

MATJHABENG MUNICIPALITY



MINUTES

MEETING : 09th ORDINARY MAYORAL COMMITTEE
VENUE : EXECUTIVE MAYOR'S BOARDROOM
DATE : WEDNESDAY, 22 NOVEMBER 2017
TIME : 10:00

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MATJHABENG MUNICIPALITY

MINUTES OF THE 09TH ORDINARY MAYORAL COMMITTEE MEETING FOR THE YEAR 2017 HELD IN EXECUTIVE MAYOR'S BOARDROOM, 4TH FLOOR, CIVIC CENTRE, WELKOM ON WEDNESDAY, 22 NOVEMBER 2017 AT 10:00.

PRESENT

EXECUTIVE MAYOR

Cllr NW Speelman

MEMBERS OF THE MAYORAL COMMITTEE

(i)	Cllr DR Direko	-	LED, Small Business, Spatial Planning and Land Use Management
(ii)	Cllr TB Lushaba	-	Community Services and Youth
(iii)	Cllr VE Mawela	-	Corporate Services & Human Resources
(iv)	Cllr M Kabi	-	Sport, Arts, Culture, Disability & Elderly
(v)	Cllr TD Khalipha	-	Human Settlements

OFFICIALS

Mr ET Tsoaeli	:	Municipal Manager
Mr T. Makofane	:	Executive Director: Strategic Support Services
Me B. Maswanganyi	:	Executive Director: Infrastructure
Mr FF Wetes	:	Executive Director: Corporate Services
Mr J Molawa	:	Acting Executive Director: Community Services
Mr B. Golele	:	Acting Executive Director: LED, P & HS
Mr M Martins	:	Chief of Staff (Executive Mayor's Office)
Me DF Ramakhale	:	Admin Officer (Corporate Services)

OTHERS

Simon	:	SANY PC
Armstrong	:	SANY PC

II

SECTION A PROCEDURAL MATTERS

(a)	<p>Opening</p> <p>The Executive Mayor welcomed everyone present and declared the meeting open.</p>
(b)	<p>Applications for leave of absence</p> <p>Cllr MC Radebe : Tourism, Environmental Affairs & Agriculture, Health, Children & Women</p> <p>Cllr ME Tshopo : Municipal Infrastructure and Technical Services</p> <p>Cllr SD Manese : Finance</p> <p>Cllr ML Radebe : IDP, Policy, Monitoring & Evaluation</p> <p>Cllr VR Morris : Public Safety and Transport</p> <p>Mr S Sejake : Acting Chief financial Officer</p>
(c)	<p>Official Announcements</p> <p>The Chairperson, Cllr TD Khalipha requested management to develop a checklist on both Mayoral Committee and Council resolutions, in order to fast-track and implement the decisions that are still outstanding before the Council meeting</p>
(d)	<p>Motions of sympathy and congratulations</p> <p>The Chairperson, Cllr TD Khalipha indicated to the members that Zimbabwe's President Robert Mugabe has submitted his resignation after nearly four decades as the country's leader. He also congratulated President Zuma and SADC with the role they have played in the Zimbabwe negotiations and indicated that the incoming President will be announced at the later stage.</p>
(e)	<p>Disclosure of interests</p> <p>The Acting Executive Mayor reminded Councillors to update their declaration forms at the office of the Municipal Manager, however if a Councillor has a personal/financial interest on any matter for consideration, such Councillor has to declare his/her interest in the meeting.</p>
(f)	<p>Minutes of the previous meeting</p> <p><u>THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)</u></p> <p>That the minutes of the 3rd Special Mayoral Committee held on the 5th October 2017 BE APPROVED with the following corrections;</p> <p>Visage be corrected to read - Visagie</p> <p>hourned be corrected to read – honoured</p> <p>Primier be corrected to read - Premier</p>

III

(g)	<p>Matters arising from the minutes</p> <p>1. <u>Presentation</u> <u>Rearabile Holding</u></p> <p>With regard to the above presentation, the Acting Chairperson indicated that all the presenters who have made their presentation should meet with the office of the Municipal Manager through Mr. T Makofane's office within a month to process their decision taken in the meetings.</p> <p>That the Political Steering Committee consisting of Cllrs ME Tsopo, DR Direko, SD Manese and VR Morris should meet to ensure that all decisions taken in the meeting are implemented.</p> <p><u>Zama-Zama / Sewer Challenges</u></p> <p>The Acting Chairperson, Cllr TD Khalipha raised the following concerns with regard to the issue of zama-zama's who are damaging the municipal infrastructure and concluded/agreed as follows;</p> <ol style="list-style-type: none"> 1. That him, Executive Mayor, Cllrs VE Mawela and VR Morris must coordinate the meeting in order to ensure that they meet with the MEC for Police and Transport together with the following officials; Mrs B Maswanganyi, Mr. J Molawa, Mr. B Golele and Mr. FF Wetes. 2. That the Executive Mayor must write a letter for meeting with the MEC and Minister. 3. That the meeting with Cluster Commanders be held within two weeks and thereafter with MEC for Police in the Province, and lastly with the Ministers. 4. That relevant information be collected on people who have died in the Mines in the past six months and thereafter arrange the meeting with the Minister.
(h)	<p>Questions of which notice had been given</p> <p>None</p>
(i)	<p>Matters deferred from the previous meeting</p> <p>None.</p>
(j)	<p>Reports of the Section 80 Committees</p> <p>MC138/2017 – MC150/2017</p>
(k)	<p>Reports of the Municipal Manager</p> <p>MC141/2017</p>

IV

(l)	Deputations and interviews 1. <u>Presentation</u> <u>SONY PC</u> The Executive Mayor, welcomed Mr Armstrong and his partners from SONY PC and allowed them to make their presentation. Mr Armstrong indicated to the members that the purpose of the presentation is to have Land Agreement with Matjhabeng Municipality in order to build gap market houses. <u>THE MAYORAL COMMITTEE RESOLVED: (05 OCTOBER 2017)</u> <ol style="list-style-type: none">1. That the show house BE BUILT in Dagbreek and the houses must be in line with the people's needs.2. That Municipal Manager, Mr B Golele and Cllr TD Khalipha MUST HANDLE the processes and report to the Executive Mayor no later than Friday, 24 November 2017.
(m)	Closing The Acting Chairperson Cllr TD Khalipha thanked everyone who participated in the meeting and closed the meeting at 12h38 .

CLLR NW SPEELMAN
EXECUTIVE MAYOR

DATE

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MC138 of 2017**CURRENT STATUS OF THE MUNICIPAL INFRASTRUCTURE GRANT (MIG) CAPITAL PROJECTS IN MATJHABENG LOCAL MUNICIPALITY OCTOBER 2017 (EDI) (6/4/1)****PURPOSE**

To provide information on the current status of capital projects and related MIG expenditure progress for the month of October 2017.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[EDI]

1. That the Mayoral Committee **TAKES NOTE** of the report.
2. That a procurement Plan **BE DEVELOPED**.
3. That a Technical Team **CONSISTING** of Executive Director Infrastructure, Acting Director LED, P&HS and the Acting Director Community Services must monitor the projects and give feedback at the next Mayoral Committee meeting

MC139 of 2017**COUNTER-FUNDING FOR UPGRADING OF THE WELKOM LANDFILL SITE (EDI) (10/14/1)****PURPOSE**

To request the approval of counter-funding for the Upgrading of the Welkom Landfill Site project.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[EDI]

1. That Mayoral Committee **TAKES NOTE** of the report.
2. That the Counter-Funding of **R6 307 392.00** to successfully implement and complete the project **BE APPROVED** and be made available in the budget of the 2018/2019 financial year.

MC140 of 2017**COUNTER-FUNDING FOR UPGRADING OF VIRGINIA WASTE WATER TREATMENT PLANT PHASE 2 (EDI) (3/3/27)****PURPOSE**

To request the Mayoral Committee to recommend to the Council to approve counter-funding for the Upgrading of Virginia Waste Water Treatment Plant project for which partial MIG funding was recommended by Department of Water and Sanitation as the Sector Department due to the fact that only 85.6% of the population of Virginia and Meloding is considered poor and hence qualify for MIG funding.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[EDI]

1. That the Mayoral Committee **TAKES NOTE** of the report.
2. That the Counter-Funding of **R6 017 785.33** to successfully implement and complete the project **BE APPROVED** and be made available in the budget of the 2018/2019 financial year.

MC141 of 2017**PROGRESS ON MUNICIPAL ACCREDITATION PROGRAMME (MM) (5/1/2/12)****PURPOSE**

To report to the Mayoral Committee about progress pertaining to the Municipal Accreditation Programme.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[MM]

1. That the Mayoral Committee **TAKES NOTE** of the progress report.
2. That the sector plans **BE SECURED** in line with the recommendations from Lekwa Consulting and Free State Provincial Government.
3. That the Provincial Department of Human Settlement **BE APPROACHED** for assistance with acquisition of Sector Plans.

MC142 of 2017**REPORT ON INPUTS ON THE PROPOSED ORGANISATIONAL STRUCTURE: WORKSHOP ON ORGANISATIONAL STRUCTURE FOR COUNCILORS (ED: CSS) (2/1)****PURPOSE**

To submit responses from Directors on the inputs made by Councillors at the Proposed Organizational Structure Workshop held at T.S. Du Plessis on the 28th September 2017.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[ED: CSS]

1. That in order to stay within the 35% benchmark of employee costs, it is recommended that only currently filled posts and critical posts **BE CONSIDERED** for the New Proposed Draft Organisational Structure in the short-term.

MC143 of 2017**PROPOSED ORGANISATIONAL STRUCTURE: (MARCH 2017) (ED: CSS) (2/1)****PURPOSE**

To provide an update of Matjhabeng Local Municipality proposed Organization Structure “**MARCH 2017**” to Council.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[ED: CSS]

1. That the Draft Organizational Structure **BE APPROVED** by Council.
2. That the posts **REFLECTED** on the structure are not necessarily going to be filled in the current financial year, given the Municipality’s financial status.

MC144 of 2017**REPORT ON TASK JOB EVALUATION (ED: CSS) (2/1)****PURPOSE**

The purpose of the report is to provide Council:

- With progress on implementation of **Tuned Assessment of Skills and Knowledge (TASK)** Job Evaluation;
- To inform Council about the training of the TASK Job Evaluation Unit;
- To support the roll out of the TASK Process.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[ED: CSS]

1. That Mayoral Committee **TAKES NOTE** on the progress in respect of the TASK Job Evaluation Project.

MC145 of 2017**SUBMISSION OF BACK TO BASICS MUNICIPAL MONTHLY REPORTS-MONTHS ENDED AUGUST-OCTOBER 2017 FOR CONSIDERATION (ED: SSS)****PURPOSE**

To submit the draft Back to Basics monthly reports for August to October 2017 for Mayoral Committee to consider.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[ED:SSS]

1. That Mayoral Committee **CONSIDERS** the three monthly draft reports on the back to basics programme for the Municipality.

MC146 of 2017**SUBMISSION OF 1st QUARTER DRAFT NON-FINANCIAL PERFORMANCE REPORT TO MAYORAL COMMITTEE FOR CONSIDERATION (ED: SSS)****PURPOSE**

To submit a first quarter draft non-financial performance report to Mayoral Committee for consideration.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[ED:SSS]

1. That Mayoral Committee **CONSIDERS** the draft first quarterly non-financial performance report.

MC147 of 2017**MONTHLY FINANCE REPORT – OCTOBER 2017 (ACFO) (12/1/2/3)****PURPOSE**

To submit to the Mayoral Committee the Monthly Finance Report for October 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[ACFO]

1. That the Finance Report for October 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
2. That the Finance Report for October 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to provincial and national treasury.

MC148 of 2017**MONTHLY FINANCE REPORT – SEPTEMBER 2017 (ACFO) (12/1/2/3)****PURPOSE**

To submit to the Mayoral Committee the Monthly Finance Report for September 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[ACFO]

1. That the Finance Report for September 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
2. That the Finance Report for September 2017 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to provincial and national treasury.

MC149 of 2017**THREE MONTHS FINANCE REPORT – JULY - SEPTEMBER 2017 (ACFO) (12/1/2/3)****PURPOSE**

To submit to the Mayoral Committee three Months Finance Report for July - September 2017 in terms of Section 52(d) of the Municipal Finance Management Act, number 56 of 2003.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[ACFO]

1. That the Finance Report for the Quarter (July - September 2017) in terms of Section 52(d) of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
2. That the Finance Report for the Quarter (July - September 2017) in terms of Section 52(d) of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to provincial and national treasury.

MC150 of 2017

REPORT ON THE POSSIBILITY OF GRANTING LONG TERM LEASE TO CGOG FOR MANAGEMENT OF WELKOM AIRPORT (AED: LED, P & HS) (10/5/6)

PURPOSE OF REPORT

To solicit the approval of Council for the long term lease with CGOC Aviation.

THE MAYORAL COMMITTEE RESOLVED: (22 NOVEMBER 2017)

[LED,P&HS]

1. To solicit the **APPROVAL** of Council for the long term lease and Management of the asset by CGOC Aviation.
2. That the Management and Lease Agreement for the duration of 9 years and 11 months **BE CONCLUDED** with CGOC Aviation.
3. The Municipal Manager **BE AUTHORISED** to conclude the lease agreement with CGOC Aviation.