



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF LAGUNA

November 12, 2024

AUTHORITY TO HIRE VAN

This is to authorize **ENRICO G. ORTEGA, et.al** to hire one (1) van to be used by the participants for the Regional Office and Schools Division Offices' Interface cum Technical Assistance Provision on the Development of Strategic Human Resource Development (HRD) Plans on November 14, 2024 (departure) and November 15, 2024 (return), at AXIAA Hotel, West Ave., Project 7, Quezon City. This is an official business and chargeable against Division MOOE.

EDITHA M. ATENDIDO, CESO V
Schools Division Superintendent

List of Passengers on the conduct of
Regional Office and Schools Division Offices' Interface cum Technical Assistance
Provision on the Development of Strategic Human Resource Development (HRD)
Plans

Name	Position	Signature
Darwin S. Talambayan	Chief Education Supervisor – SGOD	
Orlando T. Valverde	Chief Education Supervisor – CID	
Enrico G. Ortega	Senior Education Program Specialist	

