# Michael Alexander Giordano

*Email*: magiordano77@gmail.com | *Phone*: 435-513-1582 | magiordano.com

---

## Education/Certifications

| | |
|---|---|
| Full Stack Web Development Certification | Helio Training 2019 |
| Computer Science Minor *15 Credits* | University of Utah |
| Bachelor of Science in Economics with emphasis in Statistical Analysis | University of Utah, 2017 |

## Professional Experience

**Cru Kombucha | Sales Associate**                                             July 2019 - Present

- Establish beneficial professional networks and partnerships to gain insight and campaign support resulting in long-term business relationships
- Sold product in various locations including Farmers Markets, and official locations.

**Two Semesters University of Utah**                                          October 2018 - June 2019

- **12 credits towards Computer Science B.S.**

**Morgan Stanley | Operations Project Analyst**                  September 2017 - September 2018

- Member of eleven person remediation team responsible for working with clients and the Client Advisory Center to resolve issues identified on their accounts and encountered during service processing.
- Wrote and distributed macros for the team using Visual Basic to ease the process of data entry and updating a roughly 30,000 account database.
- Monitored ongoing projects for adherence to prescribed timelines, suggesting operational changes where needed
- Determined root cause of problems and issues to implement courses of action required to implement solutions
- Created an automated work distribution system to manage workflow for eleven team members

**Time off for Furthering Education**                                         February 2017 - August 2017

**University of Utah | IT Front Desk Admin**                                  July 2016 - January 2017

- Managed scheduling, mail distribution, communications, and other administrative support tasks for personnel
- Developed revisions to systems and procedures by evaluating operational practices and identifying improvement opportunities
- Self organized half a dozen people prioritizing backlog of work order tickets that required attention

## Technical Skills

- Git
- Javascript / Node / React
- Java
- HTML / CSS
- Visual Basic / Excel
- Object Oriented Programming