



Cc: Speakers of all Metropolitan, District and Local Municipalities
HOD's of Provincial Departments responsible for Local Government
PEO's of Independent Electoral Commission
Municipal Managers Metropolitan, District and Local Municipalities
Chief Surveyor General
Chief Electoral Officer
Chief Executive Officer of SALGA
Statistician – General
Members of extended Boundaries, Powers and Function Committee
Members of Local Elections Technical Committee

Dear Sir/Madam,

CIRCULAR 2/2019: DELIMITATION OF WARDS 2019-2020 IN PREPARATION FOR THE 2021 LOCAL GOVERNMENT ELECTIONS

PURPOSE

- 1. To share the 2019-2020 ward delimitation programme with Municipal Demarcation Board (MDB) stakeholders; and
- 2. Provide all stakeholders with an update on the progress regarding the ward delimitation process.

To urge all affected stakeholders and municipalities to communicate contents of this circular to members of the public and encourage participation in the ward delimitation process.

BACKGROUND

- 4. In 2018, the MDB concluded the technical municipal boundary re-determination process. As indicated in MDB Circular 1 of 2019, the MDB will not be conducting municipal boundary re-determinations until after the 2021 local government elections. This is in view of the need to minimise disruptions to the ward delimitation process, ensure sufficient time for both the ward delimitation process and the preparations for local elections.
- 5. In terms of section 157(4)(a) of the Constitution read with Schedule 1 to the Municipal Structures Act, Act No 117 of 1998, the MDB has the sole responsibility to delimit wards for every new term of office of municipal councils. This requires that the MDB, after consultation with the Independent Electoral Commission (IEC), must delimit all metropolitan municipalities and local municipalities for the purpose of local elections.

SUMMARY OF WARD DELIMITATION PROCESS

Education and awareness campaign

- 6. In view of the lessons learnt in the previous ward delimitation processes, it has been observed that most of the members of the public and stakeholders do not fully comprehend processes involved in the delimitation of municipal wards. As a result, the MDB took a decision to embark on public and stakeholder education and awareness campaign before commencing with the actual ward delimitation process.
- 7. During February and March 2019, ward delimitation education and awareness sessions were held in most municipalities in the Eastern Cape, Kwazulu-Natal, Free State, Mpumalanga and North West. These sessions mainly targeted Ward Committees, Community Development Workers and Members of the Public.
- 8. From May to June 2019, the MDB held further education and awareness sessions in most municipalities in Gauteng, Limpopo, Northern Cape and Western Cape.

Formulae and the number of councillors and wards

- 9. Before the MDB can commence with the delimitation of wards, the Minister of Cooperative Governance and Traditional Affairs (COGTA) is required, in terms of the Municipal Structures Act, to determine the formulae for determining the number of councillors for different categories of municipalities.
- 10. The formulae were published on 5th July 2019 in Government Gazette number 42568 and Notice number 967.
- 11. MECs for Cooperative Governance followed suite and published the number of councillors for each municipality in the relevant Provincial Gazettes.

The MDB has no mandate to deal with the formulae or the number of councillors, and stakeholders are requested NOT to make any representations to the MDB in this regard.

The first set of draft ward maps

- 12. After the number of councillors are published, the MDB determined the number of wards per municipality by dividing the published number of councillors by two.
- 13. Having determined the number of wards, MDB calculated and determined the norm (which is the average number of registered voters per ward) and the 15% variances (see Annexure A for detailed information per municipality and, per province).
- 14. Thereafter, MDB prepared the first set of draft ward maps. These have no legal status but merely serve as a starting point for discussion on possible configuration of municipal wards during the technical consultation process.
- 15. The process to prepare first set of draft wards, i.e. technical consultations, commenced in September 2019 and it is anticipated that the process will be concluded by the end of October 2019 (see **Annexure B** for schedule and progress to date regarding technical consultations).
- 16. These consultations are purely technical and are an initiative by the MDB, working together and in cooperation with municipal technical experts (GIS Technicians, Technocrats, Planners etc), to seek the optimal configuration of the first draft wards in line with applicable criteria. Notwithstanding this, further opportunities later in the programme gives everyone a chance to participate in the ward delimitation process.

BROAD TIME FRAMES FOR WARD DELIMITATION PROCESS

17. The table below outlines the different activities that constitutes the ward delimitation process.

Table 1: Broad Plan - Ward Delimitation 2019-2020

PHASE	ACTIVITTY	DATE	RESPONSIBILITY OR STATUS
	REGEIVE CERTIFIED VOTERS ROLL		
	FROMIEC	MARCH 2019	IEC (DONE)
	PUBLICATION OF THE FORMULAE TO CALCULATE NUMBER OF		MINIOTED OF
	COUNCILLORS	JULY-2019	MINISTER OF COGTA (DONE)
	PRESENT WARD DELIMITATION	00012010	
	PROCESSES TO MAYORS AND	JULY	MDB (EC and KZN
	SPEAKERS	- OCTOBER	MUNIMECs
	(Awareness and education Campaign)	2019	outstanding)
	PRESENT WARD DELIMITATION PROCESSES TO HOUSES OF	JULY	
	TRADITIONAL LEADERS	OCTOBER	MDB (NW, MP and
	(Awareness and education Campaign)	2019	NC outstanding)
	PRESENT-WARD DELIMITATION	JULY	TOTAL STATE OF THE STATE OF
	PROCESSES TO IEC PLCs (Awareness	OCTOBER	
	and education Campaign)	2019	MDB
			PROVINCIAL MEC'S
PHASE 1	PUBLICATION OF NUMBER OF		RESPONSIBLE
	COUNCILLORS BY PROVINCIAL MECS	JULY	FOR LOCAL
	RESPONSIBLE FOR LOCAL	SEPTEMBER:	GOVERNMENT
	GOVERNMENT	2019	(DONE)
	CALCULATION OF THE NUMBER OF	JULY	
	WARDS AND THE NORM FOR EACH MUNICIPALITY	SEPTEMBER 2019	MDB (DONE)
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	ESTABLISH WARD DELIMITATION	OCTOBER	
	COMMITTEES	2019	MDB
	CONSULT WITH EXTENDED	OCTOBER -	
	BOUNDARIES COMMITTEE TO INFORM THEM OF THE PROCESS	2019	MDB
	MEDIA COMMUNICATION OF THE		CONTRACTOR OF THE PROPERTY OF
	COMMENCEMENT OF THE WARD	OCTOBER	
	DELIMITATION PROCESS	2019	MDB
	CONFIGURATION OF DRAFT WARDS		
	IN CONSULTATION WITH GIS AND	SEPTEMBER -	NIBRON CONTRACTOR
	PLANNING OFFICIALS OF MUNICIPALITIES	OCTOBER 2019	MDB (IN PROGRESS)
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PHASE 2	MUNICIPALITIES WHICH QUALIFY TO	NOVEMBER	
	HAVE:WARDS	2019	MDB
	DESCENT DEALETAMADES TO THE	DEGEMBER	
	RRESENT DRAFT WARDS TO THE BOARD	DECEMBER 2019	MDB
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PHASE	ACTIVITTY	DATE	RESPONSIBILITY OR STATUS
	FINAL SCHEDULE AND CONFIRM DATES AND VENUES FOR PUBLIC CONSULTATION MEETINGS	NOVEMBER 2019	MDB
	MEDIA COMMUNICATION OF DATES AND VENUES FOR PUBLIC CONSULTATION MEETINGS ON DRAFT WARDS	JANUARY – MARCH 2020	.MDB
	PUBLIC CONSULTATION ON DRAFT WARDS:	FEBRÜARY- ARRIL 2020	MDB
PHASE 3	FINALISE DRAFT WARDS AFTER RECEIVING INPUTS FROM PUBLIC CONSULTATION AND/OR SUBMISSIONS	MAY 2020	MDB
	PRESENT DRAFT WARDS TO THE BOARD	MAY 2020	MDB
	PUBLICATION OF DRAFT WARDS FOR OBJECTIONS	MAY 2020	MDB
n services	MEDIA BROADGAST FOR PUBLICATION OF SECOND DRAFT WARDS FOR OBJECTIONS	MAY 2020	MDB
	PROCESS OBJECTIONS RECEIVED	JUNE 2020	MDB
	PRESENT OBJECTIONS TO WARD DELIMITATION COMMITTEES	JUNE 2020	MDB
PHASE 4	PRESENT OBJECTIONS TO BOARD	JUNE 2020	MDB .
	PUBLISH FINAL WARDS	JULY 2020	MDB
	MEDIA COMMUNICATION FOR PUBLICATION OF FINAL WARDS	JULY 2020	MDB:
	WARD HANDOVER OF FINAL WARDS TO IEC	AUGUST 2020	MDB

- 18. There are three (3) major milestones identified for 2020 which follows immediately after the preparation of draft wards, including:
 - Firstly, undertaking public consultations in the affected municipalities between February and April 2020. To prepare for this, the MDB would require assistance from municipalities to facilitate suitable venues for the purpose of ensuring that members of the public are afforded the opportunity to participate in the envisaged consultation processes.
 - Secondly, the MDB must complete and finalise the legal process for the delimitation of municipal wards in May 2020. All municipal and metropolitan ward boundaries will be published in the relevant provincial gazettes.

Members of the public and stakeholders who are aggrieved will be afforded an opportunity to object to the MDB's delimitation of wards before final decisions are taken.

 Lastly, the ward delimitation process will be concluded by handing over the final ward boundaries to the IEC by August 2020.

CONCLUSION

- 19. The MDB would like to thank municipalities for their support and participation during the education and awareness campaign.
- 20. The MDB wishes to pledge its commitment to meaningful citizen engagement and appeal to all affected stakeholders and municipalities to assist in ensuring that affected members of the public participate in this process.
- 21. The success of MDB's work is dependent on collaboration with all stakeholders including: municipalities, provincial departments responsible for local government, traditional leadership, political parties, members of the public, etc.

Regards

Mr TM Manyoni

Chairperson: Municipal Demarcation Board

Date: 07 October 2019

IMPORTANT INFORMATION

The Municipal Demarcation Board

Private Bag X123

Centurion

0046

South Africa

Telephone: 012 3422481

Fax: 012-3422480

E-mail: info@demarcation.org.za

For more information and updates, stakeholders and members of the public may visit our website at www.demarcation.org.za

Listed below are contact details of MDB provincial coordinators allocated to all provinces:

PROVINCE	CONTACT	TELEPHONE NUMBER
Eastern Cape	Ayanda Monkhe	0871504423
Free State	Hester Marais	0871504430
Gauteng	Daniel Sebake	0871504429
Kwazulu-Natal	Mthobisi Manzini	0871504431
Limpopo	Tshifhiwa Nethanani	0871504427
Mpumalanga	Hester Marais	0871504430
North West	Liz Mazibuko	0871504434
Northern Cape	Smiso Dlamini	0871504432
Western Cape	Naomi Ramokgopa	0871504433

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Gode		KZN281		KZN282		KZN284		KZN285		KZN286		KZN291		KZN292		KZN293		KZN294		KZN433		KZN434		KZN435			KZN436		0624	(h)(cs)(t)	
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Montapality	<u> BC23 - utihukela</u>	DCZ4: = alviziny_stan	DGZS = Amajuga	DGZG-Zullülend	IDCD7- UMIKhanyakude	DEZE - King Cetshwayo	DC29 - Illemibe	DG48 = Hanry, Gwala	Greater Giyani Local Municipality	Greater Letaba Local Municipality	Greater Tzaneen	Local Municipality	Ba-Phalaborwa	Local Municipality	Maruleng Local Municipality	Musina Local	Municipality	Thulamela Local	Municipality
Province	Kwazulu Natal		Kwazulus Natal	Kwazulus Natali	Kwazulu- Natal	Najtaj		Kwazolos Natal -	Limpopo	Limpopo		Limpopo	*	Limpopo	Limpopo		Limpopo		Limpopo

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Norm Max		5 593		5 146		4 425		4 307		8388		4 160		4 246		4 735		3 928		5 216			4 179		4 167		4 518		4 792		6 026
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Norm		4 864		4 475		3 848		3 746		7 294		3 618		3 693		4 118		3 416		4 536	!		3 634		3 624		3 929		4 167		5 240
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Category	Category B	(LC)	Category B	(LC)	Category B	(LC)	Category B	(LC)	Category B	(LC)	Category B	(1'C)	Category B	(LC)	Category B	(LC)	Category B	(LC)	Category B	(LC)		Category B	(LC)	Category B	(LC)	Category B	(LC)	Category B	(LC)	Category B	(LC)
Code		LIM344		LIM345		LIM351		LIM353		LIM354		LIM355		LIM361		LIM362		LIM366		LIM367			LIM368		LIM471		LIM472		LIM473		UM476
Municipality	Makhado Local	Municipality	Collins Chabane	Local Municipality	Blouberg Local	Municipality	Molemole Local	Municipality	Polokwane Local	Municipality	Lepele-Nkumpi	Local Municipality	Thabazimbi Local	Municipality	Lephalale Local	Municipality	Bela-Bela Local	Municipality	Mogalakwena Local	Municipality	Modimolle-	Mookgophong Local	Municipality	Ephraim Mogale	Local Municipality	Elias Motsoaledi	Local Municipality	Makhuduthamaga	Local Municipality	Fetakgomo Tubatse	Local Municipality
Province	4	гшроро		Limpopo		Limpopo	•	Limpopo		Limpopo		Limpopo		Limpopo		Limpopo,		Limpopo		Limpopo			Limpopo		Limpopo		Limpopo		Limpopo		Limpopo

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Gategony	Gategoni G (DG)	Gattegon/G ((DG)	Gategon/ C	Gategon G	Category G	Catodop, D	(LC)	Categony B	(LC)	Category B	(IC)		Category B	(IC)	Category B	(LC)	Category B	(LC)	Category B	(LC)	Category B	(IC)	Category B	([C)	Category B	(1C)
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Municipality	Design	<u>DC34</u> =Vhembe	DC35=(Septification	De36 = Waterpers	©€47 - Sekhüknune	Chief Albert Luthuli	Local Municipality	Msukaligwa Local	Municipality	Mkhondo Local	Municipality	Dr Pixley Ka Isaka	Seme Local	Municipality	Lekwa Local	Municipality	Dipaleseng Local	Municipality	Govan Mbeki Local	Municipality	Victor Khanye Local	Municipality	Emalahleni Local	Municipality	Steve Tshwete Local	Municipality
Province	नुष्यक्रिकार	Jododinjs	००००० मान			Mpumalang	а	Mpumalang	m	Mpumalang	on .		Mpumalang	а	Mpumalang	а	Mpumalang	ro	Mpumalang	æ	Mpumalang	ര	Mpumalang	æ	Mpumalang	B

Province	Municipality	epoo -	Category	RegPop2019	Councillors2019 Wards2019	Wards2019	Norm	Norm Win Norm Wax	Norm Max
Mpumalang	Emakhazení Local		Category B						
rs	Municipality	MP314	(LC)	26 857	15	8	3 357	2 854	3 860
Mpumalang	Thembisile Hani		Category B						
В	Local Municipality	MP315	(LC)	156 449	64	32	4 889	4 156	5 622
Mpumalang	Dr JS Moroka Local		Category B						
D	Municipality	MP316	(LC)	129 040	62	Ħ R	4 162	3 538	4 786
Mpumalang	Thaba Chweu Local		Category B						4
а	Municipality	MP321	(LC)	51918	27	## ##	3 708	3 152	4 264
Mpumalang	Nkomazi Local		Category B		***************************************				
ប	Municipality	MP324	(10)	174 242	65	33	5 280	4 488	6 072
Mpumalang	Bushbuckridge Local		Category B						
В	Municipality	MP325	(LC)	251 680	76	38	6 623	5 630	7 616
Mpumalang	City of Mbombela		Category B						
ත	Local Municipality	MP326	([C)	327 111	90	45	7 269	6 179	8 359
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	eswe delivisibande	വടാന	(1969) (S	COLSEP	48				
:Mipumalang a	DG31-NKangala	1530	Categon/ G (DG)	648 741	57				
Wipumalang			ිලෝපෙන්න ල						
aj.	DG32 - Ehlanzeni	De32	(DG)	804 951	99				
	Moretele Local		Category B						
North West	Municipality	NW371	(FC)	96 501	52	26	3 711	3 155	4 267
	Local Municipality of		Category B						
North West	Madibeng	NW372	(LC)	228 358	82	41	5 569	4 734	6 404
	Rustenburg Local		Category B						
North West	Municipality	NW373	(LC)	293 244	90	45	6516	5 539	7 493
	Kgetlengrivier Local		Category B						
North West	Municipality	NW374	(LC)	22 029	13	7	3 147	2 675	3 619
	Moses Kotane Local		Category B						
North West	Municipality	NW375	(10)	126 264	69	35	3 607	3 066	4 148
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ANNEXURE B - TECHNICAL CONSULTATION SCHEDULE

PROVNAME	DM_CODE	the street and activities are represented by the committee of the property of	DATE	TIME	STATUS
Eastern Cape	DC10	Sarah Baartman District Municipality	Tuesday, 08 October 2019	00,00	, in Progress
Eastern Cape	DC14	Joe Gqabi District Municipality	Tuesday, 08 October 2019	09:00	IN) PROGRESS
Eastern Cape	DC13	Chris Hani District Municipality	Thursday, 10 October 2019	09:00	IN PROGRESS
Eastern Cape	NMA	Nelson Mandela Bay Metropolitan Municipality	Thursday, 10 October 2019	09:00	IÑ PROGRESS
Eastern Cape	BUF	Buffalo City Metropolitan Municipality	Tuesday, 15 October 2019	09:00	IN PROGRESS
Eastern Cape	DC12	Amathole District Municipality	Thursday, 17 October 2019	09:00	IN E PROGRESS
Eastern Cape	DC44	Alfred Nzo District Municipality	Tuesday, 22 October 2019	09:00	IN PROGRESS
Eastern Cape	DC15	O.R.Tambo District Municipality	Thursday, 24 October 2019	09:00	IN PRØGRESS
Free State	DC16	Xhariep District Municipality	Tuesday, 08 October 2019	09:00	IN PROGRESS
Free State	MAN	Mangaung Metropolitan Municipality	Thursday, 10 October 2019	09:00	IN PROGRESS
Free State	DC19	Thabo Mofutsanyane District Municipality	Tuesday, 15 October 2019	09:00	IN PROGRESS
Free State	DC18	Lejweleputswa District Municipality	Tuesday, 22 October 2019	[IN PROGRESS
Free State	DC20	Fezile Dabi District Municipality	Thursday, 24 October 2019		IN⊫ PRØGRESS
Gauteng	EKU	Ekurhuleni Metropolitan Municipality	Tuesday, 01 October 2019	15	IN PRØGRESS
Gauteng	TSH	City of Tshwane Metropolitan Municipality	Thursday, 03 October 2019	159	IN PROGRESS
Gauteng	ЈНВ	City of Johannesburg Metropolitan Municipality	Tuesday, 08 October 2019		IN PROGRESS
Gauteng	DC42	Sedibeng District Municipality	Thursday, 10 October 2019	18	N PROGRESS

PROVNAME	DM-CODE	DISTRICT	DATE	TIME	STATUS
Gauteng	DC48	West Rand District Municipality	Tuesday, 15 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC24	Umzinyathi District Municipality	Tuesday, 08 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC43	Harry Gwala District Municipality	Tuesday, 08 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC21	Ugu District Municipality	Thursday, 10 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC25	Amajuba District Municipality	Thursday, 10 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC23	Uthukela District Municipality	Tuesday, 15 October 2019	09:00	in Progress
KwaZulu- Natal	DC27	Umkhanyakude District Municipality	Tuesday, 15 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC29	iLembe District Municipality	Tuesday, 15 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC26	Zululand District Municipality	Thursday, 17 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	ETH	eThekwini Metropolitan Municipality	Thursday, 17 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC28	King Cetshwayo District Municipality	Monday, 21 October 2019	09:00	IN PROGRESS
KwaZulu- Natal	DC22	Umgungundlovu District Municipality	Thursday, 24 October 2019	09:00	ÍN PROGRESS
Limpopo	DC33	Vhembe District Municipality	Thursday, 05 September 2019	09:00	COMPLETE
Limpopo	DC36	Waterberg District Municipality	Thursday, 12 September 2019	09:00	COMPLETE
Limpopo	DC34	Mopani District Municipality	Tuesday, 03 September 2019	09:00	COMPLETE
Limpopo	DC35	Capricorn District Municipality	Tuesday, 10 September 2019	09:00	COMPLETE
Limpopo	DC47	Sekhukhune District Municipality	Tuesday, 17 September 2019	09:00	COMPLETE
Mpumalanga	DC31	Nkangala District Municipality	Thursday, 05 September 2019	09:00	COMPLETE
Mpumalanga	DC30	Gert Sibande District Municipality	Tuesday, 03 September 2019	09:00	COMPLETE
Mpumalanga	DC32	Ehlanzeni District Municipality	Tuesday, 10 September 2019	09:00	COMPLETE

PRO	VNAME	DM_CODE	DISTRICT	DATE	TIME	STATUS
İ			Dr Ruth Segomotsi			M
			Mompati District	·	09:00	PROGRESS
North	n West	DC39	Municipality	Tuesday, 22 October 2019	-	English English
1			Du Kannath Kanata			IN Was to
North	ı West	DC40	Dr Kenneth Kaunda	Thum I are to account	09:00	PROGRESS
HOIT		DC40	District Municipality	Thursday, 24 October 2019	 	Bay grade a division
			Ngaka Modiri Molema		09:00	IN:
North	West	DC38	District Municipality	Tuesday, 29 October 2019	09.00	PROGRESS
				7,		IN
			Bojanala District		09:00	PROGRESS
North	West	DC37	Municipality	Thursday, 31 October 2019		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
North	ern		Z.F Mgcawu District	·		IN SECTION
Cape		DC8	Municipality	Manday 20 Contomber 2010	09:00	PROGRESS
			wancipality	Monday, 30 September 2019	ļ	MANAGER SANS
North	ern	ĺ	Namakwa District		09:00	IN.
Cape		DC6	Municipality	Tuesday, 01 October 2019	05.00	PROGRESS
						IN SAME
North	ern	D.C.7	Pixley ka Seme District	· ·	09:00	PROGRESS
Cape		DC7	Municipality	Tuesday, 01 October 2019		
North	ern		John Taolo Gaetsewe	ł	00.00	IN TO A STATE OF
Cape		DC45	District Municipality	Wednesday, 02 October 2019	09:00	PROGRESS
	·			Wednesday, 62 October 2019		ÍN
Northe	ern	!	Frances Baard District		09:00	PROGRESS
Cape		DC9	Municipality	Thursday, 03 October 2019	,	FAUGNESS
Weste	rn		West Coast District		09:00	COMPLETE
Cape		DC1	Municipality	Tuesday, 10 September 2019	09:00	
147		ļ	City of Cape Town	,		COMPLETE
Wester	rn }	CDT	Metropolitan	·	09:00	
Cape Wester	- I	CPT	Municipality	Thursday, 12 September 2019		
	IfI	DC3	Overberg District		09:00	COMPLETE
Cape Wester	'n	DCS	Municipality	Tuesday, 17 September 2019		
Cape		DC2	Cape Winelands District	Thomas 40.6	09:00	COMPLETE
Wester	- <u></u>	DCZ	Municipality Central Karoo District	Thursday, 19 September 2019		
Cape		DC5	Municipality	Tuesday 01 O-t-b 2010	09:00	COMPLETE
Wester		- 55	Garden Route District	Tuesday, 01 October 2019		
Cape		DC4	Municipality	Thursday, 03 October 2019	09:00	COMPLETE
			Transparty	mursuay, 05 October 2019		