville	Fruit & Veg Market	No	Main Road Hani Park	No	No		
	Bronville	2 Closed Container	No	Opposite Police Station Barendstal	No	No	
John Mashiya	Bronville	Barber Shop	No	Opposite Police Station Barendstal	No	No	
	Bronville	Closed container					
	No	Opposite 1190	No	No			
	Bronville	Closed	No	Opposite 301	No	No	

		Container		Barend street			
Matheile Pule	Bronville						
Mandela Park	Take aways	No	At the corner to way Bronville	No	No		
Askis Coetze	Hani Park Bronville	Askis Car Wash	No	At the corner to way Bronville	No	No	
	Hani Park Bronville	Closed Container	No	Hani park way to Riebeckstad	No	No	
Lehlohonolo Petlane	Ext 15 Hani Park Bronville	Fast Food	No	Hani park way to Riebeckstad	No	No	
Fani	Ext 15 Hani Park Bronville	Car wash	No	Hani park way to Riebeckstad	No	No	
Nolusapho Sephendu	Ext 15 Hani Park Bronville	Fruit & Veg Market	No	Way to riebeeckstad	No	No	
Lekaota Morero	Ext 15 Hani Park Bronville	Rexan Car Wash	Yes	Way to riebeeckstad	Yes	No	
Makgetsi Malokotsa	Main Road of Bronville	Fruit & Veg Market	No	Main Road of Bronville	No	No	
	Next to Bronville clinic	Fruit & Veg Market	No	Opposite Hani Park Clinic	No	No	
Thabong Khumalo	Ext 15 31402	Fruit & Veg Market	No	31402 ext 15	No	No	
Mlambo I	Opposite 34658 Ext 15	Fruit & Veg Market	No	Opposite 34658 Ext 15	No	No	
Khotsi Nkone	Thabong	Car wash	No	Opposite Teto School	Yes	Yes	
	Dagbreek	Closed container	No	Next to luxmation or opposite Spar	No	No	
	Rietz park twist street	Car wash	Yes	Twist Street	No	No	
	Rietz park twist street	Car Wash	No	Opposite steve tarven	No	No	
Phoka Taole	Rietz park thabong	White stone-Car wash	Yes	No 1	Yes	Yes	
	Jan hof meyer	Closed container	No	Jan hof Meyer next to market	No	No	

	Power Road manny's	Closed container	No	Manny's next to powerbuild	No	No	
Sarmito Mahumane	Power Road manny's	Selling tyres	Yes	Next to circle	No	No	
	Keerom street	Closed container	No	Opposite malen	No	No	
Thabo Mohale	Koppie alleen welkom	Container					
	Rheederspark						
Schurman	Market	No	Coner of schuman	No	No		
	Rheederspark ext12	Car wash	No	Entrance ext12	No	No	
	Rheederspark ext2	Closed container	No	Opposite 765	No	No	

CHALLENGES ENCOUNTERED DURING AUDIT

- In Kutlwanong and Thabong we encountered threats hence there was a delay of audit because of members of the community,
- We therefore requested security personnel to accompany us of which they will only be available on Monday to complete the remaining towns.

Resolution 2

*** A copy of the flowchart currently used is **attached on page 36 to page 41 of the annexures.**

Resolution 3

- Informal Trading and By-laws has since been adopted by council, pending promulgation of by-laws for final approval

PROPOSAL

The Council may, by resolution approve the strategy to set apart and demarcate land for informal trading. It is the mandate of Local Economic Development and planning to ensure that Informal Traders need to be better located in all Matjhabeng 6 Units to improve their access to social amenities and economic opportunities trading or producing goods on better located land also gives people access to markets, which improves the potential for sustainable poverty alleviation.

There is currently no strategy in place for allocation of land for informal traders especially for light industries, manufacturing, recycling and retail. The proclaim of such land is a necessity to support informal traders and, apart from a growing economy in which the benefits of growth reach all sectors of society, probably resides in state action to manage land, creating enabling and efficient regulations and administrative systems.

LEGAL IMPLICATIONS

- MFMA
- Spatial Land Use Management Act
- Business Act

FINANCIAL IMPLICATIONS

- None

RISKS IMPLICATIONS

- People invading land
- Illegal connections of water and electricity
- Loss of revenue from illegal occupants

RECOMMENDATIONS

1. That the Committee supports the proposal.
2. That the Committee note the audit report.

LED, T & HS5 of 2017

SMME DEVELOPMENT – PILOT PROJECT YOUTH BUSINESS CORNERS IN MELODING (AED: LED & H/S) (15/2/3/53)

PURPOSE

The purpose of this report is to give feedback on actual progress in relation to SMME development on youth business corners pilot project in Meloding.

BACKGROUND

Youth business corners is a pilot project implemented in partnership with Harmony Gold Mine on their Enterprise Development programme. The project seeks to identify young entrepreneurs with potential to flourish their businesses. This will result in maturity levels wherein they are able to create jobs in their own right leading to stimulus of the economy which is so much desired in Matjhabeng Municipality.

The project goal is to train, coach, mentor and provide infrastructure support, beneficiaries will be selected from potential local youth entrepreneurs of which focus will be on already existing businesses. This programme also aims to give youth a true taste of what it will be like operate independently. To provide efficiency the municipality and other relevant stakeholders will render business support to the beneficiaries.

The pilot project will be at erf 3 Meloding Township in Virginia, the site proclaimed and zoned as business site. The area has bulk and internal infrastructure; however, it lacks formal structures before the erven can be allocated to individual entrepreneurs.

*** A copy of the request for proposal for a Business Youth Corners Development is **attached on page 42 to page 46 of the Annexures**.

PROGRESS TO DATE

The council on its sitting on the 28th March 2017 resolved that:-

COUNCIL RESOLVED: (28 MARCH 2017

1. That Council **TAKES NOTE** of the project.
2. That necessary technical support from other departments **BE RENDERED**.
3. That the project **BE REFLECTED** in the IDP and Budget.

The first meeting between Harmony and Matjhabeng was held on the 16th August 2017 to discuss project implementation plan. Some of critical issues discusses were that:-

- Municipality should organize and invite a technical person to advice
- and that a technical team should be formed for the duration of the project
- That the draft concept with specifications be presented in next meeting

The follow-up meeting was then held on the 29th August 2017 whereby the technical person was invited, draft concept document was discussed and inputs and comments were made. It was resolved that:-

- Harmony procurement processes will be followed since they fund the project
- That the concept will be presented to Harmony management so that a commitment letter can be issued to Matjhabeng.
- That a letter from the Municipal Manager supporting the project is required.

LEGAL IMPLICATIONS

- Matjhabeng Informal Trading Policy
- Department of Small Business Development – National Informal Business Upliftment Strategy
- SALGA Municipal Guidelines for Informal Economy Policy: March 2012

FINANCIAL IMPLICATIONS

Harmony is funding the project to the value of R2m

RISK IMPLICATIONS

There is no risk identified

RECOMMENDATION

1. That the Committee take note of the progress.

LED, T & HS6 of 2017

**PROPOSAL – THE GRAND PARK AMUSEMENT RANCH (AED: LED & H/S)
(13/1/6)**

PURPOSE

To request approval of the Committee to allow Grand Inner-Base Live to present their concept.

BACKGROUND

The company submitted a request to utilise the dilapidated Welkom Show grounds, fix and maintain it with their funds.

PROJECT OBJECTIVES

The initiative of grand park amusement will not only boost the economy but also bring back the glory of Goldfields, as it will serve as a source of job creation and more importantly a tourist attraction destination. Welkom Show Grounds is vandalised and a burden on the municipality in terms of security and maintenance, acceptance of the proposal will also afford the municipality to collect revenue per the lease agreement.

Project proposal and presentation is attached **on page 47 to page 61 of the Annexures.**

FINANCIAL IMPLICATIONS

None

LEGAL IMPLICATIONS

MFMA

RECOMMENDATIONS

1. That the Committee afford the company to present.
2. That Committee advice and recommend to the Mayoral Committee.

LED, T HS7 of 2017

PROGRESS REPORT ON ESTABLISHMENT OF MATJHABENG ECONOMIC ADVISORY COUNCIL (AED: LED & H/S) (3/3/19)

PURPOSE

To present a progress report on establishment of Matjhabeng Economic Advisory Council (MEAC).

BACKGROUND

The Municipality successfully conducted an Economic Growth Summit which was held over two days on 4th to 5th December 2013 themed *“Creating economic growth through the green economy”*

. The objectives of the summit were to: -

- Chart new path by diversifying the local economic landscape to respond to economic challenges resulting from reliance on mining activities.
- To create a platform and expedite the development of a local economic strategy.
- To lay the basis for the municipality to forge strategic partnerships with primary role players in economic development.
- To enable the municipality to drive social and community development in its area of jurisdiction, and

One of the resolutions to be implemented was the establishment of Economic Advisory Council which tailored to guide economic trajectory and growth of the municipality.

The advisory council is aimed to inter alia provide the latest expert knowledge on issues related to economic development, provide input and advice on the business plan of the Matjhabeng Economic Sector.

PROGRESS

Council (A36/2017) on its siting resolved that: -

- Council **approves** the establishment of Matjhabeng Economic Advisory Council (MEAC) to advice on changing the economic characteristics of the area
- That due to financial constraints, an option of getting volunteers be explored and Councilors must recommend people who are interested to serve in that committee to the Executive Mayor
- That Council mandates the Executive Mayor to investigate how this is done in other municipalities
- That members of the advisory Council must not exceed ten
- That the Acting Municipal Manager must place an advertisement in newspapers for people who would be interested in serving in the MEAC
- That in the event of getting somebody from outside Matjhabeng area who would use his/her energy, time, resources and ideas, the municipality should pay out-of-pocket-expenses

ADVERT

An advert that was placed on the 12th April 2017 inviting people to serve in the Economic Advisory Council, closing date was 15 May 2017. 16 CV's were received.

RE – ADVERT

By the instruction of MMC to re-advertised on national newspaper so as to attract all South Africans with interest. The invitation was re-advertised on the 2nd August 2017 of which the closing date was the 25th August 2017.

- *** Copies of the advert and the Long List is **attached on page 62 of the Annexures.**
- *** The list of applicants is **attached on page 63 to page 67 of the Annexures.**

BENCHMARK WITH OTHER MUNICIPALITIES

Benchmarking has been conducted with municipalities of similar category and most of them they don't have the structure, only few has similar but under the Development Agency which is the entity of the municipality, and they have board members.

The objective is still the same, as to cultivate an environment to grow the economy through facilitation, implementation and management of developments with a specific focus on economic development and investment.

REMUNERATION OF MEMBERS

- Remuneration is done in terms of Treasury Regulations 20.2.2, to pay members.
- It only covers payment or stipend for sitting of meetings and Travelling allowance
- In cases where a research is to be conducted a municipality should use its own discretion in accordance with MFMA

LEGAL IMPLICATIONS

- The integrated development plan
- Spatial development framework
- Free state growth and development strategy (2005-2014)
- The new growth path
- National development plan (NDP) 2030
- Municipal finance Management Act
- Treasury Regulations for departments, trading entities, constitutional institutions and public entities

- *** **Attached on page 68 to page 70 of the Annexures.**

FINANCIAL IMPLICATIONS

There are financial implications involved of which payment should be sourced from relevant vote

RECOMMENDATION

1. That the Committee recommend for endorsement by Council.

LED, T & HS8 of 2017

**SMME DEVELOPMENT – “PRESENTATION BY LANZISIELG FIELD PTY LTD”
ON CAPACITATION OF BACKYARDS AUTO MOTIVE MECHANICS (AED: LED
& H/S) (18/1/19)**

PURPOSE

To present an initiative to capacitate informal motor mechanics businesses within Matjhabeng Local Municipality.

BACKGROUND

During July 2014, a company by the name of Filpro presented to Mayoral Committee the programme to capacitate SMME's in automotive in terms of providing Infrastructure support service, Technical training and Capacity building. MAYCO accepted the initiative and tasked the Directorate of LED to run with the project.

FILPRO PRESENTATION AND MAYORAL COMMITTEE RESOLUTION

“The Executive Mayor welcomed Mr M Mahlalela from Filpro Company to the Mayoral Committee meeting and gave him the opportunity to present.

Mr M Mahlalela indicated that the purpose of the presentation is to request the Municipality to support their initiative by centralizing all township Mechanics in one roof. He further indicated that the project initiative is to empower the mechanics through the following;

- a) Formalizing the initiative opportunity into business*
- b) Register their business and*
- c) Give basic business mechanic training to experiment mechanics”*

THE MAYORAL COMMITTEE RESOLVED: (23 JULY 2014)

1. That the Mayoral Committee **SUPPORT** the initiative
2. That the plan of action **BE DESIGNED** on how to formalize the concept.
3. That the Executive Director and the MMC for LED **TO MOVE** with speed in terms of looking for funding.

All avenues were exhausted in regard to source funding for this project and a result it could not proceed.

PROGRESS AND DISCUSSIONS

Discussions were conducted with Lanzisielg Field PTY Ltd. and a commitment to source funding for this initiative was concluded pending an endorsement letter from the municipality. The company will be responsible in providing the skills and equipment needed, if their attempt to source funding succeeds.

There will be a need of Service Level Agreement which stipulate deliverables between the municipality and Lanzisielg Field PTY Ltd.

Currently in South Africa, Enterprise development programs continue to be of outmost importance, given the barrier to entry which has traditionally existed in South African economy, formal businesses tend to start and remains at the same level of activity.

These individuals are also normally in the business by necessity rather than choice the controlling situation in the disadvantaged communities is gradually being reduced providing greater choices to people within the communities. Some of these backyards motor mechanics will require a conducive environment to conduct their businesses in a form of space/land, the municipality as the custodian of the land will then identify land and issue temporal permits.

Below are pictures taken during the workshops conducted in 2014
Kutlwanong



Thabong



Meloding



LEGAL IMPLICATIONS

Service Level Agreement

FINANCIAL IMPLICATIONS

There are financial implications involved and to be sourced external.

RISK IMPLICATIONS

No risks identified

RECOMMENDATIONS

1. That the Committee support the initiative.
2. That the Municipality write an endorsement letter.

LED, T & HS9 of 2017

PROGRESS REPORT ON YOUTH BUSINESS DEVELOPMENT EVENT IN KUTLWANONG (AED: LED & H/S) (15/2/3/53)

PURPOSE

The purpose of this report is to give feedback on progress of a youth month business event conducted as planned in SDBIP.

BACKGROUND

June marks the annual commemoration of national youth month in South Africa.

The rewards of a youth empowerment approach are critical as they are our tomorrow's leaders, making opportunities available for them to put their natural endowment for creative and productive channels, they are indeed capable of.

Purpose of the Youth Business Event was to advance Radical Economic Transformation formulation stance that creates a conducive environment for sustainability in the SMME sector focused on youth. It also afforded young entrepreneurs an opportunity to look closely at the assessment of the available funding, training opportunities, and how to build/grow their businesses and Matjhabeng economy to eradicate poverty.

In partnership with DSBD, NYDA, SEDA and DESTEA, a Youth Business Development event was conducted on the 26th June 2017 in Kutlwanong Sipho Mmuti Indoor Sport Centre, themed "*Unlocking youth Potential, Transferring Skills to Create Sustainable Competitive Advantage through Radical Economic Transformation*".

PROGRESS

The event was a success and blessed by Honourable Minister Lindiwe Zulu who addressed 200 young entrepreneurs in attendance. She further appreciated Local Economic Development to initiate the programmes which are aimed at encouraging the community to start their own businesses, with special focus on **Youth**.

All stakeholders presented their products they offer in developing the SMME's and there were one on one sessions as well between stakeholders and entrepreneurs as well as among entrepreneurs themselves.

These kinds of events create opportunities to: -

- Assist the municipality to disseminate business information.
- Provide a platform to exchange views and network.
- Create a platform for economic dialogue between various stakeholders.
- Encourage building of bridges in communities and foster a spirit of partnerships.
- Transfer of business skills from experts, and training.
- Facilitate in the establishment of Co-operatives
- Enhancing mentorship & Business after care services

LEGAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

NYDA, DSBD and municipality funded the event.

RECOMMENDATION

1. That the Committee take note of the report.

LED, T HS10 of 2017

**LOCAL ECONOMIC DEVELOPMENT: REQUEST FOR THE REAPPOINTMENT
GOLDFIELD POUND AS POUND MASTER IN THE MATJHABENG LOCAL
MUNICIPALITY (AED: LED & H/S)**

PURPOSE OF THE REPORT

The purpose of this report serves to request the extension and/or reappointment of Goldfield Pound as the livestock pound Master in the Matjhabeng Local Municipality.

BACKGROUND

The Goldfield Pound was authorised to operate the livestock pound in the Matjhabeng Local Municipality,

*** See Appointment letter attached on page 71 to page 72 of the annexures.

They committed and available and be used as a temporary pound without any cost implication from the Matjhabeng Local Municipality.

It is therefore requested that Goldfield Pound be contracted for a period of 3 years to render livestock pound services in Matjhabeng Local Municipality

PROBLEM STATEMENT

The Municipality has adopted the Policy and By-Laws which makes it possible for a Livestock and Domesticated Animals Pound to be established. Currently the Municipality is faced with a challenge of managing the stray livestock while waiting for the pound to be constructed. Various stakeholders have lodged complaints and different members of the community have approached the Municipality about the dangers posed by these animals. Municipality does not have any farm nor space to accommodate livestock and all our farms are overstocked which has resulted in overgrazing.

FINANCIAL IMPLICATION

No financial implication from the Municipality

LEGAL REQUIREMENTS

Matjhabeng Livestock Impoundment By-Law
Matjhabeng Livestock Impoundment Policy

RECOMMENDATIONS

1. It is recommended that the Service Level Agreement (SLA) with Goldfield Pound be extended to a period of three years.
2. It is further recommended that The Goldfield pound is be authorized to operate a pound in Matjhabeng Local Municipality under the following terms and conditions.

- 2.1 It should be noted that the Matjhabeng Local Municipality will not be liable to any cost incurred with regard to the operation of the pound.
- 2.2 All fees to be charged should be in line with the Matjhabeng Local Municipality tariffs as contained in the 2017/2018 to 2019/2020 MTFF budget.
- 2.3 All operations of Pound should aligned to the Matjhabeng Livestock Impoundment By-Law as approved by Council.
- 2.4 Members of the community will be made aware through media on who to contact to report a stray animal.

LED, T & HS11 of 2017

COMMUNITY GARDENS CONCEPT (AED: LED & H/S) (12/1/3)

PURPOSE

To submit before Executive Management a community gardens concept for noting and support.

BACKGROUND AND DISCUSSION

The subject of poverty, unemployment and hunger in Matjhabeng and South Africa as a whole is a global concern that calls for immediate interventions whether on a small or large scale.

The downward economic shift brought about by the closure of the mines in our region has further exacerbated the dilemma and thus cannot be understated. This leaves most families unable to meet the daily nutritional needs of their households to an extent that some children and adults often go to bed without a meal.

Endless efforts from all spheres of government, parastatals and nongovernmental organisations are never sufficient to address the plight of hunger and food insecurity.

The approach is addressed on the concept document attached on pages## of the annexures

Beneficiaries and what the project must achieve

- Alleviate poverty and hunger within our wards
- Creates opportunity for ordinary local residents especially the youth and the elderly of wellness, social cohesion as well as participating in changing their circumstances for better

Consultation

LED MMC responsible for Tourism including children and social and environmental services.

Harmony Gold Mine

FINANCIAL IMPLICATIONS

Discussion are in progress with Harmony Gold Mining Company and a proposal for fencing and buying tools will be presented before their Board of Directors. The size and availability of the open spaces will inform the financial assistance required

POLICY POSITION

- National Development Plan

RECOMMENDATIONS

1. That Management considers and supports the proposed community gardens project.
2. That the Municipality avails unused open spaces to support the initiative.
3. That Stakeholders be included for Consultation.
4. That a Business Plan be developed.

LED, T HS12 of 2017

**REPORT TITLE: LOCAL ECONOMIC DEVELOPMENT: TOURISM MONTH
(LED P AND H/S) (15/2/3/54)**

PURPOSE

The purpose of this item is to submit a report on Tourism Month Activities planned for 2017.

BACKGROUND

Tourism Month is an annual celebration held in September to focus on the importance of tourism to the economy of South Africa. The annual Tourism Month campaign is aimed at promoting domestic tourism. The objectives are to create awareness of available opportunities and create a friendly and safe environment for tourists.

BENEFICIARIES AND WHAT THE PROJECT MUST ACHIEVE

- Numerous activities are planned to bring previously disadvantaged and excluded individuals into the tourism arena.
- Creates opportunity for local SMMEs from previously disadvantaged communities to partake in the events e.g. caterers, communications companies.
- A tourism message would be highlighted all throughout the month long events of the festival. It would be subtle and not so on the face message relayed to the audiences. This would serve the purpose of a tourism awareness platform.

IDP OBJECTIVE

To promote Matjhabeng as a destination of choice

PROJECT NAME

Tourism Month

PROJECT LOCATION

Matjhabeng

TARGET DATES

The event would be spread throughout the month of September 2017

DATE	PROGRAMME	VENUE	TIME
07 September 2017	NTCE 2017 Media Launch	Virginia	10:00
22 September 2017	Matjhabeng Tourism Service Excellence Awards (MTSEA)	Goldfields Casino	18:00
30 September 2017	Heritage Fashion Show	Goldfields Mall	Goldfields Mall
28-30 September 2017	Arts and Crafts Exhibition	Goldfields Mall	09:00 – 18:00

ACTION PLAN AND PROGRESS

MATJHABENG SERVICE EXCELLENCE AWARDS

The tourism industry is cited as a major economic force and creator of jobs, however, if Matjhabeng is to take the lead, quality, hospitality, entrepreneurship and excellence must be encouraged and rewarded. A culture of service excellence in the area needs to be developed through which consumers are able to express or report their experiences. As an extension of our commitment to service excellence, we are to create an incentive program referred to as the **Matjhabeng Tourism Service Excellence Awards**. Nominations will be requested from the general public for the following categories.

CATEGORIES

1. Accommodation

B&B/ Guest House of the Year

2. Craft project

Craft Project of the Year

3. Restaurants

Restaurant of the year

4. Petrol Station

Petrol Station of the Year

5. Best Service with a Smile

Restaurant

Petrol Station

ARTS AND CRAFT EXHIBITION

Arts and Crafters from all the six town will be given an opportunity to showcase their products. The venue would be at the Goldfields Casino between 09:00 in the morning and 18:00 in the evening. The reason being the feet with buying power frequenting the mall and also the buying power of the potential clients. An advert would be placed in print media. A poster would be placed all throughout the mall.

HERITAGE FASHION SHOW

Three fashion designers with heritage inspired designs will be given an opportunity to showcase their work. This is done on the last Saturday of September as this is also heritage month. This will be held at the Goldfields Mall between 10am and 1pm.

MARKETING PLAN

The following media is intended to market the festival:

NEWS PAPERS

- Vista
- Free State Sun
- Enthooz
- Face Impression
- The Weekly

Publicity would be generated via a media launch and weekly media releases

ELECTRONIC MEDIA

- The Rock FM
- Gold FM

Telephonic radio interviews would be held with the above mentioned radio station.

Community events

Announcements and social calendar programmes will be used with the television stations.

The following advertising tools will be used as well:

POSTERS

Designer posters with artists and celebrities' line up to show professionalism and organisation but most of all to attract the general public. Matjhabeng branded posters around all towns in the Lejweleputswa district and neighbouring towns and districts (i.e. Fezile Dabi and Motheo) advertising the event. Banners would be placed in the surrounding provinces of Gauteng and Northwest.

TICKETS

The appointed service provider would be responsible for these. This would also serve the purpose of crowd control.

TARGET MARKET

Open to general public

Exclusive and stylish young and old

LEGAL IMPLICATIONS

The Constitution of the Republic of South Africa 1996

The White paper on National Tourism Policy as amended in 1996

Tourism BEE Charter

National Tourism Sector Strategy

Matjhabeng Tourism Sector Strategy

FINANCIAL IMPLICATIONS

BUDGET FOR MTSEA SEPTEMBER 2017

<u>ITEM</u>	<u>AMOUNT</u>
1. Advert for nomination	60 000.00
2. Gala Dinner Service provider (Caterer) for 300 people	100 000.00
3. Adjudication panel accommodation	11 000.00
4. Certificates of recognition (incl. frames) and trophies	300.00
5. P A System(DJ)	35 000.00
6. Entertainment	40 000.00
7. Programme	3 000.00
8. Photographer/Videographer	10 000.00
9. Programme Director	35 000.00
10. Miscellaneous	2 700.00
<u>TOTAL</u>	<u>R297 000.00</u>

BUDGET FOR ARTS AND CRAFT EXHIBITION SEPTEMBER 2017

<u>ITEM</u>	<u>AMOUNT</u>
1. Exhibition Space	R35 000.00
2. Miscellaneous	R8 000.00
<u>TOTAL</u>	<u>R43 000.00</u>

BUDGET FOR HERITAGE FASHION SHOW SEPTEMBER 2017

<u>ITEM</u>	<u>AMOUNT</u>
1. Newspaper advert	R20 000.00
2. PA/Sound System/Stage	R15 000.00
3. Models Stipend	R10 000.00
4. Programme Director	R10 000.00
5. Miscellaneous	R5 000.00
<u>TOTAL</u>	<u>R60 000.00</u>

TOTAL: In Budget and IDP, R400 000.00

RECOMMENDATION

1. That the Section 80 Committee supports the proposal.

LED, T HS13 of 2017

REPORT ON THE MASTERS CATERES CHALLENGE (AED: LED & H/S)
(15/2/3/55)

PURPOSE

The purpose of this report is to give feedback on the participation of six caterers in the Free State Masters Caterers Challenge 2017.

BACKGROUND

The Free State Provincial Government undertook a commitment during the financial year 2014/15 to support 55 caterers who had a contract that enabled them to provide the overall catering for the government. The support includes skills development from technical catering skills to business management skills.

The Department of Economic, Small Business Development, Tourism and Environmental Affairs (DESTEA) in partnership with the International Labour Organisation (ILO) and Bidvest is embarking on development and support of caterers through the Master Caterers Challenge throughout the Free State Province. The challenge will be hosted for the third year in 2017 and the contestants will compete on baking yeast-based and confectionary.

The aim of the Challenge is to build the capacity and skills base of caterers with a view to build more sustainable businesses, creating jobs and rewarding excellence in the hospitality sector.

OBJECTIVE

The Master Caterers Challenge project is aligned with the tourism objective which is to promote tourism awareness and education.

ACTION PLAN

ACTIVITY	DISCUSSIONS/ PROGRESS
Sending of invitations to local caterers	Invitations for the workshop were sent via SMS to more than 135 Catering Companies in Matjhabeng, 13 Caterers attended the workshop and 4 applications were submitted by hand to Ms. Lulama Brooms. Applicants were also allowed to apply online before or on the 17 th March 2017.
Workshop	The workshop was held on the 10 th March 2017 at Ballroom Hall, Welkom. The purpose of the workshop was for Ms. Winnie Sereeco from the International Labour Organisation (ILO) to present the Challenge to the caterers and to elaborate on what the Challenge entails.

Aftercare and support	A formal aftercare program will be designed for the winners. Comprising of support from the ILO to developed access funding model to be used on the ThundaFund crowd funding website, possible access to bank finance through Nedbank and other support from partners.
Training session calendar	A calendar with confirmed dates for training sessions was provided by the ILO, see attached.
Awards Ceremony	The awards ceremony was held on the 24 th May 2017. An invitation was sent to Matjhabeng a day before the awards, hence there was no representation from Municipality.
Partners of the Bake-Off Challenge	<ul style="list-style-type: none"> - Department of Economic, Small Business Development, Tourism and Environmental Affairs (DESTEA) - Bidvest Bakery Solutions - Nedbank - Thundafund - International Labour Organisation (ILO) - Central University of Technology (CUT) - Small Enterprise Development Agency (SEDA) - Flanders State of the Arts - Sustainable Enterprise Development Facility (SEDF)

BENEFICIARIES OF THE CHALLENGE

- The beneficiaries of the competition are caterers registered on the database of the partners in the Free State Province and youth that have a formal catering qualification.
- Up to 75 caterers will be selected in a short listing process managed by the members of the Provincial Steering Committee.

Categories of the bake off are:

Category 1: Yeast-based, which includes products such as; <ul style="list-style-type: none"> ▪ Donuts ▪ Danish pastry ▪ Hot cross buns ▪ Cheese breads ▪ Chelsea buns ▪ Rusks ▪ Breads and rolls ▪ Pizzas 	Category 2: Confectionary, which includes products such as; <ul style="list-style-type: none"> ▪ Muffins ▪ Banana loaves ▪ Cakes ▪ Lamingtons ▪ Cupcakes ▪ Ginger loaves ▪ Queen cakes ▪ Swiss rolls
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Matjhabeng participants won the following prizes at the Awards Ceremony:

COMPANY	OWNER	PRIZE
1. Golden Goose	Ms. Rethabile Maimane	1 st prize winner in the confectionary category: - R10000.00, 1000.00 worth of grocery and mobile kitchen.
2. Dream Events	Ms. Sophie Makaong	1 st prize winner in the youth confectionary category: - R2000.00, R1000 worth of grocery and mobile kitchen.
3. Tozi Consulting Services	Ms. Vuyelwa Matsheke	1 st prize winner in the yeast-based category: - R10 000.00 and R1000.00 worth of grocery.
4. Monica Trading	Ms. Monica Molefe	2 nd prize winner in the confectionary category: - R6000.00 and R1000.00 worth of grocery.
5. Dawn Cornell	Mr. Cornel Miti	3 rd prize winner in the yeast category: - R3000.00 and R1000.00 worth of grocery.

POTENTIAL ECONOMIC BENEFITS

- Improve quality of life for local communities and businesses
- Youth empowerment
- SMME empowerment and development through skills transfer.
- Job creation
- Capacity and skills
- Opportunity to market the municipality and the province through the concept

FINANCIAL IMPLICATIONS

R28 160.00 for transporting 8 caterers to attend training in Bloemfontein.

Matjhabeng Local Municipality also provided the following support:

- Provided a venue to host the first workshop (briefing session).
- Sending of invites to the local caterers to attend the workshop.
- Support to assist the caterers to complete applications.

LEGAL IMPLICATIONS

- The Constitution of the Republic of South Africa 1996
- The White paper on National Tourism Policy as amended in 1996
- Tourism BEE Charter
- National Tourism Sector Strategy
- Matjhabeng Tourism Sector Strategy

RECOMMENDATION

That the Committee take note of the report.

LED, T HS14 of 2017

STATUS QUO REPORT ON MASIMONG 4 ESTATE AND MERRIESPRUIT DEVELOPMENT RESIDENTIAL UNITS (EDI) (19/2/5)

PURPOSE OF THE REPORT

To provide the Executive Committee with a Status Quo Report of Masimong 4 Estate and Merriespruit 3 Hostel Developments on the following:

- 1.1 The state of the assets.
- 1.2 Challenges experienced in the effective management of the facilities.
- 1.3 Human resources capability of the Municipality to effectively and efficiently manage and maintain the two developments.
- 1.4 Financial implication to the Municipality, and
- 1.5 Legal Implications to the Municipality

BACKGROUND

An agreement was signed between the Free State Department of Human Settlements (DoHS), Matjhabeng Local Municipality (MLM) and Harmony Gold Mining Company Ltd (the Developer) to embark on a program to convert the Masimong 4 Estate and Merriespruit single quarters' hostels into quality family units.

Masimong 4 Estate

The construction on Masimong 4 Estate was completed in 2012 and the project was handed over to the Municipality on 1 April 2016.

Between the periods of 2012 to April 2016, the Provincial Human Settlement Department appointed Amohela Property Management PTY (Ltd) to manage the property on behalf of Matjhabeng Municipality or a period of two years as an agent of the Council after which Council can resolve to continue or not. Department of Human Settlements accordingly appointed Amohela for the execution of managing the property.

Three hundred and nineteen (319) of Four hundred and sixty one units was allocated to members of the community and Harmony by Amohela. The contract of Amohela was terminated in April 2016 and the project was handed over to the Municipality. A hand-over report was received from Amohela.

From the 75% of the units to be rented to the community, earning between R3 500,00 to R7 500,00. Those who earn above R7 500 are charged a market related (sliding scale) amount.

Collection is only done from tenants who occupied the premises from 1 November 2016 and there are currently 23 illegal occupants.

The construction on Merriespruit Development was completed in March 2016 and the project was provisionally handed over to the Municipality on 29 July 2016 and the retention period of the contractor ended on 31 October 2016.

During October 2016, the then Municipal Manager, Advocate Lepheana, established a Technical Task Team to investigate the status quo of the two establishments and come up with recommendations. The report was finalized in November 2016 and submitted to the Office of the Municipal Manager.

- *** The updated Status Quo Report for Masimong 4 Estate, Merriespruit Developments, Recommendations for Masimong 4 Estate and recommendations for Merriespruit Development is **attached on page 73 to page 134 of the Annexures.**
- *** Updated information on Merriespruit not included in the above mentioned report is **attached on page 135 to page 152 of the annexures.**

LEGAL IMPLICATIONS

The legal implications for Masimong 4 Estate is on pages to of the Report.

The legal implication for Merriespruit Development is on pages to of the Report.

FINANCIAL IMPLICATIONS

The financial implication to address the challenges identified at Masimong 4 Estate is attached as Annexure in the Report.

The financial implication to address challenges at Merriespruit Development is attached as Annexure in the Report.

HUMAN RESOURCE IMPLICATIONS

The human resource implication for both establishments is attached as Annexure Q in the Report.

RECOMMENDATION

1. That Executive Management take note of the item
2. That Executive Management approves the immediate implementation of the recommendations made in the Report.

LED, T & HS15 of 2017

REPORT ON 057 HOME COMING (HC) Event 2017 (AED: LED, P& HS)

PURPOSE

To submit before Exco, the 2017 057 Home Coming (HC) Event for noting and support.

BACKGROUND AND DISCUSSION

057HC is an existing event in its 5th year hosted in the municipality. Last year (2016), the Municipality supported the event with an amount of R380 000.00 for the exclusive rights to the VIP section and the event's attendance is at 8000 people of which 35% is from other Provinces. The 057 Home coming events has indicators of Local Economic Development in the following sectors:

- Tourism
- This event was continues to boost inbound and outbound Tourism
- Reduces seasonality in terms of Tourism sector in the municipality.
- Create unique brand of Tourism in Matjhabeng

SMME Development

- This event has been seen to improve socio-economic conditions via SMME and community skills development, job creation and youth and women empowerment.
- The event has a Arts, Taste and craft markets whereby the community is invited to come and trade
- The event staff and suppliers utilized for the event are selected based on a frame work of whether they are youth, previously disadvantaged and male/ female.
- Creates job opportunities to the inhabitants of Matjhabeng

During its sitting in March 2017, directors of 057 HC made a presentation before the Mayoral Committee and **THE MAYORAL COMMITTEE RESOLVED: (22 MARCH 2017)**

1. That the organisers of the event **BE REFERRED** to the LED Department.
2. That they **SHOULD REQUEST** financial assistance from the Department of Tourism.
3. That no event should take place in Matjhabeng area **WITHOUT AUTHORIZATION** by the Municipality.

The Directors were accordingly invited to present before the management of the LED, Directorate where clarity was sought and it became clear that the initiative is now willing to establish a more sustainable relationship with the Municipality. However, they were cautioned of the financial limitation from the Municipality desite the concept being good.

*** The details are contained in the proposal **as attached on page 153 to page 169 of the Annexures.**

The Directors further visited the Municipality in order to meet other requirements and compliance issues like the Section 4 and that is being processed

Beneficiaries and what the project must achieve

- Act as a platform to market the municipality through the concept
- Increase and encourage visitation and expenditure within the municipality
- Provide stimulus for additional infrastructure development in Matjhabeng
- Improve the total socio economic conditions in the municipality
- Assist the municipality in the collection of accounts in arrears from role-players (Guesthouse owners) that benefit monetarily from the event.
- Municipality generates income via utilization of municipal facilities (billboards advertising, venue hire)
- Organizers are willing to utilize Matjhabeng database of the SMME required and qualified
- The Municipality has an opportunity to be a part of the social responsibility program namely 057HC Cares initiative whereby the organizers commit 15% of gate taking to a shoe and uniform drive for disadvantaged kids.

Consultation

LED MMC's

FINANCIAL IMPLICATIONS

- The Organizers hereby request financial support amounting to **R 1 043 040.00** (One million and forty three thousands rands only)

POLICY POSITION

- National Development Plan
- Lejweleputswa Tourism Strategy
- Matjhabeng Tourism Plan
- SMME development policy

RECOMMENDATION

1. That Management considers and supports the 057 Home Coming event as a partnership initiative.

LED, T & HS16 of 2017

REQUEST FOR INVESTIGATION OF ILLEGAL OCCUPATION OF LAND: WARD 16 DICHOKOLETENG (AED: LED, P & HS) (20/19)

PURPOSE

To request Council to investigate the illegal invasion of land at ward 16 Dichokoleteng.

BACKGROUND

The process of allocation of 1207 pegged sites in Dichokoleteng ward 16 started in April 2017. Some of the occupants were formalized next to indoor sports center and others had to be allocated sites in the green field next to Phokeng. A total of 296 sites were to be allocated to beneficiaries who have paid administration fee before end of July 2017 but allocation was disrupted by illegal invasion.

Challenges

- Most people on the original verification list submitted from the ward had no R5000,00 receipts issued by Baruch.
- Others had white receipts issued by persons employed and occupying the office of the contractor before it was closed down (that had Baruch stamp at the back or front of receipt).
- Others had white receipt alleged to be from Baruch's office but had no stamp.
- All the above mentioned people were reported to be staying at Dichokoleteng for more than two years and some had to be formalized (ward Cllr and committee members confirmation)
- The other challenge was that on the original verification list of beneficiaries who took occupation on pegged sites for more than two years are people born between 18-27 years who already had shacks constructed on site. Some had receipts and others submitted deceased parents' receipts. Most of them had paid R250,00 admin. Fee and were allocated/formalized sites either on pegged sites and those who were on school site and Paneng area were allocated at newly pegged sites (greenfield)
- The ward Cllr was requested to compile a list of people who did not appear on the verification list but always came to office and wanted to pay R250,00 admin fee. The compiled list was submitted to the office of Manager LA and apparently included people who are supposed to be on the waiting list for ward 16.
- On the 24-25 June 2017 physical verification on pegged sites where shacks are next to Indoor Sports Centre and had not paid R250,00 admin. fee, was done and 66 pegged sites were identified (26 shacks were locked and could therefore not be recorded accordingly. 4 people reported not to have Baruch receipts. 2 sites were vacant. 34 occupants were verified and six of them were born between 1991-1997)

FURTHER DISCUSSION

A list of people who had paid Administration fee during June Month were supposed to have been showed site pegs on the 8th July 2017 and a report was received on the 6th July 2017 that

illegal occupation was taking place in Dichokoleteng (where Engineering Department did not highlight as being allocated). Because the Manager Land Affairs had family commitments, she requested that a call be made to SAPS requesting their assistance to stop illegal invasion and we were advised to first consult with ward councilor and municipal Public Safety Section.

Allocation of sites could not be done as the vacant sites have been illegally invaded.

An action plan regarding the illegal invasion was drafted as follows:

ACTION		TARGET DATE	RESOURCE REQUIRED
a)	Interaction with Ward 16 Councillor	21 July 2017	
b)	Community meeting(Mass)	23 July 2017	Loudhailer - Speakers office
c)	Verification of people illegally taking occupation & delivery of Notice to Evict letters(Seven (7) days' notice)	24-26 July 2017	Municipal Public Safety & SAPS , Human Settlements
d)	Establishment of Allocation Task team (Provision of names from SAPS	Urgently	Public Safety, SAPS
e)	Follow up meeting	27 July 2017	
f)	Interaction with Legal Services - Legal to brief Mayco on progress	Within fourteen days from date of delivery of notices to vacate.	Public Safety & Human Settlements, Legal Services.

A meeting was later held with people who invaded and they were cautioned that it is against the law to occupy sites without the Council's permission, and that failing to vacate will result in them being forcefully removed. Records of the meeting are available on audio visuals/cellphones

There has been serious allegations leveled against certain individuals pertaining to fraudulent sales of sites as well as assisting in illegal land invasion.

RECOMMENDATION

That the allegation of people fraudulently selling/occupying sites be fully investigated so as to address and curb the growing cult of illegal land invasion and sought legal intervention (opening of criminal case).

LED, T & HS17 of 2017

PROGRESS REPORT ON THE AUGUST 2017 ACTION PLAN REGARDING TITLE DEEDS DISTRIBUTION (AED: LED, T & HS) (20/14/4/3)

PURPOSE

To present to the Human Settlement Sec 80 Committee a progress report on the August 2017's Action Plan pertaining title deeds distribution.

BACKGROUND

The department of Human Settlement started the process of issuing title deeds in order for all government subsidized house owners to receive their title deeds. The department is responsible for providing shelter through human settlement development to families who would have otherwise not been able to afford homes for themselves. The executive council however took a decision that the responsibility for this programme is now placed within the Office of the Speakers in the municipalities. This meant that the municipalities were tasked with the programme of title deeds distribution.

On the 28th of July 2017 the MMC for Human Settlements tasked the Housing Administration section to develop an Action Plan for the month of August 2017 pertaining to title deeds distribution. The report will give progress regarding the agreed Action Plan for August 2017.

DISCUSSION

The Distribution of Title Deeds was carried out in the following wards:

Ward 1 Mmamahabane

Total Title Deeds for Mmamahabane captured: 274

Beneficiaries confirmed: 95

Beneficiaries without letters of authority: 78

Properties sold by beneficiaries: 03

Beneficiaries who could not be reached: 82

Beneficiary lost letter of authority: 01

Beneficiaries not known by occupants: 05

Properties sold: 05

Tenants staying on property: 02

Property vacated: 02

Greenfield: 01

NOTE:

The beneficiaries who could not be reached is basically because the gate is always locked or there is always no-one at home due to work commitments etc.

Beneficiaries not known by occupants is because the person who was allocated the site is the current occupant but the title deed is registered in the names of the wrong person. The affected erven are; 1162, 2411, 881, 662 and 876.

Properties sold means that the beneficiaries sold their properties to the current occupants and their whereabouts are not known. Such properties are erven; 121, 265, 294, 438 and 1368.

Erven 2425 and 2441 have been vacated as there is no one staying there.

Distribution of title deeds was planned for 16 August 2017 did not materialize owing to Call-in letters not being signed on time. New Call-in letters were distributed on the 11th of September 2017 with the intention to distribute the title deeds on the 13th of September 2017.

*** The report as per August Action Plan is attached on page 170 to page 171 of the Annexures.

Phomolong:

Ward 3

Deeds captured: **86**

Beneficiaries confirmed: 44

Title deeds distributed by the Acting Executive Mayor Honourable Cllr Mojabeng Radebe: 25

Title Deeds still to be distributed: 19

Beneficiaries without letters of authority: 33

Beneficiaries who could not be reached: 06

Beneficiaries not known by occupants: 02

Tenants staying on property: 01

PROBLEM STATEMENT

Most of the beneficiaries have passed on and the next of kin do not have a letter of authority from the court.

Some of the beneficiaries have passed on and there is no next of kin or the next of kin is nowhere to be found.

Some of the people occupying the property are not the rightful owners and the whereabouts of the rightful owners are not known.

Some of the title deeds have been registered in the wrong names which are not of the rightful occupant.

RECOMMENDATIONS

1. That Councilors be requested to encourage beneficiaries to request letters of authority from the local magistrate court.
2. That Title deeds registered with the wrong names be deregistered and be registered in the names of the rightful occupants.