



User Guide for Cruise ships using “Talippoq” when visiting Greenland

The following steps will guide pursers or other administrative personnel on board cruise ships through the process of submitting information regarding the ship's arrival in Greenland in the system called *Talippoq*. Based on this information, port tax, PAX tax and environmental and maintenance fee will be charged by the Harbor authority (via your Port Agent, if you use one)

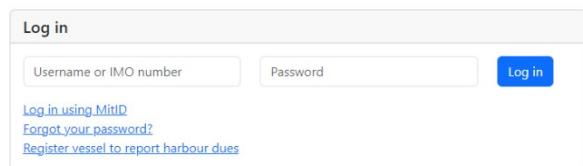
The guide falls in two parts: 1) how to create a profile for a cruise ship in *Talippoq*, 2) how to fill in information regarding the ships visit in Greenland and submit this information in *Talippoq*. The second part is divided into two sections regarding a) Visiting an official harbour in Greenland and b) visiting a location that is not an official harbour in Greenland.

List of content

1. How to create a user for a cruise ship in <i>Talippoq</i>	2
2. How to fill out and submit information in <i>Talippoq</i>	4
2a. Visiting an official harbour in Greenland: How to register harbour dues.....	4
2b. Visiting a location that is not an official harbour in Greenland: How to register harbour dues.....	9
Questions?.....	11

1. How to create a user for a cruise ship in Talippoq

1. Go to <https://talippoq.aka.gl/login> You will see this front:

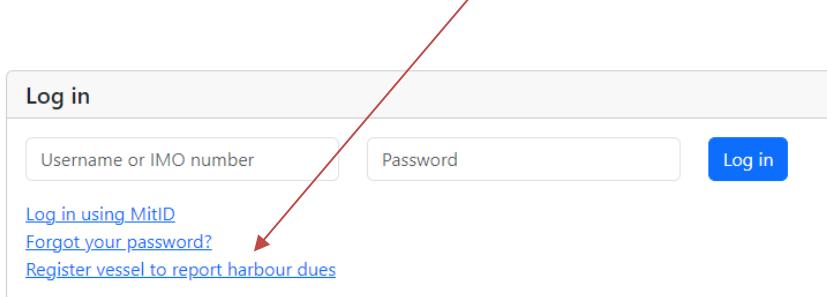


Log in

Username or IMO number Password Log in

[Log in using MitID](#)
[Forgot your password?](#)
[Register vessel to report harbour dues](#)

2. The first time you log in to Talippoq, you need to register the vessel in the system. You do that from the login front page:



Log in

Username or IMO number Password Log in

[Log in using MitID](#)
[Forgot your password?](#)
[Register vessel to report harbour dues](#)

3. By clicking “Register vessel to report harbour dues” a new page opens up. Here you type in the following information:



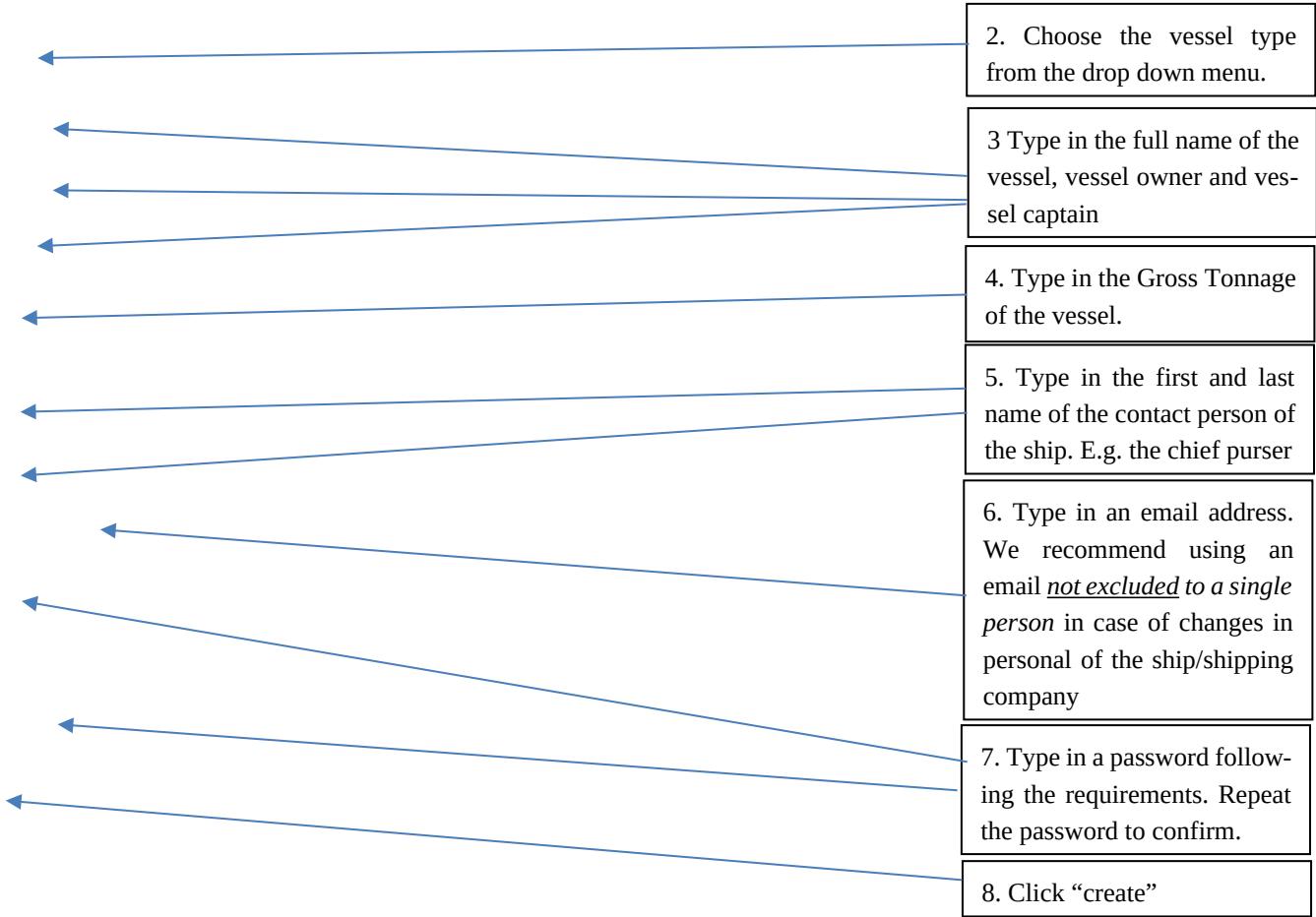
Register vessel to report harbour dues

Vessel details

IMO-number
8639352

Vessel type
Cruise ship

1. Type in the IMO-number of the vessel



4. You have now created the vessel in Talippoq. This means that you can login from the front-login-page using the IMO-number of the ship and the self-chosen password.

2.How to fill out and submit information in Talippoq

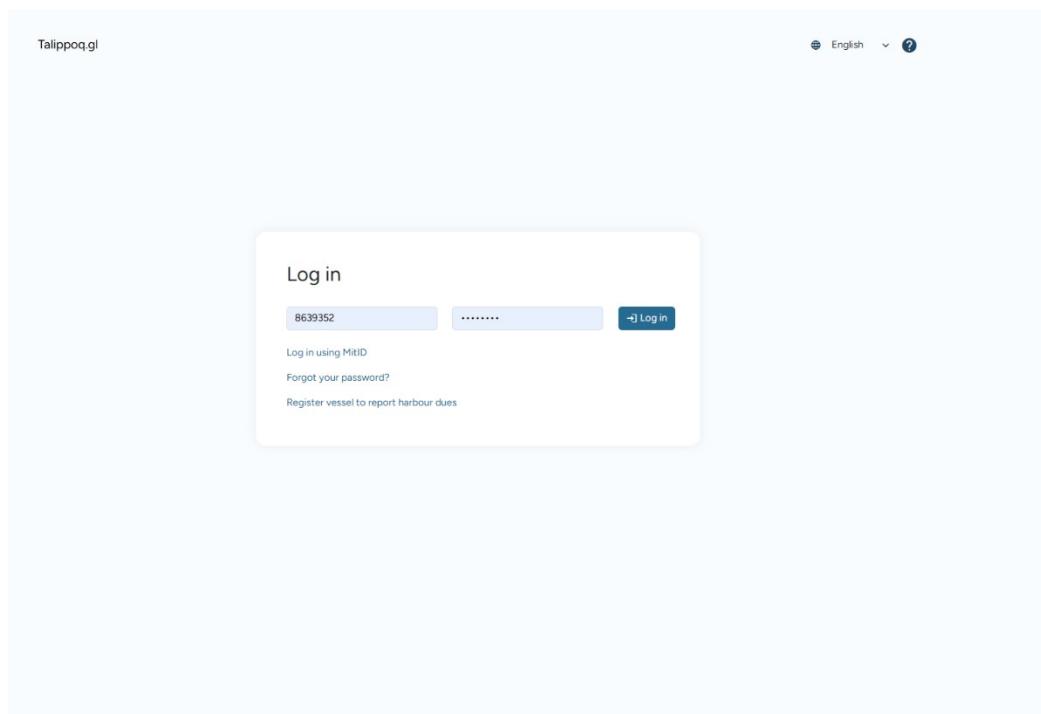
In the following step-by-step guide you will be introduced to the process of filling out and submitting information in Talippoq as a purser of a ship. We follow the vessel “MV Munich”

The user guide explains two scenarios: 1) Visiting a harbour in Greenland and 2) visiting a location, that isn't an official harbour.

2a. Visiting an official harbour in Greenland: How to register harbour dues

Scenario: The ship makes a disembarkation to an environmental and Maintenance (Aappilattoq) and a call to a port (Narsaq) afterwards. Both disembarkations must be submitted on the same submission as described below.

- 1) Go to talippoq.aka.gl/login and login with IMO-number and password.



- 2) As soon as you log in as a ship, you see an overview list of all of your submissions.

A screenshot of the Talippoq dashboard. At the top, there are navigation links: 'My forms', 'Rates', 'Edit master data', and a 'Create new' button. Language selection ('English') and help ('?') buttons are also at the top right. The main area is titled 'My forms' and contains a 'Create new' button. Below this, there is a list of submission items, each with a preview thumbnail, title, and status.

Click here to create a new submission.

- 3) By clicking “Create new” a new front appears. Notice that most boxes has been pre-filled out from the master data of the ship. Fill out the page following these steps:

5/11

1. Choose your port of call from a drop-down menu. If you don't visit a port at all but another area in Greenland, such as a nature site: tick the "no port of call" box. See example further down.

2. IF you use a port agent during your visit in Greenland – choose the agent from the drop-down menu.

3. Add expected arrival and departure time and date.

4. Fill in the total number of passengers on board the ship at the time of the call. (500)

5. Distribute the total number of passengers on their specific nationality. In this case, "MV Münich" has passengers from:
Japan (200)
Malaysia (200)
Australia (50)
Indonesia(50)

6. Environmental and Maintenance Data:
Choose the Port of call (Narsaq) from the drop down menu.
Fill in the number of passangers on board at the time of arrival to the port of call. (500)

7. If the ship has made disembarkation to land at any of the listed locations before reaching the Port of call, you must fill in the number of passengers on board the ship at the time of this disembarkation.

In the case of "MV Münich": The vessel made a disembarkation of passengers in Aappilattoq. Fill in the total number of passenger onboard at the time of disembarkation I Aappilattoq (500)

8. Click on "forward to agent". Hereby you send the submission to the port agent chosen above.

- 4) By clicking “Submit” you have now forwarded the submission to your agent. On this page you can see the details of your submission as follows:

Harbour dues - 205
Umiarsualivimmut Akileraaruti - 205
March 4, 2025

This form was successfully sent to your agent.

Cruise Ships: Port Tax, Passenger Tax ("Pax Tax") and Environmental and Maintenance Fee
Umiarsuit fakomariaitaatit: Umiarsualivinnut, Ilaasunut avatangiisini luuasaassinermullu akitsuutit

Port of call
Umiarsualivik nunavik
Nationality
Sumiuususeq
Vessel
Angallat
Owner
Piginnittooq
Master
Umiarsup naalagaa
Shipping agent/company
Umiarsuaatleqpitiffik
Time of arrival
Pifflasaaq nunaatiffik
Time of departure
Pifflasaaq aaslarfissoq
Purpose of port call
Umiarsualivimmut, tuliarsermi siuertiaq

Registration / Angallip nukinoorsorneqamerata
Name / Angallip qeqqa MV Munich
nornua 6839352
Paulus Paasen
Otto Petersen
Blue Water Shipping

Date / Ulliq
03/13/2025
Time / Nalunaqutaaq
3:07 p.m.
Date / Ulliq
03/13/2025
Time / Nalunaqutaaq
8:07 p.m.

Port Tax
Umiarsualivimminnermut akitsuut

Gross Tonne (GT) Bruttoner(s) (BT)	Length of stay (commenced 24-hour intervals)	Taleqaniq (nalunaqutaaq) akunner 24-kkaartut	DKK per/BT BT-mut ataaitsimut DKK	Port Tax Umiarsualivimminnermut akitsuut
35000	1	2.20 DKK	77000.00 DKK	77000.00 DKK
		Total fee		77000.00 DKK

Pax Tax (cruise ships)
Ilaasunut akitsuut

Number of passengers on board at arrival at port: Talinnermi laasut amertassasat	Tax rate per passenger Akitsuut	Pax Tax Ilaasunut akitsuut
500	50.00 DKK	25000.00 DKK
	Total fee	25000.00 DKK

Nationality and number of passengers
Ilaasut sumiuussusai qassiuerilu

Nationality	Number of passengers
Australia	50
Indonesia	50
Japan	200
Malaysia	200

Environmental and Maintenance Fee
Avatangiisini luuasaassinermullu akitsuut

Docks for disembarkment Nuffik	Fee rate ¹ Akitsuut	Number of passengers on board at the time of disembarkment ² Niusoqgermanit umiarsuami Ilaasut amertassasat	Aringassat akilgassat Payable fee
Aappilaatooq (Kujalleq)	50.00 DKK	500	25000.00 DKK
Narsaq (Kujalleq)	50.00 DKK	500	25000.00 DKK
	Total fee		50000.00 DKK

¹ If a fee is levied in the municipality, a fee rate chosen by the municipality will be shown here. The maximum fee rate is DKK 50. / Kommen akitsuut egeg/taappat, seluutit, use taliqerpeqneequtit. Akilut amertassasit DKK 50-oxaaq.
² This number does not mean the number of passengers that disembarked at the site. / Pifflimiit niudut amertassasit pinngait.

Payable Tax and Fee (Port Tax and Pax Tax) and Environmental and Maintenance Fee
Akitsuut akilgassarit (umiarsualivimminnermi akilut) Ilaasumut akitsuut
avatangiisini luuasaassinermullu akitsuut

Port Tax Umiarsualivimminnermut akilut	77000.00 DKK
Pax Tax Ilaasumut akilut	25000.00 DKK
Environmental and Maintenance Fee Avatangiisini luuasaassinermullu akitsuut	50000.00 DKK
The total amount payable to the Harbour Administration Umiarsualivimi ogartasutit akilgassaq katillugu	152000.00 DKK

The status of the submission is shown here. It will change, when your agent forwards the submission and the Harbour authorities approves it. This way, you can follow the submission in the process.

ID and date are shown here.

The details of the ship as well as the Port tax amount due are shown here

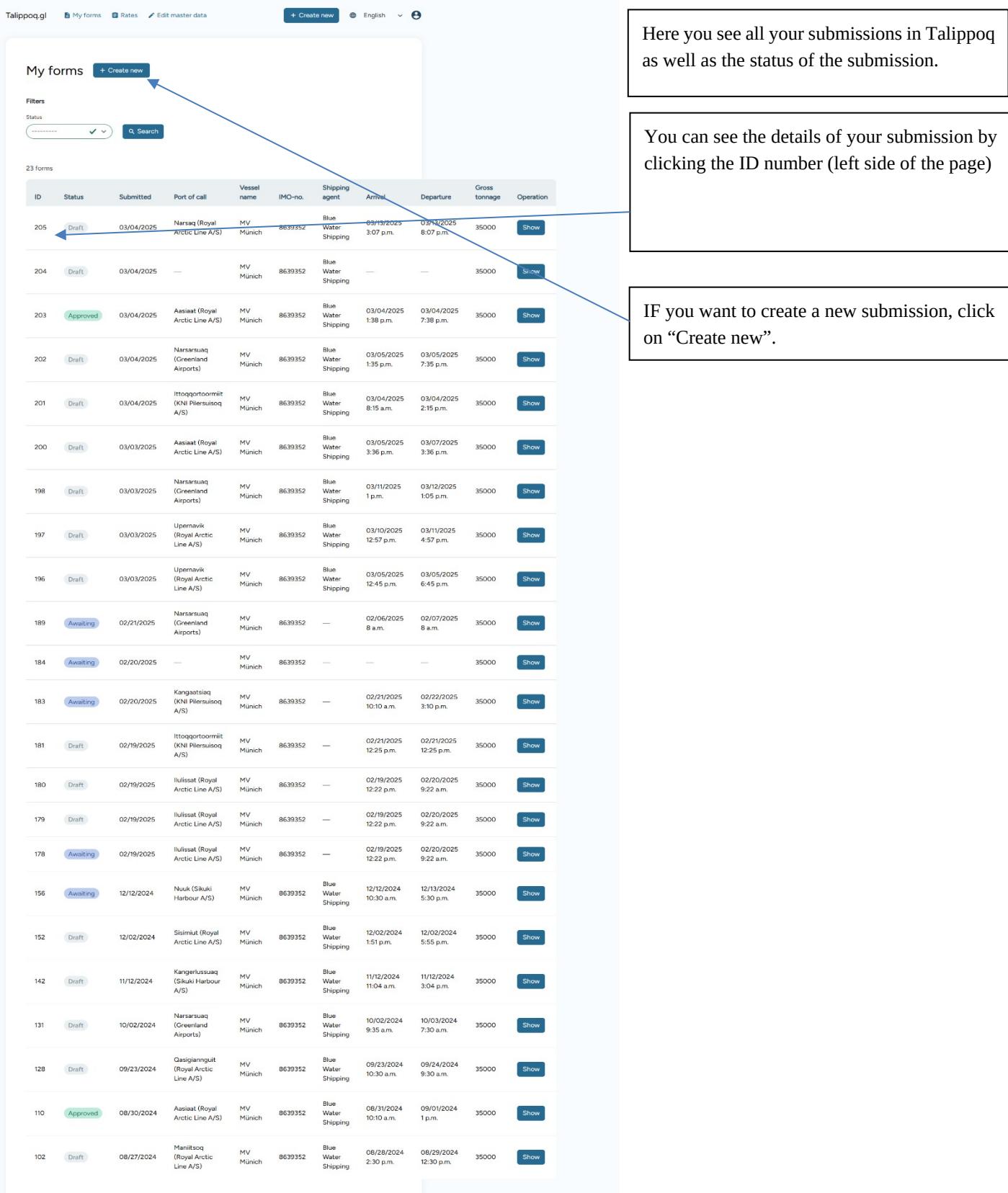
The number nationalities of the passengers are shown here. As well is the Pax Tax due.

The details about the visited “Environmental and maintenance Fee-locations” – as well as the total fee due are shown here.

The total amount due (Port tax, pax tax and Environmental and Maintenance fee) is shown here.

By clicking “My forms” at the top of the page, you return to the front page of the ship’s user profile in Talippoq.

- 5) By clicking “My forms” you have returned to the front page of the ship’s user profile in Talippoq.



My forms + Create new

Filters Status

23 forms

ID	Status	Submitted	Port of call	Vessel name	IMO-no.	Shipping agent	Arrival	Departure	Gross tonnage	Operation
205	Draft	03/04/2025	Narsaq (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	03/13/2025 3:07 p.m.	03/14/2025 8:07 p.m.	35000	Show
204	Draft	03/04/2025	—	MV München	8639352	Blue Water Shipping	—	—	35000	Show
203	Approved	03/04/2025	Aasiaat (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	03/04/2025 1:38 p.m.	03/04/2025 7:38 p.m.	35000	Show
202	Draft	03/04/2025	Narsarsuaq (Greenland Airports)	MV München	8639352	Blue Water Shipping	03/05/2025 1:35 p.m.	03/05/2025 7:35 p.m.	35000	Show
201	Draft	03/04/2025	Ittoqqortoormiit (KNI Pilersuisaq A/S)	MV München	8639352	Blue Water Shipping	03/04/2025 8:15 a.m.	03/04/2025 2:15 p.m.	35000	Show
200	Draft	03/03/2025	Aasiaat (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	03/05/2025 3:36 p.m.	03/07/2025 3:36 p.m.	35000	Show
198	Draft	03/03/2025	Narsarsuaq (Greenland Airports)	MV München	8639352	Blue Water Shipping	03/11/2025 1 p.m.	03/12/2025 1:05 p.m.	35000	Show
197	Draft	03/03/2025	Upernivik (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	03/10/2025 12:57 p.m.	03/11/2025 4:57 p.m.	35000	Show
196	Draft	03/03/2025	Upernivik (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	03/05/2025 12:45 p.m.	03/05/2025 6:45 p.m.	35000	Show
189	Awaiting	02/21/2025	Narsarsuaq (Greenland Airports)	MV München	8639352	—	02/06/2025 8 a.m.	02/07/2025 8 a.m.	35000	Show
184	Awaiting	02/20/2025	—	MV München	8639352	—	—	—	35000	Show
183	Awaiting	02/20/2025	Kangaatsiaq (KNI Pilersuisaq A/S)	MV München	8639352	—	02/21/2025 10:10 a.m.	02/22/2025 3:10 p.m.	35000	Show
181	Draft	02/19/2025	Ittoqqortoormiit (KNI Pilersuisaq A/S)	MV München	8639352	—	02/21/2025 12:25 p.m.	02/21/2025 12:25 p.m.	35000	Show
180	Draft	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV München	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
179	Draft	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV München	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
178	Awaiting	02/19/2025	Ilulissat (Royal Arctic Line A/S)	MV München	8639352	—	02/19/2025 12:22 p.m.	02/20/2025 9:22 a.m.	35000	Show
156	Awaiting	12/12/2024	Nuuk (Sikuki Harbour A/S)	MV München	8639352	Blue Water Shipping	12/12/2024 10:30 a.m.	12/13/2024 5:30 p.m.	35000	Show
152	Draft	12/02/2024	Sisimiut (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	12/02/2024 1:51 p.m.	12/02/2024 5:55 p.m.	35000	Show
142	Draft	11/12/2024	Kangerlussuaq (Skuki Harbour A/S)	MV München	8639352	Blue Water Shipping	11/12/2024 11:04 a.m.	11/12/2024 3:04 p.m.	35000	Show
131	Draft	10/02/2024	Narsarsuaq (Greenland Airports)	MV München	8639352	Blue Water Shipping	10/02/2024 9:35 a.m.	10/03/2024 7:30 a.m.	35000	Show
128	Draft	09/23/2024	Qasigiannguit (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	09/23/2024 10:30 a.m.	09/24/2024 9:30 a.m.	35000	Show
110	Approved	08/30/2024	Aasiaat (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	08/31/2024 10:10 a.m.	09/01/2024 1 p.m.	35000	Show
102	Draft	08/27/2024	Maniitsoq (Royal Arctic Line A/S)	MV München	8639352	Blue Water Shipping	08/28/2024 2:30 p.m.	08/29/2024 12:30 p.m.	35000	Show

- 6) Your Port Agent will charge you the total amount due and pay the fee on your behalf to the Greenlandic authorities.¹

2b. Visiting a location that is not an official harbour in Greenland: How to register harbour dues

Scenario: The ship only visits an environmental and maintenance location, meaning it doesn't reach one of Greenlands 19 official harbours. In this case, the ship only has to pay Env. and Maintenance fees. An example could be: Ship coming from Canada, disembarking passengers in Tasiusaq, south Greenland and then heading to Iceland.

- 1) As soon as you log in as a ship, you choose “+Create new”.

The screenshot shows a step-by-step guide for registering harbour dues in the Talipooq.gl system:

- 1) Choose “No port of call” from the drop-down menu.** (points to the "Port of call" dropdown set to "No port of call")
- 2) Choose your shipping agent from the list** (points to the "Shipping agent" dropdown set to "Blue Water Shippin")
- 3) Fill in the number of passengers and their nationalities. In this case- since you are only visiting an Env. And Main. Location you won’t be charged any PAX TAX.** (points to the "Cruise Ships: Passenger Tax ("Pax Tax")" section where "Total number of passengers" is 1000, "Japan" is 500, and "Australia" is 500)
- 4) Fill in the number of passengers at the time of disembarkation (1000). Choose the correct location from the list. (Tasiusaq)** (points to the "Cruise Ships: Environmental and Maintenance Fee" section where "Tasiusaq (Kujalleq)" is selected and "1000" is entered)
- 5) Click forward to agent.** (points to the "Forward to agent" button at the bottom left)

- 2) By clicking “Forward to agent” your receipt is shown.

Talippoq.gl My forms Rates Edit master data + Create new English

Harbor dues > Form 207 Draft View PDF Edit

Harbour dues – 207

Umiarsualivimmut Akileraaruti
– 207

March 4, 2025

This form was successfully sent to your agent

Cruise Ships: Environmental and Maintenance Fee
Umiarsuit takornariartaatit: Avatangiisut iluarsaassinerullu akitsuutit

Nationality Sumiuususeq	Bahamas	
Vessel Angalliat	Name / Angalliatip aqqa normua MV Münich 8639352	Registration / Angalliatip naturaarsorneqarnerata
Owner Piginnitoq	Paulus Paulsen	
Master Umiarsuup naalagaa	Otto Petersen	
Shipping agent/company Umiarsuaatleqatigillifik	Blue Water Shipping	
Time of arrival Piffisasaq nunaliffik	Date / Ulloq	Time / Nalunaaqutaq
Time of departure Piffisasaq aallarfissaq	Date / Ulloq	Time / Nalunaaqutaq
Purpose of port call Umiarsualivimmut tuliannermi siunertaq	Cruise	

Please notice that the ships is only paying Env. & Maint. Fee regarding this visit to Tasiusaq → No port-tax og pax-tax .

Environmental and Maintenance Fee
Avatangiisut iluarsaassinerullu akitsuut

Docks for disembarkment Nuuttitik	Fee rate ¹ Akitsuut	Number of passengers on board at the time of disembarkment. ^{2,3} Niusoqamerani umiarsuarmi Aningasat akiligassat ilasut amerlassusaat	Payable fee Aningasat akiligassat ilasut amerlassusaat
Tasiusaq (Kujalleq)	50.00 DKK	1000	50000.00 DKK
		Total fee	50000.00 DKK

¹ If a fee is levied in the municipality, a fee rate chosen by the municipality will be shown here. The maximum fee rate is DKK 50. / Kommuni akitsuuteqartitsippat, akitsuut uani takuneqarsinnaavioq. Akilut annerpaaqik DKK 50-luvuoq.

² This number does not mean the number of passengers that disembarked at the site. / Pifflimi niusut amerlassusi pinnagiit.

³ If disembarkments have occurred since the last call at a Greenlandic harbour and the location is listed above, insert the number of passengers on board the cruise ship at the time of disembarkment (not the number of passengers that disembarked at the site). / Umiarsualivimminermi kngulermi niusoqarsimappat qulaani luumifikk allatcoqqap, niusoqamerani umiarsuarmittut allatukkit (pifflimi niusut allatormagit).

Your Port Agent will charge you the total amount due and pay the fee on your behalf to the Greenlandic authorities.

Payable Environmental and Maintenance Fee
Akiligassaq avatangiisut iluarsaassinerullu akitsuutit

Environmental and Maintenance Fee Avatangiisut iluarsaassinerullu akitsuut	50000.00 DKK
The total amount payable to the Harbour Administration Umiarsualivimmi oqartussanut akiligassaq katillugu	50000.00 DKK

Questions?

If you have any questions regarding the use of Talippoq or taxes and fees in Greenland in general, please contact [AKA-
okonomi@nanoq.gl](mailto:AKA-
okonomi@nanoq.gl) with st@magenta.gl CC. You can also call +299 346500 or secondary +45 54555416. It is always a good idea to contact your agent as well.