



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OFFICE OF LAGUNA

**MEETING OF THE DEPED-SDO LAGUNA PRIME HRM – LEARNING AND DEVELOPMENT (L&D)  
TASKFORCE**

DATE		TIME	PLACE	
December 12, 2024		8:30 a.m. to 5:00 p.m.	DepEd Conference Hall, DepEd-SDO Laguna, Sta. Cruz, Laguna	
ROLES: NAMES:	CHAIRPERSON	FACILITATOR	MINUTES TAKER	DOCUMENTER
	Jaypee S. Lopo OIC-Assistant Schools Division Superintendent	Jaypee S. Lopo OIC-Assistant Schools Division Superintendent	Laarni T. Estrada Education Program Specialist II	Jane A. Suazo Education Program Supervisor

**I. PARTICIPANTS/ATTENDEES**

NAME	DESIGNATION	NAME	DESIGNATION
1. Jaypee E. Lopo	OIC-Assistant Schools Division Superintendent	5. Cristina E. Talambayan	Education Program Supervisor
2. Laarni T. Estrada	Education Program Specialist II	6. Ana R. Reblora	Public Schools District Supervisor
3. Jane A. Suazo	Education Program Supervisor	7. Elenita Tuyor	Program Development Officer I
4. Cecilia B. Castillo	Education Program Supervisor		