## The Unwilling User's Guide to Windows

## An Acceptable Appearance Checklist

Q	App & Text Size
	Reduce app & text size
	Settings > System > Display or Settings > Ease of Access > Display
	Dekstop
	Reduce app & text size
	Settings > Personalisation > Themes > Background or
	Settings > Personalisation > Background Ubuntu 16.10 background:
	https://www.omgubuntu.co.uk/2016/09/ubuntu-16-10-default-wallpaper
П	Bin the Bin
	Settings > Personalisation > Themes > Related settings > Desktop icons settings
T)	Colours
	Set mouse pointer colour colour to black
	Settings > Personalisation > Themes > Background or
	Settings > Personalisation > Themes > Mouse Cursor Settings
	Set dark mode and accent colour
	Settings > Personalisation > Colours or Settings > Personalisation > Themes
	Lock Screen
	Uncheck all and set background picture
	Settings > Personalisation > Lock Screen

<b>*</b>	Taskbar
	Use small buttons Settings > Personalisation > Taskbar > Use small taskbar buttons [On]
	Move to the top  Settings > Personalisation > Taskbar > Taskbar location on screen [Top]
	Remove redundant icons & buttons  Settings > Personalisation > Taskbar > Combine taskbar buttons [Always hide labels]  Settings > Personalisation > Taskbar > Select which icons to appear on the taskbar  Right click on taskbar > Unselect "Show Cortana button" and "Show Task View button"
	Add Show Desktop button  Right click on desktop > New > Shortcut  Set shortcut location: C:\Windows\explorer.exe shell:::{3080F90D-D7AD-11D9-BD98-0000947B0257}  Set shortcut name: Show Desktop  Right click on shortcut > Properties > Change icon  Send shortcut to Taskbar.
12:00	Screen Saver
	Install Fliqlo & set as screen saver  Download Fliqlo for Windows: <a href="https://fliqlo.com">https://fliqlo.com</a> Extract downloaded file and double click on Fliqlo Setup to install.  Settings > Personalisation > Lock screen > Screen Saver Settings

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