

INTERPERSONAL SKILLS

1. Interpersonal Skills
2. Organizational context
3. Why interpersonal Skills
4. Interpersonal Skills Model
5. 5 Tips to Develop Interpersonal Skills

What is Interpersonals Skills?

- All about working with other people
- An ability to get along with others while performing the job
- Characterstic traits like Manners, attitude, courtesy, habits, behavior and appearance which helps us to communicate and maintain Relationship with others

Organizational Context

- The organizational context of how interpersonal skills are used can be shown by the vast number of interpersonal interactions

Interpersonal Skills While Working

- Take the relationship viewpoint:
 - Effective relationships within the Organization
 - Effective relationships with suppliers
 - Effective relationships with competitors

Interpersonal Skills While Working

- Internally
 - In Teams
 - Across Teams
 - Within and between
Departments and business units

Interpersonal Skills While Working

- Externally
 - With Suppliers
 - With Customers

Why Interpersonal skills needed

- To improve;
 - Relationship
 - Productivity
 - Working Environment
 - All Round Success
 - Leadership Skills
 - Liking by Others

Interpersonal Skills Model

- Interpersonal Skills
- Personality Development
- Leadership Skills

Tips To Improve Interpersonal Skills

- Smile
- Be Appreciate
- Pay Attention
- Humor Them
- Do not Complain (Too much)

Conclusion

- Interpersonal Skills
- Organizational Context
- Why Interpersonal Skills
- Interpersonal Skills Model
- 5 Tips to Develop Interpersonal Skills