

IDP06 of 2017

**SUBMISSION OF A REPORT ON BACK TO BASIC ACTION PLAN FOR NOTING
(ED: SSS) (6/12/2/1)**

PURPOSE

To submit the draft action plan to Section 80 Committee for noting.

BACKGROUND AND DISCUSSION

An item on the background around introduction of back to basic concept in municipalities was submitted in a council meeting of the 31st March 2015. All municipalities in South Africa are obliged to provide service delivery progress reports on the basis of the action plan as well as monthly reports. Challenges that hinder implementation of projects and programmes are easily spelt out and immediate intervention is provided by the intervention team assigned to the municipality.

Apart from the audit action plan, we are required to provide monthly progress reports as well on the basis of actual progress achieved on specific information as required by the template. Phase I of Back to Basics has come to an end with a report of progress achieved and challenges that remain unresolved. Phase II of the B2B has already started and the Municipality is lagging behind but a process led by the crack team has already started. We have established work streams in alignment to key focus areas of the B2B template as follows:

1. Putting People First
2. Basic Services
3. Good Governance
4. Sound Financial Management
5. Capacity Building

The completed report is provided for consideration. It is expected that an action plan is developed out of unresolved matters into the Phase II of B2B. Tentative dates have been suggested as follows:

1. Submission of work stream participants- 26-30 June 2017
2. Review of Phase I report and incorporating into Phase II action plan for discussion with members of the crack team- 10-14 July 2017
3. Consolidation of the work stream reports- 19 July 2017
4. Presentation of respective work stream draft action plan- 24/30 July 2017

It is expected that each stream chair of delegate must report on progress during the monthly B2B meetings.

*** Find the Draft Phase I report as page Phase II template **on page 1 to page 19 of the Annexures.**

LEGAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

As budgeted for in the IDP and budget of 2017/2018 financial year.

RECOMMENDATIONS

1. That the Section 80 considers the report on the back to basic programme in the municipality.
2. That the completed B2B draft action plan be submitted to section 80 before it is submitted to the Mayoral Committee for consideration.

IDP07 of 2017

INTEGRATED DEVELOPMENT PLAN ACTIVITY REPORT 2017/2018 (ED: SSS)
(18/1/18)

PURPOSE

To present to Section 80 Committee the draft IDP activity report for 2017/22 for noting.

BACKGROUND

In terms of Municipal Systems Act no. 32 of 2000, Municipal Councils are required to adopt draft Integrated Development Plans for 5-year period which runs concurrent with political term office, no later than the 31th of March after their election and final IDP 90 day before the beginning of the Financial year.

Municipal Systems Act no. 32 of 2000 requires Local Municipalities to develop five year based strategic plans (IDP) and review them on an annual basis to ensure that their annual operational plans are based on the IDP.

The following activities have been undertaken and achieved as follows:

- On the 13th December 2016, council approved an IDP process plan which was used as a route map to develop the 2017/2022 IDP.
- On the 28th March 2017, council noted a draft IDP for 2017/2022.
- A public participation process was undertaken which culminated in a report reflecting IDP project matrix, IDP, SDBIP and a public participation report went to council on the 31st May 2017.
- Subsequent to the IDP being approved, the Acting Municipal Manager submitted a draft SDBIP to the Executive Mayor who approved it on the 27th June 2017.
- Executive Directors were requested to submit performance agreements on the 30th June 2017, which I duly complied.
- *The next step is for all managers in the Department to develop operational plans that should link with the signed performance agreements.*
- *We will consolidate fourth quarter performance report and submit for consideration and ultimately the draft performance report before the end of July 2017 for consideration by all committees.*

*** The final SDBIP and Performance Agreements are attached as **SEPARATE COVER 1**.

*** **Attached on page 20 to page 24 of the Annexures** is the IDP 2017of 2022 Report.

*** **Attached on page 25 to page 48 of the Annexures** is the Performance Agreement – Executive Director: Strategic Support Services.

LEGAL IMPLICATIONS

Municipal Systems Act no. 32 of 2000

Section 28 of the Municipal Systems Act: “ The Executive Committee or Executive Mayor of Municipality or, if the Municipality does not have an Executive Committee or Executive Mayor, a Committee of Councilors appointed by the Municipal Council, must, in accordance with section 29-

- (a) Manage the drafting of the Municipality’s integrated development plan;
- (b) Assign responsibilities in this regard to the Municipal Manager; and
- (c) Submit the draft plan to the Municipal Council for adoption by the Council.

Section 57(1) (b):

“A person to be appointed as the Municipal Manager of a Municipality, and a person to be appointed as a manager directly accountable to the Municipal Manager, may be appointed to that position only-

- (a) subject to a separate performance agreement concluded annually as provided for in subsection (2).

FINANCIAL IMPLICATIONS

None

RECOMMENDATION

1. That section 80 committee notes the activity report.

IDP08 of 2017

INTRODUCTION OF INFORMATION COMMUNICATION AND TECHNOLOGY (ICT) STAFF (ED: SSS) (12/1/2/11)

PURPOSE

To introduce ICT staff members to Section 80 Committee.

BACKGROUND

The IT Unit reported to Corporate Services for the first month and a half of the 2017/2018 financial year. The structure of 2009 indicated IT Unit as a unit in the Office of the Municipal Manager and was moved from Office of the Municipal Manager sometime in 2016 and a decision was taken by the Municipal Manager in an executive committee meeting held on the 16th August 2017 that the unit must reporting to the Directorate Strategic Support Services as of the date the decision was taken.

The unit consists of a number of crucial positions responsible for overall management of IT infrastructure in the whole of Matjhabeng Municipality. The following officials and portfolios are listed below as follows:

1. Manager: IT- Mr. Victor Kolisang
2. Software Support-Mr Theuns Venter
3. IT Support Officer- Myrina Minnie
4. IT Support Office- Mrs Lizelle Venter
5. Network Controller-Mr Dan Maree
6. Acting Network Controller- Mr Tsietsi Vinger
7. IT Technician-Ms Lerato Mokhele
8. Helpdesk Attendant-Ms Mary Tau
9. Volunteer-Mr Jeremiah Mafere
10. Volunteer- Mr Moeti Rafuku
11. Intern- Mr Mpho Setlaba
12. Intern- Mr Edward Motswahole
13. IT Technician- Mr Siyasanga Masualle
14. IT Technician- Mr Jacob Molelengoane
15. IT Technician- Mr Sechaba Sello
16. IT Technician- Mr Johannes Molotsoane
17. Mrs Pulane Rakotsoane- Acting Programmer/Analyst

LEGAL IMPLICATIONS

There are no legal implications

FINANCIAL IMPLICATIONS

The move has no financial implications

RECOMMENDATION

1. That the committee takes note of the report.

IDP09 of 2017

**CURRENT STATUS OF THE MUNICIPAL INFRASTRUCTURE GRANT (MIG)
CAPITAL PROJECTS IN MATJHABENG LOCAL MUNICIPALITY AUGUST 2017
(ED: SSS) (6/4/1)**

PURPOSE

To provide information on the current status of capital projects and related MIG expenditure progress for the month of **AUGUST 2017**

BACKGROUND

The PMU Department is currently in the Infrastructure Directorate, while working closely with the office of the Chief Financial Officer for the purpose of expediting the Municipal Infrastructure Grant (MIG) funding expenditure.

The operational costs is funded from the MIG allocation and has been approved for **R 6 060 800.00** for the current financial year.

DISCUSSION

There are various projects currently being implemented and are on various stages summarized as follows:

STAGE	NUMBER OF PROJECTS
Planning Stage	11
Design Stage	6
Tender Stage	0
Evaluation/ Adjudication Stage	0
Construction Stage	9
Retention Stage	11
Complete beyond DLP/ Retention	0
TOTAL NUMBER OF PROJECTS	37

*** Please refer to the attached implementation plan **on page 49 to page 61 of the Annexures** for the status / progress of projects.

LEGAL IMPLICATIONS

Municipal Finance Management Act (MFMA) 56 of 2003
Division of Revenue Act (DORA) 3 of 2016

FINANCIAL IMPLICATION

ALLOCATION	PLANNED EXPENDITURE	CURRENT CUMULATIVE EXPENDITURE	BALANCE TO BE SPENT

R121 216 000.0	R 14 545 920.00 (12%)	R 19 196 793.03 (16%)	R102 019 207.00 (84%)
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CHALLENGES AND PROPOSED REMEDY FOR UNDER EXPENDITURE

We are above expenditure target by 4%. We have no challenges to report.

RECOMMENDATION

1. That the Section 80 Committee takes note of the report.