The Unwilling User's Guide to Windows
An Acceptable Appearance
Checklist

App & Text Size

☐ **Reduce app & text size**

Settings > System > Display or Settings > Ease of Access > Display

Background

☐ **Reduce app & text size**

Settings > Personalisation > Themes > Background or
Settings > Personalisation > Background
Ubuntu 16.10 background:
https://www.omgubuntu.co.uk/2016/09/ubuntu-16-10-default-wallpaper

☐ **Bin the Bin**

Settings > Personalisation > Themes > Related settings > Desktop icons settings

Colours

☐ **Set mouse pointer colour colour to black**

Settings > Personalisation > Themes > Background or
Settings > Personalisation > Themes > Mouse Cursor Settings

☐ **Set dark mode and accent colour**

Settings > Personalisation > Colours or Settings > Personalisation > Themes

Lock Screen

☐ **Uncheck all and set background picture**

Settings > Personalisation > Lock Screen

✴ Taskbar

☐ Use small buttons

Settings > Personalisation > Taskbar > Use small taskbar buttons [On]

☐ Move to the top

Settings > Personalisation > Taskbar > Taskbar location on screen [Top]

☐ Remove redundant icons & buttons

Settings > Personalisation > Taskbar > Combine taskbar buttons [Always hide labels]
Settings > Personalisation > Taskbar > Select which icons to appear on the taskbar
Right click on taskbar > Unselect "Show Cortana button" and "Show Task View button"

☐ Add Show Desktop button

Right click on desktop > New > Shortcut
Set shortcut location: C:\Windows\explorer.exe shell:::{3080F90D-D7AD-11D9-BD98-0000947B0257}
Set shortcut name: Show Desktop
Right click on shortcut > Properties > Change icon…
Send shortcut to Taskbar.

12:00 Screen Saver

☐ Install Fliqlo & set as screen saver

Download Fliqlo for Windows: https://fliqlo.com
Extract downloaded file and double click on Fliqlo Setup to install.
Settings > Personalisation > Lock screen > Screen Saver Settings