



User Guide for Cruise ships using “Talippoq” when visiting Greenland

The following steps will guide pursers or other administrative personnel on board cruise ships through the process of submitting information regarding the ship’s arrival in Greenland in the system called *Talippoq*. Based on this information, port tax, PAX tax and environmental and maintenance fee will be charged by the Harbor authority (via your Port Agent, if you use one)

The guide falls in two parts: 1) how to create a profile for a cruise ship in Talippoq, 2) how to fill in information regarding the ships visit in Greenland and submit this information in Talippoq. The second part is divided into two sections regarding a) Visiting an official harbour in Greenland and b) visiting a location that is not an official harbour in Greenland.

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1. How to create a user for a cruise ship in Talippoq

1. Go to <https://talippoq.aka.gl/login> You will see this front:

A white login form with a grey header 'Log in'. It contains two input fields: 'Username or IMO number' and 'Password', followed by a blue 'Log in' button. Below the fields are three links: 'Log in using MitID', 'Forgot your password?', and 'Register vessel to report harbour dues'.

2. The first time you log in to Talippoq, you need to register the vessel in the system. You do that from the login front page:

A white login form with a grey header 'Log in'. It contains two input fields: 'Username or IMO number' and 'Password', followed by a blue 'Log in' button. Below the fields are three links: 'Log in using MitID', 'Forgot your password?', and 'Register vessel to report harbour dues'. A red arrow points from the top right towards the 'Register vessel to report harbour dues' link.

3. By clicking “Register vessel to report harbour dues” a new page opens up. Here you type in the following information:

Register vessel to report harbour dues

Vessel details

IMO-number

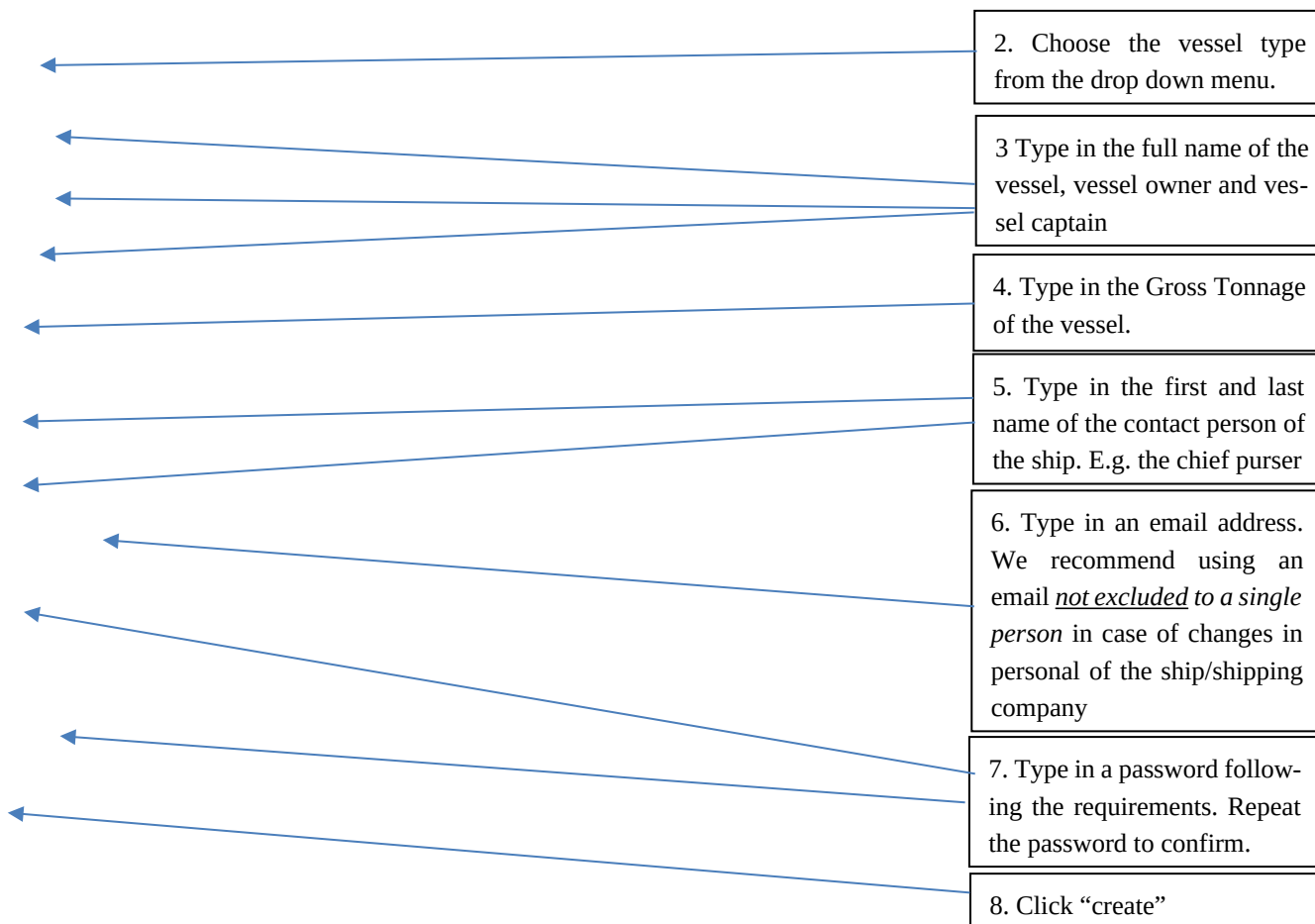
8639352

Vessel type

Cruise ship

1. Type in the IMO-number of the vessel

/11



4. You have now created the vessel in Talippoq. This means that you can login from the front-login-page using the IMO-number of the ship and the self-chosen password.

2.How to fill out and submit information in Talippoq

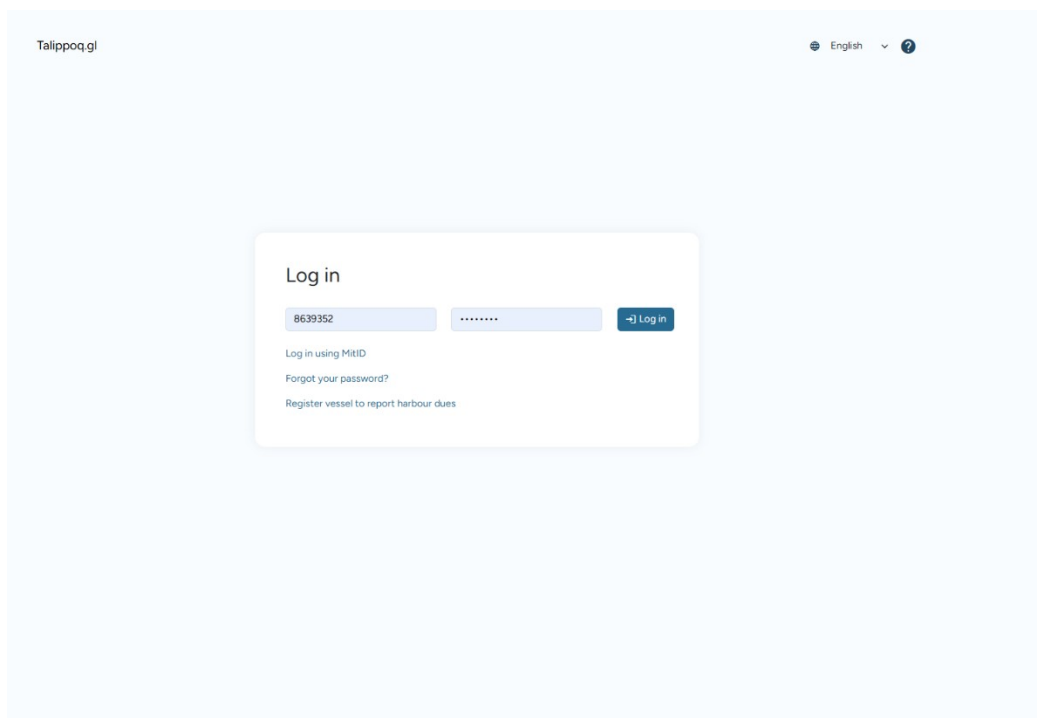
In the following step-by-step guide you will be introduced to the process of filling out and submitting information in Talippoq as a purser of a ship. We follow the vessel “MV Munich”

The user guide explains two scenarios: 1)Visiting a harbour in Greenland and 2) visiting a location, that isn’t an official harbour.

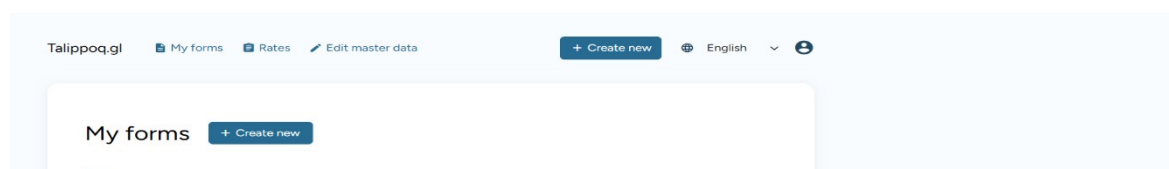
2a. Visiting an official harbour in Greenland: How to register harbour dues

Scenario: The ship makes a disembarkation to an environmental and Maintenance (Aappilattoq) and a call to a port (Narsaq) afterwards. Both disembarkations must be submitted on the same submission as described below.

- 1) Go to talippoq.aka.gl/login and login with IMO-number and password.

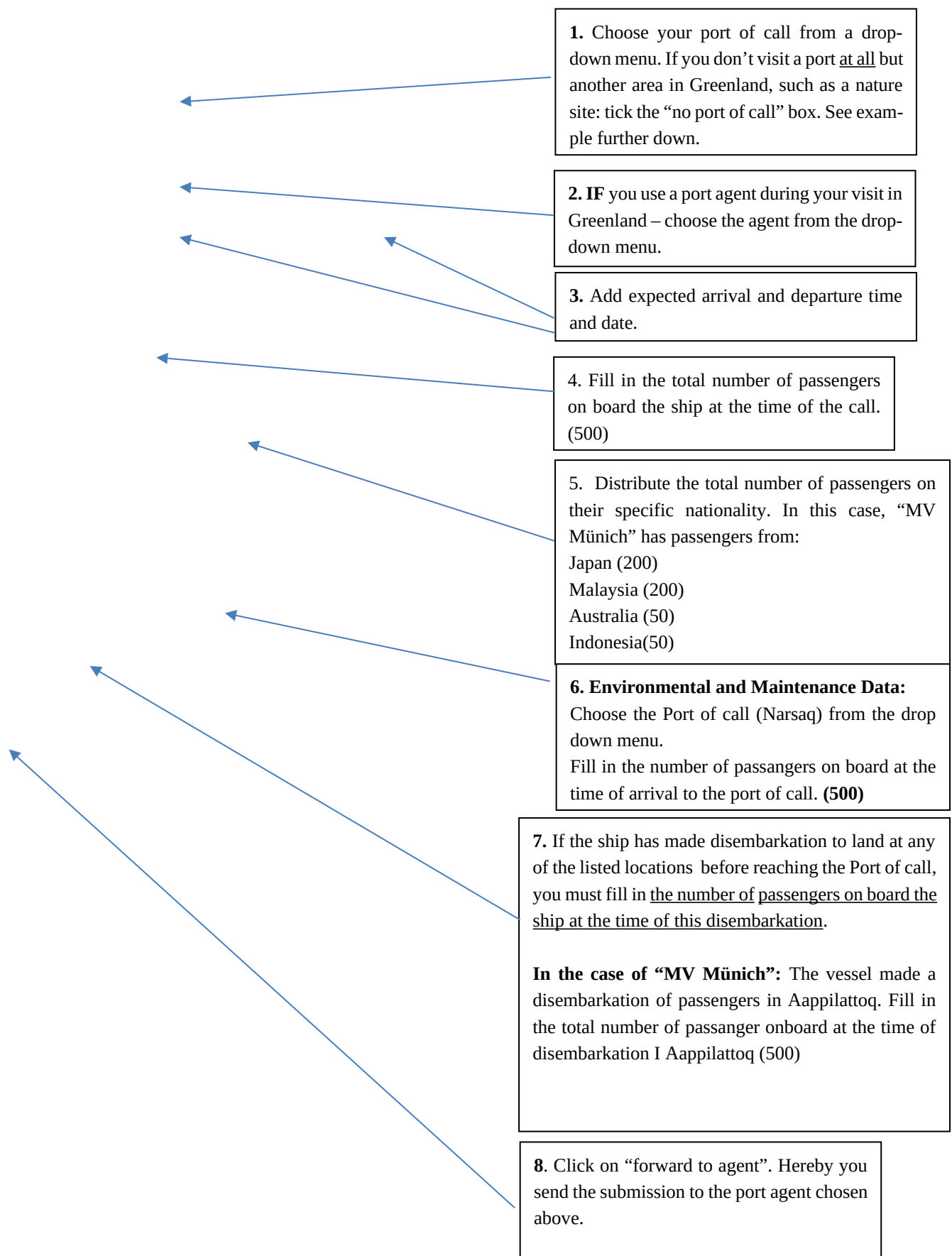
The screenshot shows the login page of the Talippoq system. The URL 'Talippoq.gl' is in the top left corner. In the top right corner, there is a language selector set to 'English' and a help icon. The main content area features a 'Log in' form. This form has two input fields: the first contains the IMO number '8639352' and the second contains a masked password '.....'. To the right of these fields is a blue 'Login' button. Below the input fields, there are three links: 'Log in using M&ID', 'Forgot your password?', and 'Register vessel to report harbour dues'.

- 2) As soon as you log in as a ship, you see an overview list of all of your submissions.

The screenshot shows the dashboard of the Talippoq system after a successful login. The top navigation bar includes the 'Talippoq.gl' logo, a menu with 'My forms', 'Rates', and 'Edit master data', a '+ Create new' button, and a language selector set to 'English'. Below the navigation bar, the 'My forms' section is visible, featuring a '+ Create new' button.

Click here to create a new submission.

- 3) By clicking “Create new” a new front appears. Notice that most boxes has been pre-filled out from the master data of the ship. Fill out the page following these steps:



- 4) By clicking “Submit” you have now forwarded the submission to your agent. On this page you can see the details of your submission as follows:

Talippoq.gl My forms Rates Edit master data + Create new English

Harbour dues - Form 205

Harbour dues - 205
Umiarsualivimmut Akileraaruti
- 205
March 4, 2025

This form was successfully sent to your agent.

Cruise Ships: Port Tax, Passenger Tax ("Pax Tax") and Environmental and Maintenance Fee
Umiarsuit takonariataatit: Umiarsualivinnut, ilaasunut avatangiisinullu iluaasaassinermullu akitsuutit

Port of call
Umiarsualivik nunaillik Narsaq (Royal Arctic Line A/S)

Nationality
Sunaasuseq Bahamas

Vessel
Angallut Name / Angallatip aqqa MV Munich Registration / Angallatip nalunaarsoraqemamta Denmark 8639352

Owner
Piginnitoo Paulus Paulsen

Master
Umiarsuup naalagaas Otto Petersen

Shipping agent/company
Umiarsualivik Piffissaq Blue Water Shipping

Time of arrival
Piffissaq nunaillik Date / Ullorq 03/13/2025 Time / Nalunaarsuutaq 3:07 p.m.

Time of departure
Piffissaq aallaqissaaq Date / Ullorq 03/13/2025 Time / Nalunaarsuutaq 8:07 p.m.

Purpose of port call
Umiarsualivimmut Ulaasnermi iluaasut Cruise

Port Tax
Umiarsualivimminnermut akitsuut

Gross Tonnage (GT) Bruttotonni (BT)	Length of stay (commenced 24-hour intervals) Akunneri 24-klaartut	DKK per/BT BT-mut ataasimut DKK	Port Tax Umiarsualivimminnermut akitsuut
35000	1	220 DKK	77000.00 DKK
Total fee			77000.00 DKK

Pax Tax (cruise ships)
Ilaasunut akitsuut

Number of passengers on board at arrival at port Tallinnermi ilaasut amerlissusaat	Tax rate per passenger Akitsuut	Pax Tax Ilaasunut akitsuut
500	50.00 DKK	25000.00 DKK
Total fee		25000.00 DKK

Nationality and number of passengers
Ilaasut sumiisuusai qassiinerili

Nationality	Number of passengers
Australia	50
Indonesia	50
Japan	200
Malaysia	200

Environmental and Maintenance Fee
Avatangiisinut iluaasaassinermullu akitsuut

Docks for disembarkment Nuuftik	Fee rate ¹ Akitsuut	Number of passengers on board at the time of disembarkment ^{2,3} Nuisoqamerani umiarsuarmi ilaasut amerlissusaat	Amount payable Aningaasat akiligassat Payable fee
Aappilattoq (Kujalleq)	50.00 DKK	500	25000.00 DKK
Narsaq (Kujalleq)	50.00 DKK	500	25000.00 DKK
Total fee			50000.00 DKK

¹ If a fee is levied in the municipality, a fee rate chosen by the municipality will be shown here. The maximum fee rate is DKK 50 / Kommuni akitsuut qartippaat, akitsuut uani takungasinnaavoq. Akitsuut amerlissuut DKK 50-lluvoq.

² This number does not mean the number of passengers that disembarked at the site. / Piffinni nuut amerlissuut pinnagat.

³ If disembarkments have occurred since the last call at a Greenlandic harbour and the location is listed above, insert the number of passengers on board the cruise ship at the time of disembarkment (not the number of passengers that disembarked at the site) / Umiarsualivimminnermi kigullermi nuusoqarinnagat qutannu sumiifit akiltoqassaat, nuusoqamerani umiarsuamit akitsuut (piffinni nuut ataasut).

Payable Tax and Fee (Port Tax and Pax Tax) and Environmental and Maintenance Fee
Akitsuut akiligassarlu (umiarsualivimminnermi akiluut ilaasumullu akitsuut) avatangiisinullu iluaasaassinermullu akitsuut

Port Tax Umiarsualivimminnermut akiluut	77000.00 DKK
Pax Tax Ilaasunut akitsuut	25000.00 DKK
Environmental and Maintenance Fee Avatangiisinut iluaasaassinermullu akitsuut	50000.00 DKK
The total amount payable to the Harbour Administration Umiarsualivimmi oqartussanut akiligassaq talipput	152000.00 DKK

The status of the submission is shown here. It will change, when your agent forwards the submission and the Harbour authorities approves it. This way, you can follow the submission in the process.

ID and date are shown here.

The details of the ship as well as the Port tax amount due are shown here

The number nationalities of the passengers are shown here. As well is the Pax Tax due.

The details about the visited “Environmental and maintenance Fee-locations” – as well as the total fee due are shown here.

The total amount due (Port tax, pax tax and Environmental and Maintenance fee) is shown here.

By clicking “My forms” at the top of the page, you return to the front page of the ship’s user profile in Talippoq.

5) By clicking “My forms” you have returned to the front page of the ship’s user profile in Talippoq.

Talippoq.gl [My forms](#) [Rates](#) [Edit master data](#) [+ Create new](#) [English](#) [?](#)

My forms [+ Create new](#)

Filters

Status [Search](#)

23 forms

ID	Status	Submitted	Port of call	Vessel name	IMO-no.	Shipping agent	Arrival	Departure	Gross tonnage	Operation
205	Draft	03/04/2025	Narsaq (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/13/2025 3:07 p.m.	03/13/2025 8:07 p.m.	35000	Show
204	Draft	03/04/2025	—	MV Munich	8639352	Blue Water Shipping	—	—	35000	Show
203	Approved	03/04/2025	Aasiaat (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/04/2025 1:38 p.m.	03/04/2025 7:38 p.m.	35000	Show
202	Draft	03/04/2025	Narsarsuaq (Greenland Airports)	MV Munich	8639352	Blue Water Shipping	03/05/2025 1:35 p.m.	03/05/2025 7:35 p.m.	35000	Show
201	Draft	03/04/2025	Ittoqqortoormiit (KNI Pilersuisoq A/S)	MV Munich	8639352	Blue Water Shipping	03/04/2025 8:15 a.m.	03/04/2025 2:15 p.m.	35000	Show
200	Draft	03/03/2025	Aasiaat (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/05/2025 3:36 p.m.	03/07/2025 3:36 p.m.	35000	Show
198	Draft	03/03/2025	Narsarsuaq (Greenland Airports)	MV Munich	8639352	Blue Water Shipping	03/11/2025 1 p.m.	03/12/2025 1:05 p.m.	35000	Show
197	Draft	03/03/2025	Upernavik (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/10/2025 12:57 p.m.	03/11/2025 4:57 p.m.	35000	Show
196	Draft	03/03/2025	Upernavik (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	03/05/2025 12:45 p.m.	03/05/2025 6:45 p.m.	35000	Show
189	Awaiting	02/21/2025	Narsarsuaq (Greenland Airports)	MV Munich	8639352	—	02/06/2025 8 a.m.	02/07/2025 8 a.m.	35000	Show
184	Awaiting	02/20/2025	—	MV Munich	8639352	—	—	—	35000	Show
183	Awaiting	02/20/2025	Kangaatsiaq (KNI Pilersuisoq A/S)	MV Munich	8639352	—	02/21/2025 10:10 a.m.	02/22/2025 3:10 p.m.	35000	Show
181	Draft	02/19/2025	Ittoqqortoormiit (KNI Pilersuisoq A/S)	MV Munich	8639352	—	02/21/2025 12:25 p.m.	02/21/2025 12:25 p.m.	35000	Show
180	Draft	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV Munich	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
179	Draft	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV Munich	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
178	Awaiting	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV Munich	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
156	Awaiting	12/12/2024	Nuuk (Siku Harbour A/S)	MV Munich	8639352	Blue Water Shipping	12/12/2024 10:30 a.m.	12/13/2024 5:30 p.m.	35000	Show
152	Draft	12/02/2024	Sisimiut (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	12/02/2024 1:51 p.m.	12/02/2024 5:55 p.m.	35000	Show
142	Draft	11/12/2024	Kangerlussuaq (Siku Harbour A/S)	MV Munich	8639352	Blue Water Shipping	11/12/2024 11:04 a.m.	11/12/2024 3:04 p.m.	35000	Show
131	Draft	10/02/2024	Narsarsuaq (Greenland Airports)	MV Munich	8639352	Blue Water Shipping	10/02/2024 9:35 a.m.	10/03/2024 7:30 a.m.	35000	Show
128	Draft	09/23/2024	Qasigianngut (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	09/23/2024 10:30 a.m.	09/24/2024 9:30 a.m.	35000	Show
110	Approved	08/30/2024	Aasiaat (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	08/31/2024 10:10 a.m.	09/01/2024 1 p.m.	35000	Show
102	Draft	08/27/2024	Maniitsoq (Royal Arctic Line A/S)	MV Munich	8639352	Blue Water Shipping	08/28/2024 2:30 p.m.	08/29/2024 12:30 p.m.	35000	Show

Here you see all your submissions in Talippoq as well as the status of the submission.

You can see the details of your submission by clicking the ID number (left side of the page)

If you want to create a new submission, click on “Create new”.

6) Your Port Agent will charge you the total amount due and pay the fee on your behalf to the Greenlandic authorities.¹

2b. Visiting a location that is not an official harbour in Greenland: How to register harbour dues

Scenario: The ship only visits an environmental and maintenance location, meaning it doesn't reach one of Greenland's 19 official harbours. In this case, the ship only has to pay Env. and Maintenance fees. An example could be: Ship coming from Canada, disembarking passengers in Tasiusaq, south Greenland and then heading to Iceland.

- 1) As soon as you log in as a ship, you choose "+Create new".

Talipqoq.gl

My forms

Rates

Edit master data

+ Create new

English



Harbor dues > Form

Harbour Dues/Port Tax

Port of call	No port of call	Nationality	Bahamas
Vessel name	MV Munich	IMO-no.	8639352
Vessel owner	Paulus Paulsen	Vessel captain	Otto Petersen
Shipping agent	Blue Water Shippin	Gross tonnage	35000
Arrival date/time	dd-mm-åååå --:--	Departure date/time	dd-mm-åååå --:--
Vessel type	Cruise ship		

- 1) Choose "No port of call" from the drop-down menu.

- 2) Choose your shipping agent from the list

- 3) Fill in the number of passengers and their nationalities. In this case- since you are only visiting an Env. And Main. Location you won't be charged any PAX TAX.

Cruise Ships: Passenger Tax ("Pax Tax")

Total number of passengers	1000	
Japan	500	-
Australia	500	+

- 4) Fill in the number of passengers at the time of disembarkation (1000. Choose the correct location from the list. (Tasiusaq)

Cruise Ships: Environmental and Maintenance Fee

Tasiusaq (Kujalleq)	1000	+
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- 5) Click forward to agent.

Forward to agent

2) By clicking “Forward to agent” your receipt is shown.

Talippoq.gl

My formsRatesEdit master data

Create new

English

Harbour dues – Form 207

DraftView PDFEdit

Harbour dues – 207

Umiarsualivimmut Akileraaruti

– 207

March 4, 2025

This form was successfully sent to your agent

Cruise Ships: Environmental and Maintenance Fee

Umiarsuit takomariartaatit: Avatangiisinut iluarsaassinermullu akitsuutit

Nationality

Sumiussuseq

Bahamas

Vessel

Angallat

Name / Angallatip aqqa

MV Munich

Registration / Angallatip nalunaarsorneqarnerata

normua

8639352

Owner

Piginnittoq

Paulus Paulsen

Master

Umiarsuup naalagaa

Otto Petersen

Shipping agent/company

Umiarsuaatileqatigiiffik

Blue Water Shipping

Time of arrival

Piffisasaq nunaliffik

Date / Ullaq

Time / Nalunaaqutaq

Time of departure

Piffisasaq aallarfissaaq

Date / Ullaq

Time / Nalunaaqutaq

Purpose of port call

Umiarsualivimmut tuliannermi siunertaq

Cruise

Environmental and Maintenance Fee

Avatangiisinut iluarsaassinermullu akitsuut

Docks for disembarkment

Niuffik

Tasiusaq (Kujalleq)

Fee rate¹

Akitsuut

50.00 DKK

Number of passengers on board at the time of disembarkment^{2 3}

Niuserqarnerani umiarsuarmi ilaasut amerlassusaat

1000

Aningaasat akiligassat

Payable fee

50000.00 DKK

Total fee

50000.00 DKK

¹ If a fee is levied in the municipality, a fee rate chosen by the municipality will be shown here. The maximum fee rate is DKK 50. / Kommuni akitsuuteqartissipaat, akitsuut uani takuneqarsinnaavoq. Akilut annerpaamik DKK 50-iuvoq.

² This number does not mean the number of passengers that disembarked at the site. / Piffimmi niusut amerlassusi pinnagit.

³ If disembarkments have occurred since the last call at a Greenlandic harbour and the location is listed above, insert the number of passengers on board the cruise ship at the time of disembarkment (not the number of passengers that disembarked at the site). / Umiarsualivimminnermi kingullermi niusoqarsimappat qulaanilu sumiiffik allattoqqappat, niusoqarnerani umiarsuarmiittut allattoqqat (piffimmi niusut allattonagit).

Payable Environmental and Maintenance Fee

Akiligassaq avatangiisinut iluarsaassinermullu akitsuutit

Environmental and Maintenance Fee

Avatangiisinut iluarsaassinermullu akitsuut

50000.00 DKK

The total amount payable to the Harbour Administration

Umiarsualivimmi oqartussanut akiligassaq katillugu

50000.00 DKK

Please notice that the ships is only paying Env. & Maint. Fee regarding this visit to Tasiusaq → No port-tax og pax-tax .

Your Port Agent will charge you the total amount due and pay the fee on your behalf to the Greenlandic authorities.

Questions?

If you have any questions regarding the use of Talippoq or taxes and fees in Greenland in general, please contact AKA-oekonomi@nanoq.gl with st@magenta.gl CC. You can also call +299 346500 or secondary +45 54555416. It is always a good idea to contact your agent as well.