



IT/E PROGRAMS SYLLABUS

Course Title, Number and Section: CGS1820.OM1 Web Authoring I		Course Year and Term: Spring 2025	
Course Meeting Day(s) and Time(s): Online	Class Location: None		Course Credits: 3
Instructor Name: Steve Johnson		Instructor Email Address: steven.johnson@sfcollge.edu	
Instructor Office Location and Campus Site: Blount Hall, DB-201G		Instructor Office Hours: Live Office Hours: Tues & Th: 12:30 - 2:00pm Wednesday: 12:00 - 2:00pm Discord Office Hours: Tuesday: 7:00 - 8:00pm Wednesday: 7:00 - 9:00pm Thursday: 7:00 - 9:00pm	
ITE Open Lab Information (DC-020): The ITE Open Computer Lab provides students with the latest technology resources and assistance needed to successfully complete class assignments and projects. The lab is a great place to come and do research related to your courses. We have friendly and knowledgeable staff that can help you with your technology needs. Please refer to the Open Lab schedule for information regarding availability and tutoring services.			

Course Description	This course focuses on learning the basics of web page creation with HTML5 and CSS. Students learn to code, test, and validate a web page and to use the ITE server to post websites live. Topics include: testing and validation, using HTML to structure a page, using CSS to format page elements, the CSS box model, using CSS for page layout, working with lists and links, using responsive web design, and working with images. Website design is emphasized and students learn to deploy a website on a web server maintained by the ITE area.
Prerequisites	No prerequisite for this course.
Course Objectives Reflecting Expected Student Learning Outcomes	By the end of the course students will be able to: <ul style="list-style-type: none">• Create a multi-page website using an industry-standard folder/directory structure• Create web pages using HTML5 structural elements• Style web pages with CSS and the box model• Use one responsive design technique

	<ul style="list-style-type: none"> • Use a server to deploy websites • Present a complete individually designed website to the class • Outline the phases of the security systems development life cycle. • Understand the roles of professionals involved in information security within an organization.
Required Course Materials	<p>There is no required text for this course. The course uses pages in Canvas as the text.</p> <p>Required Software:</p> <ul style="list-style-type: none"> • A text editor, MAMP, FileZilla, browser. All software can be downloaded and is free to use • For online courses, we recommend a USB Headphone & microphone. • Headphones/earbuds for listening to course videos in class. • Office or other word processing/spreadsheet/presentation software may be required to complete assignments.
Recommended Course Materials	No recommendations currently.
Course Expectations	<ul style="list-style-type: none"> • Attendance is required and critical to success in this course. • Class sessions will include lectures, presentations, discussions, and hands-on exercises. • Participation means actively participating in the course environment, whether online or in-person. Submitting assignments on time, sharing in the Discussion Cafe, and responding to your instructor and peers are all part of active participation. • You are expected to complete each assignment with diligence, thoroughness, professionalism, and respect for your peers. High quality work is expected. • Due dates for all assignments are to be submitted by 11:59 p.m. on the date specified. • No late assignments will be accepted. Late assignments will be given a grade of zero. • Academic Dishonesty Consequences: Will incur a zero (0) on the assignment (cannot be dropped) AND a letter grade reduction. • Check Canvas/email/announcements daily! You are expected to communicate with your instructor of any potential or foreseeable concerns. Please allow up to 48 business hours for email responses.

Policy on AI	<p>The unattributed use of AI to generate responses for class work, homework, or any other form of academic assignment that claims the work of others (in this case, an AI) as your own personal work is plagiarism.</p> <p>Submitting work created by AI tools under your own name violates the fundamental principle of originality in academic work. The purpose of completing assignments is to demonstrate understanding, analysis, and critical thinking. Using AI to complete these tasks undermines the learning process and devalues the educational experience. Santa Fe College encourages the responsible use of technology to enhance learning. However, it is crucial that students maintain honesty and integrity in all academic endeavors. If you have any questions about the appropriate use of AI tools in your coursework, please consult your instructor or the academic affairs office.</p> <p>Students are expected to follow all guidelines provided or they may receive disciplinary action as outlined in the https://www.sfccollege.edu/_media/Assets/sf/rules/rule-7/7-23.pdf guidelines.</p>																														
Grading Scale and Calculation	<table border="1" data-bbox="711 739 1292 1075"> <thead> <tr> <th colspan="2">Grading Scale</th></tr> </thead> <tbody> <tr> <td>90 – 100%</td><td>A</td></tr> <tr> <td>87 – 89%</td><td>B+</td></tr> <tr> <td>80 – 86%</td><td>B</td></tr> <tr> <td>77 – 79%</td><td>C+</td></tr> <tr> <td>70 – 76%</td><td>C</td></tr> <tr> <td>67 – 69%</td><td>D+</td></tr> <tr> <td>60 – 66%</td><td>D</td></tr> <tr> <td>Below 60%</td><td>F</td></tr> </tbody> </table> <table border="1" data-bbox="711 1146 1292 1369"> <thead> <tr> <th colspan="2">Grade Calculation</th></tr> </thead> <tbody> <tr> <td>Quizzes</td><td>15%</td></tr> <tr> <td>Vocabularies</td><td>15%</td></tr> <tr> <td>Discussions</td><td>10%</td></tr> <tr> <td>Assignments</td><td>40%</td></tr> <tr> <td>Project</td><td>20%</td></tr> </tbody> </table> <p>Grading will be based on objective standards as well as such subjective criteria as overall impression, thoroughness, attention to detail, and extra effort. Completing the minimum requirements does not guarantee an A grade for this course. Excellent grades are reserved for outstanding work. Also, it is at your instructor's discretion to not accept messy, disorganized, and/or incomplete work.</p>	Grading Scale		90 – 100%	A	87 – 89%	B+	80 – 86%	B	77 – 79%	C+	70 – 76%	C	67 – 69%	D+	60 – 66%	D	Below 60%	F	Grade Calculation		Quizzes	15%	Vocabularies	15%	Discussions	10%	Assignments	40%	Project	20%
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Course Schedule Overview (Tentative)	<p>It is important to check the Canvas calendar, announcements, assignments, and modules for assignment due dates, activities, and information daily.</p> <p>One module will be completed each week.</p> <p><i>*Instructor reserves the right to modify the course schedule as necessary during the semester.</i></p>																														

Classroom Etiquette	<p>We strive to create a positive, engaging, interactive, and inclusive learning environment where students are encouraged to take risks while maintaining the professionalism expected in a college setting. Part of maintaining a professional learning environment includes:</p> <ul style="list-style-type: none"> • Arriving on time and notifying your instructor if you need to leave early. • Communicating respectfully and professionally. • Ensuring cell phone ringers are turned off or are on vibrate, and phones are put away. • Utilizing computers for instructional and learning purposes only. <p>Additionally:</p> <ul style="list-style-type: none"> • If your class period includes lab time, it is not an indication that class is over. Make the most of this time by seeking guidance from your instructor and engaging fully in the lab exercises. • College regulations prohibit food and drink in classrooms, including computer labs.
Agreement to Syllabus	<p>This syllabus serves as a contract between you and your instructor, outlining the expectations and policies for the course. Both parties are expected to adhere to its guidelines.</p>
Critical Dates	<p>Please visit the SF College Calendar and Critical Dates page for important dates, including withdrawal dates.</p> <p>Final Exam: Check the class schedule and with your instructor for final exam date and time.</p>



INFORMATION TECHNOLOGY EDUCATION

Policies and Guidelines

***Cell Phone Use Policy**

To maintain a productive learning environment, students are required to keep their cell phones on silent or vibrate mode during class times. Please refer to your instructor's policy on the use of cell phones.

***Children in the Classroom**

To maintain a focused and safe learning environment, children should not be brought to the classroom or labs.

***Santa Fe College Academic Integrity**

The very nature of higher education requires that students adhere to accepted standards of academic integrity. Therefore, SF has adopted a Code of Student Conduct that outlines general guidelines. Students are encouraged to discuss issues related to academic integrity with instructors. For more information, go to sfcollege.edu/Assets/sf/rules/pdfs/Rule_7/7_23.pdf.

It is YOUR responsibility to read and abide by the SF Code of Student Conduct that outlines general guidelines pertaining to academic integrity. This can be found at the following site sfcollege.edu/Assets/sf/rules/pdfs/Rule_7/7_23.pdf.

***Santa Fe College Accessibility Statement**

Santa Fe College values diversity and inclusion and is committed to fostering mutual respect and full participation for all students. The Disabilities Resource Center (DRC) facilitates reasonable accommodations for students who encounter disability-related barriers in the learning environment. If you have a disability that may affect your work in this class and think you need accommodations, please contact the DRC to schedule an appointment and start a conversation about reasonable accommodations. Our Disabilities Resource Center is located in Building S, Room 229 at the Northwest Campus and appointments are available at all College locations. Visit sfcollege.edu/drc, call 352-395-4400, or email drc@sfcollege.edu.

***Santa Fe College Discrimination/Harassment Policy**

SF prohibits any form of discrimination or sexual harassment among students, faculty and staff. For further information, refer to College Rule 2.8 at sfcollege.edu/Assets/sf/rules/pdfs/Rule_2/2_8.pdf.

***Santa Fe College Commitment to Equal Access and Equal Opportunity**

Santa Fe College (SF) is committed to maintaining a work and educational environment that embraces diversity and where no member of the college community is excluded from participation in, denied the benefits of, or subject to discrimination in any college program or activity based on: their race, ethnicity, national origin, color, religion, age, disability, sex, pregnancy status, gender identity, sexual orientation, marital status, genetic information, political opinions or affiliations, or veteran status. Inquiries regarding non-discrimination policies or concerns about discrimination or harassment, including concerns about sexual harassment or sexual violence under Title IX, should be directed to SF's Equal Opportunity Officer and Title IX Coordinator, 3000 NW 83rd Street, R-Annex, Room 113, Gainesville, Florida 32606, 352-395-5950, equity.officer@sfcollege.edu.

***Santa Fe College Student Rights & Responsibilities**

The purpose of this document is to provide students with a general overview of both their rights and responsibilities as members of the Santa Fe College community. For a complete list of student's rights and responsibilities, please visit [Student Rights and Responsibilities](#).

***Santa Fe College Counseling and Wellness Center**

Santa Fe College recognizes that there may be times, as a college student, when personal stressors interfere with your academic performance and your daily life. The Santa Fe Counseling and Wellness Center supports students by addressing mental and emotional well-being and provides FREE and confidential short-term individual, couples, and group counseling, crisis intervention, outreach and referral services. To schedule an appointment, call 352-395-5508 or email counseling@sfcollege.edu with your SFID# and a telephone number where you can be reached. Our Counseling and Wellness Center is located in Building R, Room 227, on the Northwest Campus. Visit sfcollege.edu/counseling to learn more about services and resources.