

# MATJHABENG

Municipality  
Umasipala  
P/ O Box 708  
Welkom, 9460  
South Africa



Mmasepala  
Munisipaliteit  
Tel: (057) 391-3416  
Fax: (057) 352-1579  
E-Mail: [thabiso.tsoaeli@matjhabeng.co.za](mailto:thabiso.tsoaeli@matjhabeng.co.za)

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## OFFICE OF THE MUNICIPAL MANAGER

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To : Senior Manager – Human Settlement

From : Municipal Manger

Date : 03 January 2019

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### RE: SECONDI LETTER OF APPOINTMENT

Dear Sir, Madam

1. Kindly note that on the 20<sup>th</sup> December 2018 the Risk Management Committee sat, and it has resolved that Secondi's for each section for the year 2018/19 must be formally appointed.
2. It gives us a great pleasure to appoint your good-self to be a Secondi of your Directorate effective upon the receipt of this letter until the end of the financial year ending 30 June 2019, which is in line with Public Sector Risk Management Framework which outlines the details of the functions of the Risk Champions.
3. Your appointment will be valid upon the following:
  - 3.1 Only if you are still employed by Matjhabeng Local Municipality in the period stated above.
  - 3.2 If your position changes in the municipality within the period stated above, your appointment will be withdrawn.

\*\*\*\*attached please find the minutes of the Risk Management Committee as well as Public Sector Risk Management Framework. \*\*\*\*

I hope you will find the above in order.

Yours faithfully,

  
.....  
Mr E. T. Tsoaeli  
(MUNICIPAL MANAGER)

05/02/2019  
Date  
Received by  
Mts:  
11/02/19

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## OFFICE OF THE MUNICIPAL MANAGER

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To : Acting Manager – Agriculture, Projects & Minerals Energy

From : Municipal Manger

Date : 03 January 2019

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### RE: RISK CHAMPION LETTER OF APPOINTMENT

Dear Sir, Madam

1. Kindly note that on the 20<sup>th</sup> December 2018 the Risk Management Committee sat, and it has resolved that Secondi's for each section for the year 2018/19 must be formally appointed.
2. It gives us a great pleasure to appoint your good-self to be a Risk Champion of your Section effective upon the receipt of this letter until the end of the financial year ending 30 June 2019, which is in line with Public Sector Risk Management Framework which outlines the details of the functions of the Risk Champions.
3. Your appointment will be valid upon the following:
  - 3.1 Only if you are still employed by Matjhabeng Local Municipality in the period stated above.
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I hope you will find the above in order.

Yours faithfully,

  
Mr E. T. Tsoaeli  
(MUNICIPAL MANAGER)

05/02/2019  
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## OFFICE OF THE MUNICIPAL MANAGER

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To : Acting Manager – LED & Tourism

From : Municipal Manger

Date : 03 January 2019

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### RE: RISK CHAMPION LETTER OF APPOINTMENT

Dear Sir, Madam

1. Kindly note that on the 20<sup>th</sup> December 2018 the Risk Management Committee sat, and it has resolved that Secondi's for each section for the year 2018/19 must be formally appointed.
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I hope you will find the above in order.

Yours faithfully,

Mr E. T. Tsoaeli  
(MUNICIPAL MANAGER)

05/02/2019

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Thabiso  
11/02/19



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## OFFICE OF THE MUNICIPAL MANAGER

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To : Acting Manager – Development Control

From : Municipal Manger

Date : 03 January 2019

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### RE: RISK CHAMPION LETTER OF APPOINTMENT

Dear Sir, Madam

1. Kindly note that on the 20<sup>th</sup> December 2018 the Risk Management Committee sat, and it has resolved that Secondi's for each section for the year 2018/19 must be formally appointed.
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Yours faithfully,

Mr E. T. Tsoaeli  
(MUNICIPAL MANAGER)

05/02/2019  
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## OFFICE OF THE MUNICIPAL MANAGER

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To : Acting Manager – Housing Development

From : Municipal Manger

Date : 03 January 2019

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### RE: RISK CHAMPION LETTER OF APPOINTMENT

Dear Sir, Madam

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## OFFICE OF THE MUNICIPAL MANAGER

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To : Manager – SMME, Trade & Investment

From : Municipal Manger

Date : 03 January 2019

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### RE: RISK CHAMPION LETTER OF APPOINTMENT

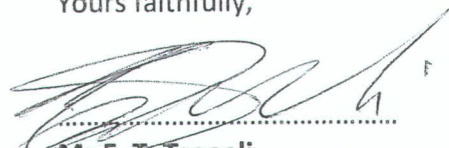
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## OFFICE OF THE MUNICIPAL MANAGER

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To : Manager – Development Planning

From : Municipal Manger

Date : 03 January 2019

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### RE: RISK CHAMPION LETTER OF APPOINTMENT

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## OFFICE OF THE MUNICIPAL MANAGER

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To : Manager – Land Affairs

From : Municipal Manger

Date : 03 January 2019

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### RE: RISK CHAMPION LETTER OF APPOINTMENT

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## OFFICE OF THE MUNICIPAL MANAGER

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To : Manager – Housing Administration

From : Municipal Manger

Date : 03 January 2019

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