PROVIDENT FUND ONLINE TRANSFER PROCESS GUIDE

- Step 1. Please log https://unifiedportal-mem.epfindia.gov.in/memberinterface/home
- **Step 2.** Sing in using your activated UAN number and Password.
- **Step 3.** Once you sign in to your UAN number you will find the home page.
- **Step 4.** Select Online service Tab>>>>Transfer request for imitating the online transfer.
- **Step 5.** After selecting the Online services>>>> transfer request will generate which show all all your personal details and your present employer details, verify the same before proceeding further.

Note: In case of any data correction or missing details you can write to <u>pfzensar.zensar.com</u> by mentioning your employee code.

- **Step 6.** Select Attestation through as previous or present employer of your choice.
- **Step 7.** Scenario 1: for PF transfer from previous employer to Current employer, here you need to mention your previous employer UAN member or PF/EPS number as per your previous employer pay slip and click on get details.

Scenario 2: for PF transfer from Current employer to present employer, here you need to mention your Current employer UAN member or EPS number as per your Current employer pay slip and click on get details.

Post clicking on the get details, it will display the employer name accordingly, i.e. scenario 1: it will display the previous employer name prior to Current employer in scenario 2: it will display the Current employer company name.

Step 8. Post verifying the employer details, tick to the member box and click on the get OTP to generate.

Note: OTP will sent you registered mobile number which is used UAN activation.

- **Step 9.** Enter OTP received on your registered mobile number and click submit, to complete online pf transfer activity.
- **Step 10**. Post submitting the online transfer claim, you can go to online services>>>>track claim status to view the submitted form.

Please note we will share Zensar Provident Fund details on your personnel mail id. Online Form 13 you have to send :

ZENSAR TECHNOLOGIES LIMITED, Zensar Knowledge Park, Kharadi, Plot #4, MIDC,Off Nagar Road, Pune 411 014

For assistance- Contact No: +91-20-66057756/7573 & Mail id: pfzensar@zensar.com