Document Control System

Scenario		Test Condition	Input Data	Expected Result	Actual Result	Remarks (Passed/Failed)	Failed Condition ID	Comments
Home Page	1.	Enter website's URL	<URL>	User will be redirected to Login Page				
ADMIN	2.							
Login	3.	Input valid admin credentials	Username: admin Password: admin	User will be redirected to Current Workflows				
	4.	Input invalid admin credentials	Any username and password	An error message will prompt the user				
	5.	Click login without entering any credentials	N/A	An error message will prompt the user				
	6.	Click the user icon to show logout option	N/A	A dropdown menu will be displayed				
	7.	Click logout button	N/A	The user will redirected to login page				
	8.	When logged out, click back	N/A	The user must not be able to go back to previous page				
Current workflows	9.	Click Current Workflows	N/A	All workflows will be displayed				
	10.	Click Update on any workflow	N/A	User will be redirected to updating of workflow page				

	11.			Workflow's approving body will be displayed				
	12.	On an specific approver, click update	N/A	A modal for updating the approver will be displayed				
	13.	Click the dropdown for the new approver	N/A	All available approvers will be displayed				
	14.	Click a new approver	N/A	Selected approver will be set as the new approver				
	15.	Click Update	N/A	Old approver will be updated to new the approver				
	16.	From the Action, click Delete	N/A	A modal for deleting the approver will be displayed to confirm deletion				
	17.	Confirm deletion	N/A	Approver will be deleted				
	18.	From the Action, click Swap	N/A	A modal for swapping the approver will be displayed				
	19.	Click the dropdown for the swapping of approver	N/A	All available approvers for swapping will be displayed				
	20.	Click an approver to swap with	N/A	Selected approver will be set as the approver for swapping				

	21.	Click Submit	N/A	Old approver will be swapped with the selected approver				
	22.	Click Add Approver(s)	N/A	A modal for adding approvers will be displayed				
	23.	Click dropdown for adding of approver	N/A	All available approvers will be displayed				
	24.	Click an approver to add	N/A	Selected approver will be set for adding				
	25.	Click Submit	N/A	Selected approver will be added into the approving body				
Create workflow	26.	Click create workflow	N/A	User will be redirected to the page for creating workflow				
	27.	Click dropdown menu of department	N/A	All available departments will be displayed				
	28.	Click dropdown menu of approver	N/A	All available approver will be displayed				
	29.	Select an approver	N/A	Selected approver will be added to the approving body				
	30.	Click Add Approver(s)	N/A	A new dropdown menu for additional approver will appear				
	31.	Select an approver	N/A	Selected approver will be added to the approving body				
	32.	Click Remove	N/A	Last approver will be removed				

	33.	Do not input any credentials	N/A	An error message will prompt the user				
	34.	Click Submit	N/A	New workflow will be created				
Manage ELC'S	35.	Click Create Workflow	N/A	A form page for creating workflows will be displayed				
	36.			A new workflow will be created				
	37.	Input valid credentials	N/A	A message will appear that a new workflows has been successfully created				
	38.	Input invalid credentials	N/A	An error message will prompt the admin				
	39.	Click Manage ELC'S	N/A	All available ELC'S will be displayed.				
	40.	Click update on an ELC	N/A	A modal will appear to update the ELC				
	41.	Input valid update on ELC	<New name for ELC>	ELC will be updated.				
	42.	Click Delete on an ELC	N/A	A modal will appear to delete the ELC				
	43.	Click Delete in modal	N/A	ELC will be deleted				
	44.	Click Add ELC	N/A	A modal will appear to add new ELC				
	45.	Input new ELC	<New ELC>	ELC will be added to the list.				
Manage Users	46.	Click Manage Users	N/A	All users will be displayed				

Manage Users	47.	Click view users tab	N/A	All users will be displayed with option to edit or activate/deactivate				
	48.	Click Edit on a user	N/A	Admin will be redirected to a page where he/she can edit user credentials.				
	49.	Edit a user	<Desired fields to edit>	The user credentials will be updated				
	50.	Click activate/deactivate on a user	N/A	A modal will appear confirming the action				
	51.	Confirm the activate/deactivate on a user	N/A	The user will be activated/deactivated.				
	52.	Click on import users tab	N/A	The uploading of files will be shown to the admin to upload a CSV file				
	53.	Upload a csv file	N/A	All users in the CSV file will be inserted into the system.				
	54.	Upload other types of file	N/A	An error message will appear saying that a wrong file is chosen.				
	55.	Click tab of Joining Users	N/A	All users that are registering will be displayed.				
	56.	Click activate	N/A	A modal will appear to confirm the action.				
	57.	Confirm the action	N/A	The user will now be accepted in the				

			system and will be able to login.				
	58.	Click delete user	N/A	A modal will appear to confirm the action.				
	59.	Confirm the action	N/A	The user registering will be denied access and deleted.				