

06 March 2020

Mr. Mohan Babu R,
Emp ID: T74603
Designation: DevOps Engineer

Appraisal Letter

Dear **Mohan Babu**,

We would like to express our appreciation and commendation for all the passion and commitment you have been exhibiting in your existing role in recognition of your contribution and passion towards work.

I hope this opportunity will encourage and motivate you to continue putting in your best and perform well on all projects you involve. Accordingly, your compensation is revised as indicated on the scheme of service.

Your new salary will be **Rs.7,59,996/-** per annum with effect from first day of forth coming month.

Salary structures can be bifurcated as under:

Earnings	Per Month (INR)	Per Annum (INR)
BASIC	30,642.00	3,67,704.00
HRA	15,321.00	1,83,852.00
MEDICAL ALLOWANCE	1,250.00	15,000.00
CONVEYANCE	1,600.00	19,200.00
SPECIAL ALLOWANCE	7,354.00	88,248.00
CCA	7,166.00	85,992.00
C.T.C	63,333.00	7,59,996.00

All other terms and conditions of your employment remain unchanged.

The salary details are strictly confidential and private, must not be disclosed and discussed to anybody.

We congratulate you and wish you every success in your future endeavors.

Yours Truly,
Techmagix IT Solutions (INDIA) Pvt Ltd.,



Meghana Varma
Manager - HR

Signature.....