



Republic of the Philippines
PROVINCE OF MISAMIS ORIENTAL
MUNICIPALITY OF TAGOLOAN
OFFICE OF GENERAL SERVICES
REQUEST FORM



*REQUEST OFFICE/ AGENCY		*CONTACT NUMBER:
*ADDRESS:		*PURPOSE:
REQUEST DETAILS		
REQUEST FOR: (Please specify the unit in the box provided)		
*DATE BORROWED:	*TIME OF USAGE:	*DATE TO RETURNED (No. of days):
<p>I will be accountable to any damage incurred in the equipment's and will return the equipment/materials promptly and in the same working condition it was borrowed.</p> <p>_____ (Borrowers Name and Signature)</p> <p>Verified by: APRIL ROSE V. APAS GSO Staff</p> <p>Noted by: ERIC P. RAGANDANG. CE OIC-General Services Officer</p> <p>Approved by: ATTY. NADYA B. EMANO-ELIPE Municipal Mayor</p>		