

SHIV ENGG. WORKS

PLOT NO -752 SHAHBAD DAULATPUR BAWANA ROAD

DELHI-110042 PH; 9871013670/9278787770

GST No: 07AFZPM8981L1Z5

SHIV ENGG.WORKS

DATE : 12-08-2023

FACTORY ADD. - J 16 SEC- 2

DSIIDC BAWANA IND. AREA , 110039

PLOT NO -752 SHAHBAD DAULATPUR ,BAWANA ROAD DELHI-110042

Prepared For :

Customer Relation Officer

SPARSH AUTOTECH PVT LTD.

A-16 NAJAFGARH ROAD ,DELHI

**Subject: Request to refund booking
amount on my company name**

Respected Sir

I, Vivek Mahajan , proprietor of m/s Shiv Engg. Works booked Kia Sonet on 26th July , 2023 in your company. Due to some personal reasons we cancelled our booking .Therefore, I kindly request you to refund our booking amount Rs. 51000 (Rs. 25000 + Rs. 26000) either through NEFT / Cheque / DD on my company name i.e. Shiv Engg. Works . Our Company's Bank Account details are mentioned below :

Account Name : Shiv Engg. Works

A/C No: 037102000004152

IFSC Code : IBKL0000037

Branch : IDBI BANK PITAMPURA

SHIV ENGG. WORKS

(Prop.) VIVEK MAHAJAN
9871013760