

Facilitator: Magnus Andersson

Participants: Ali Alladin, Magnus Andersson, William Hugo, Elias Johansson

Date: 2020-08-31

Meeting

§1 Objectives

- Creating a schedule
- Registering the group in the course.
- Determining our goals in regards to the project
- Clarifying group dynamics.
- Making progress in determining the project.
- Determining means of communication, both digitally and possibly IRL.

§2 Reports

Nothing to report.

§3 Discussion Items

1. What is our group name?
2. What are our goals with this project, e.g grades?
3. How will we handle different roles during the development of the project?
4. What is our means of communication and between which times?

§4 Outcomes and assignments

§4.1 Outcomes

1. The group settled for the name AMWE and submitted the group form.
 2. The goal for the group is to make use of the 20h/week allocation of the course to finish the group.
 3. Responsibility of the project will be divided between the group members, where one member will have responsibility for one area, but not necessarily work there
 4. Communication will be on slack and each member should check Slack each weekday, twice..
- Created a Github repository.
[Github](#)
 - Created a Slack workspace.
[Slack](#)
 - Created a Trello board.
[Trello](#)

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§4.1 Assignments

Think about project ideas.

§5 End of Meeting

Next meeting will be 2020-09-03 12.30