

**MATJHABENG MUNICIPALITY**

**MINUTES OF THE**

**ORDINARY EXECUTIVE MANAGEMENT**

**COMMITTEE MEETING**

**CONVENED ON**

**MONDAY, 18 SEPTEMBER 2017**

(THE MEETING WAS ORIGINALLY SET FOR MONDAY, 11 SEPTEMBER 2017)

**AT**

**10:00**

**ROOM 104, 1<sup>ST</sup> FLOOR, CIVIC, WELKOM**

**MATJHABENG MUNICIPALITY**

**MINUTES OF THE ORDINARY EXECUTIVE MANAGEMENT COMMITTEE  
MEETING HELD IN ROOM 104, 1<sup>ST</sup> FLOOR, CIVIC CENTRE, MAIN  
BUILDING, WELKOM ON MONDAY, 18 SEPTEMBER 2017 AT 10:30**

**PRESENT**

Mr T Tsoaeli	:	Municipal Manager
Mr T Makofane	:	Executive Director Strategic Support Services
Me. B Maswanganyi	:	Executive Director Infrastructure
Mr B Golele	:	Acting Executive Director LED/HS
Mr S Sejake	:	Acting CFO
Me. M Mothekhe	:	Acting Executive Director LED
Mr. M Martins	:	Chief of staff
Mr L Rubulana	:	Senior Manager: Office of the Speaker
Mr S Nhlapo	:	Senior Manager: Human Resources
Me. L Mhlontlo	:	Acting Administration Officer

**1. OPENING**

The Municipal Manager welcomed everyone present and declared the meeting officially opened.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

Mr Wetes	:	Sick leave
Mr Molawa	:	Study leave

**3. OFFICIAL ANNOUNCEMENTS**

None

**4. DISCLOSURE OF INTEREST**

None

**5. MOTIONS OF SYMPATHY AND CONGRATULATIONS**

None

**6. MATTER FOR DISCUSSION**

EM70/2017-EM103/2017

**EM70/2017**

**MONTHLY FINANCE REPORT – JULY 2017 (ACFO) (6/12/2/1) (5/3/2/12)**

The Acting CFO, Mr Sejake presented the report.

**PURPOSE**

To submit to the Executive Management Committee the Monthly Finance Report for July 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.

**EM71/2017**

**CURRENT STATUS OF THE MUNICIPAL INFRASTRUCTURE GRANT (MIG) CAPITAL PROJECTS IN MATJHABENG LOCAL MUNICIPALITY AUGUST 2017 (EDI)**

The Executive Director Infrastructure, Me. Maswanganyi presented the item.

**PURPOSE**

To provide information on the current status of capital projects and related MIG expenditure progress for the month of **AUGUST 2017**

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.

**EM72/2017**

**INFRASTRUCTURE RAPID RESPONSE REPORT FOR THE PERIOD 22 AUGUST TO 4 SEPTEMBER 2017 (EDI) (12/1/2/4)**

The Executive Director Infrastructure, Me. Maswanganyi presented the item.

**PURPOSE**

To inform the Executive Management Committee on the progress with regard to the Rapid Response Programme for the period 22 August to 4 September 2017.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.

**EM73/2017**

**PROGRESS REPORT ON THE SUNELEX SOLAR PLANT PROJECT - SEPTEMBER 2017 (EXECUTIVE MAYOR) (19/3/2/1)**

The Executive Director Infrastructure, Me. Maswanganyi presented the item.

**PURPOSE**

To present to Council the current progress on the Sunelex Solar Plant Project for the month of **September 2017**.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.
2. That the report **BE PREPARED** for the Mayoral Committee.

**EM74/2017**

**INFRASTRUCTURE SERVICE DELIVERY PLANNING FOR SEPTEMBER 2017 (EDI)**

The Executive Director Infrastructure, Me. Maswanganyi presented the item.

**PURPOSE**

To inform the Executive Management Committee about the service delivery planning by the Infrastructure Directorate for September 2017.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.

**EM75/2017**

**SEWER BLOCKAGES CLEARED BY AMADWALA TRADING COMBINATION UNIT IN CENTRAL FROM 12 AUGUST TO 2 SEPTEMBER 2017 (EDI)**

The Executive Director Infrastructure, Me. Maswanganyi presented the item.

**PURPOSE**

To inform the Executive Management Committee about the work done by Amadwala on the Sewer Network of Infrastructure Central.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.

**EM76/2017**

**WORK DONE BY RESCUE ROD AT INFRASTRUCTURE WEST (EDI)**

The Executive Director Infrastructure, Me. Maswanganyi presented the item.

She explained the outfall sewer that had been interrupted by the Zamazamas under the Tisha Vanga circle in Thabong.

She further explained that roads had been ruined in ward 15. She also reported that the Executive Mayor had written a letter to the minister to help the municipality on the issue of Zamazamas.

**PURPOSE**

To inform the Executive Management Committee about the work done by Rescue Rod on the sewer network of Infrastructure West.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.
2. That the Executive Management Committee **MUST TAKE A TOUR** around Thabong.

**EM77/2017**

**LIST OF CASES REPORTED FROM 30 JUNE 2016 TILL TO DATE AT THE BARGAINING COUNCIL AND LABOUR COURT**

The item was presented by the Executive Director Corporate Services, Mr Wetes

**PURPOSE**

To submit to Executive Management a report on disputes referred to the South African Local Government Bargaining Council and Labour Court from 30 June 2016 till to date.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.

EM78/2017

**ORGANISATIONAL RIGHTS: MATUSA (MUNICIPAL AND ALLIED TRADE UNION OF SOUTH AFRICA) (EDCSS) (15/2/1/24/1)**

The item was presented by the Executive Director Corporate Services, Mr Wetes

**PURPOSE**

To inform Exco that MATUSA (Municipal and Allied Trade Union of South Africa) requested to be granted Organisational Rights as they are a registered Trade Union in terms of the Labour Relations Act.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.

EM79/2017

**REPORT ON TASK JOB EVALUATION (EDCSS) (2/1)**

The item was presented by the Executive Director Corporate Services, Mr Wetes

**PURPOSE**

The purpose of the report is to provide Executive Management Committee:

- With progress on implementation of **Tuned Assessment of Skills and Knowledge (TASK)** Job Evaluation;
- To inform management about the training of the TASK Job Evaluation Unit;
- To support the roll out of the job evaluation process.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the finalisation of structure to be presented at the Councillors workshop **MUST BE FINALISED** by the end of business day tomorrow.

**EM80/2017**

**LITIGATION DEPARTMENT (5/1/2/13)**

The item was presented by the Executive Director Corporate Services, Mr Wetes

**PURPOSE**

The purpose of the item is to present before the Executive Management Committee, the progress on the litigation matters within Matjhabeng Local Municipality for the period July 2016 to June 2017, as well as the challenges faced by the Litigation department.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE NOTED**

**EM81/2017**

**PROGRESS REPORT ON CLEANING CAMPAIGN HELD IN THABONG FROM 28 AUGUST 2017 TO 03 SEPTEMBER 2017 (EDCS) (1/3/15) (1/3/31)**

The item was presented by the Executive Director Community Services, Mr Molawa

**PURPOSE**

To submit a report to the Executive Management Committee meeting about the progress report on cleaning campaign held in Thabong from 28 August 2017 to 03 September 2017.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the report **BE NOTED**.
2. That the report **BE HANDED** over to the Municipal Manager

**EM82/2017**

**REQUEST TO APPOINT AN ADDITIONAL MEMBER TO THE MATJHABENG PLANNING TRIBUNAL (AED: LED/HS) (5/3/2/12)**

**PURPOSE**

The purpose of the item is to request Council to appoint an additional member to the Matjhabeng Municipal Planning Tribunal.



**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED** (18  
SEPTEMBER 2017)

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM83/2017**

**PROGRESS REPORT WITH REGARD TO ALLOCATION OF SITES AND  
FORMALISATION IN KUTLWANONG K10, WARD 22** (AED: LED/HS)

**PURPOSE**

To submit before EXCO progress report with regard to allocation of sites and formalization in Kutlwanong K10, ward 22

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED** (18  
SEPTEMBER 2017)

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM84/2017**

**REPORT ON 057 HOME COMING (HC) Event 2017** (AED: LED/P/HS)

**PURPOSE**

To submit before Exco, the 2017 057 Home Coming (HC) Event for noting and support.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED** (18  
SEPTEMBER 2017)

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

EM85/2017

**REPORT ON THE CURRENT STATUS AS WELL AS RAFT FOUNDATIONS THAT WERE CASTED ON VARIOUS ERVEN: SAAIPLAAS EXTENSION 14 VIRGINIA (AED: LED/P&HS)**

**PURPOSE**

The purpose of the report is to inform **EXCO** about the current status of the 264 residential erven in Saaiplaas Extension 14, Virginia, and

To request that a proposal be submitted to the MEC Human Settlements in order to resuscitate the development.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

EM86/2017

**REPORT ON RELOCATION OF FESSY KIDS ENTERTAINMENT CITY FROM THABONG TO KALKUIL FARM 153 RD PORTION 2 NEXT TO MIMOSA PARK ODENDAALSRUS TO (AED: LED & H/S) (18/4/1/32)**

**PURPOSE**

The purpose of the report is to inform the Section 80 Committee about the intentions relocate Fessy Kids Entertainment City which is currently located at Mxi Street in Thabong next to Thabong Stadium to an identified piece of land (Kalkuil Farm 153 RD Portion 2 next to Mimosa Park Odendaalsrus).

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

EM87/2017

**PROGRESS REPORT ON ESTABLISHMENT OF MATJHABENG ECONOMIC ADVISORY COUNCIL (AED: LED & H/S) (3/3/19)**

**PURPOSE**

To present a progress report on establishment of Matjhabeng Economic Advisory Council (MEAC).

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM88/2017**

**PROPOSAL – THE GRAND PARK AMUSEMENT RANCH (AED: LED & H/S) (13/1/6)**

**PURPOSE**

To request approval of the Committee to allow Grand Inner-Base Live to present their concept.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM89/2017**

**ALLOCATION OF LAND FOR INFORMAL BUSINESSES (AED: LED & HS) (8/3/1)**

**PURPOSE**

The purpose of this item is to submit a report on allocation of land for informal businesses as requested by Land Ad-hoc Committee.

To report on land audit progress used for car wash and containers, as resolved by Land Ad-hoc Committee.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM90/2017**

**SMME DEVELOPMENT – PILOT PROJECT YOUTH BUSINESS CORNERS IN MELODING (AED: LED & H/S) (15/2/3/53)**

**PURPOSE**

The purpose of this report is to give feedback on actual progress in relation to SMME development on youth business corners pilot project in Meloding.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM91/2017**

**REPORT ON THE MASTERS CATERES CHALLENGE(AED: LED & H/S) (15/2/3/55)**

**PURPOSE**

The purpose of this report is to give feedback on the participation of six caterers in the Free State Masters Caterers Challenge 2017.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM92/2017**

**STATUS QUO REPORT ON MASIMONG 4 ESTATE AND MERRIESPRUIT DEVELOPMENT RESIDENTIAL UNITS (EDI) (19/2/5)**

**PURPOSE OF THE REPORT**

To provide the Executive Committee with a Status Quo Report of Masimong 4 Estate and Merriespruit 3 Hostel Developments on the following:

- 1.1 The state of the assets.
- 1.2 Challenges experienced in the effective management of the facilities.

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- 1.3 Human resources capability of the Municipality to effectively and efficiently manage and maintain the two developments.
- 1.4 Financial implication to the Municipality, and
- 1.5 Legal Implications to the Municipality

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

- 1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM93/2017**

**SMME DEVELOPMENT – “PRESENTATION BY LANZISIELG FIELD PTY LTD” ON CAPACITATION OF BACKYARDS AUTO MOTIVE MECHANICS**  
**(AED: LED & H/S) (18/1/19)**

**PURPOSE**

To present an initiative to capacitate informal motor mechanics businesses within Matjhabeng Local Municipality.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

- 1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM94/2014**

**LOCAL ECONOMIC DEVELOPMENT: REQUEST FOR THE REAPPOINTMENT GOLDFIELD POUND AS POUND MASTER IN THE MATJHABENG LOCAL MUNICIPALITY** (AED: LED & H/S)

**PURPOSE OF THE REPORT**

The purpose of this report serves to request the extension and/or reappointment of Goldfield Pound as the livestock pound Master in the Matjhabeng Local Municipality.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED** (18  
SEPTEMBER 2017)

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM95/2017**

**REPORT TITLE: LOCAL ECONOMIC DEVELOPMENT: TOURISM MONTH**  
**(LED P AND H/S) (15/2/3/54)**

**PURPOSE**

The purpose of this item is to submit a report on Tourism Month Activities planned for 2017.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED** (18  
SEPTEMBER 2017)

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM96/2017**

**COMMUNITY GARDENS CONCEPT (DIR: LED PLANNING AND HUMAN**  
**SETTLEMENTS) (AED: LED & H/S)**

**PURPOSE**

To submit before Executive Management a community gardens concept for noting and support.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED** (18  
SEPTEMBER 2017)

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM97/2017**

**PROGRESS REPORT: ALIENATION OF HIGH POTENTIAL**  
**COMMERCIAL AND INDUSTRIAL LAND IN TERMS OF RESOLUTION**  
**A107/2016 (SP) (8/B)**

**PURPOSE OF REPORT**

The purpose of the report is to depict the progress to date with the alienation of high potential commercial and industrial land that was advertised in the press in accordance with Resolution A107/2016.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM98/2017**

**REQUEST FOR INVESTIGATION OF ILLEGAL OCCUPATION OF LAND: WARD 16 DICHOKOLETENG. (AED: LED/P/HS)**

**PURPOSE**

To request Council to investigate the illegal invasion of land at ward 16 Dichokoleteng.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM99/2017**

**HUMAN RESOURCE DEVELOPMENT POLICY (HRDP) FOR MATJHABENG LOCAL MUNICIPALITY (EDCS) (5/6/1)**

The item was presented by the Executive Director Corporate Services, Mr Wetes

**PURPOSE OF REPORT**

To submit to the Executive Management Committee a Human Resource Development Policy (HRDP) for consideration.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That it **BE NOTED** and recorded that the item has been submitted to the Section 80 Committee meeting which will take place tomorrow.

**EM100/2017**

**STUDY BURSARY POLICY (SBP): MATJHABENG LOCAL MUNICIPALITY (EDCS) (5/6/1)**

The item was presented by the Executive Director Corporate Services, Mr Wetes

**PURPOSE OF REPORT**

To submit to the Executive Management Committee a Study Bursary Policy (SBP) for consideration.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That it **BE NOTED** and recorded that the item has been submitted to the Section 80 Committee meeting which will take place tomorrow.

**EM101/2017**

**ANNUAL TRAINING REPORT (ATR: 2016/17) AND WORKPLACE SKILLS PLAN (WSP) IMPLEMENTATION (2017/18) (EDCS) (5/6/1)**

The item was presented by the Executive Director Corporate Services, Mr Wetes

**PURPOSE OF REPORT**

To submit to the Executive Management Committee the Annual Training Report (2016/17) and current progress on the implementation of the Workplace Skills Plan (WSP 2017/18).

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That it **BE NOTED** and recorded that the item has been submitted to the Section 80 Committee meeting which will take place tomorrow.



**EM102/2017**

**PROGRESS REPORT ON THE PROJECTS MEETING THAT WAS HELD BETWEEN MATJHABENG AND PROVINCIAL DEPARTMENT OF HUMAN SETTLEMENTS (PDHS) (AED: LED, P & HS)**

**PURPOSE**

To present before EXCO progress report with regard to the previous and current Human Settlements projects as well as challenges faced by the Municipality.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE REFERRED** back on the availability of the Acting Executive Director LED/HS, Mr Golele.

**EM103/2017**

**MONTHLY FINANCE REPORT – AUGUST 2017 (ACFO) (6/12/2/1) (5/3/2/12)**

**PURPOSE**

To submit to the Executive Management Committee the Monthly Finance Report for August 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

**THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (18 SEPTEMBER 2017)**

1. That the item **BE NOTED**.

**7. CLOSURE**

The meeting ended at 15:00