

## **FRS--TRAINEE HRM (PROJECT)**

### **Modules list:**

- 1)Login Module**
- 2)Admin Module**
- 3) Mentor Module**
- 4)Trainee Module**
- 5)Performance Module**
- 7)Leave Module**

## 1.) Login Module

- (i) **Admin:-** Admin can log in by username and password. [Given by developer].
- (ii) **Mentor:-** Mentor can log in by username and password are provided by the admin.
- (iii) **Trainee:-** Trainee can log in by username and password are provided by the admin.

## 2.) Admin Panel(Admin Module)

- (I)Admin can add trainee by CSV and by Panel
- (ii)Admin can also add mentors
- (i) Admin can check (read) performance like trainee marks, graphs entered by the mentor.
- (ii) Panel for send notification (by email) to individual trainees, to the department and all.
- (iii) Admin has the authority to change the department of any trainee.

## 3.) Mentor Panel(Mentor Module)

- (i) Mentors can see all trainee lists of their department as well as search box from where mentors can search by name.
- (ii) Mentor has a panel from where he can add marks (Result will be shown in % and graph wise).
- (iii) Mentor can check the extra skill of any trainee which is entered by a trainee.
- (iv) Mentor can send notification(by mail) to all trainees of their department or send individual trainees.
- (v) Mentors can see the time log of their department.
- (vi) The mentor can add the syllabus to the department and check the doubts of the trainee.
- (vii)(**EXTRA (need more time)**) A mentor can assign tests to the trainee. Test like MCQ, programming test(on the online compiler).

## 4.) Trainee Panel(Trainee Module)

Trainee renders on the dashboard where all the notification sends by HR and mentor or upcoming events like holidays, etc.

- (i) Trainee can add a time log of the whole day [Slot can be 1 hour or more (according to the requirement)].
- (ii) Trainee can apply for leave which is granted/approved by the mentor.
- (iii) Trainee can see own performance sheet(marks or graph) as well as extra skills.
- (iv) Trainee can give feedback and suggestion to mentor or HR.
- (v) Trainee can see test and test information(duration of test, etc).
- (vi) Trainee can send doubts regarding any topic to mentor.

## **5.)Performance panel(Mentor Module)**

- (i)Trainee performance can be checked by admin and assigned by mentor .Admin can check all previous year trainee performance for further reference

## **6.)Leave Panel(Trainee Module)**

- (i) Trainee can apply leave from panel and notification sent to mentor as well as admin(HR)