

MATJHABENG MUNICIPALITY

MINUTES

FOR THE

SECTION 80 PORTFOLIO COMMITTEE

FOR

**STRATEGIC SUPPORT SERVICES
(IDP)**

CONVENED FOR

WEDNESDAY, 19 JUNE 2019

AT

10:00

AT

**4TH FLOOR ROOM 428, MAIN BUILDING,
WELKOM, CIVIC CENTRE**

I

MINUTES OF THE INTEGRATED DEVELOPMENT PLAN SECTION 80 MEETING HELD ON WEDNESDAY, 19 JUNE 2019 AT 10H00, 4TH FLOOR ROOM 428, MAIN BUILDING, CIVIC CENTRE, WELKOM

PRESENT

COUNCILLORS

Cllr. ML. Radebe	:	Chairperson
Cllr. P. Ramatiisa	:	General Whip
Cllr. S. Pholo	:	Member
Cllr. S. Moshoeu	:	Member
Cllr. LE Khetsi	:	Member
Cllr. S. Meli	:	Member
Cllr A. Jantjie	:	Member

OFFICIALS

Mr T. Makofane	:	Executive Director Strategic Support Service
Mme P. Sefuthi	:	Acting Senior Accountant: Risk Management
Mme P. Rakotsoane	:	Acting Manager IT
Mr. Senyane	:	Manager Internal Audit
Mme A. Dithebe	:	Committee Officer

1. OPENING AND WELCOME

The meeting was officially opened by the chairperson and welcomes every member present, she indicated that the Section 80 meeting which was supposed to sit on March was postponed due to the non-attendance of members.

2. APPLICATION FOR LEAVE OF ABSENCE

It was indicated that only written apologies will be accepted

3. OFFICIAL ANNOUNCEMENTS

It was announced that the new member from the EFF joined the Section 80 Committee.

3. MOTION OF SYMPATHY AND CONGRATULATIONS

The motion of Sympathy to the Mother of the Municipal Manager who passed on, the brother to the Director of Corporate Services, and the Brother to the CFO.

II

4. DISCLOSURE OF INTEREST

NONE

5. DEPUTATIONS

None

6. MINUTES OF THE PREVIOUS MEETING

The Minutes was adopted by the Committee as a true reflection of the last Sec 80 meeting.

7. MATTERS ARISING FROM MINUTES

- ✓ The Sec 80 Committee instructed the Responsible Managers to make a follow up on whether the Items have gone to MAYCO and to the Council.
- ✓ The Item IDP8 on the Matjhabeng Information Security Policy was withdrawn from the Council agenda because of the compliance and it was reported that those items must be re - submitted.
- ✓ The three year Internal Audit PLAN must go through the Audit Committee who will then present the item to the Council.
- ✓ It was indicated that the AG want to see the fully functioned risk department.
- ✓ The issue of one person working in the Risk Department must be considered by the Section 80 Committee.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. That the issue of Audit committee will be monitored by the Sec 80 Committee together with the office of the MM.

6. MATTERS FOR DISCUSSIONS

IDP1 – IDP8

7. CLOSURE

The meeting was officially closed at 12:42.

CHAIRPERSON

DATE

III

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1

IDP01 of 2019

TO REQUEST THE CONSIDERATION OF REVIEWED ANTI-FRAUD AND ANTI-CORRUPTION POLICY FOR THE YEAR 2018/19.

PURPOSE

To present to Executive Management the Anti-Fraud and Anti-Corruption Policy for the year 2018/19 for consideration.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. That the Section 80 Committee must take consideration of the item.
2. That the Risk policies must be taken to the workshop for the Ward councillors to be able to understand them.

IDP02 of 2019

TO REQUEST THE CONSIDERATION OF ANTI-FRAUD AND ANTI-CORRUPTION STRATEGY FOR THE YEAR 2018/19.

PURPOSE

To present the Anti-Fraud and Anti-Corruption Strategy for the year 2018/19 to Sec 80 Committee for consideration.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. That the Section 80 Committee must take consideration of the item.

IDP03 of 2019

TO REQUEST THE CONSIDERATION OF FRAUD PREVENTION PLAN FOR THE YEAR 2018/19.

PURPOSE

To present the Fraud Prevention Plan for the year 2018/19 to Sec 80 Committee for consideration.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. That the Section 80 Committee must take consideration of the item.

IDP04 of 2019

TO REQUEST THE CONSIDERATION OF REVIEWED RISK MANAGEMENT POLICY FOR THE YEAR 2018/19

PURPOSE

To present the reviewed Risk Management Policy for the year 2018/19 to Sec 80 Committee for consideration.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. That the Section 80 Committee must take consideration of the item.

IDP05 of 2019

TO REQUEST THE CONSIDERATION OF THE REVIEWED RISK MANAGEMENT STRATEGY FOR THE YEAR 2018/19

PURPOSE

To present the reviewed Risk Management Strategy for the year 2018/19 to Sec 80 Committee for consideration.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. That the Section 80 Committee must take **THE ITEM** for consideration.

IDP06 of 2019

TO REQUEST THE CONSIDERATION OF RISK MANAGEMENT IMPLEMENTATION PLAN FOR THE YEAR 2018/19

PURPOSE

To present the Risk Management Implementation Plan for the year 2018/19 to Sec 80 Committee for consideration.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. That the Section 80 Committee must consider the item.

3

IDP07 of 2019

TO REQUEST THE CONSIDERATION OF WHISTLE-BLOWING POLICY FOR THE YEAR 2018/19.

PURPOSE

To present the Whistle-Blowing Policy for the year 2018/19 to Sec 80 Committee for consideration.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. That the item must be submitted for noting.

IDP08 of 2019

TO REQUEST THE APPROVAL OF THE MATJHABENG ICT POLICIES

PURPOSE

To present to MAYCO policies that governs ICT for consideration.

THE SECTION 80 COMMITTEE OF IDP RESOLVED (19 JUNE 2019)

1. 1. That the item must be submitted for consideration.