

# MATJHABENG MUNICIPALITY



## MINUTES

**MEETING : 2<sup>nd</sup> ORDINARY MAYORAL COMMITTEE**  
**VENUE : EXECUTIVE MAYOR'S BOARDROOM**  
**DATE : WEDNESDAY, 20 MARCH 2019**  
**TIME : 10:00**

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# I

## MATJHABENG MUNICIPALITY

### **MINUTES OF THE 2<sup>ND</sup> ORDINARY MAYORAL COMMITTEE MEETING FOR THE YEAR 2019 HELD IN EXECUTIVE MAYOR'S BOARDROOM, 4<sup>TH</sup> FLOOR, CIVIC CENTRE, WELKOM ON WEDNESDAY, 20 MARCH 2019 AT 10:00.**

#### **PRESENT**

#### **EXECUTIVE MAYOR**

Cllr NW Speelman

#### **MEMBERS OF THE MAYORAL COMMITTEE**

Cllr SD Manese	-	Finance
Cllr ML Radebe	-	IDP, Policy, Monitoring & Evaluation
Cllr ME Tshopo	-	Municipal Infrastructure and Technical Services
Cllr VR Morris	-	Public Safety & Transport
Cllr TB Lushaba	-	Community Services
Cllr MC Radebe	-	Tourism Environmental Affairs & Agriculture, Health, Children & Woman
Cllr M Kabi	-	Sports, Arts, Culture, Disability & Elderly
Cllr VE Mawela	-	Corporate Services & Human Resources

#### **OFFICIALS**

Mr ET Tsoaeli	-	Municipal Manager
Mr T Panyani	-	Chief Financial Officer
Mr T Makofane	-	Executive Director Strategic Support Services
Mr F Wetes	-	Executive Director: Corporate Support Services
Me. ZK Tindleni	-	Executive Director: Community Services
Mr B Golele	-	Acting Executive Director: LED, P & HS
Mr M Martins	-	Chief of Staff
Me. L Mhlontlo	-	Acting Admin Officer

## II

<b>SECTION A PROCEDURAL MATTERS</b>	
<b>(a)</b>	<p><b>Opening</b></p> <p>The Executive Mayor welcomed everyone present and declared the meeting officially opened.</p>
<b>(b)</b>	<p><b>Applications for leave of absence</b></p> <p>Cllr DR Direko            -        LED, Small Business, Spatial Planning &amp; Land use Management  Cllr TD Khalipha        -        Human Settlements</p>
<b>(c)</b>	<p><b>Official Announcements</b></p> <p>The Executive Mayor announced that he has released a few MMCs who had to attend to challenges with the taxi associations.</p> <p>The Executive Mayor requested that all cellular phones be switched of and removed from the boardroom.</p>
<b>(d)</b>	<p><b>Motions of sympathy and congratulations</b></p> <p><b><u>Sympathy</u></b></p> <p>The Executive Mayor informed the committee of the people who burnt in ward 25. The Executive Mayor requested that these families be assisted.</p>
<b>(e)</b>	<p><b>Disclosure of interests</b></p> <p>The Executive Mayor advised Councillors to ensure that their declaration of interest forms were completed.</p>
<b>(f)</b>	<p><b>Minutes of the previous meeting</b></p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED:</u> (20 MARCH 2019)</b></p> <p>That the minutes of the 22 January 2019 Mayoral Committee <b>BE APPROVED.</b></p>

### III

(g)	<p><b>Matters arising from the minutes</b></p> <p>None</p>
(j)	<p><b>Reports of the Section 80 Committees</b></p> <p><b>MC13 of 2019 – MC28 of 2019</b></p>
(k)	<p><b>Reports of the Municipal Manager</b></p> <p>None</p>
(l)	<p><b>Deputations and interviews</b></p> <p><b>Enviro Mobi</b> : Mr T Dube</p> <p>The Executive Mayor welcomed the individuals representing Enviro Mobi to the Mayoral Committee meeting and was afforded and opportunity to present.</p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)</u></b></p> <ol style="list-style-type: none"> <li>1. That the presentation <b>BE NOTED</b>.</li> <li>2. That the Executive Director Community Services and the MMC for the directorate <b>MUST COLLABORATE</b> with Enviro Mobi as well as convene a meeting</li> <li>3. That the Municipal Manager <b>MUST FACILITATE</b> the process.</li> </ol> <p><b>Abxin SA PTY Ltd</b> : Mr Komj LI</p> <p>The Executive Mayor welcomed the individuals representing Abxin SA PTY Ltd to the Mayoral Committee meeting and was afforded and opportunity to present.</p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)</u></b></p> <ol style="list-style-type: none"> <li>1. That the presentation <b>BE NOTED</b>.</li> <li>2. That a pilot study on the technology introduced <b>BE DONE</b> in areas (to be) identified in Matjhabeng.</li> <li>3. That a meeting would <b>BE CONVENED</b> with the SAPS for the demonstration of the lights.</li> <li>4. That a technical meeting <b>BE CONVENED</b> with all relevant managers together with the Abxin team.</li> <li>5. That a benchmark with the Parys municipality <b>WOULD BE DONE</b>.</li> </ol> <p><b>Pro Afrika Group</b> : Mr M Ramoipore</p> <p>The Executive Mayor welcomed Pro Afrika Group to the Mayoral Committee meeting and was afforded and opportunity to present</p>

	<p><b><u>THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)</u></b></p> <ol style="list-style-type: none"> <li>1. That a meeting <b>BE CONEVED</b> with Pro Afrika Group and the Municipal Manager to discuss issues of land availability.</li> </ol> <p><b>Watertite Conservation (Pty) (Ltd) : Mr M Alberts</b></p> <p>The Executive Mayor welcomed the individuals from Watertite Conservation to the Mayoral Committee meeting and was afforded and opportunity to present</p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)</u></b></p> <ol style="list-style-type: none"> <li>1. The presentation <b>BE NOTED.</b></li> <li>2. That Watertite Conservation <b>MUST INTERACT</b> with MMC Technical Services.</li> <li>3. That a pilot study <b>BE DONE.</b></li> </ol> <p><b>Siyaphanda Trolley : Mr M Tlale</b></p> <p>The Executive Mayor welcomed Mr Tlale to the Mayoral Committee meeting and was afforded and opportunity to present.</p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)</u></b></p> <ol style="list-style-type: none"> <li>1. That the presentation <b>BE NOTED.</b></li> <li>2. That Mr Tlale <b>MUST INTERACT</b> with the Executive Director Community Services and the MMC of the Directorate.</li> </ol> <p><b>Belebesi Consultancy : Mr HN Belebesi</b></p> <p>The Executive Mayor welcomed Mr Belebesi to the Mayoral Committee meeting and was afforded and opportunity to present.</p> <p><b><u>THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)</u></b></p> <ol style="list-style-type: none"> <li>1. That the presentation <b>BE NOTED.</b></li> <li>2. That Mr Belebesi <b>MUST INTERACT</b> with MMC: Sports, Arts Culture, Disability &amp; Elderly, and Councillor Kabi.</li> <li>3. That Mr Belebesi <b>MUST CONVENE</b> a meeting with Municipal Manager, Mr Tsoaeli.</li> </ol>
(m)	<p><b>Closing remarks</b></p> <p>The Executive Mayor thanked everyone who participated in the meeting and closed the meeting at <b>17h45.</b></p>

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**CLLR NW SPEELMAN**  
**EXECUTIVE MAYOR**

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**DATE**

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**MC13 of 2019****PROGRESS ON THE FIRST DRAFT REVIEWED INTEGRATED DEVELOPMENT PLAN FOR THE FINANCIAL YEAR 2019/2020 (ED: SSS) (9/3/1)****PURPOSE**

To present to the Mayoral Committee sitting progress towards the Draft Reviewed Integrated Development Plan (IDP) for the Financial Year 2019/2020 for consideration in terms of Chapter 5 of the Municipal Systems Act

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Mayoral Committee considers progress on the first draft **REVISED** IDP for the Financial Year 2019/2020.
2. That the first draft revised IDP for the Financial Year 2019/2020 **BE SUBMITTED** to Council for consideration;
3. That a public participation process be undertaken before the draft IDP is **APPROVED** by Council.
4. That all projects of the Provincial and National government must **BE INCLUDED** in the IDP, including the renovations of SAPS stations.
5. That all sewer and roads projects **BE INCLUDED** in the IDP.
6. That all sector plans **BE COMPLETED** before the finalisation on the IDP.

**MC14 of 2019****THE 2019-2020 MTREF BUDGET FOR THE MATJHABENG MUNICIPALITY (CFO) (6/1/1/1)****PURPOSE**

To table the Annual Budget for the 2019/2020 medium term revenue and expenditure framework (MTREF) financial year.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Annual Budget 2019/20 MTREF **BE TABLED** in Council.
2. It **BE NOTED** that the collection rate remains at 60 % and that the municipality would work to get a target of 65%.
3. It **BE NOTED** that the item did not any financial implications.



**MC15 of 2019****DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR 2019/2020 FINANCIAL YEAR (ED: SSS) (6/1/1/1)****PURPOSE**

The purpose of this item is to submit the draft Service Delivery and Budget Implementation Plan for 2019/20 Financial Year to the Mayoral Committee for consideration.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Mayoral Committee **CONSIDERS** the draft Service Delivery and Budget Implementation Plan for 2019/2020.
2. That the Draft Service Delivery and Budget Implementation plan for 2019/ 2020 **BE SUBMITTED** to Council for noting.
3. That the draft SDBIP for 2019/ 2020 **BE SUBMITTED** to Offices of the Provincial and National Treasuries as well as Provincial COGTA.

**MC16 of 2019****MONTHLY FINANCE REPORT – JANUARY 2019 (CFO) (6/4/1)****PURPOSE**

To submit to the Mayoral Committee the Monthly Finance Report for January 2019 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Finance Report for January 2019 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE NOTED**.
2. That the Finance Report for January 2019 in terms of Section 71 of the Municipal Finance Management Act, number 56 of 2003, **BE SUBMITTED** to Provincial and National Treasury.

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#### MC17 of 2019

#### **ESTABLISHMENT OF MUNICIPAL BRANCH COURTS (ED: CS) (1/2/1)**

##### **PURPOSE**

To seek approval from Council for the establishment of a Municipal Branch Court in Matjhabeng area of jurisdiction.

#### **THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That Council **APPROVES** the establishment of a Municipal Branch Court.
2. That the Municipal Manager **BE MANDATED** to apply to the National Prosecution Authority.

#### MC18 of 2019

#### **DRAFT INTEGRATED PERFORMANCE MANAGEMENT SYSTEM POLICY (ED: CSS) 5/1b)**

##### **PURPOSE**

The purpose of this report is to effect the resubmission and noting by Council, the Matjhabeng Draft Integrated Performance Management Policy; and to request Council to rescind the Employee Performance Management and Development System Framework approved by Council on 13 December 2016.

#### **THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That Council rescind the resolution **THAT APPROVED** the Employee Performance Management and Development System Framework taken on 13 December 2016.
2. That Council **NOTES** the Draft Integrated Performance Management Policy appended as Separate Cover 1.
3. That after noting the contents of Draft Integrated Performance Management Policy, that Policy be **REFERRED BACK** to relevant stake holders within the Matjhabeng Local Municipality for refinement and consultation.

**MC19 of 2019****PROGRESS REPORT ON PANEL OF SERVICE PROVIDERS FOR THE TRANSACTIONAL ADVISORY SERVICES TO MATJHABENG LOCAL MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS (AED: LED, P & HS)****PURPOSE**

The purpose of the item is to give a feedback on progress made to date in regard to Appointment of panel of Transactional Advisors for Matjhabeng Municipality.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Mayoral Committee **TAKES NOTE** of the report.
2. That the process **BE FINALIZED** within a period of three months.

**MC20 of 2019****RURAL DEVELOPMENT TRAINING FOR MICRO LENDING SMMEs AND CO-OPERATIVE FINANCIAL INSTITUTIONS (AED: LED, P & HS)****PURPOSE**

The purpose of the item is to give a progress report on financial training conducted in October 2018.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the report **BE NOTED**.
2. That the total number of cooperatives **BE IDENTIFIED**.

**MC21 of 2019****REPORT TITLE: FORMULATION OF MATJHABENG LED STRATEGY (AED: LED, P & HS)****PURPOSE OF REPORT**

The purpose of the report is to report on the process of the Matjhabeng LED Strategy formulation.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the report **BE NOTED**.

**MC22 of 2019****PROGRESS REPORT ON FUNDED AGRICULTURAL PROJECTS IN MATJHABENG LOCAL MUNICIPALITY (AED: LED, P & HS)****PURPOSE**

The purpose of the report serves to inform the Mayoral Committee about the agricultural projects that had received funding in Matjhabeng Local Municipality.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the report **BE NOTED**.

**MC23 of 2019****REQUEST TO CONCLUDE A LEASE AGREEMENT ON SITE NO. 5735 RIEBEECKSTAD (AED: LED, P & HS) (8/4/14/1)****PURPOSE**

To present before the Mayoral Committee, a request to conclude a lease agreement on site 5735 measuring 1899m<sup>2</sup> for educational purposes.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Acting Executive Director LED&HS **MUST CHECK** the value of the erf and report back.
2. That the school **SHOULD MAKE** an offer to purchase.

**MC24 of 2019****REPORT ON 2019/20 FINAL BUSINESS PLAN DRAFT FOR THE DEPARTMENT OF HUMAN SETTLEMENTS (AED: LED, P & HS) (12/1/2/15)****PURPOSE OF REPORT**

To present before the Mayoral Committee, the Provincial Department of Human Settlements the final Business Plan draft meant to support the municipalities in the financial year 2019/2020.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Mayoral Committee **TAKES NOTE** of the final Business Plan draft as presented.
2. That projects on the Business Plan **ARE ALIGNED** to the Municipal IDP and SDBIP.

**MC25 of 2019****PROGRESS REPORT ON THE KHAEDU IMPLEMENTATION PLAN REGARDING TITLE DEEDS REGISTRATION AND DISTRIBUTION (AED: LED, P & HS) (12/1/2/15)****PURPOSE**

To present to the Human Settlement Section 80 Committee a progress report on the KHAEDU Action Plan pertaining title deeds registration and distribution.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Mayoral Committee **TAKES NOTE** of the report.
2. That the de-registration **SHOULD BE** done in the next financial year.

**MC26 of 2019****PROGRESS REPORT - ALLOCATION OF SITES AT THABONG WARD 13 FREEDOM SQUARE (AED: LED, P & HS) (20/14/4/3)****PURPOSE OF REPORT**

To report to the Mayoral Committee on the progress of allocation / formalisation of sites in Thabong ward 12 (Freedom Square).

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Mayoral Committee **TAKES NOTE** of the report.
2. That the chief of staff **MUST WRITE** a letter to the chief whip regarding the matter.
3. That verification **SHOULD BE** done in ward 13, Freedom square.
4. That the EPWP individuals **MUST ASSIST** with the verification process.
5. That a land audit presentation **BE REPORTED** on the municipal land.

**MC27 of 2019****PROGRESS REPORT ON DISPOSAL OF CHURCH, CRECHE AND NPO SITES (AED: LED P, & HS) (8/1/1)****PURPOSE**

To submit before Section 80 Committee of Human Settlements the status report on disposal of community facilities sites.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Mayoral Committee **TAKES NOTE** of the report.
2. That the report **BE SUBMITTED** to Council for information.

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3. That a report by the Executive Mayor to the churches **WOULD BE** conducted before Tuesday, 26 March 2019.
4. That an alternative site **BE PROVIDED** to the identified church in Virginia.
5. That the Municipal Manager **MUST COMPILE** letters today to the six churches identified by the Executive Mayor.
6. That the Executive Mayor **WOULD SUBMIT** two laptops to the Mgwenya church.
7. That the council resolution **TAKEN ON** churches must be attached to the letter and that the Executive Mayor must receive the letter by Friday, 22 March 2019.

### MC28 of 2019

#### **PROGRESS REPORT MUNICIPAL RESIDENTIAL SITES SOLD OR INTENDED TO BE SOLD ILLEGALLY (AED: LED, P & HS) (12/1/2/5)**

##### **PURPOSE**

To submit before the Mayoral Committee the status report on Municipal land that was sold or purported to be sold illegal.

Messrs. Kemi Akinbohun Attorneys was appointed to sought a court order to de-register sites that were

#### **THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the SAPS **BE INVITED** to the next Mayoral Committee meeting.
2. That Pay points be **ESTABLISHED AND OPENED** at malls in order for the community to be able to pay for their services during weekends.

### MC29 of 2019

#### **PROGRESS REPORT: PROPOSED ORGANISATIONAL STRUCTURE (ED: CSS) (2/1)**

##### **PURPOSE**

To provide progress on the proposed Organisational Structure.

#### **THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the item **BE DEFERRED**.

**MC30 of 2019****TO REQUEST THE APPROVAL OF THE MATJHABENG ICT POLICIES (ED: SSS)**  
**(2/4)****PURPOSE**

To present to the Mayoral Committee the Matjhabeng policies that governs ICT for consideration.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the item **BE NOTED**.
2. That the item **BE REFERRED** to as the ICT Governance framework.
3. That the item **BE REFEERED** to Council and thereafter it should be work shopped.

**MC31 of 2019****REQUEST FOR THE CONCLUSION OF A LAND AVAILABILITY AGREEMENT BETWEEN MATJHABENG LOCAL MUNICIPALITY, FIKILE CONSTRUCTION AND SA HOME LOANS FOR A PERIOD OF THREE YEARS (EXECUTIVE MAYOR) (20/14/4/3)****PURPOSE**

To request Council to authorise the Municipal Manager to conclude a Land Availability Agreement between Matjhabeng Local Municipality, Fikile Construction and SA Home loans for a period of three years.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Municipal Manager **BE AUTHORISED** to conclude a three year Land Availability Agreement between Matjhabeng Local Municipality, Fikile Construction and SA Home loans.
2. That a quarterly progress report **MUST SUBMITTED** to Council.

**MC32 of 2019****REQUEST FOR THE CONCLUSION OF A LAND AVAILABILITY AGREEMENT BETWEEN MATJHABENG LOCAL MUNICIPALITY AND PRO AFRIKA LED CONSORTIUM FOR A PERIOD OF THREE YEARS (EXECUTIVE MAYOR) (20/14/4/3)****PURPOSE**

To request Council to authorise the Municipal Manager to conclude a Land Availability Agreement with Pro Afrika LED Consortium for a period of three years.

**THE MAYORAL COMMITTEE RESOLVED: (20 MARCH 2019)**

1. That the Municipal Manager **BE AUTHORISED** to conclude a three year Land Availability Agreement with Pro Afrika LED Consortium.
2. That a quarterly progress report **MUST SUBMITTED** to Council.