

**PS&T01/2018**

**REPORT ON THE STATUS OF THE CONTRACTS OF PRIVATE SECURITY  
WITHIN THE MUNICIPALITY (EDCS) (1/1/32)**

**INTRODUCTION AND BACKGROUND**

The Municipality has appointed five (5) Physical Security Service Providers in 2009 on a three years contract to provide physical security services to the Municipality. The contract expired in 2012 and the five companies operated on a month to month basis. Currently only 3 private security companies and are operating on a month to month basis, it must be noted that the contract of Hi Sense was taken over by Man in One and the one of Phakama was terminated.

The total number of Municipal areas (posts) that are currently guarded by Physical Security Service Providers is 139. Out of the 139 areas (posts), 10 critical posts (areas) are managed by our internal security officers. The current approved municipal organisational structure made provision for a staff establishment of 216 security officers, of which only 59 posts are currently filled. This left the department with less than 40% percent personnel strength to execute their duties. The 129 areas (posts) guarded by the private security personnel have a personnel strength of MORE THAN 340 officers.

- Man in One Security Services
- MBV Security Services
- Scheme Security Services

**MBV SECURITY SERVICES**

Responsible for 28 (areas) posts

Monthly invoice amount = R 1 160,735.30

**SCHEME SECURITY SERVICES**

Responsible for 41 (areas) posts

Monthly invoice amount = R 1 738 393.40

**MAN IN ONE SECURITY SERVICES**

49 + 11 posts as taken over from Hi Sense = 60(areas) posts

Monthly invoice amount = R 2 094 236.70 + R 484 098.87 = R 2 578 335.57

Total (areas) posts guarded by private security = 129 (areas) posts

**Premises Manned**

The below mentioned premises are manned/ guarded by the internal Security Section in all units at Matjhabeng.

<b>Name of the unit: Welkom</b>	<b>Name of the unit: Odendaalsrus</b>	<b>Name of the unit: Hennenman</b>	<b>Name of the Unit: Virginia</b>
Welkom Main Building	Main Building	Phomolong Pay Point	Main Building
Speaker Office	Kutloanong Pay Point	Ventersburg Pay Point	
Mayor's Office			
MM Office			
West Gate			
Finance Office			
Procor Office			
Traffic College			
Public Safety Office			

**Private Security Companies**

The Municipality has appointed two (3) Security Service Providers to provide security services to the Municipality Premises in Welkom, Thabong, Riebeeckstad and Bronville.

- Man in One Security Services

Premises	officer s Day	Officer s Night	Unifor m	Radios	App Cards	Access Control Registers	Equipment's Torches
Fresh Produce Market	2x1	2x1	yes	yes	yes	yes	yes
Electrical Workshop	1x1	2x1	yes	yes	yes	yes	yes
Library 2 Thabong	3x1	3x1	yes	yes	yes	yes	yes
Bronville Landfill Site	2x1	2x1	yes	yes	yes	yes	yes
Welkom Swimming Pool	2x1	2x1	yes	yes	yes	yes	yes
Thabong grave Yard	1x1	2x1	yes	yes	yes	yes	yes
Bronville Substation	2x1	2x1	yes	yes	yes	yes	yes
Bronville Stadium	3x1	3x1	yes	yes	yes	yes	yes
Klippan	1x1	2x1	yes	yes	yes	yes	yes
Klippan Stores	2x1	2x1	yes	yes	yes	yes	yes
Cleansing Depot	2x1	2x1	yes	yes	yes	yes	yes
Equipment Stores	2x1	2x1	yes	yes	yes	yes	yes
Mayors Residence	2x1	2x1	yes	yes	yes	yes	yes
Virginia Pump station 1	2x1	2x1	yes	yes	yes	yes	yes
Welkom workshop	2x1	2x1	yes	yes	yes	yes	yes
Far East Hall	2x1	2x1	yes	yes	yes	yes	yes
Flamingo Substation	2x1	2x1	yes	yes	yes	yes	yes
Alma Substation	2x1	2x1	yes	yes	yes	yes	yes
Main intake Substation	2x1	2x1	yes	yes	yes	yes	yes
Steenbok Cables	2x1	2x1	yes	yes	yes	yes	yes
Witpan Treatment Plant	2x1	2x1	yes	yes	yes	yes	yes
Welkom Park Station	2x1	2x1	yes	yes	yes	yes	yes
Antimoon Street Cables	2x1	2x1	yes	yes	yes	yes	yes
Thabong T 8 Sewer Plant	2x1	2x1	yes	yes	yes	yes	yes
Tempest Cablers	2x1	2x1	yes	yes	yes	yes	yes

- MBV Security Service.

- Schemes Security Services

Zoka Baloyi	2x1	2x1	yes	yes	yes	yes	yes
Kopano in doore Centre	2x1	2x1	yes	yes	yes	yes	yes
Welkom fire station	2x1	2x1	yes	yes	yes	yes	yes
Traffic old office	2x1	2x1	yes	yes	yes	yes	yes
Flamingo Hall	2x1	2x1	yes	yes	yes	yes	yes
Alma Watering Toring	2x1	2x1	yes	yes	yes	yes	yes
Riebeeckstad Road	2x1	2x1	yes	yes	yes	yes	yes
Railway line	2x1	2x1	yes	yes	yes	yes	yes
Phomolong village	2x1	2x1	yes	yes	yes	yes	yes
Substation Kragboks	2x1	2x1	yes	yes	yes	yes	yes
Waste Department	2x1	2x1	yes	yes	yes	yes	yes
Welkom Stores	2x1	2x1	yes	yes	yes	yes	yes
Electrical Stores	2x1	2x1	yes	yes	yes	yes	yes
Dumping Site	2x1	2x1	yes	yes	yes	yes	yes
Parks store, Water, road	2x1	2x1	yes	yes	yes	yes	yes
Harmony Bridge	2x1	2x1	yes	yes	yes	yes	yes
Shopping Centre	2x1	2x1	yes	yes	yes	yes	yes
Harvania Club	2x1	2x1	yes	yes	yes	yes	yes
Thabong Community Centre	2x2	2x2	yes	yes	yes	yes	yes
Welkom showground	2X1	2X1s	yes	yes	yes	yes	yes

**Man in One Security Service**

**Hi Sense/Man in One**

**MBV SECURITY SERVICES****SCHEME SECURITY SERVICES**

Name of the point	Officers Day	Officers Night	Uniform	Radios	App Cards	Access Control Registers	Equipments Torches
Hennenman Main Building	2x1	2x1	Yes	Yes	Yes	Yes	yes
Hennenman Stores	2x1	2x1	Yes	Yes	Yes	Yes	yes
Hennenman Community Centre.	2x1	2x1	Yes	Yes	Yes	Yes	yes
Phomolong Sewer plant	2x1	2x1	Yes	Yes	Yes	Yes	Yes
Meloding Community Centre	1x1	2x1	Yes	Yes	Yes	Yes	Yes
Mamahabane fire station	1x1	2x1	yes	yes	yes	yes	yes
Meloding community center	1x1	2x1	yes	yes	yes	yes	yes
Bronville community center	1x1	2x1	yes	yes	yes	yes	Yes
Meloding stadium	1x1	2x1	yes	yes	yes	yes	yes
Bronville swimming pool	1x1	2x1	yes	yes	yes	yes	yes
Meloding Stadium	1x1	2x1	No	No	No	Yes	Yes
Hennenman Fire Station	1x1	1x1	Yes	Yes	Yes	Yes	Yes
Hennenman Sewer Plant	1x1	2x1	Yes	Yes	Yes	Yes	Yes

Name of the point	Officers Day	Officers Night	Uniform	Radio s	App Cards	Access Control Registers	Equipment Torches
Treinspoor	No	2x1	yes	yes	yes	yes	yes
Kragboks	No	2x1	yes	yes	yes	yes	yes
Phomolong Village cable	2x1	2x1	yes	yes	yes	yes	yes
Riebeeckstad Water Toring	1x1	2x1	yes	yes	yes	yes	yes
Riebeeckstad road	2x1	2x1	yes	yes	yes	yes	yes
Alma Water Toring	1x1	2x1	yes	yes	yes	yes	yes
Indoor swimming pool	2x1	2x1	yes	yes	yes	yes	ye
Kopano Indoor Sport Center	1x1	2x1	yes	yes	yes	yes	yes
Welkom Fire Station	1x1	2x1	yes	yes	yes	yes	yes
Zuka Baloyi Stadium	1x1	2x1	yes	yes	yes	yes	yes
Old Traffic Office	2x1	2x1	yes	yes	yes	yes	yes
Virginia dumping site	1x1	2x1	yes	yes	yes	yes	yes
Flamingo Hall	1x1	2x1	yes	yes	yes	yes	yes
Virginia Electrical	1x1	2x1	yes	yes	yes	yes	yes
Virginia Stores	1x1	2x1	yes	yes	yes	yes	yes
Virginia Health	1x1	2x1	yes	yes	yes	yes	yes
Virginia Fire	1x1	2x1	yes	yes	yes	yes	yes
Virginia Water	1x1	2x1	Yes	yes	yes	Yes	yes
Virginia Roads	1x1	2x1	Yes	yes	yes	Yes	yes
Virginia Parks	1x1	2x1	yes	yes	yes	Yes	yes
Harmony Bridge	4x1	4x1	yes	yes	yes	yes	yes
Havana	2x1	2x1	yes	yes	yes	yes	yes
Herdenking Centre Virginia	2x1	2x1	yes	yes	yes	yes	yes

Hennenman Fire Station	1x1	1x1	Yes	Yes	Yes	Yes	Yes
Hennenman Sewer Plant	1x1	2x1	Yes	Yes	Yes	Yes	Yes

Phomolong Stadium	1x1	2x1	Yes	Yes	Yes	Yes	Yes
Phomolong Community Centre	1x1	2x1	Yes	Yes	Yes	Yes	Yes
Meloding cemetery	1x1	2x1	yes	yes	yes	yes	yes
Virginia cemetery	1x1	2x1	yes	yes	yes	yes	yes
Bronville pump station	1x1	2x1	yes	yes	yes	yes	yes

### RECOMMENDATION:

- a) The Contractors' Service Level Agreements which expired in 2012 be terminated by issuing the Contractors a 3 months' notice starting from the 1 July 2018 to 31 October 2018.
- b) To minimise the huge security bill, the municipality to start with the process of reducing the areas (posts) that are guarded by private security, by identifying the posts where electronic security system can be installed.
- c) Costs analysis of having private security versus municipal security, installing surveillance/security cameras and the utilisation of rapid response team be done and written report be submitted.
- d) Installation of electronic security/surveillance camera at focal points.
- e) Request the services for rapid response security team.
- f) Those areas (posts) that needs physical security, the process of tendering to commence from the 1 July 2018.
- g) As of the 1 July 2018, the municipality to conduct skills audit and vetting of all the security personnel within the municipal employment.
- h) From the 1<sup>st</sup> of April 2018, the municipality to start with the recruitment of Security Officers as per the approved organogram.

**PS&T02/2018**

**PHASING OUT OF PRIVATE SECURITY COMPANIES (EDCS) (1/1/32)**

**PURPOSE**

The purpose of the item is to present a plan for the phasing out of Private Security companies. The plan identifies specific steps that the Municipality will undertake to phase out existing services but still protecting its assets in the process, how it will respond to the various types of threat identified in risk assessment, and how it will create security awareness on acceptable use and protection of assets.

**INTRODUCTION AND BACKGROUND**

The Municipality has appointed five (5) Physical Security Service Providers in 2009 on a three years contract to provide physical security services to the Municipality. The contract expired in 2012 and the five companies operated on a month to month basis. The contract of Phakama Security Services were terminated in 2016 and the posts of Hi Sense were taken over by Man in One. Currently only three companies are operating within Matjhabeng namely Man in One, MBV and Scheme Security Company.

The current approved structure made provision for a staff establishment of 216 security officers, of which only 57 posts are currently filled. This left the department with less than 40% percent personnel strength to execute their duties. The Municipality advertised 100 posts for Security officers and closing date was 8 June 2018.

The monthly expenditure for these three (3) companies amounts to an estimated amount of R6, 7million a month.

**Discussions on the table below (See (a) Surveillance sites)**

The table only refers to the 72 most critical posts within Matjhabeng and does not include cemeteries, taxi ranks, open cable fields, landfill sites, sewer plants and stadiums.





Twenty three (23) sites will be equipped with electronic security systems and there will be no need for physical Security at these sites. (Complete withdrawals highlighted with red)

Forty posts currently with a private staff compliment of 70 at night will be reduced with approximately 50% if the recommended Security systems be installed and activated. The day security staff compliment will for now remain at 59 officers. This means that the Municipality must at least appoint 35 officers for night duty and 59 officers for day shift to replace the private security companies at this posts. (Partial withdrawal highlighted in yellow)



## a) Surveillance Sites

**Legend**

Status quo remain	
Partial withdrawal	
Complete withdrawal	
New arrangement	

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
1.		Public Safety Building	Internal Security 1 Day/1 Night		Installation of security systems and control room		Access control and monitoring during the day and night as Traffic and Security operating on shift system	Plans available
2.		Procor Building	Internal Security 1 Day/1 Night		Withdraw night Security and utilize Security officer on other critical post. Install electronic Security with armed response		Access control and monitoring during the day	Plans available

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
3.		Municipal Main Building	Internal Security 4 Day/1 Night		Withdraw night Security and utilize Security officer on other critical post. Install electronic Security with armed response		Access control and monitoring during the day	Plans available
4.		Finance Building	Internal Security 1 Day/1 Night		Withdraw night Security and utilize Security officer on other critical post. Install electronic Security with armed response		Access control and monitoring during the day	Plans available
5.		Traffic College	Internal Security 1 Day/1 Night		Withdraw night Security and utilize Security officer on other critical post. Install electronic Security with armed response		Access control and monitoring during the day. Part of accreditation requirements	Plans available
6.		Mechanical Workshop 4 <sup>th</sup> Street	Private Security Man In One 2 day/4 Night	R71 447.76	Reduce Security to two at night. Install electronic Security with alarms and armed response	R23 815.92	Area is huge and vehicles are parked inside yard	

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
7.		Occupational Health Building	No arrangements		Install electronic Security with alarms and armed response (Biometric systems)			
8.		Alma Electrical Workshop	Private Security Man In One 1 Day/2 Night	R35 723.88	Withdraw 1 Officer at night. Install electronic system as trucks are parked in yard and cables are stored here.	R11 907.96	Access control and monitoring during the day.	
9..		Thabong Community Hall	Private Security MBV 2 Day/2 Night	R57 158.20	Withdraw night security. Install electronic security systems, alarms with armed response	R28 579.10	Access control and monitoring during the day as the pay point is also host in the building	Plans available
10.		Toronto Hall	Caretaker		Install electronic Security with alarms and armed response			Plans available

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
11.		Far East Hall	Private Security Man In One 1 Day/1 Night	R23 815.92	Withdraw night security. Install electronic security systems, alarms with armed response	R11 907.96	Access control and monitoring. Hlasela project runs from this hall.	Plans available
12.		Flamingo Hall	Private Security MBV 1 Day/1 Night	R28 579.10	Withdraw night security. Install electronic security systems, alarms with armed response	R11 907.96		Plans available
13.		Welkom Club	Private Security Man In One 2 Day/4 Night	R71 447.76	Withdraw night security. Install electronic security systems, alarms with armed response	R47 631.84		
14.		Indoor Sport Center	Private Security MBV 1 Day/2 Night	R42 868.65	Withdraw night security. Install electronic security systems, alarms with armed response	R28 579.10		Plans available

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
15.		Fire Station Welkom	Private Security MBV 2 day/2 Night	R57 158.20	Withdraw Security at night as the Fire Station is recently equipped with cameras and an electronic remote gate	R28 579.10	1 Security Officer needed during day for access control and monitoring	Plans available
16.		Bronville Hall and Offices	Private Security Scheme 1 Day/2 Night	R35 723.88	Withdraw night Security and install electronic security with armed response	R23 815.92		
17.	6610	Virginia Main Building	Internal Security		Withdraw night security and deploy officer at other critical post. Install electronic security systems, alarms with armed response			Ground floor plan only
19.	1309	Virginia Fire Station	Private Security MBV 1 Day/1 Night	R28 579.10	Withdraw night security. Install electronic security systems, remote control gate ,alarms with armed response	R14 289.55		Plans available

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
20.	367	Meloding Paypoint & Office	Private Security Man In One 2 Night -	R23 815.92	Withdraw night security. Install electronic security systems, alarms with armed response	R11 907.96	Need 1 officer during the day for access control and monitoring	Partial Plan
21.	1148	Meloding Hall	Private Security Scheme 2 Night	R23 815.92	Withdraw night security. Install electronic security systems, alarms with armed response	R11 907.96	Need 1 officer during the day for access control and monitoring	No Plan Available
22.		Virginia magazine Store	Private Security MBV 1 Day/1 Night	R28 579.10	Withdraw night security. Install electronic security systems, alarms with armed response	R14 289.55	Need 1 officer during the day for access control and monitoring	
23.	5399	Virginia Electrical Workshop	Private Security MBV 1 Day/1 Night	R28 579.10	Withdraw night security. Install electronic security systems, alarms with armed response	R14 289.55	Need 1 officer during the day for access control and monitoring	

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
24.	5399	Virginia Waste Department	Private Security MBV 2 Day/4 Night	R85 737.30	Withdraw night security. Install electronic security systems, alarms with armed response	R57 158.20	Need 2 officer during the day for access control and monitoring	
25.	6630	Harvinia Club	Private Security MBV 2 Day/4 Night	R85 737.30	Withdraw 2 Night security. Install electronic security systems, alarms with armed response	R28 579.10	Need officers for patrolling of premise	Partial Plan – not legible
26.	1395	Hennenman Mainbuilding	Private Security Scheme 1 Day/2 Night	R35 723.88	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need 1 officer during the day for access control and monitoring	No plans

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
27.	523/3	Hennenman Workshop	Private Security Scheme 1 Day/2 Night	R35 723.88	Withdraw night. Security systems to be installed, alarms with armed response.	R23 815.92	Security needed for access control and monitoring. Constant movement in this area.  Security systems to be installed, alarms with armed response	No Plans
28.		Hennenman Community Hall	Private Security Scheme 1 Day/2 Night	R35 723.88	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	1 Security Officer needed during day for access control and monitoring	



	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
29.	2064	Phomolong Paypoint/Office	Internal Security 1 Day/1 Night		Withdraw Security Officer at night and deploy at other critical post. Install electronic security systems, alarms with armed response		1 Security Officer needed during day for access control and monitoring	No Plans
30.	2066	Phomolong Hall	Private Security Scheme 1 Day/2 Night	R35 723.88	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Security needed during day for access control and monitoring	No Plans
31.	520/R	Fire Station Hennenman	Private Security Scheme 1 Day/1 Night	R23 815.92	Withdraw night security. Install electronic security systems, alarms with armed response	R11 907.96	This building is not operational due to vandalism	No Plans available

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
32.	303/R	Ventersburg Pay point and Community Hall	Private Security Scheme 1 Day/2 Night	R35 723.88	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	No Plans Available
33.		Ventersburg Workshop	Patrolled and monitored on adhoc basis		Install electronic systems, alarms and armed response		Need Security Officer during the day for access control and monitoring	
34.	2482	Fire Station Mmamahabane	Private Security Scheme 1 Day/2 Night	R35 723.88	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	Plans Available

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
35.		Mmamahabane Hall	Private Security Scheme 1 Day/2 Night	R38 785.74	Withdraw night security. Install electronic security systems, alarms with armed response	R25 857.16	Need Security Officer during the day for access control and monitoring	
36.		OD Main Building	Internal Security	2 Day/2 Night	Withdraw Security Officer at night and deploy at other critical point. Install electronic security systems, alarms with armed response		Need Security Officer during the day for access control and monitoring	Plans available
37.		Fire Station Odendaalsrus	Internal Security		Status quo remain Install electronic security systems.			

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
38.		OD Community Hall	Private Security Man In One 2 Day/2 Night	R47 631.84	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	Plans available
39.	1715	OD Workshop	Private Security Man In One 2 Day/2 Night	R47 631.84	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	Plans available
40.	437	Kutlwanong Hall	Private Security Scheme 2 Day/2 Night	R47 631.84	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
41.	435	Kutlwanong Pay point	Internal 1 Day/1 Night		Withdraw night security and deploy at other critical post. Install electronic security systems, alarms with armed response		Need Security Officer during the day for access control and monitoring	
42.	2592	Cllrs Office OD	Private Security Scheme 1 Day/2 Night	R35 723.88	Withdraw night security. Install electronic security systems, alarms with armed response as part of the Main building	R23 815.92		Plans available
43.	369	Nyakallong Pay Point	Private Security Scheme 2 Day/2 Night	R47 631.84	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
44.	389	Nyakallong Community Hall	Private Security Scheme 2 Day/2 Night	R47 631.84	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	Plans available
45.	1826/R	Allanridge Main Building	Private Security Scheme 2 Day/2 Night	R47 631.84	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	Plans available
46.	1826/R	Allenridge Community Hall	Private Security Scheme 2 Day/2 Night	R47 631.84	Withdraw night security. Install electronic security systems, alarms with armed response	R23 815.92	Need Security Officer during the day for access control and monitoring	Plans available

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	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
50.		Bronville Substation	Private Security Man In One 1 Day/1 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
51.		Flamingo Substation	Private Security Man In One 1 Day/1 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
52.		Alma Substation	Private Security Man In One 2 Day/2 Night	R47 631.84	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R47 631.84		
53.		Substation Kragboks	Private Security Man In One 2 Day/2 Night	R47 631.84	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R47 631.84		



	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
54.		Urania Substation	Private Security Man In One 1 Day/2 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
55.		Main In Take Substation	Private Security Man In One 1 Day/2 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
56.		Electrical Substation Saaiplaas	Private Security MBV 1 Day/2 Night	R42 868.65	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R42 868.65		
57.		Kragbok Industrialpark	Private Security MBV 1 Day/2 Night	R42 868.65	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R42 868.65		

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
58.		Electrical Substation Virginia	Private Security MBV 1 Day/2 Night	R42 868.65	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R42 868.65		
59.		Hennenman Substation	Private Security Scheme 1 Day/2 Night	R38 785.74	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R38 785.74		
60.		Hospital Park Substation	Private Security Scheme 2 Day/2 Night	R47 631.84	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R47 631.84		
61.		Allenridge Substation	Private Security Man In One 2 Day/2 Night	R47 631.84	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R47 631.84		

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
62.		Allenridge Substation	Private Security Scheme 2 Day/2 Night	R62 209.00	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R62 209.00		
63.		Virginia Majuba Substation	Private Security Scheme 2 Day/2 Night	R49 680.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R49 680.88		
64.		Welkom Town Substation	Private Security Man In One 1 Day/2 Night	R38 785.74	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R38 785.74		
65.		Welkom Park substation	Private Security Man In One 1 Day/1 Night	R38 785.74	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R38 785.74		

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
66.		SS9 Substation	Private Security Man In One 2 Day/2 Night	R47 631.84	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R47 631.84		
67.		SOS Site	Private Security Man In One 1 Day/2 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
68.		SS6 Substation	Private Security Man In One 1 Day/2 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
69.		9 <sup>th</sup> Street Substation	Private Security Man In One 1 Day/4 Night	R71 447.76	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R71 447.76		

	Surveillance Site Number	Location	Current Security Arrangements	Current Financial Implications	Comment	Proposed Savings for Council	Motivation for the need of continued physical security	Plans
70.		Industrial Substation	Private Security Man In One 1 Day/2 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
71.		CBD Main Substation	Private Security Man In One 1 Day/2 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
72.		Riebeeckstad Substation	Private Security Man In One 1 Day/2 Night	R35 723.88	Withdraw security. Installation of three barriers electrical fencing, flood lights, alarms and cameras	R35 723.88		
	Total savings					R1 697 248.62		

## **LEGISLATIVE MANDATE**

### **The Constitution of the Republic of South Africa, 1996**

The Constitution of the Republic of South Africa, 1996, is the supreme law of the country and the cornerstone of all government's policies and legislation. Safety and security is so fundamental that it is captured both within the Bill of Rights as well as Chapter 11 of the Constitution. The Bill of Rights affirms the democratic values of human dignity, equality and freedom and emphasizes the right of every person to security and freedom of expression. Chapter 11 outlines the governing principles of the security services highlighting the roles of key players in criminal justice system,

### **Municipal Systems Act 32 of 2000**

Local Government is important for the implementation of safety and security in a developmental manner

### **White paper on Safety & Security**

### **National Security Strategy for South Africa**

## **POLICY STATEMENT**

Asset management Policy

Crime Prevention Policy

Public Safety Mission Statement

## **PROBLEM STATEMENT**

Holistic problem needs holistic solution

Security patch work, fragmented approach

False sense of Security

Uncoordinated approach, fruitless expenditure

Systems installed which cannot communicate with Central Control – i.e. free standing security systems

## **CONCLUSION**

The total savings on the first stage of phasing out will amount to R 1 697 248.62 per month. The sites for taxi ranks, cemeteries, landfill sites, sewer plants, stadiums and open field cables are not included in this phase which will amount to further saving for Council.

## **RECOMMENDATIONS**

1. The approval of phasing out of Private Security companies at the most critical posts within Matjhabeng.
2. Systematic appointment and filling of vacant posts until all contracts are terminated to ensure seamless integration.
3. The phasing out plan should not be regarded as a static plan but an evolving plan and will be updated as and when technology is replaced, new innovations released or improved.

**PS&T03/2018**

**FLEET OF PUBLIC SAFETY & TRANSPORT (EDCS) (7/2/1/1)**

**PURPOSE**

Purpose of the item is to highlight Section 80 Committee on the status of the current vehicle fleet of the Department and the intended procurement of new fleet.

**INTRODUCTION AND BACKGROUND**

The Section is servicing 6 towns with various suburbs and is depending on vehicles as a tool of trade to execute their law enforcement duties.

In 2010 during a tender process, 17 vehicles were procured for the section and distributed amongst the different towns. The cars are more than seven years old which results into high running cost due to maintenance. The vehicles are also out of maintenance service plan.

Three (3) marked vehicles are currently running in Welkom, three (3) marked vehicles in Odendaalsrus, one (1) marked vehicle in Hennenman and three (3) in Virginia over two shifts systems. Two (2) vehicles were written off in accidents of which others are standing due to mechanical problems. Two (2) Quantum Kombi's allocated to Warrants section whereby the one is at Workshop for Fitness test. One (1) Quantum Kombi and one (1) marked vehicle is allocated to Training. One (1) vehicle allocated to accidents currently with engine breakdown at Workshop. Three vehicles were attached by the Sherif in the execution of a Court Order.

The department envisaged to purchase five (5) service delivery vehicle and two (2) high performance vehicles for Traffic Law Enforcement which are going to be distributed between the different units of Matjhabeng Municipality.

**1. Challenges experienced due to shortage of vehicles**

- 4 to 5 officers travelling in a vehicle. This render the other officers ineffective as they all need to travel to one incident and it became even more cumbersome if another incident is reported on the same time. This affect our response times to accidents and incidents
- The shortage affects service delivery as officers are not on time on their traffic points in the morning due to offload of all officers with one or two vehicles.
- The Warrants Section cannot operate during peak hours (which is the most effective time) as they assisting Law Enforcement with transporting officers to and from the points.



- The turnaround time for repairing vehicles is beyond acceptable timeframes
- Other unplanned events ,e.g escort for dignitaries, requests for transport by various departments derail the intended operation for the entire day

## **2. Proposed solutions in order to enhance revenue collections**

- The section will be able to do house tracings on warrants if equipped with more vehicles
- Warrant section will be able to operate during peak hour.

## **LEGISLATIVE MANDATE**

National Road Traffic Act, 93 of 1996

## **POLICY STATEMENT**

Vehicle Requirement Plan

Supply Chain Management Procedures

## **PROBLEM STATEMENT**

- Not compliant in terms of ratio per vehicles. National ratio is 1:1000 (1 Officer to 1000 vehicles). The current vehicle population of Matjhabeng is approximately 88 986/42=2118.7. According to the ratio it will means that every traffic officer will be responsible for 2118.7 vehicles, hence the need for more vehicles in order to be able to do law enforcement
- Patrol vehicles not road worthy and in contravention of the National Road Traffic Act 93 of 1996

## **FINANCIAL IMPLICATIONS**

The financial implications will be approximately R 998 298.30 for the procurement of five (5) service delivery vehicles and R1 191 412.52 for two (2) high performance vehicles.

## **RECOMMENDATIONS**

1. It is recommended that the procurement of the vehicles be approved to avoid a total shut down of operations
2. The existing fleet be complimented with new fleet on an annual basis and ageing fleet be auctioned

**PS&T04/2018**

**EMERGENCY AND UTILITY VEHICLES AT FIRE DEPARTMENT (EDCS)**

(7/2/1/1)

**PURPOSE**

To bring under the attention of the Section 80 Committee the need for the procurement of Emergency and Utility vehicles at the Fire Department.

**BACKGROUND**

Most of the vehicles of the Fire Department are older than 20 years. This leads to that the vehicles are standing more often in the workshops and private service providers for repairs. After repairing these vehicles it will stand for more than 2 years at the service providers awaiting payment from Council before it gets released.

In 2013 the Council went out on tender to buy new Fire Engines. The tender was for 6 new Fire Engines which would have been received at a pace of 2 a year. After the Fire Department received the first two vehicles the tender company was liquidated and the Department did not receive any other Fire Engines.

The Areal Device (Hydraulic Platform) that is used for fires in high rise buildings is also older than 20 years and is standing with a broken hydraulic pump. This vehicle is so old that we cannot get replacing parts.

The Fire Department is also in need of Utility vehicles to transport personnel between stations and will be used for personnel to conduct fire safety inspections. We are also in need for 4x4 bakkies that will be utilised to transport skid units especially for veld fires because a fire engine is not built for driving in the veld. We are being kept very busy with veld fires especially during winter.

In the townships there are limited Fire Hydrants and we requiring water tankers for the East and West regions to assist with fires in the townships.

**FINANCIAL IMPLICATIONS**

As per tender that will be obtained through Fleet Management for the procurement of the required vehicles:

Major Fire Engine for each station - ± R 4m per vehicle (5 Vehicles)

Hydraulic Platform for Welkom	- ± R 5m (1 Vehicle)
Water tankers for East and West region	- ± R 4m per vehicle (2 Vehicles)
HazMat Unit for East and West region	- ± R 5m per vehicle (1 Vehicle)
Utility vehicles for each station (5 Stations)	- ± R 200 000 per vehicle (10 Vehicles)
4x4 bakkies for each station for veld fires	- ± R 400 000 per vehicle (5 Vehicles)

## **LEGAL IMPLICATIONS**

### ***Act 99 of 1987 (Fire Brigade Services Act, 1987) – Section 3***

#### **“Services of Local Authorities**

- (1) A local authority must establish and maintain a service in accordance with the prescribed requirements.
- (2) The Administrator may, after consultation with the Board and the local authority concerned, direct a local authority-
  - (a) to maintain a service which it has established; or
  - (b) to establish and maintain a service, in accordance with the prescribed requirements.

## **POLICY POSITION**

None

## **PROBLEM STATEMENT**

The Department have only 2 Fire Engines for the whole of Matjhabeng. If one Fire Engine goes in for repairs the Department are left with only one Fire Engine to serve the whole of Matjhabeng.

## **RECOMMENDATION**

1. It is recommended that the procurement of the fleet be expedited as the Department currently experiencing serious challenges due to the shortage of fleet

**PS&T05/2018**

**REPORT ON REVENUE ENHANCEMENT FOR PUBLIC SAFETY & TRANSPORT  
SECTION (EDCS) (6/18/4)**

**PURPOSE**

The purpose of this report is to highlight the Section 80 Committee on the status of revenue collection for Public Safety & Transport Section.

**INTRODUCTION AND BACKGROUND**

Traffic Management as a component of the Community Service Department has the potential source of much bigger revenue amounts. Currently, the department has limited capacity to service all towns due to the lack of resources like tools of trade inclusive of vehicles, speed monitoring cameras just to mention but a few. The Section currently relies almost entirely on Traffic fines for revenue. Total revenue from fines for the financial year 2017/2018 is projected at R22 323 600 at a 60% pay rate.

**STATUS QUO ANALYSIS**

**Current revenue base**

Traffic Fines

Escort duties (funerals/races)

Accident Reports

Traffic Training College

Impoundment fees

Municipal Bylaws

Nov 2017		Dec 2017		Jan 2018		Feb 2018	
4196 fines issued to the value of R899 350		2032 fines Issued to the value of R587 130		2088 fines Issued to the value of R661 500		2663 fines Issued to the value of R674 500	
Revenue from Warrants	R90 750	Revenue from Warrants	R72 350	Revenue from Warrants	R43 550	Revenue from Warrants	R97 250
Revenue collected at Pay points	R179 900	Revenue collected at Pay Points	R112 350.00	Revenue collected at Pay points	R94 150	Revenue collected at Pay points	R159 100
Payment for disabled parking		Payments for disabled parking	R90.00	Payments for disabled parking	R60.00	Payments for disabled parking	
Payment for Dog Licenses		Payment for Dog Licenses		Payment for Dog Licenses	R127.10	Payment for Dog Licenses	R12.60
Payment for accident Reports	R1 017.90	Payment for Accident Reports	R704.70	Payment for Accident Reports	R861	Payment for Accident Reports	R939.60
Impoundment fees	R9 222.50	Impoundment fees	R1 375.50	Impoundment fees	R5 592.65	Impoundment fees	R7 930.80

March 2018		April 2018		May 2018	
1779 fines issued to the value of R 557 150.00		1996 fines Issued to the value of R 532 556.00		3285 fines Issued to the value of R 816 650.00	
Revenue from Warrants	R 93 150.00	Revenue from Warrants	R 27 900	Revenue from Warrants	R 20 250.00
Revenue collected at Pay points	R 94 466.30	Revenue collected at Pay Points	R 783.00	Revenue collected at Pay points	R 3285.00
Payment for disabled parking		Payments for disabled parking	R 180.00	Payments for disabled parking	R
Payment for Dog Licenses		Payment for Dog Licenses		Payment for Dog Licenses	R
Payment for accident Reports	R 861.30	Payment for Accident Reports	R 704.70	Payment for Accident Reports	R 1331.10
Impoundment fees	R 455.00	Impoundment fees	R 1243.50	Impoundment fees	R 1375.00

Total Revenue for Nov 2017	Total Revenue for December 2017	Total Revenue for January 2018	Total Revenue for February 2018	Total Revenue for March 2018	Total Revenue for April 2018	Total Revenue for May 2018
R280 890.40	R186 870.20	R144 340.75	R265 233.00	R188 932.60	R30 811.20	R26 241.10
					Not a true reflection due to new payment system at courts. Awaits report from justice to do reconciliation of all payments done at court	Not a true reflection due to new payment system at courts. Awaits report from justice to do reconciliation of all payments done at court

## Revenue generated through Training College

Number of learners	Year	Revenue generated
Twelve (12)	August 2016 to August 2017	R115 299.00
Eighteen (18)	Jan 2017 to Dec 2017	R296 478.00
Six (6)	July 2017 to July 2018	R105 154.08
Twenty (20)	Jan 2018 to Dec 2018	R329 577.20
Twenty (20) Peace Officer Course	May 2017	R45 437.20

**CHALLENGES**

- Convenience of payments like your internet banking and easy pay can improve collection rates, but internal controls need to be in place in order to do reconciliation.
- To increase the municipality's revenue collection from the traffic fines and other fines collectable there is a need for traffic fine payment system that will enable electronic and remote payments.
- The municipality do not have the facilities or means of easy pay options but the department has requested for the procurement of two speed point machines still waiting for approval.
- No speed camera monitoring machines operational due to non-payment of service providers for the calibration thereof
- Hennenman and Ventersburg Magistrate Courts have changed to a new Mojapay Business system from December 2017. Welkom and Odendaalsrus Courts have changed to a new Mojapay business system early in April 2018. Payments done at Courts are directly paid into Matjhabeng Municipality bank account (EFT), reconciliation still needs to be done in order to give the true reflection of revenue collected. This newly implemented payment system(Mojo system) at Justice Department poses huge challenges for the Department. The system comprised of only one terminal for payments and does not only serve the Department but all others services eg maintenance, witness payments and this impact very negative on collection. (Complaint was lodge with the Chief Magistrate and is ultimately escalated to National Department. A meeting was held with the national Department on 24th April with a delegate from Pretoria regarding above.)



- The warrant section was resuscitated and a monthly programme drafted, however the challenges of vehicles and fuel experienced by the Department, rendered this programme ineffective.
- The warrant section is also responsible for point duties in the morning and this hinders operations scheduled for the most effective time of the day.
- The existence of a practice of non-compliance with by-laws has far reaching implications for the municipality even beyond revenue generation
- Devolution of pounding powers by the Minister/MEC(
- Jurisdictional challenges on roads connecting the various towns within Matjhabeng

## **STRATEGIES FOR REVENUE ENHANCEMENT AND COLLECTION**

The following to be short term revenue sources that should be implemented fully:

- Intensifying the collection of revenue through the execution of Warrants (also include house tracing).
- Intensifying the issuing of spot fines instead of Section 56 Notice
- Exploring the mechanism of sending bulk sms's to remind offenders to come and pay before the fine becomes a warrant. (The Department need to be pro-active in their collection as to avoid fines to become warrants)
- Fines to be issued for Dog taxes. (There is a need for the revision of dog tariffs and admission of guilt need to be increased through application at the Magistrate Court)
- Accommodation for learners
- Due to the inability to provide accommodation, the Municipality is losing some revenue as learners has no choice to seek for private accommodation. Some Municipalities rather enrol students at colleges where accommodation forms part of the training package as the admin to separate payment is a cumbersome process
- The provision of at least an outdoor shooting range will also curb costs (eg hiring of shooting range and travel expense)
- Weighbridge – revenue can be generated through a weighbridge for the Municipality especially around the Ventersburg area next to the N1.

## **RESOURCES NEEDED TO IMPROVE REVENUE**

- ANPR system (Number Plate Requisition System)
- Vehicles (Vehicles is the tool of trade for Traffic Officers)(Officers are currently 4 to 5 in a vehicle and if responding to an incident all have to be streamed along whereas others could have engaged in other activities)
- Radio Communication in order to liaise with the back office whilst on the roadblock

### **1. Possible revenue sources**

- Parking metres
- Clamping of wheels (vehicles)(Submitted for inclusion in new tariff list)
- Impoundment fee for vehicles (Submitted for inclusion in new tariff list)

## **SUBMITTED FOR INFORMATION**