

A20/2020

APPOINTMENT OF THE ACTING EXECUTIVE DIRECTOR: COMMUNITY SERVICES (EXECUTIVE MAYOR) (5/3/2/1)

PURPOSE

To request Council to appoint the acting Executive Director: Community Services.

BACKGROUND

During the Council Sitting that was held on 15 January 2020, it was resolved as follows:

1. *That Ms ZK Tindleni **BE APPOINTED** as an Acting Municipal Manager for a period of three months.*
2. *That since the incumbent Municipal Manager Mr. ET Tsoaeli passed on, a vacancy **BE DECLARED**.*
3. *That the position of the Municipal Manager **BE ADVERTISED**.*
4. *That the Executive Mayor **MUST TABLE** a report in the next Ordinary Council meeting about the Qualifications and Competency of the incumbent Acting Municipal Manager.*

DISCUSSION

Since Ms ZK Tindleni is an incumbent Executive Director: Community Services, her appointment as an Acting Municipal Manager necessitate the appointment of an acting suitably qualified person to fill the temporary vacant position.

FINANCIAL IMPLICATIONS

The position was budgeted for in the 2019/20 Financial Year.

LEGAL FRAMEWORK

1. *In terms of Section 56(1)(a)(ii) of the Local Government Municipal Systems Act as amended:*

*A municipal Council, after consultation with the municipal manager must appoint –
(i) ...*

(ii) an acting manager directly accountable to the municipal manager under circumstances and for a period as prescribed.”

SUBMITTED FOR CONSIDERATION

A21/2020

REPORT ON THE QUALIFICATIONS AND COMPETENCY OF THE ACTING MUNICIPAL MANAGER (EXECUTIVE MAYOR) (5/3/2/1)

PURPOSE

The purpose of this item is to report to about the competency of Executive Director: Community Services as per Special Council resolution of the 15th of January 2020.

BACKGROUND

During the Council Sitting that was held on 15 January 2020, it was resolved as follows:

1. *That Ms ZK Tindleni **BE APPOINTED** as an Acting Municipal Manager for a period of (3) three months.*
2. *That since the incumbent Municipal Manager Mr. ET Tsoaeli passed on, a vacancy **BE DECLARED**.*
3. *That the vacant position of the Municipal Manager **BE ADVERTISED** by the Acting Municipal Manager with immediate effect.*
4. *That the Executive Mayor **MUST PREPARE** a short-listing and the interviews within the stipulated time once the advertisement process has been completed.*
5. *That the Executive Mayor **MUST TABLE** a report in the next Ordinary Council meeting about the Qualifications and Competency of the incumbent Acting Municipal Manager.*

PROFILE OF ZK TINDLEN

Zingisa Tindleni started her career in the public sector on the commencement of the new democratic dispensation. She was employed as an Environmental Health Practitioner at the then Virginia Transitional Local Council. She spent a good 15 years (1995-2000) at the municipality where she gained a great deal of work and life experience.

In the year 2000, Me. Tindleni joined the Matjhabeng Local Municipality in the capacity as a Senior Environmental Health Practitioner and thereafter joined the Lejweleputswa District Municipality as a result of the devolution process. Here she spent a good 5 years in the same capacity. In 2009, she was appointed as the first Manager responsible for Municipal and Environmental Health Services for the Xhariep District Municipality (XDM). At this municipality, she was solely responsible for the successful devolution of Environmental Health Services from local Municipalities to the XDM. In March 2013, she was appointed to the position as the Director: Community Services at the Tswelopele Local Municipality. In December 2017 she was appointed as the Executive Director: Community Services and Law Enforcement at Matjhabeng Local Municipality, the position she holds to date. Zingisa Tindleni has 25 years in Municipal Environment, she grows from the ranks of Local Government.

Zingisa Tindleni has an abundance of experience in the local sphere of government. An example of her investment in providing effective Environmental Health Services and the promotion of the profession, she was elected to the position as the Chairperson of the South African Institute for Environmental Health (SAIEH), responsible for the Free State Province.

As per the Constitution of the SAIEH, she was therefore a member of the National Executive Committee and served for the period 2009 – 2013.

Zingisa Tindleni resigned from the SAIEH to join a group of other professionals who then worked tirelessly and found the National Association of Environmental Health of South Africa. Zingisa currently serves as the President of the NAEHSA and is obliged to ensure that all the constitutional provisions of the organisation is realised and that she builds the organisation with fellow founding members of the Non-Profit Organisation (NPO). She is a woman with drive and if she sets her mind on something, success is guaranteed.

Specialization:

- Environmental Health Management
- Waste & Environmental Pollution Control
- Air Quality Management
- Risk Management
- Occupational Health and Safety
- Social Mobilization and Public Participation

Education:

- Master's Degree in Municipal Infrastructure, 2017: University of Pretoria
- Bachelor of Arts Degree: Vista University: 2001
- B-tech: Environmental Health: Technikon Northern Gauteng: 1998
- National Higher Diploma: Environmental Health; TNG :1996
- National Higher Diploma: Environmental Health; TNG :1995
- Certificate Programme in Total Quality Management (TQM): UNISA
- Certificate Programme in Management and Development (CPMD: MFMA)Competency Certificate University of the Witwatersrand
- Matric: Lebogang Secondary School: Welkom 1991

Competency Requirements to be appointed as Municipal Manager

According to relations of Local Government Municipal Systems Act (Act 32 of 2000) on Minimum Competency Requirements for Senior Managers; Municipal Manager, the prescribed higher education, is Bachelor Degree in Public Administration and Zingisa Tindleni hold Bachelor Degree in Public Administration and Master's Degree in Municipal Infrastructure Management.

On years of experience in Local Government, Zingisa has total number of 25 years of which 10 of them is on Managerial position.

Therefore, Zingisa Tindleni meets all the Minimum Competency to be appointed as the Acting Municipal Manager.

*** *Attached under Separate Cover (7) are the Qualifications of Ms ZK Tindleni*

FINANCIAL IMPLICATIONS

The position was budgeted for in the 2019/20 Financial Year.

LEGAL IMPLICATIONS

In terms of Section 54A of the Local Government Municipal Systems Act:

(1) A municipal Council must appoint –

(b) an acting Municipal Manager under circumstances and for the period prescribed

(2) A person appointed as Municipal Manager in terms of subsection (1) must at least have the skills, expertise, competencies and qualifications as prescribed

SUBMITTED FOR INFORMATION