

MATJHABENG MUNICIPALITY

MINUTES OF THE

ORDINARY EXECUTIVE MANAGEMENT

COMMITTEE MEETING

CONVENED ON

MONDAY, 10 JUNE 2019

AT

07:30

ROOM 206, 2ND FLOOR, CIVIC, WELKOM

MATJHABENG MUNICIPALITY

**MINUTES OF THE ORDINARY EXECUTIVE MANAGEMENT COMMITTEE
MEETING HELD IN ROOM 206, 2ND FLOOR, CIVIC CENTRE, MAIN
BUILDING, WELKOM ON MONDAY, 10 JUNE 2019 AT 07:30**

PRESENT

Mr T Makofane	:	Executive Director Strategic Support Services
Me. Z Tindleni	:	Executive Director Community Services
Mr B Golele	:	Executive Director LED/HS
Mr L Rubulana	:	Senior Manager, office of the Speaker
Me. L Mhlontlo	:	Acting Administration Officer

1. OPENING

The Acting chairperson, Mr Makofane welcomed everyone present and declared the meeting officially opened. He indicated that the Municipal Manager had been delayed and would join the meeting later.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Mr T Panyani	:	Chief Financial officer
Mr F Wetes	:	Executive Director Corporate Services

3. OFFICIAL ANNOUNCEMENTS

It was announced that an item on the Municipal cost containment be submitted to both the Mayoral Committee and Council sitting for information.
That Circular 1 of 2019 from the National Cooperative governance stipulates that the Municipal Systems Amendment Act has been declared invalid.

THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (10 JUNE 2019)

1. That a copy of Circular 1 of 2019 from the National Cooperative Governance **BE DISTRIBUTED** to all Executive Directors.
2. That a workshop **BE CONDUCTED** regarding the above mentioned circular.
3. That the relevant section from GOGTA **BE INVITED** to workshop and engage the senior management of the municipality. That the legal department **MUST LEAD** on the matter.

4. DISCLOSURE OF INTEREST

None

5. MOTIONS OF SYMPATHY AND CONGRATULATIONS

A motion of sympathy was passed on for Mr Panyani, whose brother has passed on. Mr Wetes was also send a motion of sympathy as he was also bereaved.

The Executive Management indicated that they had not met over a period of time but also included that a motion of sympathy be conducted for the passing of the Municipal Manager mother a few weeks ago.

6. DEPUTATIONS AND INTERVIEWS

None

7. MINUTES OF THE PREVIOUS MEETING

Friday, 24 May 2019

Corrections:

Page 1: That it was not councillor Radebe but Councillor Direko who was congratulated under motions of congratulations.

Page 3: To correct the page numbering

Page 4: That the sentence be constructed to read as follows; “he reported on all the public participation areas on the IDP yesterday, also indicating the areas that did not take place.”

MATTERS ARISING FROM THE MINUTES

THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (10 JUNE 2019)

8. MATTERS FOR DISCUSSION

8.1 Draft Service Delivery and Budget Implementation Plan for submission to the Executive Mayor

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Presented by Mr Makofane.

Mr Makofane explained that all executive directors need to relook into their SDBIPs and also come up with strategies of getting other sources of funding as Council would not be able to fund all KPIs.

He explained that he had already submitted relevant documentation to all executive directors.

THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (10 JUNE 2019)

1. That Mr Makofane **WOULD SUBMIT** the SDIP to the Executive Mayor today.
2. That Mr De Bruyn **TO CHECK** whether the registration and deregistration of sites had been budgeted for.
3. That the EXCO **WOULD CONVENE** on Wednesday, 12 June 2019 on the priority of vehicles.
4. That Mr De Bruyn **MUST SEND** the final approved budget to all executive directors.

8.2 Weekly service delivery programme

Presented by both Mr Makofane and Me. Tindleni

THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (10 JUNE 2019)

1. That the report **BE SUBMITTED** to the Municipal Manager by 10am
2. That all weekly plans and weekly service delivery reports must **BE SUBMITTED** to the Municipal Manager on a weekly basis.

8.3 Revenue Enhancement Committee Reports

Presented by Mr Makofane

Me. Tindleni suggested that all information be sent in the interim that once the Exco sits they could just consolidate.

It was proposed that now that the budget was finalised the Exco should meeting with managers for a plenary session.

It was explained that planning should include all senior manager and manager.

THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (10 JUNE 2019)

1. That a meeting **BE CONVENED** on Wednesday, 12 June 2019 to consolidate all reports for submission to the revenue enhancement committee.
2. That Mr Makofane **MUST ENGAGE** with the Municipal Manager about and implementation session.

8.4 Departmental Organisational Structure Prioritized vacancies

THE EXECUTIVE MANAGEMENT COMMITTEE RESOLVED (10 JUNE 2019)

1. That the current structure with addition of the prioritized vacancies be the one to **BE SUBMITTED** to Council.

9. CLOSURE

The meeting ended at 09:44