



## User Guide for the use of Talippoq 2025

### - Other ships (E.g. Yachts) -

The following steps will guide captains or other administrative personnel on board “Other ships” (e.g. Yachts) through the process of submitting information regarding the ship’s arrival in Greenland in the system called *Talippoq*. Based on this information, port tax will be charged by the Harbor authority (via your Port Agent, if you use one)

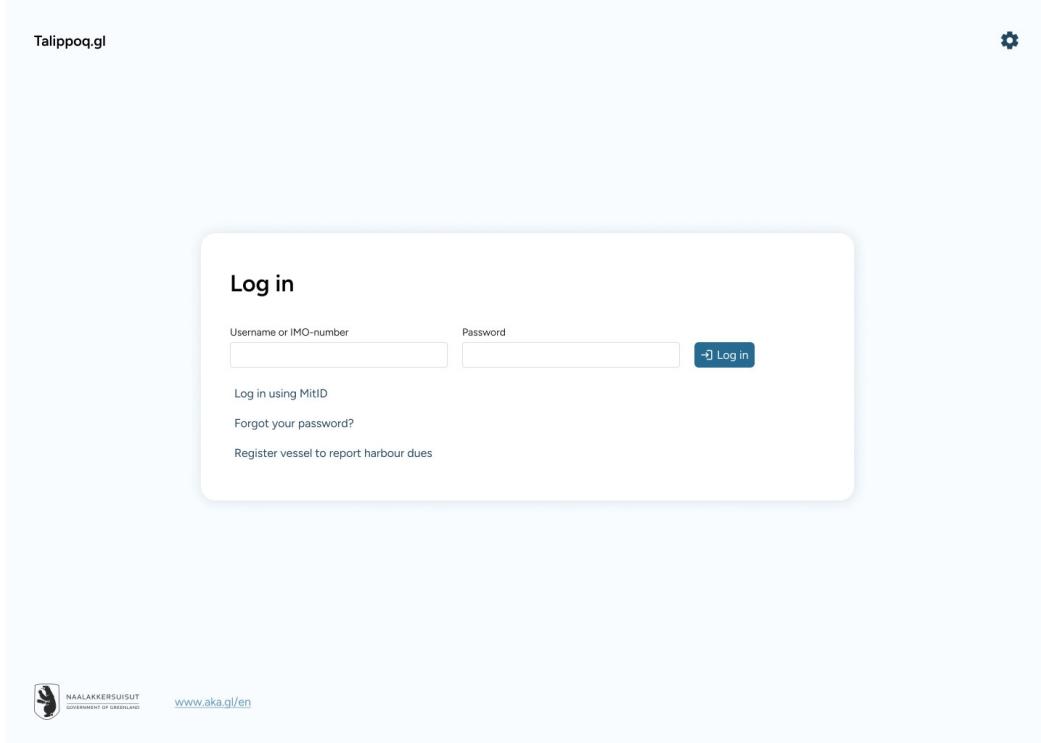
The guide falls in three parts: 1) how to create a profile for “Other ships” in *Talippoq*, 2) how to fill in information regarding the ships visit in Greenland and submit this information in *Talippoq*, 3) general ways of payment.

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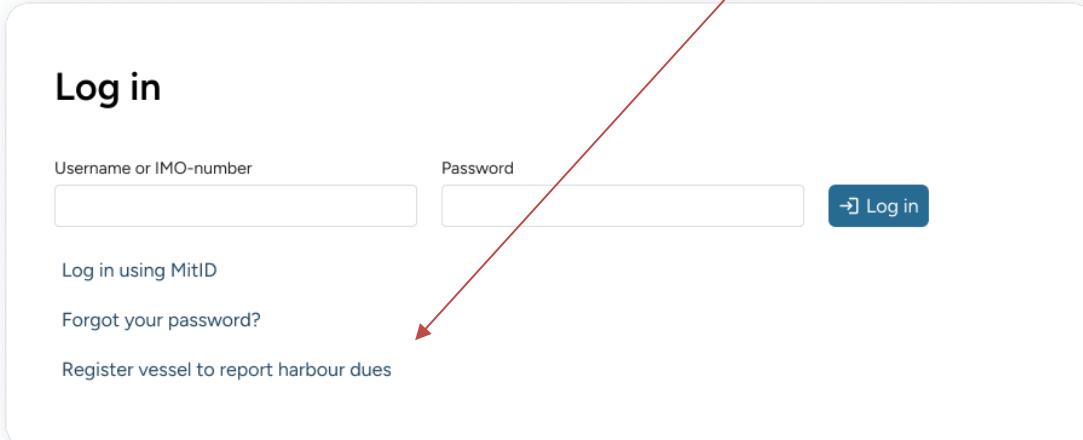
## How to create a user for a “Other ships” (E.g. Yachts) in Talippoq

1. Go to [talippoq.aka.gl/login](http://talippoq.aka.gl/login) You will see this front:



The screenshot shows the Talippoq login interface. At the top left is the URL "Talippoq.gl". At the top right is a gear icon. The main area is titled "Log in" and contains two input fields: "Username or IMO-number" and "Password", followed by a "Log in" button with a right-pointing arrow icon. Below these fields are links for "Log in using MitID", "Forgot your password?", and "Register vessel to report harbour dues". At the bottom left is the logo for "NAALAKKERSUUT GOVERNMENT OF GREENLAND" with a polar bear icon, and at the bottom center is the URL "www.aka.gl/en".

2. The first time you log in to Talippoq, you need to register the vessel in the system. You do that from the login front page:



This screenshot is identical to the one above, showing the Talippoq login page. A red arrow points from the text "You do that from the login front page:" to the "Forgot your password?" link located below the "Log in" button.

3. By clicking “Register vessel to report harbour dues” a new page opens .  
Here you type in the following information:

Talippoq.gl

**Register vessel to report harbour dues**

**Vessel details**

- IMO-number: 5000940
- Vessel type: Other vessel
- Vessel name: Pearl of the sea
- Vessel owner: Rachel Hill
- Vessel captain: Bruno Fernandes
- Gross tonnage: 110

**Contact person details**

- First name: Bruno
- Last name: Fernandes
- Email: bruno@sea.com
- Password: (redacted)
- Password confirmation: (redacted)

Enter the same password as before, for verification.

Create vessel    Cancel

1. Type in the IMO-number of the vessel

2. Choose the vessel type from the drop down menu.

3 Type in the full name of the vessel, vessel owner and vessel captain

4. Type in the Gross Tonnage of the vessel.

5. Type in the first and last name of the contact person of the ship. E.g. the chief purser

6. Type in an email address. We recommend using an email not excluded to a single person in case of changes in personal of the ship/shipping company

7. Type in a password following the requirements. Repeat the password to confirm.

8. Click “create”

4. You have now created the vessel in Talippoq. This means that you can login from the front-login-page using the IMO-number of the ship and the self-chosen password.

# How to fill out and submit information in Talippoq

In the following step-by-step guide you will be introduced to the process of filling out and submitting information in Talippoq as a purser/captain of a ship. We follow the vessel “Pearl of the Sea”

- 1) Go to [talippoq.aka.gl/login](http://talippoq.aka.gl/login) and login with IMO-number and password.

Talippoq.gl

Log in

Username or IMO-number  
5000940

Password  
\*\*\*\*\*

Log in using MitID

Forgot your password?

Register vessel to report harbour dues

www.aka.gl/en

- 2) As soon as you log in as a ship, you see an overview list of all of your submissions. In the case of “Pearl of the Sea” there have not been any submissions yet. Hence, the list is empty.

Talippoq.gl My forms + Create new

Harbours dues

My forms + Create new

Filter

Status

Search

No forms yet

ID Status Submission Port of call Vessel name IMO-nr. Shipping agent Arrival Departure Gross tonnage Action

Click here to create a new submission.

NAALAKKERSUISUT GOVERNMENT OF GREENLAND www.aka.gl/en

- 3) By clicking “Create new” a new front appears. Fill out the page following these steps:

Talippooq.gl    My forms    + Create new   

Harbour dues > Create new harbour dues form

Create new: Form 155

Port of call: Maniitsoq (Royal Arctic Line A/S)    Nationality: Bermuda

Vessel name: Pearl of the sea    IMO-number: 5000940

Vessel owner: Rachel Hill    Vessel captain: Bruno Fernandes

Shipping agent: Greenland Escape    Gross tonnage: 110

Arrival date and time: 11/12/2024 15:29    Departure date and time: 12/12/2024 20:39

Vessel type: Other vessel

> Forward to agent

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**1. Choose your port of call from a drop-down menu.**

**2. Choose nationality of the ship from the drop-down menu.**

**3. Vessel name and IMO-number is automatically filled out as you log in.**

**4. Full name on the owner and captain of the vessel is automatically filled out as you log in**

**5. IF you use a port agent during your visit in Greenland – choose the agent from the drop-down menu.**

**6. Add expected arrival and departure time and date.**

**7. Gross tonnage of the vessel is automatically filled out as you log in.**

**8. Vessel type is automatically filled out as you log in.**

**9. Click on “Forward”**

- 4) Be clicking “Forward to Agent” you have now forwarded the submission your port agent, who will forward it to the harbour authority at your port of call. On this page you can see the details of your submission as follows:

The screenshot shows a digital form titled "Harbour dues - 155" (Umarsualivimmut Akileraaruti - 155). The top right corner includes buttons for "Draft", "Edit", and a gear icon. The form is dated December 9, 2024.

**Harbour dues**  
Umarsualivimmut Akileraarutit

**Port of call**  
Umarsualivik nunaliffik      Maniitsoq (Royal Arctic Line A/S)

**Nationality**  
Sumiuussuseq      Bermuda

**Vessel**  
Angallat      Name / Ateq: Pearl of the sea  
Registration / nalunaarsorneqarmermullu normua: 5000940

**Owner**  
Pigimiritoq      Rachel Hill

**Master**  
Umarsuup naalagaa      Bruno Fernandes

**Shipping agent/company**  
Umarsuaatleqatigilliflik      Greenland Escape

**Time of arrival**  
Piffisasaq nunaliffik      Date / Ullaq: 11/12/2024      Time / Nalunaqataq: 15:29

**Time of departure**  
Piffisasaq aallarfissaq      Date / Ullaq: 12/12/2024      Time / Nalunaqataq: 20:29

**Other vessel**  
Umarsuaq alla

Gross Tonnage (GT) Bruttonoton(s) (BT)	Weeks started Sap. Ak. qassissaat	DKK per/BT BT-mut ataatsimut DKK	Dues Akileraarutit
110	1	0,70 DKK	77,00 DKK
		Total fee	77,00 DKK

**Information Boxes:**

- The status of the submission is shown here. It will change, when the Harbour authorities approves it. This way, you can follow the submission in the process.
- ID and date are shown here.
- The details of the ship are shown here
- The total amount due is shown here
- By clicking “My forms” at the top of the page, you return to the front page of the ship’s user profile in Talippoq.

- 5) By clicking “My forms” you have returned to the front page of the ship’s user profile in Talippoq.

Harbours dues

**My forms** [+ Create new](#)

Filter

Status [Search](#)

1 form

ID	Status	Submission	Port of call	Vessel name	IMO-nr.	Shipping agent	Arrival	Departure	Gross tonnage	Action
155	Draft	12/09/2024	Maniitsoq (Royal Arctic Line A/S)	Pearl of the sea	5000940	Greenland Escape	12/11/2024 3:29 p.m.	12/12/2024 8:29 p.m.	110	<a href="#">Show</a>

1-1 of 1 form

NAALAKKERSUISUT GOVERNMENT OF GREENLAND [www aka gl/en](http://www aka gl/en)

Here you see all your submissions in Talippooq as well as the status of the submission.

At this moment, you have only submitted one submission, hence only one submission is shown.

The list will grow longer with every submission you submit.

You can see the details of your submission by clicking "Show".

If you want to create a new submission, click on "Create new".

## Payment of harbour dues

You have a port agent

- The Harbour authority sends an invoice to your agent.
- The Agent pays on your behalf

**You do not have a port agent:**

- The harbour authority sends an invoice to your contact information email
- You pay the invoice directly to the harbour authority.

**Questions?**

If you have any questions regarding the use of Talippoq or taxes and fees in Greenland in general, please contact [AKA-oekonomi@nanoq.gl](mailto:AKA-oekonomi@nanoq.gl) with [st@magenta.gl](mailto:st@magenta.gl) CC. You can also call +299 346510 or secondary +45 54555416. It is always a good idea to contact your agent as well.